

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON TUESDAY, 31 MAY 2016 AT 09H00

1. OPENING

The Executive Mayor opened the meeting and welcomed everyone present.

2. ATTENDANCE

As per the attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

No application for leave of absence received. All Mayoral Committee members were present.

4. NOTING OF MINUTES

*** 4.1 Noting of Mayoral Committee Meeting Minutes: 31 March 2016**

That it be noted that the Minutes of the Mayoral Committee Meeting of 31 March 2016, was approved and distributed.

5. CONSIDERATION OF REPORTS (OPEN)

5.1 Section 1: Office of the Municipal Manager

Recommendation C/1/113/05/16

EXTENSION OF CONTRACT SCM/MM 28/2013: INTERNAL AUDIT SERVICES FOR A FURTHER PERIOD OF ONE YEAR FOR BITOU MUNICIPALITY PLETTENBERG BAY

Department: Municipal Manager Demarcation: All Wards

File Ref: Sec/A/345 / SCM/MM 28/2013/A

Recommended by the Executive Mayor

1. That Council note that the contract SCM/MM 28/2013: PROVISION OF INTERNAL AUDIT SERVICES , will be extended as follows as it complies with the requirements of Council's Supply Chain Management Policy as required by MFMA Section 116(3):



Mayoral Committee Meeting: 31 May 2016

Service Provided:	SCM/MM 28/2013/A: PROVISION OF INTERNAL AUDIT SERVICES- Extension of the Contract		
Service Provider:	Ernst & Young Advisory Services (Pty) Ltd	SCM#	ERNS001TRW
Bitou Municipality staff level naming convention			RATE
Specialists			R 1 346.00
Senior Manager / Manager			R 721.00
Senior Associate			R 506.00
Supervisor / Senior			R 381.00
Associate 2			R 304.00
Staff (Clerks)			R 226.00
Contract:		Duration:	12 months
Implementation date:	01 July 2016	End date:	30 June 2017

2. That it be noted that the title of this report and resolution has been amended to read “for a further period of one year instead of “for a period of three years”.

For Actioning refer to Council resolution

Section 2: Finance

Recommendation C/2/288/05/16

FINANCIAL REPORT FOR THE MONTH AND QUARTER ENDING 31 MARCH 2016

Department: Finance **Demarcation:** All Wards

File Ref: 9/1/3/4

Recommended by the Executive Mayor

That cognisance be taken of the Monthly / Quarterly Financial Report as at 31 March 2016.

For Actioning refer to Council resolution

Resolution M/2/289/05/16

FINANCIAL REPORT FOR THE MONTH ENDING 30 APRIL 2016

Department: Finance **Demarcation:** All Wards

File Ref: 9/1/3/4

Resolution by the Executive Mayor

That the Mayoral Committee take note of the Monthly Financial Report as at 30 April 2016.

For information

Recommendation C/2/290/05/16

OUTSTANDING DEBT: APRIL 2016

Department: Finance **Demarcation:** All Wards

File ref: 9/1/3/4

Recommended by the Executive Mayor

That the Credit Control & Debt Collection statistics for April 2016 be noted.

For Actioning refer to Council resolution

Recommendation C/2/291/05/16

EXTENSION OF TENDER SCM FIN 33/2013: IT SUPPORT SERVICES FOR BITOU MUNICIPALITY, PLETTENBERG BAY

Department: Finance **Demarcation:** All Wards

File Ref: SCM FIN 33/2013/B

Recommended by the Executive Mayor

1. That the intention to extend the scope of the contract SCM 33A/2013 FIN: IT SUPPORT SERVICES FOR BITOU MUNICIPALITY, PLETTENBERG BAY, including the extended contract for Goods and Works per Council resolution M/2/208/12/14, by a period of 7 months till 31 January 2017 be noted.

