

**MINUTES OF THE INAUGURAL MEETING OF THE MUNICIPAL COUNCIL OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON FRIDAY, 12 AUGUST 2016 AT 9h00**

**1. OPENING AND WELCOME: MUNICIPAL MANAGER**

In terms of Section 29 (2) of the Local Government: Municipal Structures Act, No. 32 of 2000, the Municipal Manager must call the first meeting of a Council of a municipality within fourteen days after the Council has been declared elected.

1.1 The meeting convened at 9h12 with the Municipal Manager in the Chair. The Municipal Manager declared the meeting open and welcomed all councillors.

**1.2 SCRIPTURE READING AND PRAYER – REVEREND C J MAY**

Reverend May said a prayer. After the prayer, the Municipal Manager thanked Reverend May, and proceeded with the meeting.

**1.3. DECLARATION OF COMPOSITION OF COUNCIL FOLLOWING THE ELECTION OF 3 AUGUST 2016**

The Municipal Manager referred to Schedule MEC 33 reflecting the seat calculation, the seat assignment per municipality and the total seats assigned to the municipality, issued by the IEC, circulated with the Agenda, marked "Annexure 1".

He then read out the total seats assigned to the municipality, and the seat allocation per political party as reflected below and the names of the councillors.

- Democratic Alliance – 6
- African National Congress – 6
- Active United Front – 1

Party Name	Seat Type	Candidate Name
Active United Front	PR 1	Msimboti Peter Lobese
African National Congress	PR 1	Euan Vernon Wildeman
	PR 2	Nomhiki Cynthia Jacob
	PR 3	Lungiswa Monica Seyisi
	Ward 10407003	Xola Matyila
	Ward 10407005	Mpakamisi Mac Mbali
	Ward 10407006	Sandiso Enoch Gcabayi
Democratic Alliance	PR 1	Memory Booysen
	PR 2	Douglas Baartman
	Ward 10407001	Jessica Noreen Kamkam
	Ward 10407002	Wayne Robert Craig
	Ward 10407004	Anne Stephnie Maureen Windvogel
	Ward 10407007	Annelise Renata Olivier

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The Municipal Manager further informed the meeting that Mr Douglas Baartman did not take up his seat, which has subsequently been declared vacant. He confirmed that the IEC has been informed accordingly and that the municipality was still awaiting correspondence from the IEC regarding the matter.

The Municipal Manager congratulated and welcomed all the elected Councillors, and proceeded by introducing all members of the Municipal Council and the Senior Managers to all those present.

**1.4. SIGNING OF ATTENDANCE REGISTERS**

The Attendance Registers of members of the Municipal Council, Officials and Public are attached hereto as annexures.

**2. OATH OF SOLEMN AFFIRMATION BY MEMBERS OF MUNICIPAL COUNCIL**

Resolution C/3/01/08/16

**OATH OR SOLEMN AFFIRMATION BY MEMBERS OF THE MUNICIPAL COUNCIL**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/2/1/6

**Resolved**

1. That it be noted that Councillors M P Lobese, N C Jacob, L M Seyisi, X Matyila, M M Mbali, S E Gcabayi, M Booysen, J N Kamkam, A S M Windvogel and A R Olivier and Alderman E V Wildeman took an Oath to be faithful to the Republic of South Africa and to obey, respect and uphold the Constitution and all other laws of the Republic of South Africa; and solemnly promised to perform their functions as members of the Bitou Local Municipal Council to the best of their abilities and signed the applicable Oath Certificate in the presence of the Commissioner of Oaths and Practising Attorney-Notary, Perino Pama.
2. That it be noted that Councillor W R Craig took a Solemn Affirmation that he will be faithful to the Republic of South Africa and will obey, respect and uphold the Constitution and all other laws of the Republic of South Africa; and solemnly promise to perform his functions as a member of the Bitou Local Municipal Council to the best of his ability and signed the applicable Solemn Affirmation Certificate in the presence of the Commissioner of Oaths and Practising Attorney-Notary, Perino Pama.

**For information**



**Resolution C/3/02/08/16**

**ELECTION OF THE SPEAKER**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/1/10/3

The Municipal Manager called for nominations of candidates for the Speaker of Bitou Local Municipality.

It was proposed by Councillor S E Gcabayi and seconded by Councillor L M Seyisi that Councillor M M Mbali be elected as Speaker. Councillor M M Mbali signed the applicable nominations form in acceptance of the same.

**Resolved**

That Councillor M M Mbali be elected as the Speaker for Bitou Local Municipality in terms of Schedule 3 of the Local Government: Municipal Systems Act, 1998.

