

**MINUTES OF THE ORDINARY COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 29 SEPTEMBER 2016 AT 08H30**

**1. OPENING**

The Speaker requested Councillor Olivier to open the meeting with prayer where after he declared the meeting open and welcomed everyone present.

**2. ATTENDANCE**

The Attendance Registers of members of the Municipal Council, Officials and Public are attached hereto as annexures.

**3. APPLICATION FOR LEAVE OF ABSENCE**

Application for leave of absence received from Councillor Memory Booyesen.

**Resolved**

That leave of absence be granted to Councillor Memory Booyesen.

**4. CONFIRMATION OF MINUTES:**

**\* 4.1 Inaugural Council Meeting: 12 August 2016**

That the Minutes of the Inaugural Council Meeting held on 12 August 2016, be, and are hereby, **CONFIRMED & SIGNED.**

**Proposed: Councillor S E Gcabayi**  
**Seconded: Councillor A R Olivier**

**\*\* 4.2 Special Council Meeting: 24 August 2016**

That the Minutes of the Special Council Meeting held on 24 August 2016, be, and are hereby, **CONFIRMED & SIGNED.**

**Proposed: Councillor L M Seyisi**  
**Seconded: Councillor X Matyila**

**\*\*\* 4.3 Special Council Meeting: 1 September 2016**

That the Minutes of the Special Council Meeting held on 1 September 2016, be, and are hereby, **CONFIRMED & SIGNED.**

**Proposed: Councillor S E Gcabayi**  
**Seconded: Councillor L M Seyisi**

*MEM*

**5. STATEMENTS AND COMMUNICATIONS BY:**

**5.1 The Executive Mayor**

None

**5.2 The Speaker**

None

**5.3 The Acting Municipal Manager**

The Acting Municipal Manager announced that Bitou Municipality was awarded with two trophies for achievements in the Informal Settlements field by the Department Community Services. Bitou Municipality secured the award for the Best Informal Settlement Upgrade Programme and the Govan Mbeki Award 2016 Ukhana Contractor (Bossiesgif/Qolweni) Best Informal Settlement Upgraded Programme.

He applauded the department for their stunning work.

**5. PRESENTATIONS**

The Speaker introduced Ms. Meleney Tembo from Education and Training Unit for Democracy and Development (ETU) an NGO based in Johannesburg who has been invited to do a presentation to Council. It was agreed that the presentation will be conducted after the items on the agenda have been concluded.

After the items on the agenda had been concluded, Ms. Meleney Tembo did a presentation on the services offered by ETU in assisting municipalities in the betterment of public participation. She explained that their services was offered free of charge as funding had been obtained from the Swedish Government. They followed a strategic approach in line with "Back to Basics" and planned to work in 5 disadvantaged communities in Bitou areas, where they will obtain information, do an analyses and identify key issues which needs to be addressed. Strategies will be discussed and assistance will be given on how to refine the IDP

With regard to the public participation process, they will require assistance from Council regarding the provision of venues and transportation.

After the presentation the Speaker thanked the ETU for their offer and stated that Bitou Municipality welcomed their assistance and accepted their services with gratitude.

6. CONSIDERATION OF REPORTS (NON- DELEGATED MATTERS)

Section 1: Office of the Municipal Manager

Resolution C/1/03/09/16

SALGA WESTERN CAPE PROVINCIAL CONFERENCE: 19 – 21 OCTOBER  
2016: CAPE TOWN

Department: Office of the Municipal Manager Demarcation: All Wards

File Ref: 12/2/1/3/1

Resolved

That Alderman E V Wildeman be appointed as the voting member for Bitou Local Municipality for the SALGA Western Cape Conference which will be held from 19 – 21 October 2016 at Garden Court, Walmer Estate, Cape Town.

Proposed: Councillor S E Gcabayi

Seconded: Councillor X Matyila

To be Actioned by : The Manager: Administration

Section 2: Finance

Resolution C/2/07/09/16

OUTSTANDING DEBT: AUGUST 2016

Department: Finance Demarcation: All Wards

File ref: 9/1/3/4

Resolved

That the Credit Control & Debt Collection statistics for August 2016 be noted.

