



**Bitou Local Municipality  
Bitou Plaaslike Munisipaliteit  
Umasipala WeBitou**

# Agenda

## SPECIAL MUNICIPAL COUNCIL MEETING

Venue: Council Chambers, Municipal Offices,  
Sewell Street, Plettenberg Bay

**DATE: 4 OCTOBER 2016**

**Time: 10H00**

# **BITOU LOCAL MUNICIPALITY**

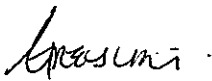
30 September 2016

**The Executive Mayor  
Councillors  
Acting Municipal Manager and Heads of Department**

## **SPECIAL COUNCIL MEETING: TUESDAY, 04 OCTOBER 2016**

**NOTICE** is hereby given that a Special Municipal Council Meeting will be held in the Council Chamber, Municipal Offices, Plettenberg Bay on **TUESDAY, 04 OCTOBER 2016 AT 10H00** to discuss the business set forth in the Agenda.

Yours faithfully



for **M M MBALI**  
Speaker

### **Constitution of the Council**

The Speaker, Councillor M M Mbali  
The Executive Mayor, Councillor M P Lobese  
The Deputy Executive Mayor, Alderman E V Wildeman  
Member of the Mayoral Committee, Councillor S E Gcabayi  
Member of the Mayoral Committee, Councillor L M Seyisi

Councillor M Booysen  
Councillor W R Craig  
Councillor N C Jacob  
Councillor J N Kamkam  
Councillor X Matyila  
Councillor W J Nel  
Councillor A R Olivier  
Councillor A S M Windvogel

# **Bitou Local Municipality**

## **Special Council Agenda: 04 October 2016**

**Time: 10h00**

### **Order of Business**

**1. OPENING**

**2. ATTENDANCE**

The Attendance Registers of members of the Municipal Council, Officials and Public will be circulated for signature.

**3. APPLICATION FOR LEAVE OF ABSENCE**

Application for leave of absence, if necessary, will be considered.

**4. STATEMENTS AND COMMUNICATIONS BY:**

**4.1 The Executive Mayor**

**4.2 The Speaker**

**5. PRESENTATIONS**

None

**6. CONSIDERATION OF REPORTS (NON- DELEGATED MATTERS)**

Items for consideration: Schedule of Item attached.

**7. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER**

None received

Order of business: Special Council Meeting: 04 October 2016

8. **CONSIDERATION OF NOTICES OF MOTION**

None received

9. **CONSIDERATION OF MOTIONS OF QUESTION**

None received

10. **CONSIDERATION OF MOTIONS OF EXIGENCY**

None received

11. **IN-COMMITTEE MATTERS**

None received

12. **RECORDING OF COUNCILLORS PRESENT**

13. **CLOSURE**

**6: ITEMS FOR CONSIDERATION****PORTFOLIO INDEX OF ITEMS FOR CONSIDERATION BY COUNCIL: 4 OCTOBER 2016**

(The dates &amp; page numbers of the MayCo Agendas are listed for ease of reference)

**SECTION 1: OFFICE OF THE MUNICIPAL MANAGER**

ITEM NO	SUBJECT	FILE REF	MAYCO AGENDA PAGE NO	DATE OF MAYCO MEETING	COUNCIL AGENDA PAGE NO
	No items for consideration				

**SECTION 2: FINANCE**

ITEM NO	SUBJECT	FILE REF	MAYCO AGENDA PAGE NO	DATE OF MAYCO MEETING	COUNCIL AGENDA PAGE NO
	No items for consideration				

**SECTION 3: CORPORATE SERVICES**

ITEM NO	SUBJECT	FILE REF	MAYCO AGENDA PAGE NO	DATE OF MAYCO MEETING	COUNCIL AGENDA PAGE NO
C/3/15/10/16	REPRESENTATION OF COUNCILLORS ON THE LOCAL LABOUR FORUM	3/2/2/1/2	1	04-Oct-16	1

**SECTION 4: COMMUNITY SERVICES**

ITEM NO	SUBJECT	FILE REF	MAYCO AGENDA PAGE NO	DATE OF MAYCO MEETING	COUNCIL AGENDA PAGE NO
	No items for consideration				

**SECTION 5: ENGINEERING SERVICES**

ITEM NO	SUBJECT	FILE REF	MAYCO AGENDA PAGE NO	DATE OF MAYCO MEETING	COUNCIL AGENDA PAGE NO
	No items for consideration				

**SECTION 6: STRATEGIC SERVICES**

ITEM NO	SUBJECT	FILE REF	MAYCO AGENDA PAGE NO	DATE OF MAYCO MEETING	COUNCIL AGENDA PAGE NO
	No items for consideration				

## Section 3

**Department: Corporate Services**

ITEM C/3/15/10/16

**Council**

**REPRESENTATION OF COUNCILLORS ON THE LOCAL FORUM**

**Department:** Corporate Services **Demarcation:** All Wards

**File Ref:** 3/2/2/1/2

**Report by:** Labour Relations Officer

**Date:** 30 September 2016

**Purpose of the Report**

To request Council to nominate Councillors to serve on the established Local Labour Forum.

**Background / Discussion**

In terms of the Main Collective Agreement, every municipality as employer must establish a Local Labour Forum that must meet monthly to negotiate and/or consult on matters of mutual concern. Representation shall be divided equally between the employer and the trade unions.

In terms of clause 11.8.1.3, Employer representatives shall, in the case of Bitou municipality, consist of at least 2 (two) councillors and of management.

Although the clause suggests that it is the prerogative of council to decide to elect more than 2 councillors, consideration should be given to the fact that the LLF consists of 8 representatives a side and that the representation for the employer should also consist of HOD's as well as the Manager: Human Resources.

**Recommendation of the Acting Municipal Manager**

1. That the Municipal Council take cognizance of the establishment of the Local Labour Forum and the requirements for its establishment
2. That the Municipal Council nominate at least two Councillors as part of the delegation to serve on the Local Labour Forum,