Proposed: Councillor S E Gcabayi  
Seconded: Councillor L M Seyisi

The Municipal Manager congratulated the newly elected Speaker and vacated the chair, whereafter Councillor M M Mbali took the chair as Speaker and proceeded with the meeting.

**To be Actioned by: Head Corporate Services**



Resolution C/3/03/08/16

**CODE OF CONDUCT FOR COUNCILLORS**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/3/5/P

**Resolved**

1. That the members of the Municipal Council take separately and jointly cognisance of the Code of Conduct for Councillors as contained in Schedule 1 of the Local Government: Municipal Systems Act, Act 32 of 2000.
2. That the Code of Conduct attached to the Item as an annexure be regarded as the relevant copy supplied to Councillors as determined in clause 13(4) of the same.

Proposed: Councillor S E Gcabayi  
Seconded: Councillor L M Seyisi

**To be Actioned by: Head Corporate Services**

Resolution C/3/04/08/16

**RULES OF ORDER**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/P

**Resolved**

1. That the members of the Municipal Council separately and jointly take cognisance of the Rules of Order regulating the conduct of meetings of the Municipal Council of Bitou Local Municipality as published in Provincial Gazette 6689 on 22 January 2010.
2. That the Rules of Order regulating the conduct of meetings of the Municipal Council of Bitou Local Municipality as published in Provincial Gazette 6689 on 22 January 2010 attached to the Item as an annexure be regarded as the relevant copy supplied to Councillors.

Proposed: Councillor M Booysen  
Seconded: Councillor W R Craig

**To be Actioned by: Head Corporate Services**



Resolution C/3/05/08/16

**ELECTION OF THE EXECUTIVE MAYOR**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/1/10/2

The Speaker called for nominations for the position of the Executive Mayor.

A proposal was received from Alderman E V Wildeman seconded by Councillor N Jacob that Councillor M P Lobese be elected as the Executive Mayor. Councillor M P Lobese signed the applicable nominations form in acceptance of the same.

**Resolved**

1. That it be noted that Bitou Municipal Council approves to have a Mayoral Executive System.
2. That Councillor M P Lobese be elected as the Executive Mayor of Bitou Local Municipality in terms of Schedule 3 of the Local Government: Municipal Systems Act, 2000.

Proposed: Alderman E V Wildeman  
Seconded: Councillor S E Gcabayi

**To be Actioned by: Head Corporate Services**

**Councillor M P Lobese, the newly elected Executive Mayor, then delivered his Inaugural Mayoral Address and addressed the meeting as follows:**

The newly elected Executive Mayor extended greetings to his political mentor, Alderman Lulama Mvimbi, Alderman E V Wildeman, former Mayor; Comrade M Booysen, all Councillors, community leaders, members of the business community, Municipal Manager and Officials, local manager of the IEC, representatives of the religious and faith based organization, representatives of the various cultural and traditional houses, all other groups in the community and the media present.

The Executive Mayor opened his address by saying that, although he had a written speech prepared, he wanted to speak from the heart. He pointed out that a new journey had begun, and thanked the African National Congress for putting their trust in him in this "executive marriage", and that he placed his trust in them, as the community had placed their trust in him that they will see this "marriage" partnership successfully through the term of office.



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He thanked the IEC for the effective way in which the elections were conducted and thanked the community for the peaceful way in which they participated.

The Executive Mayor explained that the Active United Front (AUF) is a locally based organisation with local interests, which was locally found in order to deal with local challenges. He reiterated that he will serve the community in an unbiased manner and that the newly elected Municipal Council will continue where the former Executive Mayors left-off, which included Aldermen Mvimbi, Alderman Wildeman and the outgoing Mayor, Councillor Memory Booysen, where a non-racial society will be pursued. The reconstruction and development of communities, the fight for job creation, improvement of the local environment will be sustained and proceeded with as all the leaders have done before.

Speaking of the issue of the ongoing challenges facing the country, but more so Bitou, the Executive Mayor addressed the slow pace of transformation in various sectors of the economy and the community. He declared that he would be working towards the integration of all communities, to cross the divide created by the N2 national road, but more so created by the social and economic contexts of our past. He pointed out that we need to revisit the Coming Together Project as catalyst towards the achievement of the integration. He pointed out that Strategic Management will be required to obtain this objective and if needs be Council will have to consider creating a Development Agency that will coordinate not only the integration ideals, but also to deal with all critical and strategic transversal issues. Specialised persons, including representatives from organisations such as the Business Chamber could be called upon to assist with matters such as the Airport, The Coming Together Initiative and a Small Boat Harbour.

