

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 28 JANUARY 2015 AT 9h00

1. OPENING

The Executive Mayor opened the meeting and welcomed everyone present.

2. ATTENDANCE

As per the attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

None received

4. NOTING OF MINUTES

*** 4.1 Mayoral Committee Meeting: 28 November 2014**

That the Minutes of the Mayoral Committee Meeting of 28 November 2014 approved on 18 December 2014 and previously circulated, be **NOTED**.

**** 4.2 Minutes of the meeting of the Executive Mayor under delegated authority per Council Resolution C/3/89/03/14: 3 December 2014**

That the Minutes of the meeting of the Executive Mayor under delegated authority per Council Resolution C/3/89/03/14: 3 December 2014 approved on 18 December 2014 and previously circulated, be **NOTED**.

***** 4.3 Minutes of the meeting of the Executive Mayor under delegated authority per Council Resolution C/3/89/03/14: 12 December 2014**

That the Minutes of the meeting of the Executive Mayor under delegated authority per Council Resolution C/3/89/03/14: 12 December 2014 approved on 18 December 2014 and previously circulated, be **NOTED**.

5. CONSIDERATION OF REPORTS (OPEN)

5.1 Section 1: Office of the Municipal Manager

No items for consideration

5.2 Section 2: Finance

Resolution M/2/213/01/15

FINANCIAL REPORT FOR THE MONTH ENDING 30 NOVEMBER 2014

Department: Finance

Demarcation: All Wards

File Ref: 9/1/3/4

Resolution by the Executive Mayor

That the Mayoral Committee take note of the Monthly Financial Report as at 30 November 2014.

For information

Recommendation C/2/214/01/15

FINANCIAL REPORT FOR THE MONTH ENDING 31 DECEMBER 2014 AND QUARTERLY REPORT FOR THE 2ND QUARTER 2014/2015

Department: Finance

Demarcation: All Wards

File Ref: 9/1/3/4

Recommended by the Executive Mayor

1. That cognisance be taken of the Monthly Financial Report as at 31 December 2014 and quarterly report for the 2nd quarter 2014/2015.
2. That a cost analysis be conducted on all overtime expenditure during the season and a report be submitted to the Mayoral Committee in this regard.

For Actioning refer to Council resolution

After the discussion of the above Item the meeting adjourned at 9h40 and reconvened at 9h49.

The Executive Mayor then requested the delegation from the Commission on Restitution of land rights to make a presentation.

Resolution M/1/97/01/15

RE-OPENING OF LAND CLAIMS PROCESS

Department: **Municipal Manager** **Demarcation:** **All Wards**

File Ref: **12/2/1/4/3**

Resolution by the Executive Mayor

That cognisance be taken of the presentation by the delegation from the Lands Claim Commission regarding the reopening of Land Claim processes.

For information

After the presentation Item the meeting adjourned at 10h33 and reconvened at 10h40.

Recommendation C/2/215/01/15

BITOU MUNICIPALITY ICT STEERING COMMITTEE CHARTER

Department: **Finance** **Demarcation:** **All Wards**

File Ref: **6/2/7/5**

Recommended by the Executive Mayor

That the ICT Steering Committee Charter be approved by the Municipal Council.

For Actioning refer to Council resolution

5.3 Section 3: Corporate Services

No Items for consideration

5.4 Section 4: Community Services

No Items for consideration



5.5 Section 5: Engineering Services

Resolution M/5/59/01/15

CAPITAL PROJECTS IMPLEMENTATION PLAN: PROGRESS REPORT FOR PERIOD ENDING DECEMBER 2014

Department: Engineering Services Demarcation: All Wards

File Ref: 5/1/1/10

Resolution by the Executive Mayor

1. That cognisance be taken of the Capital Project Implementation Plan for the period ending December 2014 and progress recorded therein.
2. That the next adjustment budget consider project funding requirements according to their progress.
3. That the report be adapted to include an additional column to reflect the actual physical progress made with the project.

To be Actioned by: Head Engineering Services

Resolution M/5/60/01/15

TAMPERING OF ELECTRICITY METERS

Department: Engineering Services Demarcation: All Wards

File Ref: 16/2/6

The Municipal Manager verbally reported on the sting operation conducted at the residences of various municipal officials where tampering of prepaid electricity meters were suspected.

