



**Bitou Local Municipality
Bitou Plaaslike Munisipaliteit
Umasipala WeBitou**

**SPECIAL MAYORAL
COMMITTEE
MEETING**

**Venue: Council Chambers, Municipal Offices,
Sewell Street, Plettenberg Bay**

4 OCTOBER 2016

Time: 9h00

BITOU LOCAL MUNICIPALITY

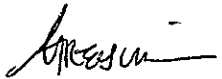
30 September 2016

**Members of the Mayoral Committee
Acting Municipal Manager and Heads of Department**

SPECIAL MAYORAL COMMITTEE MEETING: TUESDAY, 04 OCTOBER 2016

NOTICE is hereby given that a Special Mayoral Committee Meeting will be held in the **Council Chamber, Municipal Offices, Sewell Street, Plettenberg Bay** on **TUESDAY, 04 OCTOBER 2016**, at **9h00**, to consider the business set forth in the Agenda.

Yours faithfully



for **M P LOBESE**
Executive Mayor

cc: Ward Councillors & PR Councillors

Bitou Local Municipality

Special Mayoral Committee Agenda

04 October 2016

Order of Business

1. OPENING

2. ATTENDANCE

The Attendance Registers of members of the Municipal Council, officials and public will be circulated for signature.

3. APPLICATION FOR LEAVE OF ABSENCE

Application for leave of absence, if necessary, will be considered.

4. NOTING OF MINUTES

None

5. CONSIDERATION OF REPORTS (OPEN)

5.1 Section 1: Office of the Municipal Manager

No items for consideration

5.2 Section 2: Department of Finance

No items for consideration

5.3 Section 3: Department Corporate Services

Schedule of Item attached

Order of Business: Mayoral Committee Meeting of 4 October 2016

5.4 Section 4: Department Community Services

No items for consideration

5.5 Section 5: Department Engineering Services

No items for consideration

5.6 Section 6: Department Strategic Services

No items for consideration

6. IN – COMMITTEE ITEMS

No In-Committee Items for consideration

7. CLOSURE

PORTFOLIO INDEX**CONSIDERATION OF REPORTS: (OPEN)****SPECIAL MAYORAL COMMITTEE AGENDA****4 OCTOBER 2016****SECTION 1: OFFICE OF THE MUNICIPAL MANAGER****ITEM NO****SUBJECT****FILE REF****PAGE NO**

No items for consideration

SECTION 2: FINANCE**ITEM NO****SUBJECT****FILE REF****PAGE NO**

No items for consideration

SECTION 3: CORPORATE SERVICES**ITEM NO****SUBJECT****FILE REF****PAGE NO**

C/3/15/10/16

REPRESENTATION OF COUNCILLORS ON THE
LOCAL LABOUR FORUM

3/2/2/1/2

1

SECTION 4: COMMUNITY SERVICES**ITEM NO****SUBJECT****FILE REF****PAGE NO**

No items for consideration

SECTION 5: ENGINEERING SERVICES**ITEM NO****SUBJECT****FILE REF****PAGE NO**

No items for consideration

SECTION 6: STRATEGIC SERVICES**ITEM NO****SUBJECT****FILE REF****PAGE NO**

No items for consideration

Section 3

Department: Corporate Services

ITEM C/3/15/10/16

Mayoral Committee meeting for recommendation to Council

REPRESENTATION OF COUNCILLORS ON THE LOCAL LABOUR FORUM

Department: Corporate Services **Demarcation:** All Wards

File Ref: 3/2/2/1/2

Report by: Labour Relations Officer

Date: 30 September 2016

Purpose of the Report

To request Council to nominate Councillors to serve on the established Local Labour Forum.

Background / Discussion

In terms of the Main Collective Agreement, every municipality as employer must establish a Local Labour Forum that must meet monthly to negotiate and/or consult on matters of mutual concern. Representation shall be divided equally between the employer and the trade unions.

In terms of clause 11.8.1.3, Employer representatives shall, in the case of Bitou municipality, consist of at least 2 (two) councillors and of management.

Although the clause suggests that it is the prerogative of council to decide to elect more than 2 councillors, consideration should be given to the fact that the LLF consists of 8 representatives a side and that the representation for the employer should also consist of HOD's as well as the Manager: Human Resources.

Recommendation of the Acting Municipal Manager

1. That the Municipal Council take cognizance of the establishment of the Local Labour Forum and the requirements for its establishment
2. That the Municipal Council nominate at least two Councillors as part of the delegation to serve on the Local Labour Forum,