

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 27 MAY 2015 AT 9h00

1. OPENING

The Executive Mayor opened the meeting and welcomed everyone present. He then requested the Deputy Executive Mayor to open the meeting with prayer.

2. ATTENDANCE

As per the attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

None received

4.1 CONFIRMATION OF MINUTES

\* 4.1.1 Mayoral Committee Meeting: 31 March 2015

That the Minutes of the Mayoral Meeting of 31 March 2015, be approved.

\*\* 4.1.2 Special Mayoral Committee Meeting: 21 April 2015

That the Minutes of the Special Mayoral Meeting of 21 April 2015, be approved.

4.2 NOTING OF MINUTES

\* 4.2.1 Decision of the Executive Mayor: 5 May 2015

That the Decision of the Executive Mayor be NOTED.

**5. CONSIDERATION OF REPORTS (OPEN)**

**5.1 Section 1: Office of the Municipal Manager**

Recommendation C/1/102/05/15

**EXPANDED PUBLIC WORKS PROGRAMME (EPWP) BITOU MUNICIPAL PERFORMANCE REPORT**

**Department:** Office of the Mayor **Demarcation:** All Wards

**File Ref:** 17/14/1/2

**Recommended by the Executive Mayor**

1. That the Municipal Council takes cognisance of the report on the Expanded Public Works Programme (EPWP) performance for the period of 1 April 2014 – 31 December 2015 and the contents of the letter received from the Provincial Department of Transport and Public Works.

2. That the Municipal Council commits to the implementation of the EPWP.

3. That the Municipal Council set EPWP targets on a yearly basis and report all EPWP implemented projects to the National Department of Public Works as per the reporting requirements.

4. That progress reports be submitted on a regular basis to ensure that proper management and supervision are being conducted regarding EPWP workers.

5. That the discussion at the Organisational Structure Workshop regarding the placement of the EPWP workers in Engineering Services be implemented with immediate effect.

For Actioning refer to Council resolution

Recommendation C/1/103/05/15

**REPORT OF THE AUDITOR-GENERAL FOR THE YEAR ENDED 30 JUNE 2014**

**Department:** Office of the Municipal Manager **Demarcation:** All Wards

**File Ref:** 5/11/1/1

**Recommended by the Executive Mayor**

That it be noted that the Auditor-General reported that Bitou Local Municipality received a clean audit for the year ended 30 June 2014.

For Actioning refer to Council resolution



Recommendation C/1/104/05/15

ESTABLISHMENT OF DISCIPLINARY BOARD AND ETHICS COMMITTEE

Department: Office of the Municipal Manager Demarcation: All Wards

File Ref: 4/7/4/2/1

Recommended by the Executive Mayor

1. That the Municipal Council establishes a Disciplinary Board in terms of Regulation 4 of the Municipal Regulations on Financial Misconduct and Criminal Proceedings as well as an Ethics Committee in terms of the Council's Anti-Fraud and Corruption Strategy.

2. That the Bitou Municipality's Anti-Fraud and Corruption Strategy be updated to take into consideration the provisions of Municipal Regulations on Financial Misconduct and Criminal Proceedings.

3. That the following officials and committee member be appointed to the Disciplinary Board as well as the Ethics Committee:

- 4.1 The Chief Audit Executive
- 4.2 Member of the Audit Committee
- 4.3 Manager: Legal Services
- 4.4 Head of Department: Corporate Services

5. That a Provincial Treasury Representative be appointed as non-permanent member of the Disciplinary Board.

6. That the Member of the Audit Committee be remunerated in terms of approved tariffs set by the Minister of Finance applicable to committees and commissions.

7. That a Chairperson be appointed by the Disciplinary Board and Ethics Committee respectively.

8. That the Chairpersons of the Disciplinary Board and of the Ethics Committee draft a Terms of Reference, in consultation with the members for approval by the Municipal Council.

For Actioning refer to Council resolution



Recommendation C/1/105/05/15

AUDIT AND PERFORMANCE AUDIT COMMITTEE ASSESSMENT

Department: Office of the Municipal Manager Demarcation: All Wards

File Ref: 3/12/14

Recommended by the Executive Mayor

That the Municipal Council review and adopt the Audit Committee self-assessment.

