

MINUTES OF THE SPECIAL MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 22 JANUARY 2014 AT 12h08

1. OPENING

The Executive Mayor requested the Councilor NM De Waal to open the meeting with prayer where after the Executive Mayor welcomed everyone present.

2. ATTENDANCE

As per the attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

None. The Deputy Executive Mayor was absent from the meeting.

Resolved

That cognizance be taken that the Deputy Executive Mayor was absent from the meeting.

4. CONSIDERATION OF REPORTS (OPEN)

4.1 Section 1: Office of the Municipal Manager

No Items for consideration

4.2 Section 2: Finance

Recommendation C/2/145/01/14

Item C/2/143/01/14 has be renumbered to C/2/145/01/14

BITOU MUNICIPALITY: INCURRENCE OF FRUITLESS AND WASTEFULL EXPENDITURE: TAX PENALTIES ALTENATIVE DISPUTE RESOLUTION - SARS

Department: Financial Services

Demarcation: All Wards

File Ref: 1/4

Recommended by the Executive Mayor

1. That the Municipal Council notes the incurrence of the fruitless and wasteful expenditure in the amount of R330 000.00 in respect of penalties imposed by means of additional tax in terms of the Tax Administration Act.

Special Mayoral Committee Meeting: 22 January 2014

2. That the payment of the R330 000 in settlement of the additional tax imposed as a penalty in the amount of R 1 320 725.19 be noted.
3. That the matter be reported to the MEC for Local Government as well as the Auditor-General as required in terms of Section 32(4) of the MFMA.
4. That the amount be recovered from Major General Trading being the council tax consultants that submission the incorrect/unsubstantiated claims that caused the penalty to be raised.

For Actioning refer to Council resolution

Recommendation C/2/144/01/13

REVISED BUDGET TIMETABLE FOR 2013/ 2014

Department: Finance Demarcation: All Wards

File Ref: 5/6/1/2/5

Recommended by the Executive Mayor

1. That in respect of the revised budget timetable for 2013/14 discussed by the Municipal Council at the Municipal Council meeting held on 22 January 2014:
 - a) The Municipal Council resolves to adopt and approve the budget timetable as revised.
 - b) The adjustment budget for the 2013/14 financial year be tabled in Council on the 10th of February 2014.
2. That the 2014/2015 IDP Review Process and Budget time schedule be amended, in that the following line under the heading "Integration - *Approval of adjustments budget in conjunction with mid-year assessment*" be deleted.

For Actioning refer to Council resolution

4.3 Section 3: Corporate Services

No items for consideration

4.4 Section 4: Community Services

No items for consideration

4.5 **Section 5: Municipal Services & Infrastructure Development**

No items for consideration

4.6 **Section 6: Policy, Strategic Planning & Integrated Human Settlements**

Recommendation C/6/215/01/14

TABLING OF THE 2013/2014 MFMA SECTION 72 (MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT) REPORT

Department: Strategic Services **Demarcation:** All Wards

File Ref: 5/1/1/4

Recommended by the Executive Mayor

1. That the Executive Mayor considers the 2013/2014 MFMA Section 72 (Mid-year budget and performance assessment) report.
2. That the report be tabled in Council for information.
3. That the report be submitted to National Treasury and Provincial Treasury.
4. That the report be placed on the municipal website within 5 days as contemplated by Section 75 (2) of the MFMA.

For Actioning refer to Council resolution

Recommendation C/6/216/01/14

TABLING OF THE DRAFT OF THE 2012/2013 ANNUAL REPORT

Department: Strategic Services **Demarcation:** All Wards

File Ref: 5/11/1/1 & 9/1/1

Recommended by the Executive Mayor

1. That cognizance be taken of the 2012/2013 Draft Annual Report and the timeframes related to the adoption and publication thereof.
2. That the Accounting Officer publishes the 2012/ 2013 Draft Annual Report for public comment and recommendations.

Special Mayoral Committee Meeting: 22 January 2014

3. That the Municipal Council appoint a three non-executive Councillors, and if required, representatives of the community, to serve on the ad-hoc Oversight Committee to provide a detailed analysis and review of the 2012/2013 Draft Annual Report, and to submit an Oversight Report to the Council before 22 March 2014.
4. That the Municipal Council appoint, the in terms of Section 79 (2) (c) of the Local Government: Municipal Structures Act, 1998, Act 117 of 1998 a chairperson of the Oversight Committee.
5. That the 2012/2013 Draft Annual Report be submitted to the Office of the Auditor General, Provincial Treasury and the Provincial Department responsible for Local Government.

