

MINUTES OF THE SPECIAL COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, PLETTENBERG BAY, ON THURSDAY, 28 JANUARY 2016 AT 14H03

1. OPENING

The Speaker, Councillor AR Olivier declared the meeting open at 14h03 and welcomed everyone present.

2. ATTENDANCE

The Attendance Registers of members of the Municipal Council, Officials and Public are attached hereto as annexures.

3. APPLICATION FOR LEAVE OF ABSENCE

Application for leave of absence were received from Councillor M M Mbali and E E Paulse.

Resolved

That leave of absence be granted to Councillors M M Mbali and E E Paulse.

4. STATEMENTS AND COMMUNICATIONS BY:

4.1 The Executive Mayor

The Executive Mayor referred to the current phenomenon of racist remarks on social media and expressed his thankfulness that Bitou Council does not subject themselves to this practice. He stated that, even though racism indeed exists in all races, it should not be tolerated and that we as Bitou condemns this current mood that seems to be sweeping the country.

4.2 The Speaker

None

5. PRESENTATION

None



6. CONSIDERATION OF REPORT

Resolution C/2/269/01/16

OUTSTANDING DEBT: OCTOBER 2015

Department: Finance

Demarcation: All Wards

File ref: 9/1/3/4

Resolved

That the Credit Control & Debt Collection statistics for October 2015 be noted.

Proposed: Councillor S B Farrow

Seconded: Councillor N M de Waal

For information

Resolution C/2/270/01/16

OUTSTANDING DEBT: NOVEMBER 2015

Department: Finance

Demarcation: All Wards

File ref: 9/1/3/4

Resolved

That the Credit Control & Debt Collection statistics for November 2015 be noted.

Proposed: Councillor H Platjies

Seconded: Councillor N Ndayi

For information



Resolution C/2/271/01/16

OUTSTANDING DEBT: DECEMBER 2015

Department: Finance

Demarcation: All Wards

File ref: 9/1/3/4

Resolved

That the Credit Control & Debt Collection statistics for December 2015 be noted.

Proposed: Councillor N Ndayi

Seconded: Councillor N M de Waal

For information

Resolution C/2/273/01/16

**FINANCIAL REPORT FOR THE MONTH ENDING 31 DECEMBER 2015 AND
THE QUARTERLY REPORT FOR THE SECOND QUARTER OF THE 2015/2016
FINANCIAL YEAR**

Department: Finance

Demarcation: All Wards

File Ref: 9/1/3/4

Resolved

After taking into consideration this report and the Mid-Year Report tabled in Council on 21 January 2015;

- (a) That the Municipal Council take note of the monthly financial report for the month ending 31 December 2015 submitted in accordance with Section 71 of the Municipal Finance Management Act.
- (b) That the Municipal Council take note of the Second Quarter Financial Report for the 2015/2016 financial year submitted in terms of Section 52(d) of the Municipal Finance Management Act for the period ending 31 December 2015.
- (c) That a Municipal Adjustments Budget be tabled to Council in February 2015 in order to adjust revenue and expenditure accordingly.

Proposed: Councillor S B Farrow

Seconded: Councillor N M de Waal

To be Actioned by: Chief Financial Officer

Resolution C/2/274/01/16

LIST OF WITHDRAWALS FROM MUNICIPAL BANK ACCOUNT FOR THE QUARTER ENDED 31 DECEMBER 2015

Department: Finance **Demarcation:** All Wards

File Ref: 5/15/6

Resolved

1. That the Municipal Council confirms the withdrawals that were made in terms of Section 1(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended October to December 2015.
2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4) (b) of the Local Government: Municipal Finance Management Act, 2003.

Proposed: Councillor W R Craig

Seconded: Councillor N Ndayi

To be Actioned by: Chief Financial Officer

4.3 Section 3: Corporate Services

Resolution C/3/145/01/16

MONTHLY REPORT: CORPORATE SERVICES - HUMAN RESOURCES SECTION FOR THE PERIOD OF 01 NOVEMBER 2015 TO 31 DECEMBER 2015

Department: Corporate Services **Demarcation:** All Wards

File Ref: 9/1/33

Resolved

1. That the Municipal Council takes note of the content of the report for the period 1 November 2015 to 31 December 2015.
2. That the administration be urged to ensure compliance with every aspect of the Employment Equity plan.

Proposed: Councillor S B Farrow

Seconded: Councillor N M de Waal

To be Actioned by: Acting Executive Manager Human Resources



4.4 Section 4: Community Services

No items for consideration

4.5 Section 5: Engineering Services

No items for consideration

4.6 Section 6: Strategic Services

Resolution C/6/307/01/16

TABLING OF THE DRAFT 2014/2015 ANNUAL REPORT

Department: Strategic Services Demarcation: All Wards

File Ref: 5/11/1/1 & 9/1/1

Resolved

1. That cognisance be taken of the 2014/2015 Draft Annual Report and the timeframes related to the adoption and publication thereof.
2. That the Accounting Officer publishes the 2014/2015 Draft Annual Report for public comments and recommendations.
3. That the Municipal Council appoints the following three non-executive Councillors, and if required representatives of the community, to serve on the ad-hoc Oversight Committee to provide a detailed analysis and review of the 2014/2015 Draft Annual Report, and to submit an Oversight Report to the Council before 28 March 2016.