Resolution by the Executive Mayor

1. That cognisance be taken of the verbal report by the Municipal Manager.
2. That notices be sent to all consumers notifying them of the illegality of tampering with electricity meters and the fine applicable thereto.

To be Actioned by: Head Engineering Services

5.6 **Section 6: Strategic Services**

No Items for consideration

6. **IN – COMMITTEE ITEMS**

Please refer to the In-Committee Minutes of even date.


7. **CLOSURE**

The Executive Mayor declared the meeting terminated at 11h32.

CONFIRMED AND SIGNED

DATE: **25 FEBRUARY 2015**

SIGNATURE:

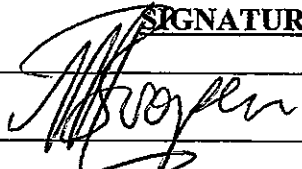
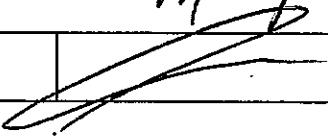
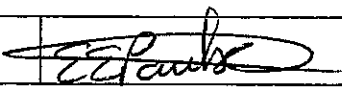


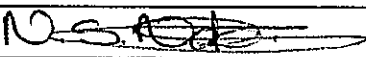


The Executive Mayor, Councillor M Booyse

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

**MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER,
MUNICIPAL OFFICES, SEWELL STREET, WEDNESDAY, 28 JANUARY 2015
AT 09H00**

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR M BOOYSEN (EXECUTIVE MAYOR)	
COUNCILLOR N M DE WAAL	
COUNCILLOR EE PAULSE	
NON - MEMBERS	SIGNATURE
COUNCILLOR S BESANA	
COUNCILLOR WR CRAIG	
COUNCILLOR S FARROW	
COUNCILLOR AR OLIVIER	
COUNCILLOR SE GCABAYI	
COUNCILLOR MM MBALI	
COUNCILLOR N NDAYI	
COUNCILLOR LM SEYISI	
COUNCILLOR H PLAATJES	

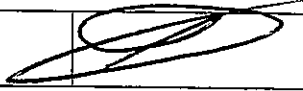

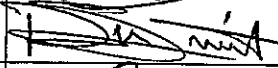


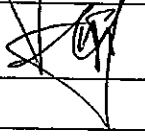

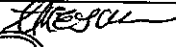
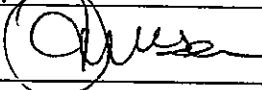




ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

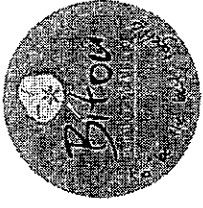
MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER,
MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON
WEDNESDAY, 28 JANUARY 2015 AT 09H00

OFFICIALS

<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
Municipal Manager		
Mr. A A Pause	Municipal Manager	
Heads of Department		
^{M.} Mr F Lötter	Chief Financial Officer	
^A Mr. R Smit	Head Corporate Services	
Mr. C Schliemann	Acting Head: Strategic Services	
Me P Nggumshe	Head: Engineering Services	
Mr. M Stratu	Head: Community Services	
Managers		
Mr. T Loliwe	Chief Internal Auditor	
Ms A A Greyling	Manager: Administration	
Mrs JJ Jansen	Acting Principal Administrator Officer	
Ms M Nel	Clerk/ Administrator	
Mr. O. Essa	Manager: Projects	



Bywoningsregister / Attendance Register



Interested members of the Public

Thank you for attending.

Dankie vir u belangstelling.

Naam Name	Contact No Kontak Nr	Email address or fax Epos adres of faks	Representing	Signature
A. Ecker	533-0093	causpost@ telkom.net	Repeparat	<i>[Signature]</i>
CHRIS VOT	533 5155	chriss.vot@telkom.net	FORTH PARTNERS	<i>[Signature]</i>
IVAN BOASIRAN	533 5455	boasiran@afmca.com	Audit Committee	<i>[Signature]</i>
Neo Chocci	044874001	neo.chocci@kalligo.za	R LCC	
Arceus de Beer	0723233166	arceus@lucanumberport.gov.za	RCC	<i>[Signature]</i>

[Handwritten initials]