For Actioning refer to Council resolution

Recommendation C/6/217/01/14

PROPOSED PURCHASE OF A PORTION OF ALGUADA REEF DRIVE BY THE OWNER OF ERF 1523, PLETTENBERG BAY

Department: Strategic Services

Demarcation: Ward 2

File Ref: 18/1523/PB

Recommended by the Executive Mayor

That this Item be referred to the Special Council Meeting of even date for consideration.

For Actioning refer to Council resolution

5. **IN – COMMITTEE ITEMS**

None

6. **CLOSURE**

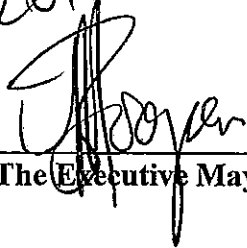
The Executive Mayor declared the meeting terminated at 12h15.

CONFIRMED AND SIGNED

DATE:

11/02/2014

SIGNATURE:


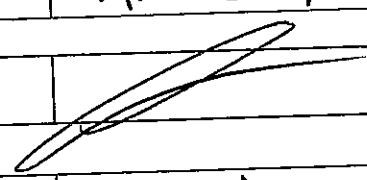
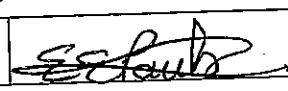

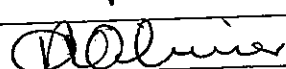
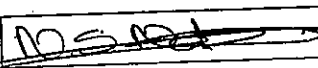


The Executive Mayor, Councillor M Booyen

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

SPECIAL MAYORAL MEETING HELD IN THE COUNCIL CHAMBER,
MUNICIPAL OFFICES, SEWELL STREET, WEDNESDAY, 22 JANUARY 2014
AT 12H00

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR M BOOYSEN (EXECUTIVE MAYOR)	
COUNCILLOR AB VAN RHYNER (DEPUTY EXECUTIVE MAYOR)	AB SENT
COUNCILLOR N M DE WAAL	
COUNCILLOR EE PAULSE	
NON - MEMBERS	SIGNATURE
COUNCILLOR S BESANA	
COUNCILLOR WR CRAIG	
COUNCILLOR AR OLIVIER	
COUNCILLOR SE GCABAYI	
COUNCILLOR MM MBALI	
COUNCILLOR N NDAYI	
COUNCILLOR LM SEYISI	
COUNCILLOR H PLAATJIES	
COUNCILLOR JN STUURMAN	



ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

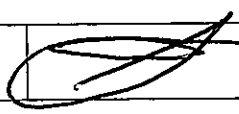

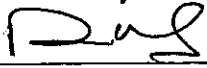

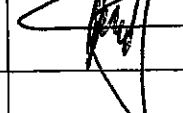

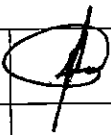
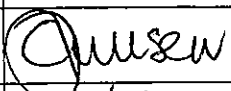
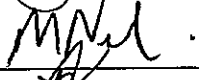



SPECIAL MAYORAL MEETING HELD IN THE COUNCIL CHAMBER,
MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON
WEDNESDAY, 22 JANUARY 2014 AT 12H00

OFFICIALS

NAME

DESIGNATION

SIGNATURE

<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
Municipal Manager		
Mr. A A Pause	Municipal Manager	
Heads of Department		
Mr F Lötter	Chief Financial Officer	
Mr. R Smit	Head Corporate Services	
Mr. D Lombaard	Head: Strategic Services <i>FP</i>	
Me P Ngqumshe	Head: Municipal Services & Infrastructure Development	
Mr. M Stratu	Head: Community Services	
Managers		
Mr. T Loliwe	Chief Internal Auditor	
Ms A A Greyling	Manager: Administration	
Mrs JJ Jansen	Acting Senior Committee Clerk	
Ms M Nel	Assistant Office Administrator/ Clerk	
MR. M. E. VAN ROOYEN	MANAGER: PMS / SDBIP & COMPLIANCE	
MR. G. DAMONSE	PMS / SDBIP Support	
MR. H. M. LOUIS	INMTCU	





Bywoningsregister / Attendance Register

Interested members of the Public

Thank you for attending.

Dankie vir u belangstelling.

Naam Name	Contact No Kontak Nr	Email address or fax Epos adres of faks	Representing	Signature
Mavisine-Gibbler	0836289907	business@plettonline.com	Plett Business Chamber	<i>[Signature]</i>
Stanley Jones	0826933760	WARD-COMMITTEE	WARD - COME	<i>[Signature]</i>
CHRISTO VLOK	533-5155	chrsto.vlok@telkoms-	PUSETT BATHPAYERS	<i>[Signature]</i>
A. Ecker	- 0093	carmpost@telkomsa.net	net Katspapas	<i>[Signature]</i>
J M BOERMAN	083-390-1054	boerdm@ofmca-	Audit Commitee	<i>[Signature]</i>

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