For Actioning refer to Council resolution

5.2 Section 2: Finance

Recommendation C/2/225/05/15

REQUEST TO GRANT PERMISSION TO GRANT RELIEF IN RESPECT OF THE RETROSPECTIVE PROPERTY RATES FOR THE FINANCIAL YEARS 2009/10, 2010/11, 2011/12 & 2012/13

Department: Finance Demarcation: All Wards

File Ref: 5/5/14

Recommended by the Executive Mayor

That permission be granted to write off an amount of R24,189.25 in respect of arrear rates and interest due to humanitarian reasons.

For Actioning refer to Council resolution



For Actioning refer to Council resolution

1. That the Municipal Council confirms the withdrawals that were made in terms of Section 1(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 31 March 2015.
2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.

Recommended by the Executive Mayor

File Ref: 5/15/6

Department: Finance Demarcation: All Wards

**LIST OF WITHDRAWALS FROM MUNICIPAL BANK ACCOUNT FOR THE QUARTER ENDED 31 MARCH 2015**

Recommendation C/2/227/05/15

For Actioning refer to Council resolution

That the Municipal Council delegates power to the Municipal Manager to write off debt, associated with cases of merit, on individual accounts on the recommendation of the Chief Financial Officer, provided that the debt does not exceed R50,000.00 (Fifty Thousand Rand) per case and that such cases be reported to Council on a quarterly basis.

Recommended by the Executive Mayor

File Ref: 3/2/1/8 & 5/14/1/1

Department: Finance Demarcation: All Wards

**REQUEST TO DELEGATE POWER TO THE MUNICIPAL MANAGER TO WRITE OFF DEBT ASSOCIATED WITH CASES OF MERIT**

Recommendation C/2/226/05/15

Recommendation C/2/228/05/15

VIREMENT REPORT FOR THE QUARTER ENDING 31 MARCH 2015

Department: Finance Demarcation: All Wards

File Ref: 9/1/3/4

Recommended by the Executive Mayor

That cognisance be taken of the Virement Report as at 31 March 2015.

For Actioning refer to Council resolution

Recommendation C/2/229/05/15

REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE QUARTER 01 JANUARY TO 31 MARCH 2015

Department: Finance Demarcation: All Wards

File Ref: 9/1/3/4

Recommended by the Executive Mayor

That cognisance be taken of the Supply Chain Management Implementation Report for the 3rd Quarter of the 2014/15 Financial Year, January to March 2015.

For Actioning refer to Council resolution

Recommendation C/2/230/05/15

TENDER SCM/FIN 68/2010B: DEVELOPMENT OF AND IMPLEMENTATION OF A REVENUE ENHANCEMENT PROGRAM FOR A PERIOD OF THREE YEARS, EXTENSION OF CONTRACT FOR A FURTHER 12 MONTHS

Department: Finance Demarcation: All Wards

File Ref: Sec/A/345

Recommended by the Executive Mayor

That the Municipal Council note that TENDER SCM/FIN 68/2010: DEVELOPMENT OF AND IMPLEMENTATION OF A REVENUE ENHANCEMENT PROGRAM FOR A PERIOD OF THREE YEARS, as it complies with the requirements of Municipal Council's Supply Chain Management Policy as

1. That cognisance be taken of the Quarterly Financial Report as at 31 March 2015.

**Recommendation by the Executive Mayor**

**File Ref:** 9/1/3/4

**Department:** Finance **Demarcation:** All Wards

**FINANCIAL REPORT FOR THE MONTH/QUARTER ENDING 31 MARCH 2015**

Recommendation C/2/232/05/15

For Actioning refer to Council resolution

That the Municipal Council notes the intention to amend Contract SCM/45/2015 FIN/C; PROVISION OF PREPAID ELECTRICITY VENDOR SERVICES AND SOFTWARE by SYNTEL (Pty) Ltd for the period 01 July 2015 to 30 June 2016 with the option to extend to 30 June 2017 in-line with SCOA.

