

## **BITOU LOCAL MUNICIPALITY**

21 June 2019

### **MAYORAL COMMITTEE MEETING: 24 JUNE 2019 AT 09H00**

#### **ADDENDUM 1**

The Executive Mayor  
Councillors  
Municipal Manager & Directors

#### **1<sup>st</sup> ADDENDUM TO THE MAYORAL COMMITTEE MEETING: 24 JUNE 2019 AT 9H00**

Attached hereto please find additional Items for consideration at the Mayoral Committee Meeting of 24 June 2019 at 9h00.

<b>SECTION 3: CORPORATE SERVICES</b>			
<b>ITEM NO</b>	<b>SUBJECT</b>	<b>FILE REF</b>	<b>PAGE NO</b>
<b>C/3/128/06/19</b>	<b>RESPONSE TO NOTICE OF QUESTION RECEIVED FROM COUNCILLOR D J SWART RE "LARGE SUMS OF MONEY HAVE BEEN SPENT ON LEARNERSHIPS AND INTERNSHIPS WITH NO PROPER FEEDBACK GIVEN TO QUESTIONS ASKED ABOUT THE DETAIL OF THIS SPEND"</b>	<b>4/4/2/2/6</b>	<b>1 - 4</b>
<b>SECTION 6: ECONOMIC DEVELOPMENT &amp; PLANNING</b>			
<b>ITEM NO</b>	<b>SUBJECT</b>	<b>FILE REF</b>	<b>PAGE NO</b>
<b>C/6/90/06/19</b>	<b>APPOINTMENT TO THE SOUTH AFRICAN GEOGRAPHICAL NAMES COUNCIL</b>	<b>12/2/1/1/5</b>	<b>5 - 7</b>
<b>C/6/91/06/19</b>	<b>RESPONSE TO MOTION: LARGE SUMS OF MONEY SPENT ON VARIOUS ORGANISATIONS FOR PUBLIC FESTIVALS IN BITOU WITHOUT FINANCIAL FEEDBACK TO COUNCIL OR THE PUBLIC</b>	<b>3/2/1/2</b>	<b>8 - 14</b>

Yours faithfully



**M P LOBESE**  
The Executive Mayor

## Section 3

### **Directorate: Corporate Services**

ITEM C/3/128/06/19

Mayoral Committee Meeting for recommendation to Council

**RESPONSE TO NOTICE OF QUESTION RECEIVED FROM COUNCILLOR D J SWART RE “LARGE SUMS OF MONEY HAVE BEEN SPENT ON LEARNERSHIPS AND INTERNSHIPS WITH NO PROPER FEEDBACK GIVEN TO QUESTIONS ASKED ABOUT THE DETAIL OF THIS SPEND”**

**Directorate:** Corporate Services

**Demarcation:** All Wards

**Portfolio Comm.** Corporate and Community Services

**Delegation:** Council

**File Ref:** 4/4/2/2/6

**Attachments:** Annexure “A” Notice of Question received from Councillor D J swart dated 23 May 2019

**Report by:** Acting Head Corporate Services

**Author:** Manager: Human Resources Administration

**Date:** 20 June 2019

**Purpose of report:**

To provide Council with a response on the Notice of Question submitted by Councillor D J Swart on behalf of the DA dated 23 May 2019, titled “*Large sums of money have been spent on learnerships and internships with no proper feedback given to questions asked about the detail of this spend.*”

**Background**

LGSETA Mandatory Grant Funding is allocated to Municipalities, once a Municipality has successfully submitted their WSP. This grant funding must be utilised to implement Learnerships and Internships as per the requirements of LGDSETA.

It is a prerequisite of the Department of Higher Education & Training that all N6 graduates that have successfully completed their academic study N4, N5 & N6 must also gain eighteen months of practical and relevant work experience. Together, these theoretical and practical components will enable the interns to qualify for a National Diploma in their respective fields of Study.

