

BITOU MUNICIPALITY								
DEVIATION REGISTER: 2016/2017 FINANCIAL YEAR- FOR THE QUARTER 01 OCTOBER TO 31 DECEMBER 2016								
#	DATE APPROVED	DEPARTMENT	PROJECT MANAGER	REASON FOR DEVIATION	MOTIVATION FOR DEVIATION	SUPPLIER/SERVICE PROVIDER	AMOUNT	APPROVAL GRANTED BY
21	2016/10/18	Legal Services	Croutz A	Exceptional case and it is impractical or impossible to follow the official procurement processes	Several disputes arose relating to various and several matters which were reported to the external Audit Committee which must still be finalised. Whale Rock Heights Association brought an application to	<u>Stadler & Swart Attorneys</u>	R 69 897.17	Smit RK
23	2016/10/18	Legal Services	Croutz A	Exceptional case and it is impractical or impossible to follow the official procurement processes	Tom's Nursery CC instituted action by way of an application to the High Court in George (Circuit) against the Municipality and joining several others seeking an order for the demolition of the temporary structures along Beacon Way used for informal trading. After assessing the reasons given for the application it was decided that it is the best interest of the Municipality to oppose the application. Hutchinson, Du Plessis, Robin & Stoloff were appointed on an urgent basis to file opposing and replying papers to avoid an adverse court order that would have been awarded against the Municipality. It is therefore deemed to be impractical to follow the official procurement process in this instance.	<u>Hutchinson, Du Plessis, Robin & Stoloff Attorneys</u>	R 101 520.18	Smit RK
37	2016/10/05	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press CC is being utilised to publish the advertisement for the Mayoral Golf day for four consecutive weeks. It is deemed to be an exceptional case as this advertisement is aimed to target a specific audience.	CX Press CC	R 3 357.07	Peters PH
38	2016/10/05	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	Group Editors Company (KPH) is being utilised to publish the advertisement for the Mayoral Golf day for four consecutive weeks. It is deemed to be an exceptional case as this advertisement is aimed to target a specific audience.	Group Editors Company (KPH)	R 3 448.00	Peters PH
41	2016/10/11	Corporate Services	Greyling A	Exceptional case and it is impractical or impossible to follow the official procurement processes	This is in respect of Pre-paid Postage, where Fintech acts as the third party between the user (Municipality) and the supplier (Post Office), and a 4% discount on the postage fee is allocated to the end user (Municipality). Existing contract entered into in 1999 at a favourable rate of 4% discount which is still in place. To enter into a new contract will result in smaller discount rate, therefore it will not be cost effective to enter into a new agreement	Credifon Postage	R 38 400.00	Memani M
42	2016/10/11	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	C Muller t/a The Printshop is being utilised to publish the advertisement for the Mayoral Golf day for four consecutive weeks. It is deemed to be an exceptional case as this advertisement is aimed to target a specific audience.	C Muller t/a The Printshop	R 6 000.50	Peters PH
45	2016/10/17	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	C Muller t/a The Printshop is being utilised to publish the advertisement for the Mayoral Youth Indaba. It is therefore deemed to be an exceptional case as this advertisement is aimed to target a specific audience	C Muller t/a The Printshop	R 3 000.25	Peters PH
47	2016/10/17	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press CC is being utilised to publish Notice no 2677/2016. It is therefore deemed to be an exceptional case as this advertisement is aimed to target a specific audience.	CX Press CC	R 2 134.08	Peters PH
49	2016/10/18	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press CC is being utilised to publish a public notice on rural fire prevention. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership	CX Press CC	R 8 317.44	Peters PH
50	2016/10/21	Office of the Executive Mayor	Ncame D	Exceptional case and it is impractical or impossible to follow the official procurement processes	C Muller t/a The Printshop is being utilised to publish the advertisement for the gender desk programmes. It is deemed to be an exceptional case as this advertisement is aimed to target a specific audience in the local market. The publication is also accessible to a wider audience as it is distributed for free.	C Muller t/a The Printshop	R 2 436.60	Peters PH
51	2016/10/28	Community Services	Vandala S	Exceptional case and it is impractical or impossible to follow the official procurement processes	The municipality entered into a contract agreement with Isolomzi to provide security services for specified sites. These extra sites are not part of the current contract that we have with the service provider. The Municipal Manager further extended the period until 31 st December 2016. It is deemed impractical to obtain alternative quotations, due to the reasons as stated. It is therefore requested that the Municipal Manager considers the deviation from the SCM Policy. The deviation is for October 2016	Isolomzi Security Services	R 386 038.20	Stratu MG
48	2016/11/29	Engineering Services	Tarentaal R	Exceptional case and it is impractical or impossible to follow the official procurement processes	Bitou Municipality entered into an agreement with Railwood Furniture SA (Pty) Ltd to supply the community of Portion 22 farm 422 Harkerville with water at a rate of R25.00 per Kilolitre. Railwood Furniture SA (Pty) Ltd has sold farm 422, Portion 14 to KK Sand. To	KK Sands	R 57 000.00	Friedman D