**Recommended by the Executive Mayor**

**File Ref:** 5/18/1

**Department:** Finance **Demarcation:** All Wards

**EXTENSION OF CONTRACT: SCM/45/2015 FIN/B PROVISION OF PREPAID ELECTRICITY VENDOR SERVICES AND SOFTWARE**

Recommendation C/2/231/05/15

For Actioning refer to Council resolution

SCM/FTN 68/2010: C: DEVELOPMENT OF AND IMPLEMENTATION OF A REVENUE ENHANCEMENT PROGRAM- EXTENSION OF THE CONTRACT FOR A FURTHER 12 MONTHS		Service Provider:		PriceWaterhouseCoopers Incorporated t/a PriceWaterhouseCoopers	SCM# 1068
Contract Rate:		R 209,177.77 x 6 Months	Vote:		
(Incl. VAT):		R 174,177.77 x 3 Months	105 20416		
Contract:		R 102,088.88 x 3 Months	Duration:		
Implementation date:		01 July 2015	End date:		
			30 June 2016		

required by MFMA Section 116(3), will be extended as follows:

2. That a comprehensive report be submitted to the next Heads of Departments and Councillors Meeting on the reasons why, after going through the adjustments budget process, capital expenditure was still underspent.

For Actioning refer to Council resolution

Resolution M/2/233/05/15

FINANCIAL REPORT FOR THE MONTH ENDING 30 APRIL 2015

Department: Finance Demarcation: All Wards

File Ref: 9/1/3/4

Resolution by the Executive Mayor

That cognisance be taken of the Monthly Financial Report as at 30 April 2015.

For information

Recommendation C/2/234/05/15

ADJUSTMENTS BUDGET FOR THE 2014/2015 MTRRF

Department: Finance Demarcation: All Wards

File Ref: 9/1/3/4

Recommended by the Executive Mayor

1. That it be noted from the March and April report, an adjustment budget is necessary.

2. That the annual adjustments budget of Bitou Municipality for the Financial Year 2014/2015, as set-out in the schedules contained in Section 4, circulated separately to the agenda be considered as contained in the following prescribed budget tables;

- (i.) Table B1: Adjustments budget summary
- (ii.) Table B2: Adjustments Budget Financial Performance (expenditure by standard classification)
- (iii.) Table B3: Adjustments Budget Financial Performance (expenditure by municipal vote)
- (iv.) Table B4: Adjustments Budget Financial Performance (revenue by source)
- (v.) Table B5 to B10 as well as supporting tables SB1 to SB19



3. That the following adjustments permitted in terms of section 28(2) of the Municipal Finance Management Act and reflected in the tables referred to in resolution (a) above be approved:

- (i.) That those additional revenues that have become available over and above those anticipated in the annual budget be appropriated, but only to revise or accelerate spending programmes already budgeted for;
  - (ii.) That the utilisation of projected savings in one vote toward spending under another vote be authorised; and
  - (iii.) That any errors in the annual budget be corrected.
4. That revision to the monthly and quarterly service delivery targets and performance indicators in the service delivery and budget implementation plan is approved to correspond with the approval of the adjustments budget.

For Actioning refer to Council resolution

Recommendation C/2/235/05/15

REVISED IDP & FINAL DRAFT BUDGET: 2015/16 TO 2017/18 MEDIUM TERM REVENUE AND EXPENDITURE FORECAST (MTRFE)

Department: Finance Demarcation: All Wards

File Ref: S/1/1/4

Final Draft Recommendations by the Executive Mayor

After having consulted the relevant stakeholders on the draft budget and taken into considerations their comments, I hereby recommend:

- 1. That the Revised IDP & Final Draft Budget for the 2015/2016 Financial Year as well as the 2016/2017 and 2017/2018 Medium Term Revenue and Expenditure Framework be approved.
- 2. That the tabled Revised IDP, as well as the draft resolutions, tariffs, budget related policies, service standards, draft service delivery and budget implementation plans be approved with the budget.
- 3. That the Municipal Council takes note and approve the comments received from stakeholders and responses provided.

For Actioning refer to Council resolution



For Actioning refer to Council resolution

- 1. That cognizance be taken of the monthly report from the Human Resources Section for the period of 01 March 2015 to 30 April 2015.
- 2. That a separate report be submitted to the Heads of Departments and Councilors Meeting regarding leave and sick leave.

Recommended by the Executive Mayor

File Ref: 9/1/33

Department: Corporate Services Demarcation: All Wards

MONTHLY REPORT: CORPORATE SERVICES - HUMAN RESOURCES SECTION FOR THE PERIOD OF 01 MARCH 2015 TO 30 APRIL 2015

Recommendation C/3/121/05/15

5.3 Section 3: Corporate Services

For Actioning refer to Council resolution

- a) Municipal Council resolves to approve the Long Term Financial Plan as tabled.
- b) Municipal Council further resolve that the Long Term Financial Plan be reviewed annually with the tabling of draft budget.