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2. That the following rates as contained in the original contract, and extension, be noted:

Service Provided:	EXTENSION OF CONTRACT: SCM 33/2013 FIN/B: IT SUPPORT SERVICES FOR BITOU MUNICIPALITY, PLETTENBERG BAY:		
Service Provider:	DIMENSION DATA (Pty) Ltd	WCSD#	DIME001TRW
Monthly Operational Support	R 165,500.62	Escalation	Maximum 6%
Contract:	Implementation date:	01 July 2016	
Duration:	7 Months	End date:	31 January 2017
Software Renewals		Escalation	ROE
Operational Item	Cost	Renewable Term	
Veeam Backup	R 82 544.25	Yearly	
VMware Backup	R 85 319.50	Yearly	
McAfee Antivirus	R 135 821.72	Yearly	
ARCserve Backup	R 3 779.82	Yearly	
Cisco Renewal	R 16 630.34	Yearly	
EMC VNX5300	R 167 000.00	Yearly	
Microsoft Licensing	R 1 200 000.00	Yearly Over 3 Years	
Fortigate 311B	R 67 554.54	Yearly	
AI Technician	200	N/A	
AI Team Lead	230	N/A	
Interactive Media Technician	200	N/A	
Engineer	580	N/A	
Project Manager	550	N/A	
Product Specialist	750	N/A	
Consultant	750	N/A	
Contract:	Duration:	7 Months	
Implementation date:	01 July 2016	End date:	31 January 2017

For Actioning refer to Council resolution

Recommendation C/2/292/05/16

REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE QUARTER 01 JANUARY TO 31 MARCH 2016

Department: Finance Demarcation: All Wards

File Ref: 8/1/5/5/2

Recommended by the Executive Mayor

1. That Council notes the Supply Chain Management Implementation Report for the 3rd Quarter, January to March 2016, of the 2015/16 financial year in terms of Section 6(3) of the SCM Policy.
2. That Council notes the Deviations approved by the Municipal Manager for the 3rd Quarter, January to March 2016, of the 2015/16 financial year, in compliance with Section 36(2) of the SCM Policy.

For Actioning refer to Council resolution

Recommendation C/2/293/05/16

LIST OF WITHDRAWALS FROM MUNICIPAL BANK ACCOUNT FOR THE QUARTER ENDED 31 MARCH 2016

Department: Finance Demarcation: All Wards

File Ref: 5/15/6

Recommended by the Executive Mayor

1. That the Municipal Council confirms the withdrawals that were made in terms of Section 1(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended January to March 2016.
2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4) (b) of the Local Government: Municipal Finance Management Act, 2003.

For Actioning refer to Council resolution



Recommendation C/2/294/05/16

VIREMENT REPORT FOR THE QUARTER ENDING 31 MARCH 2016

Department: Finance Demarcation: All Wards

File Ref: 9/1/3/4

Recommended by the Executive Mayor

That cognisance be taken of the Virement Report as at 31 March 2016.

For Actioning refer to Council resolution

Recommendation C/2/295/05/16

ICT RELATED POLICIES FOR APPROVAL AND ADOPTION BY COUNCIL

Department: Finance Demarcation: All Wards

File Ref: 6/2/7/P

Recommended by the Executive Mayor

That Council considers approving and adopting the following ICT related policies:

- (a) Municipal Corporate Governance of Information and Communication Technology Policy.
- (b) Bitou Municipality ICT Data Backup and Recovery Policy

For Actioning refer to Council resolution

Recommendation C/2/296/05/16

3rd ADJUSTMENTS BUDGET FOR THE 2015/2016 MTREF

Department: Finance Demarcation: All Wards

File Ref: 5/1/1/11

Recommended by the Executive Mayor

1. That the Operating Budget be adjusted.
2. That the Capital Budget be adjusted.
3. That a further contribution of R1.02 million to the CRR be approved.
4. That it be noted from the allocation letter from National Treasury, this adjustments budget is as a result of additional funding made available from MIG.
5. That the annual adjustments budget of Bitou Municipality for the Financial Year 2015/2016, as set-out in the schedules contained in Section 4, circulated with the agenda be considered as contained in the following prescribed budget tables.
 - (a) Table B1: Adjustments budget summary.
 - (b) Table B2: Adjustments Budget Financial Performance(expenditure by standard classification)
 - (c) Table B3: Adjustments Budget Financial Performance (expenditure by municipal vote)
 - (d) Table B4: Adjustments Budget Financial Performance(revenue by source)
 - (e) Table B5 to B10
 - (f) Supporting tables SB1 to SB19
6. That the following adjustments permitted in terms of section 28(2)(b) and (f) of the Municipal Finance Management Act and reflected in the tables referred to in clause (5) above be approved:
7. That those additional revenues that have become available over and above those anticipated in the annual budget be appropriated, but only to revise or accelerate spending programmes already budgeted for.
8. That any errors in the annual budget be corrected.



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9. That the Service Delivery and Budget Implementation Plan be adjusted to reflect the changes in the Adjustments Budget and be submitted to Council during June 2016 for consideration.