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54	2016/11/08	Financial Services	Daniels S	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Bitou Municipality intended to appoint the service provider immediately for the implementation of the contract from 21 October 2016. However due to rights of appeal of bidders, the successful bidder deemed it prudent to uphold these rights and hold out implementation until the expiry of the appeal period viz 11 November 2016	CAB Holdings (Pty) Ltd	R 59 162.31	Memani M
55	2016/11/23	Office of the Executive Mayor	Ncame D	Exceptional case and it is impractical or impossible to follow the official procurement processes	The initial request for quotation was done on 06 October 2016 for the hosting of a Strategic Session for all Councillors and HO's from the 10 th October 2016 - 12 th October 2016. The initial estimate of the amount of delegates to attend was 24 over the 3 day limited to councillors, HOD's and support staff in the offices of political bearers. Initial requisition was processed at the amount for 24	The Dunes Resort	R 7 675.00	Memani M
56	2016/11/14	Community Services	Fourie M	Exceptional case and it is impractical or impossible to follow the official procurement processes	23 rd August 2016 it was found that huge potholes as well as a big hole was dangerous for parking/driveways and for attendance the following day. Due to hazardous/dangerous state of the road and the drive way we were forced to request help from a contractor to bring in till material and compact as to prevent any damages claims against the Municipality.	Jay Jay Contractors	R 7 250.00	Peters PH
57	2016/11/17	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press CC is being utilised to publish a public notice on fireworks and lanterns. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	CX Press CC	R 2 845.44	Peters PH
58	2016/11/17	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press CC is being utilised to publish a community work programme advertisement. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	CX Press CC	R 3 009.60	Peters PH
59	2016/11/23	Community Services	Bower R	Exceptional case and it is impractical or impossible to follow the official procurement processes	Ingerop SA was appointed by Bitou Municipality on 28 April 2005 for the development of a Waste Transfer Facility. The process involved with the development of the waste transfer facility included a lengthy investigation into the development of drop off facilities for green waste and builder's rubble.	INGEROP SA (Pty) Ltd	R 82 326.37	Stratu MG
60	2016/11/22	Corporate Services	Cunningham V	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Rapport and Sunday Times are the only National Newspapers and if we had to obtain three quotations as per the SCM policy, that means that we had to obtain quotation from a middle person through whom the Municipality had to advertise the position in the Rapport and Sunday Times which will be more costly and might cause delays in the advertisement of the said positions	Media 24 News	R 63 840.00	Memani M
62	2016/11/23	Engineering Services	Essa O	Exceptional case and it is impractical or impossible to follow the official procurement processes	The JBCC is commonly applied to building work tenders. The Municipal Building Project Manager will be applying this contract to many of the tenders and the conference content will definitely assist with the mitigation of risks when entering into contracts by knowing the roles and responsibilities of the employer and the principle agent.	BCA Training (Pty) Ltd	R 4 463.10	Peters PH
63	2016/11/24	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	Uprint being utilised to publish the Council Newsletter. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	UPRINT	R 4 250.00	Peters PH