The Work Integrated Learning Interns are students who were employed for being trained and to gain work experience in order to enter a profession.

Municipality of Grahamstown  
 Financial Statement for the Financial Year 2017/2018

In the 2017/2018 financial year the Municipality has received a total of R 302 705.12 in respect of the LGSETA Mandatory Grant Funding, and the table below gives a breakdown on how the R 302 705.12 has been spent in the said financial year;

Pr	Post.Date T	C L	Reference	Amount	Comment
4	19 10 2017	85	381390	125,449.10	RENDERING (MMCL CLASSES) PRO
4	19 10 2017	85	381390	162,618.75	RENDERING (MMCL CLASSES) PRO
4	19 10 2017	85	381534	25,500.00	INTERMEDIATE SUPERVISORY TRA
4	19 10 2017	85	381390	(125,449.10)	RENDERING (MMCL CLASSES) PRO
4	19 10 2017	85	381390	125,488.75	RENDERING (MMCL CLASSES) PRO
4	30 10 2017	85	381534	29,000.00	ADVANCE SUPERVISORY TRAINING
5	21 11 2017	85	382035	32,000.00	TENDER SCM/39/2016: TRAINING
5	21 11 2017	85	382035	6,300.00	TENDER SCM/39/2016 LIFEGUARD
5	29 11 2017	85	381390	173,591.25	RENDERING (MMCL CLASSES) PRO
5	09 11 2017	85	382035	32,000.00	TENDER SCM/39/2016: TRAINING
5	09 11 2017	85	382035	4,550.00	TENDER SCM/39/2016 LIFEGUARD
5	09 11 2017	85	382035	12,000.00	TENDER SCM/39/2016:- SWIMMIN
6	13 12 2017	85	382035	3,150.00	TENDER SCM/39/2016 LIFEGUARD
6	13 12 2017	85	382035	32,000.00	TENDER SCM/39/2016: TRAINING
7	30 01 2018	85	382035	32,000.00	TENDER SCM/39/2016: TRAINING
7	30 01 2018	85	382035	3,500.00	TENDER SCM/39/2016 LIFEGUARD
8	28 02 2018	85	382035	32,000.00	TENDER SCM/39/2016: TRAINING
8	28 02 2018	85	382035	5,600.00	TENDER SCM/39/2016 LIFEGUARD
9	28 03 2018	85	382035	32,000.00	TENDER SCM/39/2016: TRAINING
9	04 04 2018	6	4591	919.29	LGSETA EXP CORRECTIONS PAID
10	12 04 2018	85	382035	1,050.00	TENDER SCM/39/2016 LIFEGUARD
10	13 04 2018	85	381390	34,072.61	RENDERING (MMCL CLASSES) PRO
10	13 04 2018	85	383920	5,554.00	LAW ENFORCEMENT/ PEACE OFFIC
10	25 04 2018	85	383918	63,000.00	CONFERENCE FACILITIES, LUNCH
10	25 04 2018	85	383918	16,500.00	NETWORKING SESSION EVENING O
10	25 04 2018	85	383005	14,400.00	MS OFFICE 2010 COMPUTER TRAI
10	25 04 2018	85	383005	14,400.00	MS OFFICE 2010 COMPUTER TRAI
10	25 04 2018	85	383005	10,800.00	MS OFFICE 2010 COMPUTER TRAI
10	30 04 2018	85	382035	32,000.00	TENDER SCM/39/2016: TRAINING
11	30 05 2018	85	384543	22,500.00	PUBLIC SECTOR ETHICS OFFICER
12	22 06 2018	85	384824	19,990.00	LEARNERSHIP PROGRAM IAT-WC-1
12	22 06 2018	85	384823	22,988.50	LEARNERSHIP PROGRAM IAT-WC-1
12	22 06 2018	85	384824	(19,990.00)	LEARNERSHIP PROGRAM IAT-WC-1
12	22 06 2018	85	384824	19,990.00	LEARNERSHIP PROGRAM IAT-WC-1
12	23 06 2018	85	384795	5,400.00	MS OFFICE 2010 COMPUTER TRAI
12	28 06 2018	85	385001	41,100.00	PRELIMINARY INCIDENT INVESTI
12	29 06 2018	85	384936	19,990.00	TRAINING MODULE 2 (SISUSA MY
12	29 06 2018	85	384892	151,777.39	SCM/2017/58/CORP: MMCL PROGR
12	13 08 2018	6	Y1488	(917,035.42)	CORRECTION OF LGSETA TRAININ