The Executive Mayor highlighted the need for middle income group housing in Bitou and the need for the integration of the racial groupings. He referred to the problems experienced by residents in Kwanokuthula and other areas to obtain housing loans due to the zero rate value returns on upgraded renovated properties.

He further pointed out that, if Bitou seriously wanted to address the issues of the structural challenges of the economy, one of the most immediate steps would be to accelerate transformation and to diversify the local economy with the objective to create jobs and opportunities for SMME's, which will create sustainable jobs for the local communities. Serious attention will therefore be spent on LED, with the view to build capacity, so that we can create an enabling environment for a thriving economy. As part of the catalysts to strengthen the economy and to promote LED, we will therefore need to decisively and deliberately leverage the capital and operational spend, towards this end.

He also confirmed that he will be working very closely with the local business community, to work towards forging partnerships with established businesses in the first economy and emerging businesses. Given that Bitou is a major and thriving tourist destination, he stated that he intends to work very closely with the tourism association and its leadership, so that tourism will continue to be one of the main drivers of the local economy within the broader wholesale and retail sector of the economy. A major requirement for working with the tourism community is to extend the benefits of tourism into other communities as well. Hence transformation of this sector have to be considered as part of the urgent work that needs to be done.

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As part of growing the economy, the Executive Mayor announced his intention to deliberately drive a programme of engaging with the national government towards entering into Service Delivery Compacts with all national government departments and state-owned enterprises, to ensure that national government continues to invest in Bitou, to support us in the aspiration of growing the economy, creating sustainability and growing the local economy at large.

He expressed his confidence in his capabilities in the position of Executive Mayor, stating that he had excellent task masters in the persons of Alderman Lulama Mvimbi, Alderman Euan Wildeman and Councillor Memory Booysen, and stated that he looked forward to working with the Mayoral Committee members and Councillors, and that he intended deployment of persons in his office based on experience and capabilities.

The Executive Mayor then welcomed his parents-in-law and his wife and thanked them for their support, and welcomed his pastor who had given him strength and prayed for him daily. He further extended a word of thanks to Pastor Levendal.

The Executive Mayor concluded his Mayoral Address by expressing the wish that "*God bless the people of Bitou.*"

**Resolution C/3/06/08/16**

**ELECTION OF THE EXECUTIVE DEPUTY MAYOR**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/1/10/2

The Speaker called for nominations for the position of the Executive Deputy Mayor.

A proposal was received from Councillor M P Lobese seconded by Councillor L M Seyisi that Alderman E V Wildeman be elected as the Executive Deputy Mayor. Alderman E V Wildeman signed the applicable nominations form in acceptance of the same.

**Resolved**

That Alderman E V Wildeman be elected as the Executive Deputy Mayor of Bitou Local Municipality in terms of Schedule 3 of the Local Government: Municipal Structures Act, 2000.

Proposed: Councillor M P Lobese  
Seconded: Councillor L M Seyisi

**To be Actioned by: Head Corporate Services**



**Alderman E V Wildeman, the newly elected Executive Deputy Mayor, addressed the meeting:**

The Executive Deputy Mayor, welcomed all present.

He congratulated the Executive Mayor on his appointment and undertook to give him his full support. He went on to congratulate all elected Councillors, stating that, as the motto of Bitou Local Municipality is "*To be the Best Together*" he was calling on all Councillors to take up that baton in order that they, as councillors, will all work together to serve everyone on the voters roll.

The Executive Deputy Mayor informed the meeting that, the coalition parties have committed themselves to the following projects:

- Resuscitation of the Coming Together Project
- Integrated Central Cemetery
- Acquisition of more land for housing
- Promotion of Local Businesses and improvement of quality of life for indigents
- Reduction in outsourcing of services
- Promotion of Local Economic Development and Tourism Development
- Promotion of Rural Development and Ocean Development
- Fostering partnerships with local communities in curbing drug abuse
- Provision of greater support with Early Childhood Development
- Development of Cultural Activities
- Promotion of Elderly Care

**Resolution C/3/07/08/16**

**ANNOUNCEMENT OF MAYORAL COMMITTEE: EXECUTIVE MAYOR**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/2/2/1/1

**Resolved**

That cognisance be taken that the Members of the Mayoral Committee, as announced by the Executive Mayor is as Follows;

Executive Deputy Mayor, Alderman E V Wildeman  
Councillor S E Gcabayi  
Councillor L M Seyisi