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64	2016/11/24	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	Uprint being utilised to publish the advertisement of Bitou Municipality news. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership	UPRINT	R 6 000.00	Peters PH
65	2016/11/24	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press (Pty) Ltd being utilised to publish the Council Newsletter. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	CX Press CC	R 16 219.00	Peters PH
66	2016/11/28	Financial Services	Daniels S	Exceptional case and it is impractical or impossible to follow the official procurement processes	Section 49 (a) of the MPRA requires the public notice of valuation rolls to be published once a week for two consecutive weeks in the media. C Muller t/a The Printshop was utilised to publish the public notice calling for inspection of the 4 th supplementary valuations roll. We used the two local newspapers CX Press and WHAT'S NEW IN PLETT, it is therefore deemed as an exceptional case as we did not follow the normal SCM processes to get three quotations.	C Muller t/a The Printshop	R 5 263.60	Peters PH
67	2016/11/29	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	The official Bitou Municipality website was designed and hosted by Plett Web Hosting for the better part of 4 years. During May 2016 the Department of Local Government introduced and rolled out uniform websites to all Local Municipalities in the Western Cape. The request for deviation is for Plett Web Hosting who is a locally based business who designed and hosted the official Municipal website since its inception. The old website had to be retained for auditing purposes of all legal compliance related issues and documents as prescribed in the MFMA, by the Auditor General. It is then required that the previous website with all its historical information maintain its status quo.	Plett Web Hosting	R 6 150.00	Peters PH
68	2016/11/30	Office of the Executive Mayor	Ncame D	Exceptional case and it is impractical or impossible to follow the official procurement processes	Due to poor weather conditions the flight from Cape Town International Airport could not land in George, but had no option then to fly back to Cape Town for safe landing. No other flights were available returning to George during the same night. The Executive Mayor hired a car on the 28 October 2016 to return back home to	Mr MP Lobese	R 3 411.93	Peters PH
69	2016/12/01	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press (Pty) Ltd being utilised to publish the Council bi-monthly newsletter. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	CX Press CC	R 16 219.00	Peters PH
70	2016/12/01	Corporate Services	Cunningham V	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Human Resources section was requested to advertise the seasonal positions in the WHAT'S NEW IN PLETT, which is the most popular read community newspaper and are the only community newspaper that are published on a weekly basis, whilst the only other newspaper is published twice per month.	C Muller t/a The Printshop	R 2 631.80	Peters PH
71	2016/12/01	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	Uprint being utilised to publish the Council bi-monthly newsletter. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	UPRINT	R 4 250.00	Peters PH

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72	2016/12/01	Office of the Executive Mayor	Ncane D	Exceptional case and it is impractical or impossible to follow the official procurement processes	The 16 Days of Activism against women & children abuse awareness advertisement was planned to be circulated in a community based newspapers to accommodate the needs for early awareness of the programme prior to the launch. We target two community based newspapers YOU & ME and WHAT'S NEW IN PLETT as they reach out and are popular in the previously disadvantaged communities. The advertisement of the 16 Days of Activism programme was stopped and we will now depend on the	C Muller t/a The Printshop	R 3 800.00	Peters PH
76	2016/12/05	Community Services	Vandala S	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Municipality entered into contract agreement with Isolomzi, on tender number: SCM/20 /2013/COMM: to provide security services guarding fixed term contract for the whole Bitou Municipality. The New Transfer station was built and based on its position and the equipment kept there it was only proper to have a security guard on duty to protect the site and the municipal equipment, the security officer that is kept there is used for that purpose and is covered from the waste management vote Until the 31st of December 2016.	Isolomzi Security Services	R 201 400.53	Friedman D
81	2016/12/12	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	CX Press (Pty) Ltd is being utilised to publish Notice 303/2016 & 304/2016 electricity saving tips & water restriction notice. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	CX Press (Pty) Ltd	R 2 703.98	Peters PH
83	2016/12/14	Corporate Services	Swartz H	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Printshop is being utilised to publish Notice 303/2016 & 304/2016 electricity saving tips & water restriction notice. It is therefore deemed to be an exceptional case as this advertisement is aimed to target specific audience and readership.	C Muller t/a The Printshop	R 2 631.80	Peters PH
84	2016/12/21	Community Services	Vandala S	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Municipality entered into contract agreement with Isolomzi, on tender number: SCM/20 /2013/COMM: to provide security services guarding fixed term contract for the whole Bitou Municipality. It was later established that an administrative error occurred wherein in the date of expiry on the contract differs with the date of award on the BAC ,that the contract expired on 30 June 2016 instead of 31 December 2016,currently we are going out on tender and the specs are already with SCM office,therefore it is for those reasons that a deviation is required until the tender is awarded. This deviation is for the	Isolomzi Security Services	R 162 051.00	Friedman D
85	2016/12/20	Financial Services	Daniels S	Exceptional case and it is impractical or impossible to follow the official procurement processes	Section 49 (a) of the MPRA requires the public notice of valuation rolls to be published once a week for two consecutive weeks in the media. C Muller t/a The Printshop was utilised to publish the public notice calling for inspection of the 4 th supplementary valuations roll. We used the two local newspapers CX Press and WHAT'S NEW IN PLETT, it is therefore deemed as an exceptional case as we did not follow the normal SCM processes to get three quotations.	CX Press CC	R 2 276.35	Peters PH
86	2016/12/20	Community Services	Johnston M	Exceptional case and it is impractical or impossible to follow the official procurement processes	Multi-Choice provides DSTV Services commercial package with educational and recreational channels for public viewing at the New Horizons library.	Multi-choice Africa Ltd	R 3 720.00	Peters PH
87	2016/12/20	Office of the Executive Mayor	Ncane D	Exceptional case and it is impractical or impossible to follow the official procurement processes	Portion 40 of 437 Kwanokuthula was overgrown with illegal invasion trees. It is adjacent to the community and the residence of the Executive Mayor and has a huge fire hazard to life and property. A fire belt needed to be made between the forest and the houses, to safeguard the community from dangerous fire hazard. Specifications were drawn up and a formal procurement process followed, but was withdrawn due to the urgency. The security of the community from the imminent fire hazard/s as well as the Executive Mayors security was taken into account as his house is adjacent to the trees. It was also a possible vagrant threat at night which further made the	Sizila 4 G General Trading	R 78 750.00	Friedman D