**R 302,705.12 total spend on training**

The Municipality has appointed 9 Work Integrated Learning Interns that successfully completed their academic studies at our Local South Cape College branch in the 2017/2018 financial year, these interns are receiving a monthly stipend of R 2 500.00, which was paid through own funding.

The Municipality also hosts 5 South Cape College Interns, it further should be mentioned that South Cape College are responsible for the monthly stipend of these Interns.

All EPWP related questions were forwarded to the EPWP Unit and a separate report will be submitted to Council.

**Legislative requirements**

- Municipal Systems Act, Act 32 of 2000
- Employment Equity Act, Act 55 of 1998
- Skills Development Act, Act 97 of 1998
- Basic Conditions of Employment Act, Act 75 of 1997
- Main Collective Agreement
- Skills Development Levy Act, 9 of 1999

**Financial Implication**

Not applicable

**Recommendation by the Municipal Manager**

That Council take cognizance of the report by the Human Resources Division in response to the Notice of Question submitted by Councillor D J Swart regarding large sums of money spent on Learnerships and Internships.



**DA**

**BITOU MUNICIPALITY**  
MUNISIPALITEIT

**BITOU CAUCUS**

2019 -05- 23

**Motion of Question**

Registry  
ONTVANG•RECEIVED  
Private Bag X1002  
PLETTENBERG BAY 6600

Date submitted: 23 May 2019

Submitted by: Councillor Dave Swart

**MOTION OF QUESTION IN TERMS OF RULE 34 (2) OF THE RULES OF ORDER FOR THE BITOU MUNICIPAL COUNCIL MEETING TO BE HELD ON 31 MAY 2019.**

**Item of motion: LARGE SUMS OF MONEY HAVE BEEN SPENT ON LEARNERSHIPS AND INTERNSHIPS WITH NO PROPER FEEDBACK GIVEN TO QUESTIONS ASKED ABOUT THE DETAIL OF THIS SPEND.**

The 2017/18 Draft Annual Report (page 66) states that R8.8 million was spent on Learnerships and Internships last year (2017/2018).

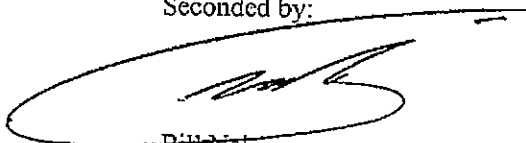
We require a report that reflects the detail listed below to be published in the next council agenda:

1. Was this expenditure budgeted for and where did the money come from?
2. How many people were hired?
3. How much were they paid?
4. What were they doing?
5. Who selects the applicants and determines which department they are allocated to?
6. Who administers this program?
7. How does it benefit the municipality?
8. What is budgeted for this program for 2018/19?