To be actioned by: Head Corporate Services





**Resolution C/3/08/08/16**

**DESIGNATION OF COUNCILLORS AS FULL-TIME COUNCILLORS**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/1/10/4

**Resolved**

That the holders of the following offices be full-time Councillors:

- a) Executive Mayor
- b) Executive Deputy Mayor
- c) Members of the Mayoral Committee
- d) Speaker

Proposed: Councillor S E Gcabayi

Seconded: Councillor L M Seyisi

**To be Actioned by: Head Corporate Services**

**Resolution C/3/09/08/16**

**DESIGNATION OF COUNCILLORS TO ACT AS EXECUTIVE MAYOR IN ABSENCE OF EXECUTIVE MAYOR AND EXECUTIVE DEPUTY MAYOR**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/2/1/8

A proposal was received from Alderman E V Wildeman seconded by Councillor X Matyila that Councillor L M Seyisi be elected to act as Executive Mayor in the absence of both the Executive Mayor and Executive Deputy Mayor.

**Resolved**

That Councillor L M Seyisi be elected to act as Executive Mayor in the absence of both the Executive Mayor and the Executive Deputy Mayor.

Proposed: Alderman E V Wildeman

Seconded: Councillor X Matyila

**To be Actioned by: Head Corporate Services**

**Resolution C/3/10/08/16**

**ELECTION OF REPRESENTATIVES TO THE EDEN DISTRICT MUNICIPALITY**

**Department:** Corporate Services      **Demarcation:** All Wards

**File Reference:** 3/1/10/5

The Municipal Manager requested the Regional Office of the IEC to conduct and supervise the election of the representatives to the Eden District Municipality.

The Executive Deputy Mayor however announced that an agreement has been reached by councillors that the ANC and DA would each nominate one representative from amongst their members, which would alleviate the necessity for the IEC to conduct a formal election.

Councillor E V Wildeman thereby proposed that Councillor N Jacob be elected to serve on the Eden District Municipality. Councillor S E Gcabayi. Seconded the proposal.

Councillor A Oliver then proposed that Councillor M Booyesen serve on the Eden District Municipality, where after Councillor W R Craig seconded the proposal.

**Resolved**

That Councillors N Jacobs and M Booyesen be elected in terms of Schedule 2 of the Local Government: Municipal Structures Act, 1998, to serve on the Eden District Municipality.

**To be Actioned by:** Head Corporate Services

**12. DELEGATION OF POWERS AND DUTIES**

It was noted that the current delegations of the Executive Mayor remains in place until a report could be submitted to Council to review same.



13. **APPOINTMENT OF REPRESENTATIVES ON SALGA – WESTERN CAPE.**

**The following was noted:**

As prescribed in the SALGA constitution, Provincial and National Conferences must be held within 60 and 90 days after elections respectively. The Council must nominate representatives to attend the Provincial and National Conferences and also to serve on the various SALGA provincial working groups.

It was noted that a report will be submitted to Council once SALGA has established the various SALGA provincial working groups.

15. **MEETING SCHEDULE 2016 AND SALGA INTEGRATED COUNCILLOR INDUCTION PROGRAM**

An information pack was distributed to Councillors at the meeting. A schedule of meetings for the remainder of 2016, which was determined at the beginning of the year was also included. It was noted that the proposed meeting schedule for 2017 will be submitted to MayCo and Council in November 2016.

16. **REMUNERATION OF COUNCILLORS**

For the benefit of newly elected councillors, the report submitted to Council regarding the determination of upper limits of salaries, allowances and benefits for members of municipal councils per Item C/3/144/01/16 and even numbered resolution, together with supporting documents was circulated with the agenda, marked "Annexure 2" which was noted.

17. **PROCESS FOR THE ESTABLISHMENT OF WARD COMMITTEES**

It was noted that a report will be submitted on the process to be followed for the re-establishment of Ward Committees to the Executive Mayor and Mayoral Committee and Council for adoption.

**To be Actioned by: Head Corporate Services**

18. **HANDOVER REPORTS FOR NEWLY ELECTED COUNCIL**

It was noted that the handover report will be submitted to the Mayoral and Council meeting scheduled for 24 August 2016.



19. **CLOSURE**

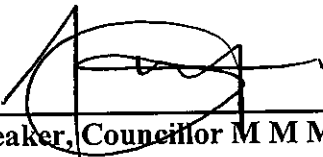
The meeting was terminated by the Speaker at 10h58.