Councillor S E Gcabayi
Councillor W R Craig
Councillor N Ndayi

4. That Councillor S E Gcabayi be appointed as the chairperson of the Oversight Committee in terms of Section 79 (2)(c) of the Local Government: Municipal Structures Act, 1998, Act 117 of 1998.
5. That the 2014/2015 Draft Annual Report be submitted to the Office of the Auditor-General, Provincial Treasury and the relevant Provincial Department responsible for Local Government.

Proposed: Councillor S B Farrow
Seconded: Councillor M Booysen

To be Actioned by: Head Strategic Services

Special Council Meeting: 28 January 2016

7. **URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER**

None received

8. **CONSIDERATION OF NOTICES OF MOTION**

None received

9. **CONSIDERATION OF MOTIONS OF QUESTIONS**

None received

10. **CONSIDERATION OF MOTIONS OF EXIGENCY**

None received

11. **IN-COMMITTEE MATTERS**

No Items for consideration

12. **RECORDING OF COUNCILLORS PRESENT**

All Councillors present, except Councillors M Mbali and E E Paulse who were granted leave of absence.

13. **CLOSURE**

The Speaker declared the meeting closed at 14h41.

CONFIRMED AND SIGNED

DATE: **31 MARCH 2016**

SIGNATURE:

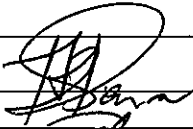
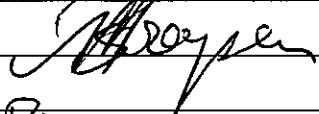
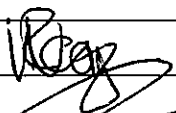


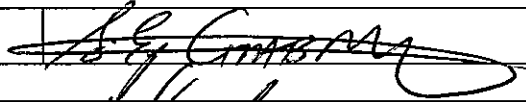
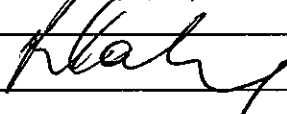
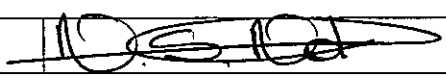
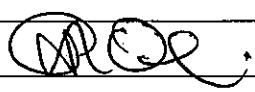
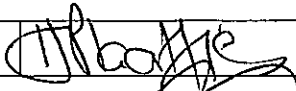



The Speaker, Councillor AR Olivier

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON
THURSDAY, 28 JANUARY 2016 AT 14H00

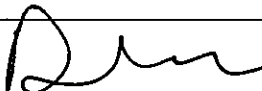

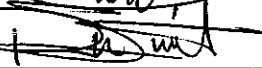

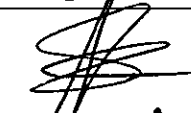


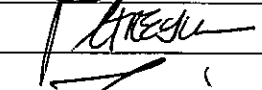
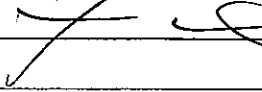

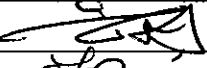

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR S BESANA	
COUNCILLOR M BOOYSEN	
COUNCILLOR WR CRAIG	
COUNCILLOR N M DE WAAL	
COUNCILLOR S FARROW	
COUNCILLOR S E GCABAYI	
COUNCILLOR R S KOEBERG	
COUNCILLOR M M MBALI	APOLOGY
COUNCILLOR N NDAYI	
COUNCILLOR A R OLIVIER	
COUNCILLOR E E PAULSE	APOLOGY.
COUNCILLOR H PLAATJIES	
COUNCILLOR L M SEYISI	

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

SPECIAL COUNCIL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 28 JANUARY 2016 AT 14H00

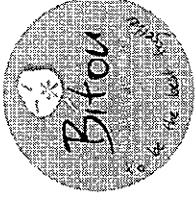
OFFICIALS

<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
Municipal Manager		
Mr. A A Paulse	Municipal Manager	
Heads of Department		
Mr F M Lötter	Chief Financial Officer	
Mr. R Smit	Head Corporate Services	
Mr. D Friedman	Head: Strategic Services	
S. SCINKAL Me P Ngqumshe	ACTING- HOD Head: Engineering Services	
Mr. M Stratu	Head: Community Services	
Managers		
Mr T Loliwe	Chief Internal Auditor	
Ms A A Greyling	Manager: Administration	
Mr A Crouz / L Loliwe	Manager Legal Services	
Mr S Dladla	Manager: Office of the Mayor	
Mr M Fourie	Manager: Housing, Beaches & Parks	
Mr A Sakati	Manager: Public Safety	
Mr A Sakati	Manager: Public Safety	
Mr M Fourie	Manager: Housing	
Mrs VR Cunningham	Acting Executive Manager: HR	
Mrs JJ Jansen	Principal Admin Officer	
Ms M Nel	Clerk/Administrator	
Mr. C.G. Basson	Manager: Bids Central	
Mr. E. Janse-Matjé	Manager: Deputy Mayor	

A. SWARTZ Comms: Officer

 @

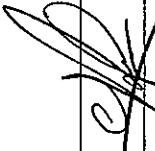

Bywoningsregister / Attendance Register



Interested members of the Public

Thank you for attending.

Dankie vir u belangstelling.

Naam Name	Contact No Kontak Nr	Email address or fax Epos adres of faks	Representing	Signature
D. MISSIK	0628 07 6668	elmissik@netcom.co.za	Albert Ratsbayer	
C. VLOK	533-5155	Christo.Vlok@telkomsa.net		
IMBOSS-NAI	023 3901034	broeders@naai.co.za	AUDIT COMMITTEE	
SHARON PITZNER	079 478 2360			