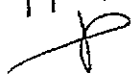
Proposer:

  
 Dave Swart  
 Councillor  
 Ward 2  
 Bitou Municipality

Seconded by:

  
 Bill Nel  
 PR Councillor  
 Bitou Municipality

COPY TO:	Act Dircc Corps
FOR COMPLETION:	MM
COMMENTS:	
INFORMATION:	
DISCUSS WITH:	
DIARISE:	
MAYOR:	
M.M.	23/5/2019 DATE



## Section 6

# **Directorate: Economic Development & Planning**

Section 6: Strategic Services

ITEM C/6/90/06/19

Mayoral Committee for recommendation to Council

APPOINTMENT TO THE SOUTH AFRICAN GEOGRAPHICAL NAMES COUNCIL

**Directorate:** Economic Development & Planning **Demarcation:** All Wards

**Portfolio Comm:** Strategic Services **Delegation:** Council

**File Ref:** 12/2/1/1/5

**Attachments** Annexure "A" – Letter from Ministry of Arts and Culture

**Report From:** Acting Director Corporate

**Author:** Acting Director Corporate

**Date:** 20 June 2019

**Purpose of the report**

To inform Council that Mr David Friedman has been appointed to serve as a member of the South African Geographical Names Council for the term of three years starting from 01 December 2018 to 01 December 2021.

**Background /Discussion**

The Ministry of Arts and Culture recently appointed members of the South African Geographical Names Council (SAGNC). There are members of the Council who are appointed by the Minister through an open process where a call for nominations is advertised in different newspapers in South Africa. The Minister appointed eight (8) members out of this process. Mr D Friedman was one of these members appointed through a public nomination process and will serve in the Council as a Ministerial appointee.

The SAGNC consists of not more than 25 members of which 12 are representatives of the provinces, the South African Post Office, Chief Directorate Surveys and Mapping and the Pan South African Language Board.



## Section 6: Strategic Services

The function of the of the SAGNC is to advise the Minister of Arts and Culture on the standardization and orthography of the proposed new names and the changing, removing or replacing of existing names.

Members of the SAGNC do not receive salaries, but are reimbursed for expenses associated with serving on the SAGNC.

### **Financial Implication**

“No financial implication” all costs if any are borne by the Ministry of Arts and Culture.

### **Relevant Legislation**

South African Geographical Names Council Act (No 118 of 199

### **Recommended by the Municipal Manager**

1. That approval be granted to Mr D Friedman to serve on the South African Geographical Names Council (SAGNC).
2. That approval be granted to Mr D Friedman to take Compulsory Business Leave and receive any honorarium payable to him by the Ministry of Arts and Culture for serving on the SAGNC.



MINISTRY OF ARTS AND CULTURE  
REPUBLIC OF SOUTH AFRICA

Private Bag X898, Pretoria, 0001, South Africa. Tel: (012) 441 3702. Fax: (012) 440 4485  
Private Bag X9137, Cape Town, 8000, South Africa. Tel: (021) 465 5620. Fax: (021) 465 5624. [www.dac.gov.za](http://www.dac.gov.za)

Mr D Friedman  
P O Box 1926  
Plettenberg Bay  
6600  
Email: david.friedman@telkomsa.net

Dear Mr D Friedman

**APPOINTMENT TO THE SOUTH AFRICAN GEOGRAPHICAL NAMES COUNCIL**

It gives me great pleasure to inform you that you have been appointed to serve as a member of the South African Geographical Names Council for the term of three years starting from **01 December 2018 to 01 December 2021**

It would be appreciated if you could confirm your acceptance or non-acceptance of this appointment.

I wish you and the South African Geographical Names Council all the best for your term of office.

Yours sincerely

MR E N MTSHWA, MP  
MINISTER OF ARTS AND CULTURE

DATE: 22/02/2019

Section 6: Economic Development & Planning  
Strategic Services Portfolio Committee

ITEM C/6/91/06/19

Mayoral Committee Meeting for recommendation to Council

**RESPONSE TO MOTION: LARGE SUMS OF MONEY SPENT ON VARIOUS ORGANISATIONS FOR PUBLIC FESTIVALS IN BITOU WITHOUT FINANCIAL FEEDBACK TO COUNCIL OR THE PUBLIC**

**Directorate:** Economic Development and Planning      **Demarcation:** All Wards

**Portfolio Comm:** Strategic Services      **Delegation:** Council

**File Ref:** 3/2/1/2

**Attachments** Annexure A: Statement of Motion submitted by Cnllr D J Swart dated 21 May 2019

**Report from:** Director: Economic Development and Planning

**Author:** Manager: Economic Development

**Date:** 20 June 2019

**Purpose of the report**

The purpose of the report is to respond to the motion submitted by Councillor Dave Swart in line with section 33 (2) of the rules of order for the Bitou municipal council.