Proposed: Councillor S E Gcabayi

Seconded: Councillor L M Seyisi

For Information

**Section 3: Corporate Services**

**Resolution C/3/13/09/16**

**ESTABLISHMENT OF WARD COMMITTEES**

**Department: Corporate Services      Demarcation: All Wards**

**File Ref: 3/2/2/2/4**

**Resolved**

1. That the report on the establishment of Ward Committees for the new term of Council be noted.
2. That in consultation with the Ward Councillor, administration embark upon the Ward Committee establishment process.
3. That the establishment process only be embarked upon within 90 days after the inauguration of the new Municipal Council.

**Proposed: Councillor L M Seyisi**  
**Seconded: Councillor S E Gcabayi**

**To be Actioned by : Head: Corporate Services / Acting Manager: Communication**

**Resolution C/3/14/09/16**

**REVISION OF ORGANIZATIONAL STRUCTURE: CORPORATE SERVICES  
(SUPPORT STAFF FOR THE OFFICE OF THE SPEAKER)**

**Department: Corporate Services      Demarcation: All Wards**

**File Ref: 4/6/3**

**Resolved**

That it be noted that this Item was Withdrawn.

**To be Actioned by : Head Corporate Services**

**Section 4: Community Services**

No Items for consideration

**Section 5: Engineering Services**

Resolution C/5/01/09/16

**RECONSIDERATION OF COUNCIL RESOLUTION REGARDING THE  
TRANSPORTATION OF MUNICIPAL STAFF TO AND FROM WORK**

**Department:** Engineering Services      **Demarcation:** All Wards

**File Ref:** 6/2/1/12

The Acting Municipal Manager pointed out that the words "with municipal vehicles" should be deleted from the title of the report.

**Resolved**

1. That Council reconsiders the decision taken under resolution C/3/99/10/14 regarding transportation of staff.
2. That administration be mandated to investigate the matter and submit a report to Council once clarity has been obtained on all issues.
3. That a tea/lunchroom facility be created at the Taxi Rank for use by workers who are not office bound and have no tea/lunchroom facilities at their disposal.

**Proposed:** Councillor E V Wildeman

**Seconded:** Councillor S E Gcabayi

**To be Actioned by :** Head: Engineering / Manager: Fleet Management

**Section 6: Strategic Services**

**Resolution C/6/01/09 /16**

**PLANNING TRIBUNAL IN TERMS OF SPATIAL PLANNING LAND USE MANAGEMENT ACT AND BITOU MUNICIPALITY LAND USE PLANNING BY-LAW: POSSIBLE REVIEW OF IMPLEMENTATION**

**Department: Strategic Services**

**Demarcation: All Wards**

**File Ref: 1/2/1/1 & 15/1/P**

**Resolved**

That a public participation process be followed to establish whether or not Bitou wants to remain part of the Eden Joint Municipal Planning Tribunal.

**Proposed: Councillor E V Wildeman**

**Seconded: Councillor L M Seyisi**

**To be Actioned by : Head: Strategic Services: Manager: Town Planning**

**Resolution C/6/02/09/16**

**PROPOSED LAND-SWOP BETWEEN THE OLD APOSTOLIC CHURCH OF SOUTH AFRICA AND BITOU LOCAL MUNICIPALITY**

**Department: Strategic Services**

**Demarcation: Ward 5**

**File Ref: 17/15/1/4**

**Resolved**

That this item be referred back due to the fact that the ownership of the erven 7228, 7234 and 7235 is in question and that the land identified for the proposed land swop, portion of erf 4513 Kwanokuthula, opposite the Simunye Centre, would be unsuitable for a Church in view of the variety of activities at the Community Hall which would not necessarily be in harmony with that of a church.

**Proposed: Councillor S E Geabayi**

**Seconded: Councillor X Matyila**

**To be Actioned by : Head Strategic Services/ Manager Building Control**

**7. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER**

None received



8. **CONSIDERATION OF NOTICES OF MOTION**

None received

9. **CONSIDERATION OF MOTIONS OF QUESTIONS**

None received

10. **CONSIDERATION OF MOTIONS OF EXIGENCY**

None received

11. **IN-COMMITTEE MATTERS**

Confirmation of Minutes of In-Committee Meeting of 24 August 2016.