For Actioning refer to Council resolution

Recommendation C/2/297/05/16

**FINAL REVISED IDP & FINAL DRAFT BUDGET: 2016/17 TO 2018/19
MEDIUM TERM REVENUE AND EXPENDITURE FORECAST (MTREF)**

Department: Finance Demarcation: All Wards

File Ref: 5/1/1/11 & 2/8/5

Recommended by the Executive Mayor

1. That the Municipal Council of Bitou Local Municipality, acting in terms of Section 25 of the Municipal Systems Act, Act 32 of 2000 approves and adopts for implementation:
 - (a) The final revised Integrated Development Plan, Annexure J.
2. That the Municipal Council of Bitou Local Municipality, acting in terms of Section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts for implementation the budget tables and supporting tables as contained in Annexure B:
 - (a) The final annual budget of the municipality for the financial year 2016/17 and the multi-year and single-year capital appropriations as set out in the following tables:
 - (i) Budgeted Financial Performance (revenue and expenditure by standard classification) as contained in Table 12 (MBRR Table A2).
 - (ii) Budgeted Financial Performance (revenue and expenditure by municipal vote) as contained in Table 13 (MBRR Table A3).
 - (iii) Budgeted Financial Performance (revenue by source and expenditure by type) as contained in Table 14 (MBRR Table A4).
 - (iv) Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source as contained in Table 15 (MBRR Table A5).
 - (b) The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and the final basic service delivery targets are approved as set out in the following tables:

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- (i) Budgeted Financial Position as contained in Table 16 (MBRR Table A6).
 - (ii) Budgeted Cash Flows as contained in Table 17 (MBRR Table A7).
 - (iii) Cash backed reserves and accumulated surplus reconciliation as contained in Table 18 (MBRR Table A8).
 - (iv) Asset management as contained in Table 19 (MBRR Table A9).
 - (v) Basic service delivery measurement as contained in Table 20 (MBRR Table A10).
3. That the Municipal Council of Bitou Local Municipality, acting in terms of Section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts for implementation with effect from 01 July 2016; the tariffs for property rates, the tariffs for electricity, the tariffs for the supply of water, the tariffs for sanitation services, the tariffs for solid waste services as set out in Annexure A.
4. That the Municipal Council of Bitou Local Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts for implementation with effect from 01 July 2016 the tariffs and fees for other services, as also set out in Annexure A.
5. That the Municipal Council of Bitou Local Municipality, acting in terms of Budget Regulation and Circulars, approves and adopts for implementation with effect from 01 July 2016 Circular 79 and 82 Annexure E.
6. That the Municipal Council of Bitou Local Municipality, acting in terms of Budget Regulation and Circular 75 approves and adopts for implementation with effect from 01 July 2016 the service level standards as set out in Annexure G.
7. That Council notes that, in terms of Section 53 (1) (c) (ii) of the MFMA the Municipal Manager will submit the Municipality's Service Delivery and Budget Implementation Plan (SDBIP) within 28 days after approval of the budget to the Executive Mayor for approval and, within 14 days after approval it will be made public in terms of Section 53 (3) (a) of the MFMA
8. That the Municipal Council of Bitou Local Municipality, acting in terms of Budget Regulation approves and adopts for implementation with effect from 01 July 2016 the LGMTEC comments by Provincial Treasury and Municipal responses Annexure H.
9. That the Municipal Council of Bitou Local Municipality, acting in terms of Section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts for implementation with effect from 01 July 2016 the following Budget Related Policies as set out in Annexure D:
 - (a) Borrowing Policy and guidelines
 - (b) Petty Cash Policy
 - (c) Credit Control & Debt Collection Policy