That in respect of the Long Term Financial Plan discussed by the Municipal Council at the Council meeting held on 27 May 2015:

Recommended by the Executive Mayor

File Ref: 9/1/38

Department: Finance Demarcation: All Wards

TABLING OF LONG TERM FINANCIAL PLAN

Recommendation C/2/236/05/15

Recommendation C/3/122/05/15

EMPLOYMENT EQUITY STATUS: FOR THE PERIOD 1 MARCH 2015 TO 31 MARCH 2015

Department: Corporate Services Demarcation: All Wards

File Ref: 4/10/3

Recommended by the Executive Mayor

1. That cognisance be taken of the Employment Equity Status for the period 1 March 2015 to 31 March 2015
2. That the administration be urged to ensure compliance with every aspect of the Employment Equity plan.

For Actioning refer to Council resolution

5.4 Section 4: Community Services

Resolution M/4/75/05/15

DEVOLUTION OF FARMS 437/14, 437/15, 437/39, 437/40 AND ERF 4363 PLETTERBERG BAY TO BITOU MUNICIPALITY

Department: Community Services Demarcation: Ward 6 & 7

File Ref: 7/2/2

Resolution by the Executive Mayor

That cognisance be taken of the devolution of the following properties (Farms 437/14, 437/15, 437/39, 437/40 and erf 4363) to Bitou Local Municipalities and that they be removed from the debtors lists.

For information

Resolution M/4/76/05/15

**DISASTER MANAGEMENT RECOVERY GRANT: REPAIRS TO STORM  
DAMAGED HOUSES & STORMWATER DIVERSIONS SYSTEM**

**Department:** Community Services **Demarcation:** All Wards

**File Ref:** 5/8/13

**Resolution by the Executive Mayor**

That a letter of appreciation be sent to the Department of Human Settlements Western Cape for the allocation of the Disaster Management Recovery Grant in the amount of R4,754,000.

**To be Actioned by:** Head Community Services; Manager Human Settlements & Housing, Parks and Recreation, Sport and Public Facilities Management

Resolution M/4/77/05/15

**REGULATION OF CAR GUARDS/PARKING ATTENDANTS**

**Department:** Community Services **Demarcation:** All Wards

**File Ref:** 17/15/8

**Resolution by the Executive Mayor**

1. That the Municipal Council acknowledges that the public participation process was followed.

2. That the Municipal Council notes that no budgetary provision has been made for the 2015/2016 Financial Year.

3. That the Municipal Council engages in discussions with interests groups with a view of implementing a paid parking management system in the Central Business District.

4. That, for the interim, the Manager Public Safety manages the car guards until an alternative parking system have been implemented.

**To be Actioned by:** Head Community Services; Manager Public Safety



Section 5: Engineering Services

Resolution M/5/63/05/15

CAPITAL PROJECTS IMPLEMENTATION PLAN: PROGRESS REPORT FOR  
PERIOD ENDING FEBRUARY 2015

Department: Engineering Services  
Wards  
Demarcation: All

File Ref: 9/1/3/5

Resolution by the Executive Mayor

That cognisance be taken of the Capital Project Implementation Plan for the period ending February 2015 and progress recorded therein.

For information

Resolution M/5/64/05/15

CAPITAL PROJECTS IMPLEMENTATION PLAN: PROGRESS REPORT FOR  
PERIOD ENDING MARCH 2015

Department: Engineering Services  
Demarcation: All Wards

File Ref: 9/1/3/5

Resolution by the Executive Mayor

That cognisance be taken of the Capital Project Implementation Plan for the period ending March 2015 and progress recorded therein.