12. **RECORDING OF COUNCILLORS PRESENT**

All Councillors present except for Councillor Memory Booyesen for whom leave of absence was granted.

13. **CLOSURE**

The Speaker declared the meeting closed at 10h20.

**CONFIRMED AND SIGNED**

**DATE:** **25 NOVEMBER 2016**

**SIGNATURE:**



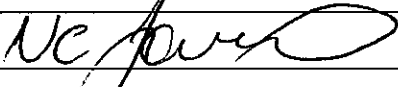
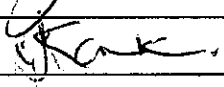
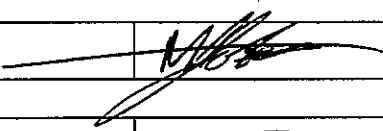

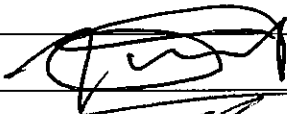
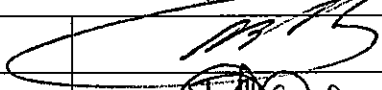
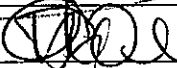
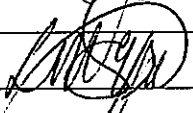

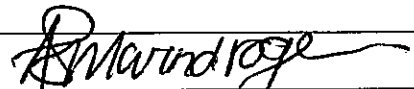
  
The Speaker: Councillor M M Mbali



ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

ORDINARY COUNCIL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, THURSDAY, 29 SEPTEMBER 2016 AT 8H30

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR M BOOYSEN	Apology
COUNCILLOR WR CRAIG	
COUNCILLOR S E GCABAYI	
COUNCILLOR N C JACOB	
COUNCILLOR J N KAMKAM	
COUNCILLOR M P LOBESE	
COUNCILLOR X MATYILA	
COUNCILLOR M M MBALI	
COUNCILLOR W J NEL	
COUNCILLOR A R OLIVIER	
COUNCILLOR L M SEYISI	
ALDERMAN E V WILDEMAN	
COUNCILLOR L A S M WINDVOGEL	





ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

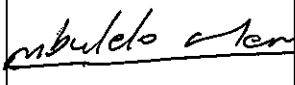
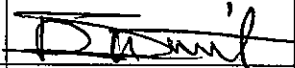
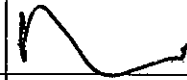
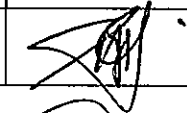
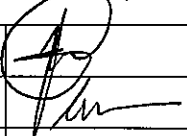
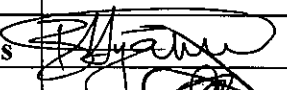
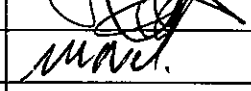

ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON  
THURSDAY, 29 SEPTEMBER 2016 AT 8H30

OFFICIALS

NAME

DESIGNATION

SIGNATURE

<u>Heads of Department</u>		
Mr M Memani	Acting Chief Financial Officer & Senior Manager: Budget & Treasury	
Mr. R Smit	Acting Municipal Manager & Head Corporate Services	
Mr. D Friedman	Head: Strategic Services	
Me P Ngqumshe	Head: Engineering Services	
Mr. M Stratu	Head: Community Services	
<u>Managers</u>		
Mr T Loliwe	Chief Internal Auditor	
Ms A A Greyling	Manager: Administration	
Mr A Crouz	Manager Legal Services	
Mr D Ncane	Manager: Office of the Mayor	
Mrs JJ Jansen	Principal Admin Officer	
Mr J Sijama	Acting Manager Communications	
Mr M Van Rooyen	Senior Administrator	
Ms M Nel	Clerk/Administrator	
<u>IMB CHAIRMAN</u> S. SENEKALU	<u>AUDIT COMMITTEE CHAIR</u> ACTING HOD - ENGINEERING	