**Background /Discussion**

RESPONSE TO QUESTION ON "LARGE SUMS OF MONEY SPENT ON VARIOUS ORGANISATIONS FOR PUBLIC FESTIVALS IN BITOU WITHOUT FINANCIAL FEEDBACK TO COUNCIL OR THE PUBLIC"

Herewith our response on all questions asked or posed on the motion dated 5 May 2019.

The list of events as per the communicate;

Gospel Festival

Summer Concert

Plett Gqom

Plett Sound on Sound

24 Hour Summer Reunion

New Year's Eve Party

Section 6: Economic Development & Planning  
Strategic Services Portfolio Committee

The events following events were NOT managed by the Economic Development unit;

Gospel Event	- coordinated by the Mayor's Office
Summer Concert	- Private event
Plett Gqom	- Private event
Plett Sound on Sound	- Private Event
24 Hour Summer Reunion	- private event
New Year's Eve Event	- coordinated by the Mayor's Office

The events supported by Economic Development are financially supported through a MOA with Plett Tourism. Quarterly reports are generated and submitted to the Municipal Manager and CFO.

Audited annual financial statements are submitted and are available to the public.

Below is a financial report obtained by Plett Tourism on Festivals and Events supported through MOA's and SLA's

Section 6: Economic Development & Planning  
Strategic Services Portfolio Committee

<b>PLETT TOURISM</b>		Actual year to date
<b>Interim financial report</b>		As at 31 May 2019
		(11 Months)
<b>Income</b>		<b>5,228,103.87</b>
Bitou Municipality	4,000,000.00	
Membership fees	128,000.00	
Booking commission	4,421.76	
Interest received	90,378.86	
<b>Income - Festivals and Events</b>		
Plett Arts tickets	42,258.25	
Bitou Muni - Dec 16 Streetlight Party	160,000.00	
Bitou Muni - New Year's Eve	150,000.00	
Advertising revenue	653,045.00	
<b>Expenses</b>		<b>4,685,050.84</b>
Office, administration and consulting fees	2,043,563.45	
Tourism & Travel	100,813.90	
Product & tourism development	246,005.00	
Festivals & events	1,049,392.67	
Media, social media, website	1,245,275.82	
<b>Current surplus</b>		<b>543,053.03</b>
<b>Expenses detail</b>		
<b>Office and Administration</b>		<b>2,043,563.45</b>
<b>Salaries &amp; wages</b>		
Manager & Festivals project & event consulting fees	1,132,750.00	
Information officer, Assistant info officers, office staff	473,025.57	
Bookkeeper	83,000.00	
<b>Office costs</b>		
Telephone and electricity	52,348.79	
Paper and stationery	26,944.99	
Refreshments, cleaning, AGM, meeting expenses	63,546.01	
Audit and professional fees	146,610.05	
Repairs and maintenance, furniture, fittings	39,990.33	
Bank charges	24,644.30	
Postage and deliveries	703.41	
<b>Tourism &amp; Travel</b>		<b>100,813.90</b>
Trade and consumer tourism shows	100813.9	
<b>Festivals and events</b>		<b>1,049,392.67</b>
<b>Community Events</b>		
Dec 16 Street Party	145,221.79	
New Year's Eve	136,871.16	
Plett Arts Fest	148,729.70	
Plett High Five	15,848.25	
Plett Wine & Bubbly Festival	53,288.00	
Plett Adventure Bike Team	59,950.00	
SA Seniors Golf	38,916.56	
Tour de Plett	40,000.00	
<b>Tourism and product development</b>		<b>246,005.00</b>
Project, consulting fees, media data	11,500.00	
Community related support and payments	232,054.00	
Stakeholder engagement	2,451.00	
<b>Media outreach and public relations</b>		<b>1,245,275.82</b>
Media project and consulting fees	236,000.00	
Social media project and consulting fees	53,485.00	
Plett Adventure Magazine	125,170.50	
Plett Arts and Culture Magazine	39,100.00	
Plett Food and Wine Magazine	183,301.88	
Plett Summer Magazine	261,227.56	
Printing, design and reproduction	24,961.56	
Advertising / press / branded items	29,424.79	
Email and newsletters	29,969.10	
PR and Media and Workshops	28,184.00	
Website management, design	234,451.43	
<b>Prepared by:</b>		
<i>Liz Phillips Tel 0834480046</i>		