For information



Resolution M/5/65/05/15

MUNICIPAL INFRASTRUCTURE GRANT (MIG) REGISTRATIONS

Department: Engineering Services Demarcation: All Wards

File Ref: 5/7/1/12

Resolution by the Executive Mayor

That cognisance be taken of the following projects identified for registration to be implemented under the Municipal Infrastructure Grant funding for the Medium Term Expenditure Framework:

- a) Plettenberg Bay: Roodfontein Dam: Upgrade Existing Pumping Main
- b) New Horizons/Ebenezer Housing Project: New Outfall Sewer
- c) Kranshoek & Surrounds: Upgrade Water Infrastructure
- d) Kurland & Surrounds Upgrade Gravel Roads
- e) Kurland: Upgrade Soccer & Rugby Fields
- f) New Horizons Upgrade Sports Field
- g) Bossiesgif Upgrade Sports Field, New Cloakroom & Caretaker's Residence
- h) Qolweni New Taxi Facility
- i) Kranshoek: Upgrading of gravel roads
- j) Kwanokuthula Upgrading of gravel roads
- k) Green Valley: Upgrade New Fencing, Seating & Ablutions

For information

5.6 Section 6: Strategic Services

Recommendation C/6/275/05/15

BUILDING CONTROL SECTION: QUARTERLY REPORT: JANUARY - MARCH 2015

Department: Strategic Services Demarcation: All Wards

File Ref: 9/1/3/7

Recommended by the Executive Mayor

That cognisance be taken of the quarterly report for January 2015 to March 2015 from the Building Control Section.

For Actioning refer to the Council resolution



Recommendation C/6/276/05/15

DISPOSAL OF PORTION OF PORTION 40 OF THE FARM 437 HILLVIEW (SOUTH CAPE COLLEGE)

Department: Strategic Services Demarcation: Ward 5

File Ref: 18/40/437

An amended valuation report was tabled at the meeting (Annexure B).

Recommended by the Executive Mayor

1. That the application from the South Cape College to acquire a portion of Portion 40 of the Farm Hillview 437 Kwanokuthula be approved, as per Council resolution C/4/67/1014, in accordance to Section 36 of the Municipal Asset Transfer Regulations and other relevant legislation.

2. That it be confirmed in terms of Section 14 of the MFMA that the part of Portion 40 of 437 Hill View, is not required for essential services.

3. That the proposed disposal/lease of land be subject to public participation in terms of Section 21A of the Municipal Systems Act 32 of 2000 and Chapter 4 of the Municipal Asset Transfer Regulations of 2008 and that the decision be advertised for public comments and inputs.

4. That the Municipal Council approve the disposal of the land as per Section 40 (1) (2) (ii), of the Bitou Supply Chain Policy by transferring the asset to another organ of state at market related value or where appropriate free of charge. Further to the above, Section 40 (3) (a) stipulates: ..immovable property is sold at market related prices except when the public interest or plight of the poor demands otherwise subject to a suitable reversionary clause being registered against the title deed of the Property. Such a reversionary clause should oblige the alienee to pay the market related value of the Property in the event that the alienee ceases to use the Property for Educational purposes as per the MOA, failing which the Bitou Municipality shall be entitled to regain ownership of the Property as per Bitou Municipality Policy for the Management of Immovable Property Assets.

5. That the Municipal Council authorises the Municipal Manager to consider a nominal amount as to be offered by the South Cape College as per the Valuation report and to enter into a Memorandum of Agreement between the two parties.

6. That the relevant property be disposed of as a single unit and not be subdivided, and all costs for rezoning if needed, and registration with Deeds offices, etc. be to the cost of the applicant. Title Deed restrictions must include the reversionary clause as per point 4 above.

7. That building plans be submitted for all structures on the site for consideration by the Municipal Council before erecting any structure, in compliance with all new statutory legislation.





**For Actioning refer to the Council resolution**

1. That it be confirmed in terms of Section 14 of the Municipal Finance Management Act, that the land (Erf 745 Kurland, Plettenberg Bay) is not required for essential services.
2. That the Municipal Council adopt compliance with the MATR 36, as per the process of alienation.
3. That the proposed lease or purchase be subject to public participation in terms of Section 21A of the Municipal Systems Act 32 of 2000 and Chapter 4 of the Asset Transfer Regulations of 2008.
4. That the Municipal Council approves the lease/disposal and or alienation of Erf 745, Kurland Plettenberg Bay.
5. That the Municipal Council delegates the powers to the Municipal Manager to finalise a SLA for the "Swap shop" and skills development centre as per the scope of tender.
6. That the development's successful bidder to bear the costs for "Rezoning" and other related costs.
7. That the market related value and rental amounts be used as reserve price and minimum monthly rental upon the consideration of the award of tenders for the alienation or rental of the property.