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- (d) Tariff Policy
 - (e) Creditors, Councilors and Personnel Payment Policy
 - (f) Liquidity, Funding and Reserves Policy
 - (g) Supply Chain Management Policy Incorporating Preferential Procurement
 - (h) Investment & Cash Management Policy
 - (i) Asset Management Policy
 - (j) Property Rates Policy
 - (k) Indigent Support Policy
 - (l) Long-Term Financial Planning Policy
 - (m) Budget Implementation and Monitoring Policy
 - (n) Travelling Allowance Policy
 - (o) Overtime Policy
 - (p) Insurance Policy
 - (q) Recruitment and Selection Policy
10. To give proper effect to the municipality's final annual budget, the Council of Bitou Local Municipality approves:
- (a) That cash backing be implemented through the utilisation of a portion of the realisable accumulated surplus as at the end of the financial year to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of the municipality's funding and reserves policy as prescribed by section 8 of the Municipal Budget and Reporting Regulations.
 - (b) That the municipality be permitted to enter into long-term loans for the funding of the capital programmes in respect of the 2016/17 financial year limited to an amount of R25,0 million for the Financial Year 2016/17 in terms of Section 46 of the Municipal Finance Management Act.
 - (c) That the Municipal Manager be authorised to sign all necessary agreements and documents to give effect to the above lending programme.
11. That the Municipal Council takes note and approve the comments and questions raised in the public participation process as well as the responses contained in the budget report.
12. To give proper effect to the municipality's final annual budget, the Council of Bitou Local Municipality approves detailed Capital program as contained in Annexure C.
13. That the Mayoral Report in the Annual Budget 2016/2017 be noted.
14. That a notices be given in terms of Section 25 (4) (a) of the Municipal Systems Act, Act 32 of 2000.

For Actioning refer to Council resolution

Section 3: Corporate Services

Recommendation C/3/149/05/16

REVISION OF BITOU ORGANIZATIONAL STRUCTURE 2015/2016

Department: Corporate Services **Demarcation:** All Wards

File Ref: 2/1/8

Recommended by the Executive Mayor

1. That council in principle considers the departmental amended organizational structures.
2. That the macrostructure and organogram be submitted to the LLF and its sub committees for consultation.
3. That the report on the outcome of the consultation process with the Unions be submitted to council for consideration and final approval at the next council meeting.

For Actioning refer to Council resolution

Recommendation C/3/150/05/16

REVIEW OF RETIREMENT AGE AND DELEGATION TO THE MUNICIPAL MANAGER REGARDING AUTHORIZATION OF OFFICIALS TO EXCEED RETIREMENT AGE

Department: Corporate Services **Demarcation:** All Wards

File Ref: 4/6/5

Recommended by the Executive Mayor

1. That Council Resolution C/1/60/07/12 be rescinded.
2. That the normal retirement age be determined as 65 or as otherwise stipulated in the employee's employment contract.
3. That the Municipal Manager be granted delegated authority to approve applications by employees who wish to extend their employment beyond the age of 65 in consultation with the Executive Mayor.
4. That fixed term contracts be entered into with such individuals, subject thereto that a succession plan be put in place.



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5. That it be an explicit term of the fixed term contract that skills transfer must take place to junior qualified officials within the department.

For Actioning refer to Council resolution

Section 4: Community Services

Recommendation C/4/85/05/16

DEVELOPMENT OF MUNICIPAL ERF 4367 NEXT TO ULTRA-CITY SITE

Department: Community Services Demarcation: Ward 2

File Ref: 18/4367/PB

Recommended by the Executive Mayor

1. That the development of Erf 4367 (Plettenberg Bay) under the FLISP programme be supported.
2. That a feasibility application be made to the Department of Human Settlements for the implementation of a FLISP Housing Project on Erf 4367 for the 2017/2018 financial year.

For Actioning refer to Council resolution

Recommendation C/4/86/05/16

APPROVAL OF RESTRUCTURING ZONES FOR SOCIAL HOUSING IN PLETTENBERG BAY

Department: Community Services Demarcation: Ward

File Ref: 17/6/1/1

Recommended by the Executive Mayor

1. That the following land parcels in Plettenberg Bay identified as restructuring zones to be submitted to the Provincial Department of the Western Cape for registration by the National Department of Housing:

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No	NAME	ERF NO.	SIZE	OWNER
1.	Melville Corner Shopping Centre	Erf 18&20	Approx. 5000m ²	Private
2.	Marine Way 12 Municipal rented houses in Flying Cloud Drive in Fiery Cross Street	Erf 2096	8.411m ²	Municipality
3.	Cape Nature	Erf542	2.1Ha	Public Works
4.	Remainder of erf 2864 which excludes the Municipal Depot	Erf 2864	9.256 Ha	Municipality

2. That the Council Resolution be submitted to the Provincial Administration of the Western Cape to be endorsed by the Provincial Minister of Human Settlements.