**CONFIRMED AND SIGNED**

**DATE:**

29 September 2016.

**SIGNATURE:**

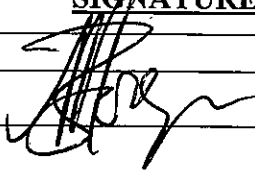

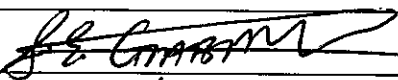
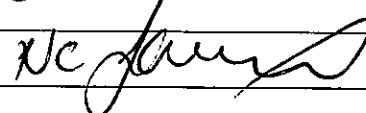
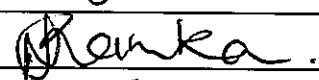
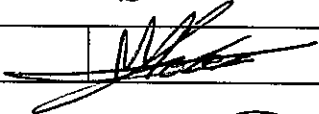

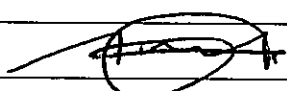

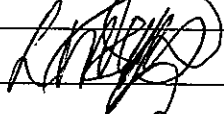

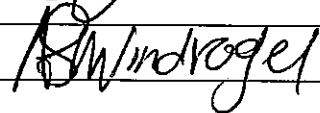
  
The Speaker, Councillor M M Mbali



ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

1ST ORDINARY MEETING OF THE 5<sup>TH</sup> MUNICIPAL COUNCIL OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON FRIDAY, 12 AUGUST 2016 AT 09H00

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR M BOOYSEN	
COUNCILLOR WR CRAIG	
COUNCILLOR S E GCABAYI	
COUNCILLOR N C JACOB	
COUNCILLOR J N KAMKAM	
COUNCILLOR M P LOBESE	
COUNCILLOR X MATYILA	
COUNCILLOR M M MBALI	
COUNCILLOR A R OLIVIER	
COUNCILLOR L M SEYISI	
COUNCILLOR E V WILDEMAN	
COUNCILLOR L A S M WINDVOGEL	



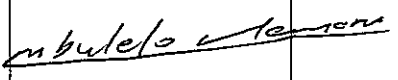

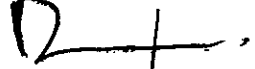
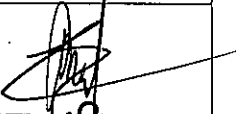


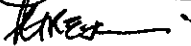
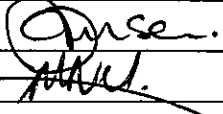
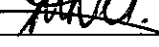
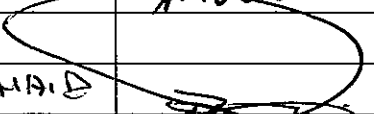
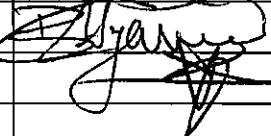
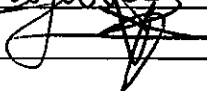


ATTENDANCE REGISTER


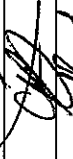
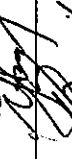








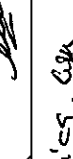

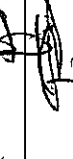

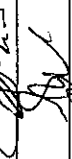
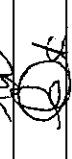

BITOU LOCAL MUNICIPALITY

1ST ORDINARY MEETING OF THE 5<sup>TH</sup> MUNICIPAL COUNCIL OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON FRIDAY, 12 AUGUST 2016 AT 09H00

OFFICIALS

<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
<b>Municipal Manager</b>		
Mr. A A Paulse	Municipal Manager	
<b>Heads of Department</b>		
Mr F M Lötter	Chief Financial Officer	
Mr M Memani	<del>Acting Chief Financial Officer &amp;</del> Senior Manager: Budget & Treasury	
Mr. R Smit	Head Corporate Services	
Mr. D Friedman	Acting Municipal Manager & Head: Strategic Services	
Me P Ngqumshe	Head: Engineering Services	
Mr. M Stratu	Head: Community Services	
<b>Managers</b>		
Mr T Loliwe	Chief Internal Auditor	
Ms A A Greyling	Manager: Administration	
Mr A Crouz	Manager Legal Services	
<del>Mr S Dindia</del>	<del>Manager: Office of the Mayor</del>	
Mrs VR Cunningham	Acting Executive Manager: HR	
Mrs JJ Jansen	Principal Admin Officer	
Ms M Nel	Clerk/Administrator	
IM BOASDINI	AUDIT COMMITTEE CHAIR	
JANUS SEJANA	ACT. COUNCIL MANAGER	
MARLEEN VAN ROOYEN	SEN. ADMIN OFFICER	



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