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88	2016/12/22	Strategic Services	Groenewald G	Exceptional case and it is impractical or impossible to follow the official procurement processes	Ignite is currently the official service provider to the Municipality for the web based performance management system and the service delivery and budget implementation plan. These services were delivered to the Municipality after a tender process in 2011 and extension was given in 2012/2013 after receipt of grant funding PGWC/SDBIP. The contract has since expired, however the service (Performance Management & Legislative compliance) being provided or rendered is of critical importance to the Municipality and its operations. The Strategic services department is currently in the process of initiating a formal tender process. The specifications have already been submitted to SCM and the BSC meeting will take place in due course. The envisaged implementation date for the new contract is 01 July 2017, for a period of three (3) years.	Ignite Advisory services (Pty) Ltd	R 500 000.00	Friedman D
89	2016/12/23	Office of the Executive Mayor	Ncame D	Exceptional case and it is impractical or impossible to follow the official procurement processes	This is the only specialised supplier for the purpose of drafting a 5 year youth development plan. Musole and Partners Business were the only available service provider on short notice to facilitate the Youth Indaba.	Musole and Partners Business	R 60 000.00	Friedman D
15	2016/10/18	Engineering Services	Maki F	Sole Supplier	The GPS equipment used is an OmniStar product and the Satellite signal may only be licenced with Optron.	OPTRON	R 23 940.00	Peters PH
43	2016/10/17	Engineering Services	Lombard P	Sole Supplier	The laboratory is making use of Sartorius equipment for the bacteriological analysis and therefore also requires the reagents from them. National Separations (Pty) Ltd is the authorised distributor/supplier of Sartorius Lab equipment /reagents in South Africa	National Separations (Pty) Ltd	R 27 170.00	Peters PH
44	2016/10/13	Mayor's Office	Ncame D	Sole Supplier	Premier Knowledge is the only sole supplier for the African Mayors & Municipal County Governance Conference registration	Premier Knowledge Centre	R 9 108.60	Peters PH
46	2016/10/17	Municipal Manager's Office	Cunningham V	Sole Supplier	Media 24 Beperk H/A is the sole provider of Die Burger Newspaper which is being delivered at the Municipal offices.	Media 24 Beperk H/A Die Burger	R 3 743.71	Peters PH
74	2016/12/12	Engineering Services	Sunkar S	Sole Supplier	The Roads Department Grader CX 16693 experienced mechanical failure on tyrod ends and can no longer continue with its operational demands on roads unless repaired. It is impossible to get 3 quotes as only the agent carries stock of these parts for the repair. It is therefore deemed to be impractical or impossible to follow the official procurement processes	Barloworld Equipment	R 10 935.13	Peters PH
75	2016/12/02	Community Services	Johnston M	Sole Supplier	Multi-Choice provides DSTV Services commercial package with educational and recreational channels for public viewing at the Kranshoek library.	Multi-choice Africa Ltd	R 3 292.80	Peters PH
45							R 2 072 040.54	

R 1 993 850.30

R 78 190.24

R 2 072 040.54