For Actioning refer to Council resolution

Recommendation C/4/87/05/16

NAMING OF STREETS: NEW HORIZONS AND GREEN VALLEY – PLETTENBERG BAY

Department: Community Services Demarcation: Ward (No 4 and 1)

File Ref: 16/3/6

Recommended by the Executive Mayor

1. That the following street Names be given to the two unnamed streets in the two New Housing Projects in New Horizons and Green Valley as indicated on the site development plans:
 - (a) Rotterdam Crescent in Green Valley
 - (b) Geelhout Crescent in New Horizons
2. That the sub-divisional plans for these two projects be approved by the Department of Strategic Services.
3. That an advertisement advising the members of the public of this decision be placed on the notice boards, the official website of Bitou Municipality and locally circulating Council newspaper of record.
4. That a comprehensive report on all other streets that still needs to be named or renamed be submitted to the next Council meeting.

For Actioning refer to Council resolution

Section 5: Engineering Services

Resolution M/5/83/05/16

CAPITAL PROJECTS IMPLEMENTATION PLAN: PROGRESS REPORT FOR PERIOD ENDING MARCH 2016

Department: **Engineering Services**

File Ref: **9/1/3/5**

Resolution by the Executive Mayor

That note be taken of the Capital Project Implementation Plan for the period ending March 2016 and progress recorded therein.

For information

Resolution M/5/84/05/16

**CAPITAL PROJECTS IMPLEMENTATION PLAN:
PROGRESS REPORT FOR PERIOD ENDING APRIL 2016**

Department: **Engineering Services**

File Ref: **9/1/3/5**

Resolution by the Executive Mayor

That the Municipal Council takes note of the Capital Project Implementation Plan for the period ending April 2016 and progress recorded therein.

For information



Section 6: Strategic Services

Recommendation C/6/320/05/16

BUILDING CONTROL SECTION: QUARTERLY REPORT: JANUARY – MARCH 2016

Department: Strategic Services Demarcation: All wards

File Ref: 9/1/3/7

Recommended by the Executive Mayor

That cognisance be taken of the quarterly report from the Building Control Section for the period January to March 2016.

For Actioning refer to Council resolution

Recommendation C/6/321/05/16

TABLING OF THE PROPOSED AMENDED 2015/2016 TOP-LAYER SDBIP (SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN)

Department: Strategic Services Demarcation: All Wards

File Ref: 5/1/1/4

Recommended by the Executive Mayor

1. That the Municipal Council approves the amendments to the 2015/2016 Top-Level SDBIP (Service Delivery and Budget Implementation Plan).
2. That all the statutory processes be followed, for submission thereof to the relevant state bodies.
3. That the amended Top-Level SDBIP be placed in the local media and on the municipal website.

For Actioning refer to Council resolution



Recommendation C/6/322/05/16

**BITOU MUNICIPALITY THIRD QUARTER (JANUARY – MARCH 2016) SDBIP
REPORT ON PERFORMANCE FOR THE CURRENT FINANCIAL YEAR**

Department: Strategic Services

File Ref: 5/1/1/4

Recommended by the Executive Mayor

That the Municipal Council approves the performance report on the Service Delivery and Budget Implementation Plan for the third quarter, January to March 2016 of the current (2015/2016) Financial Year.

For Actioning refer to Council resolution

Recommendation C/6/323/05/16

**PROPOSED EXTENSION OF THE CONTRACT FOR SCM/STRAT/20/2014:
APPOINTMENT OF ESRI SOUTH AFRICA FOR GIS SOFTWARE AND
ASSOCIATED SERVICES**

Department: Strategic Services

Demarcation: All Wards

File Ref: SEC/A/383 & SCM/STRAT/20/2014/A

Recommended by the Executive Mayor

1. That Council notes the amendment of the Contract SCM/STRAT/20/2014: PROVISION OF GIS SERVICES so as to include the provision of GIS Software, Services and Licences, including the terms and conditions of the SLA and ELA for a period of 3 years till 30 June 2019, as it complies with the requirements of Section 52(3) of Council's Supply Chain Management Policy.
2. That the following rates as contained in the SLA and the ELA be noted:

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Service Provided:	SCM/STRAT/20/2014/A: PROVISION OF GIS SOFTWARE AND ASSOCIATED SERVICES		
Service Provider:	ESRI SOUTH AFRICA (PTY) LTD	WCSD#	GIMS001TRW
Capped Enterprise License Agreement Contract (Subject to Exchange Rate Fluctuations)	Year	Escalation	(R) Excl. VAT
	2016/2017	Fixed Cost as per ELA	R 246 000.00
	2017/2018	Fixed 9.5% as per ELA	R 270 600.00
	2018/2019	Fixed 9.5% as per ELA	R 297 660.00
CONTRACT PERIOD:			
Implementation date:	1 July 2016	Duration:	3 years
Rates for Professional Services as and when required			(R) Excl. VAT
GIS Specialist- Hourly Rate			R 450.00
Senior GIS Specialist- Hourly Rate			R 600.00
GIS Consultant- Hourly Rate			R 750.00
GIS System Architect- Hourly Rate			R 750.00
GIS Technician- Hourly Rate			R 600.00
Junior GIS Developer- Hourly Rate			R 500.00
GIS Developer- Hourly Rate			R 600.00
Senior GIS Developer- Hourly Rate			R 750.00
Desktop Operational support: Daily Rate 1 to 3 persons			R 1 500.00
Desktop Operational support: Daily Rate 4 to 10 persons			R 3 000.00
Server Configuration Support: Daily Rate per person			R 2 000.00
Escalation:	7% increase year on year		
CONTRACT:	Duration:	36 Months	
Implementation date:	1 July 2016	End date:	30 June 2019

For Actioning refer to Council resolution

Recommendation C/6/324/05/16

DISPOSAL OF ECONOMIC, BUSINESS AND CHURCH ERVEN IN THE GREATER PLETTENBERG BAY AND THE SUBDIVISION OF ERF 4911

Department: Strategic Services

Demarcation: All Ward

File Ref: 7/2/2/5

Recommended by the Executive Mayor

That this Item be referred back for valuations to be obtained on all erven intended for disposal in order that Council can make an informed decision on whether or not the identified land is considered;

- (a) Not of high value capital assets as defined in the Regulation and therefore public participation is not compulsory, and
- (b) That a fair market value for the land is considered.

For Actioning refer to Council resolution

Recommendation C/6/325/05/16

AMENDMENT OF DELEGATIONS TO THE MUNICIPAL MANAGER

Department: Strategic Services

Demarcation: All Ward

File Ref: 2/2/1/2

Recommended by the Executive Mayor

That clause one (1) of resolution C/1/53/06/12, be rescinded and replaced with the following delegation to the Municipal Manager:

To sign all documents and contracts on behalf of the Bitou Local Municipality in respect of contracts with other organs of state, contracts in respect of sub-economic housing and service provider contracts, and lease agreements in respect of Council offices and facilities, up to a value of R10 000.00 per month, per Item *and lease agreements with other Organs of State in respect of Council offices and facilities to a maximum of R2 000 000 per annum.*

For Actioning refer to Council resolution

Mayoral Committee Meeting: 31 May 2016

5. IN – COMMITTEE ITEMS

No Items for consideration.

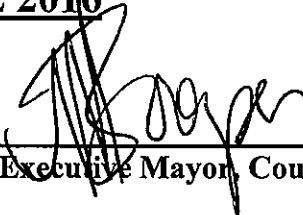
6. CLOSURE

The Executive Mayor declared the meeting terminated at 12h00.

CONFIRMED AND SIGNED

DATE: **29 JUNE 2016**

SIGNATURE:



The Executive Mayor, Councillor M Booyen

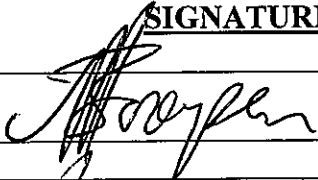
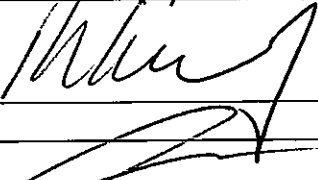
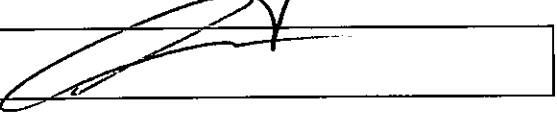
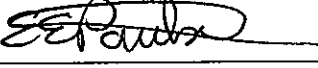
ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

**MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER,
MUNICIPAL OFFICES, SEWELL STREET, TUESDAY, 31 MAY 2016 AT 09H00**

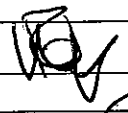
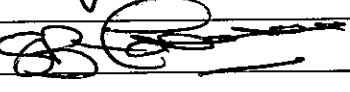