**Recommended by the Executive Mayor**

**File Ref: 17/15/1/23**

**Department: Strategic Services Demarcation: Ward 1**

**REPORT ON THE DEVELOPMENT OF COMMUNITY RECYCLING INITIATIVES WITHIN THE CRAIGS COMMUNITY AND BITOU**

**Recommendation C/6/27/05/15**

**For Actioning refer to the Council resolution**

8. That all costs in terms of rezoning, sub-division, legal and survey be borne by the South Cape College.
9. That the Municipal Manager be authorised to enter and sign all the necessary agreements and documentation to conclude the transaction.
10. That construction commences within 24 months of the transfer, unless circumstances prevail which would require motivation.
11. That progress reports be submitted regarding the project.



Recommendation C/6/278/05/15

KEY ACTIONS FOR THE IMPLEMENTATION OF SPLUMA & LUPA - APPROVAL OF LAND USE MANAGEMENT BY-LAWS AND INTRODUCTION OF MUNICIPAL PLANNING TRIBUNAL

Department: Strategic Services Demarcation: All Wards

File Ref: 1/2/1/1 & 15/1/P

Recommended by the Executive Mayor

1. That the Municipal Council takes note of the anticipated implementation date of SPLUMA, being 1 July 2015.

2. That the establishment of a Joint Municipal Planning Tribunal be supported in principle.

3. That authority be delegated to the Municipal Manager to negotiate and conclude on behalf of Council with other participating Local Municipalities an agreement regarding the establishment of the Joint Municipal Tribunal

4. That a report be submitted to Council on the outcome of the negotiations with participating Local Municipalities in establishing a Joint Municipal Planning Tribunal in terms of the Spatial Planning Land Use Management Act (Act No. 16 of 2013).

5. That authority be delegated to the Municipal Manager to carry out all required procedures, in conjunction with the Municipal managers of the other participating municipalities to identify members for appointment to the Joint Municipal tribunal and to agree terms of appointment with them; and that the Municipal Manager be instructed to bring an item to Council at its meeting in July for the appointment of the Tribunal members.

6. That authority is delegated to the Municipal Manager to determine and approve the categorisation of land development applications, in line with the principles set out in this report

7. That authority is delegated the Municipal Manager to appoint an Authorised Official or more than one Authorised Officials from among the staff currently in the full time employment of the municipality, and to designate full time members of staff of the municipality to carry out any other functions prescribed by the Act or the relevant Regulations

For Actioning refer to the Council resolution



Recommendation C/6/279/05/15

CALL FOR PROPOSALS FOR THE LEASE AND MANAGEMENT OF THE VON PLETTENBERG BEACON MONUMENT, SIGNAL HILL AND A PORTION OF PARKS AND RECREATION VIEWING POINTS

Department: Strategic Services Demarcation: Ward 2

File Ref: 18/246/PB, 18/255/PB, 18/2096/PB & 18/2864/PB

Recommended by the Executive Mayor

1. That the Municipal Council confirms that the land is not required for service delivery and may not be sold or disposed of other than through long term lease, short term lease or service level agreement.
2. That the Municipal Council approves the proposed use and management/operation of the public viewing points and immediately abutting land by "calling for proposals" through a competitive bidding process.
3. That the Municipal Council consider and adopts the set guidelines as per Section 12 and delegate the power to the Municipal Manager for entering into Service Level Agreements and Supply Chain processes to lease the properties as per the Municipal Asset Transfer Regulations, in line with the valuation report submitted.
4. That, in terms of Section 21 of the Municipal Finance Management Act, 56 of 2003, public participation process be conducted.
5. That the Municipal Council approves the "Call for Proposal" for Von Plettenberg Bay Monument (Portion of Erf 246 Plettenberg Bay), Signal Hill (Erf no 255 and surrounding public land, Plettenberg Bay) and Parks & Recreation (Portion of Erf 2096 and 2864 Plettenberg Bay - old nursery) after which the SCM Policy and other related legislation be adhered to.
6. That the Municipal Manager be delegated with the authority to determine the market value for lease to each site prior to entering into the relevant agreements.

