

**Bitou Local Municipality
Bitou Plaaslike Munisipaliteit
Umasipala WeBitou**

SPECIAL MAYORAL COMMITTEE

MEETING

**Venue: Council Chambers, Municipal Offices,
Sewell Street, Plettenberg Bay**

04 APRIL 2017

BITOU LOCAL MUNICIPALITY

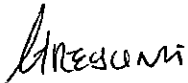
03 April 2017

**Members of the Mayoral Committee
Municipal Manager and Heads of Department**

**SPECIAL MAYORAL COMMITTEE MEETING: TUESDAY, 04 APRIL 2017
AT14H00**

NOTICE is hereby given that a Mayoral Committee Meeting will be held in the **Council Chamber, Municipal Offices, Sewell Street, Plettenberg Bay** on **TUESDAY, 04 APRIL 2017**, at **14h00**, to consider the business set forth in the Agenda.

Yours faithfully



M P LOBESE
Executive Mayor

cc: Ward Councillors & PR Councillors

Bitou Local Municipality

Special Mayoral Committee Agenda

04 April 2017

Order of Business

1. OPENING

2. ATTENDANCE

The Attendance Registers of members of the Municipal Council, officials and public will be circulated for signature.

3. APPLICATION FOR LEAVE OF ABSENCE

Application for leave of absence, if necessary, will be considered.

4. CONSIDERATION OF REPORTS (OPEN)

4.1 Section 1: Office of the Municipal Manager

No Items for consideration

4.2 Section 2: Department of Finance

Schedule of Item attached

4.3 Section 3: Department Corporate Services

No Items for consideration

4.4 Section 4: Department Community Services

No Items for consideration

4.5 Section 5: Department Engineering Services

No Items for consideration

Order of Business: Special Mayoral Committee Meeting of 04 April 2017

4.6 Section 6: Department Strategic Services

No Items for consideration

5. IN – COMMITTEE ITEMS

None received

6. CLOSURE

PORTFOLIO INDEX

CONSIDERATION OF REPORTS: (OPEN)

SPECIAL MAYORAL COMMITTEE AGENDA

04 APRIL 2017

SECTION 1: OFFICE OF THE MUNICIPAL MANAGER

ITEM NO	SUBJECT	FILE REF	PAGE NO
	No items for consideration		

SECTION 2: FINANCE

ITEM NO	SUBJECT	FILE REF	PAGE NO
C/2/35/04/17	FORMAT OF DRAFT OPERATING AND CAPITAL BUDGET:2017/2018 AND MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF)	5/1/1/13	1-2

SECTION 3: CORPORATE SERVICES

ITEM NO	SUBJECT	FILE REF	PAGE NO
	No items for consideration		

SECTION 4: COMMUNITY SERVICES

ITEM NO	SUBJECT	FILE REF	PAGE NO
	No items for consideration		

SECTION 5: ENGINEERING SERVICES

ITEM NO	SUBJECT	FILE REF	PAGE NO
	No items for consideration		

SECTION 6: STRATEGIC SERVICES

ITEM NO	SUBJECT	FILE REF	PAGE NO
	No items for consideration		

ITEM C/2/35/04/17

Mayoral Committee Meeting for recommendation to Council

FORMAT OF DRAFT OPERATING AND CAPITAL BUDGET: 2017/2018 AND MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF)

Department: Finance **Demarcation:** All Wards
File Ref: 5/1/1/13
Attachments: None
Report from: Acting Chief Financial Officer
Date: 03 April 2017

Purpose of the report

To inform and clarify the format of the draft multi-year operating and capital budget for the 2017/2018 Medium Term Revenue & Expenditure Framework (MTREF), 2018/19 and 2019/2020 tabled, to the Executive Mayoral Committee on 30 March 2017 and to Council on 31 March 2017.

Background:

The 2017/18 MTREF Budget was tabled to the Executive Mayoral Committee on 30 March 2017 and to Council on 31 March 2017. The Budget was tabled in the mSCOA Version 2.8 Format as per National Treasury Budget Circular 79. However, National Treasury Circular 85, issued during December 2016, required a format change and locked-down the budget format to Version 6.1.

The Bitou Municipality could not achieve this requirement due to the following issues that have arisen since then:

- Delays in development of the SAMRAS Financial System and
- Capacity constraints

The initial submission should have included a recommendation to Council that the format submitted to Council were not in-line with the latest Version 6.1 format and the purpose of this submission is to allow Council to take that resolution. Thereafter the Accounting Officer will prepare and submit a letter notifying National Treasury of the fact that the formats submitted will be amended.

Relevant Legislation

1. The MFMA Section 16, 22 and 23

Section 2: Finance

2. Municipal Budget and Reporting Regulations (Schedule A)
3. MFMA Circulars 10, 12, 13, 14, 19, 28, 31, 45,48,51,54,55,58,66,67,70, 72, 74, 75 ,79, 85 and 86
4. Council budget-related by-laws and policies

Financial Implications:

None

Recommendations by the Executive Mayor

1. That Council note that the Draft Budget for the 2017/2018 Medium Term Revenue and Expenditure Framework for the 2017/18, 2018/2019 as well as the 2019/2020 financial years were submitted in the mSCOA Version 2.8;
2. That Council note that the corrective measures are being instituted in order to rectify the matter by 31 May 2017, with the approval of the final budget.