NAME

SIGNATURE

COUNCILLOR M BOOYSEN (EXECUTIVE MAYOR)	
COUNCILLOR RS KOEBERG (DEPUTY EXECUTIVE MAYOR)	
COUNCILLOR N M DE WAAL	
COUNCILLOR EE PAULSE	 10h00

NON – MEMBERS

SIGNATURE

COUNCILLOR S BESANA	
COUNCILLOR WR CRAIG	
COUNCILLOR S FARROW	
COUNCILLOR AR OLIVIER	
COUNCILLOR SE GCABAYI	
COUNCILLOR MM MBALI	
COUNCILLOR N NDAYI	
COUNCILLOR LM SEYISI	
COUNCILLOR H PLAATJIES	

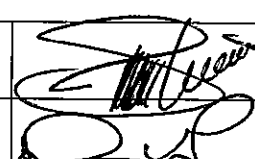

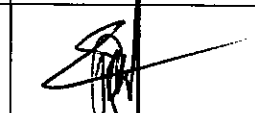
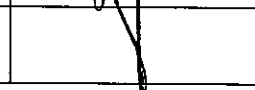
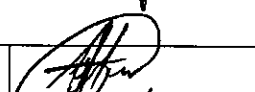
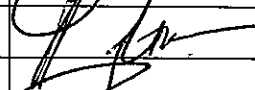
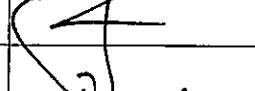
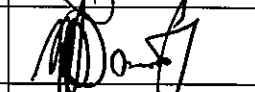
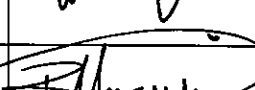

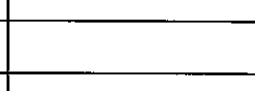
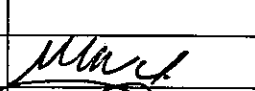






ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER,
MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON
TUESDAY, 31 MAY 2016 AT 09H00

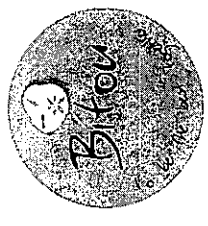
OFFICIALS

<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
Municipal Manager		
Mr. A A Pause	Municipal Manager	
Heads of Department		
Mr F M Lötter	Chief Financial Officer	
Mr. R Smit	Head Corporate Services	
Mr. D Friedman	Acting Municipal Manager & Head: Strategic Services	
Me P Ngqumshe	Head: Engineering Services	
Mr. M Stratu	Head: Community Services	
Managers		
Mr T Loliwe	Chief Internal Auditor	
Ms A A Greyling	Manager: Administration	
Mr A Crouz	Manager Legal Services	
Mr S Dladla	Manager: Office of the Mayor	
Mr M Fourie	Manager: Housing, Beaches & Parks	
Mr A Sakati	Manager: Public Safety	
Mr A Sakati - <i>J. JAMA</i>	ACT MANAGER COMMUNICATION Manager: Public Safety	
Mr M Fourie	Manager: Housing	
Mrs VR Cunningham	Acting Executive Manager: HR	
Mrs JJ Jansen	Principal Admin Officer	
Ms M Nel	Clerk/Administrator	
Mr. O. Bessa	Manager: Projects	
R. BOWER	Manager: Waste Management	

*Lethe NEUZA
Thembinosi Hense
Mbulolo Mamonu
G. Fourie*

*IDP COORDINATOR
IDP Manager
BTO Senior Manager
manager*

*Mbulolo Mamonu
Fourie.*

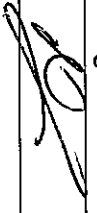
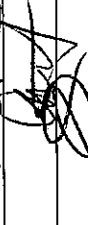



Bywoningsregister / Attendance Register

Interested members of the Public

Thank you for attending.

Dankie vir u belangstelling.

Naam Name	Contact No Kontak Nr	Email address or Epos adres of faks	Representing	Signature
LAWRENCE PARANAN	082-213-2414	paranan74@gmail.com	KOUSSONS	
CLAIRE PARANAN	082-213-2414	" "	KOUSSONS	CLAIRE PARANAN
Adrian Wildeman	0788409796	adrian.wildeman@ss.opend.com	PUBLIC	
Calvin Skey CARSTO VLOK	076 7553812 533-5155	calvin.skey@talkcom.com	PUBLIC PUSIT PAPER PAPER	
OLIVER PHOENIX			PUSIT PAPER PAPER	

ARLOSON