For Actioning refer to the Council resolution



For Actioning refer to the Council resolution

That the Municipal Council approves the performance report on the Service Delivery and Budget Implementation Plan for the third quarter, January to March 2015 of the current (2014/2015) Financial Year.

Recommended by the Executive Mayor

File Ref: 5/1/1/4

Department: Strategic Services Demarcation: All Wards

**BITOU MUNICIPALITY THIRD QUARTER (JANUARY - MARCH 2015) SDBIP REPORT ON PERFORMANCE FOR THE CURRENT FINANCIAL YEAR**

Recommendation C/6/281/05/15

For Actioning refer to Council resolution

1. That the Executive Mayor hereby, in terms of Section 12(1) of the Municipal Systems Act, 32 of 2000, submits the Draft Municipal Outdoor Advertising and Signage By-Law for approval by the Municipal Council.
2. That the Draft Outdoor Advertising By-Law commences immediately after publication on the provincial gazette.
3. That the municipality enters into an agreement with a contractor to lease and manage outdoor advertising structures in the Central Business District (CBD) and surroundings, and that the call for proposals to appoint a service provider may proceed.
4. That a welcome sign to the entrance of Plettenberg Bay be erected.

Recommended by the Executive Mayor

File Ref: 16/3/7

Department: Strategic Services Demarcation: All Wards

**AMENDMENT OF THE OUTDOOR ADVERTISING AND SIGNAGE BY-LAW AND MANAGEMENT PLAN**

Recommendation C/6/280/05/15

Recommendation C/6/282/05/15

**BITOU: TABLING OF THE 2015/2016 TOP-LAYER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)**

**Department:** Strategic Services **Demarcation:** All Wards

**File Ref:** 5/1/1/4

**Recommended by the Executive Mayor**

That the Municipal Council notes the tabling of the 2015/2016 SDBIP report and that the statutory processes be followed, towards the approval by the Executive Mayor and for submission thereof to the relevant state bodies, notification to the local communities via advertisement in the local media and publication on the municipal website.

For Actioning refer to the Council resolution

**6. IN - COMMITTEE ITEMS**

Please refer to the In-Committee Minutes of even date.

**7. CLOSURE**

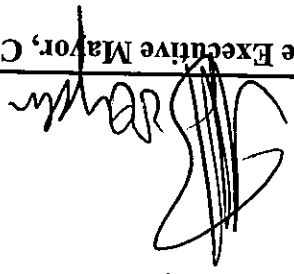
The Executive Mayor declared the meeting terminated at 12h18.

**CONFIRMED AND SIGNED**

**DATE:**

**18 JUNE 2015**

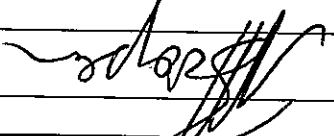
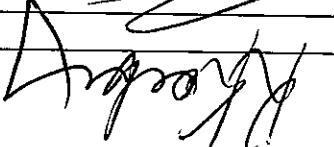
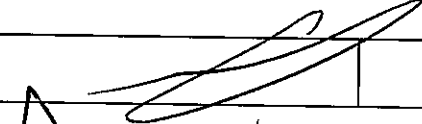
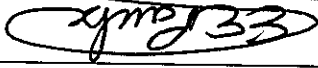

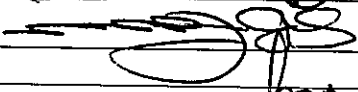
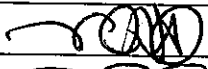

**SIGNATURE:**

  
The Executive Mayor, Councillor M Booyesen

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER,  
MUNICIPAL OFFICES, SEWELL STREET, WEDNESDAY, 27 MAY 2015 AT  
09H00

SIGNATURE	NAME
	COUNCILOR M BOOYSEN (EXECUTIVE MAYOR)
	COUNCILOR RS KOEBBERG (DEPUTY EXECUTIVE MAYOR)
	COUNCILOR N M DE WAAL
	COUNCILOR EE PAUZE
SIGNATURE	NON - MEMBERS
	COUNCILOR S BESANA
	COUNCILOR WR CRAIG
	COUNCILOR S FARROW
	COUNCILOR AR OLIVIER
	COUNCILOR SE GCABAYI
	COUNCILOR MM MBALI
	COUNCILOR N NDAYI
	COUNCILOR LM SEYISI
	COUNCILOR H PLATJIES