Section 6: Economic Development & Planning  
Strategic Services Portfolio Committee

Estimate		NEW YEAR'S EVE ON CENTRAL BEACH		2016							
ITEM	Description	RATE	QTY.	DAYS	TOTAL	Sub total	ACTUALS				
<b>stages/sound</b>											
Stage	Colour Run Stage		1	2	R 0.00						
Fencing	10 x 3m fences	R 1,500.00	1	1	R 1,500.00		R 2,000.00	12			
	Repair of broken fences						R 3,548.90	12			
Sound Equipment	Colour Run Equipment		1	2	R 0.00						
Sound Engineer	Colour Run Engineer		1	2	R 0.00						
Stage Lighting		R 10,000.00	1	1	R 10,000.00		R 7,750.00	12			
Stage Security overnight & vip					R 2,000.00		R 2,000.00	12/1			
Allowance for Bambanani		R 10,000.00	1	1	R 10,000.00		R 7,000.00	12/1			
Bambanani Catering							R 1,200.00	12/1			
Container Daily Fee		250	1	2	R 500.00	R 24,000.00	R 500.00	12			
<b>collateral</b>											
T-shirts for Crew		R 150.00	10	1	R 1,500.00		R 1,725.00	12			
Beach Balls		R 1,000.00	1	1	R 1,000.00		R 2,600.00	12/1			
Bands	Plex Summer	R 1,000	70	1	R 700.00	R 3,200.00	R 700.00	12			
<b>artists/crew</b>											
Production Manager		R 1,500.00	1	2	R 3,000.00		R 3,000.00	12/1			
Production Assistant		R 500.00	1	2	R 1,000.00		R 1,200.00	12/1			
Stage Hands		R 250.00	2	2	R 1,000.00		R 1,200.00	12/1			
Artist incl MC		R 90,000.00	1	1	R 90,000.00		R 85,200.00	12/1			
Food for artists and crew	Burger and cooldrink	R 3,500.00	1	1	R 3,500.00		R 3,500.00	12/1			
Petrol - Mjilo, Bara and Trevor		R 1,000.00	1	1	R 1,000.00		R 587.66	12			
Taxi fares Bara		R 300.00	1	1	R 300.00		R 300.00	12			
Airtime Trevor and Bara		R 150.00	1	1	R 150.00		R 200.00	12			
Airtime Mjilo, Thando and Xoliswa							R 150.00	12			
Water for crew		R 400.00	1	1	R 400.00						
Cherry picker posters						R 100,350.00	R 634.10	12/1			
<b>VIP guests</b>											
Refreshments and Snacks	30 people	R 5,000.00	1	1	R 5,000.00		R 4,306.00	12/1			
Production meals, petrol, airtime	Cindy, Shaun	R 300.00	1	2			R 600.00	12			
Table Clothes		R 0.00	1	1	R 0.00		R 1,426.00	12/1			
6x 10 Badouin Tent		R 2,863.50	1	1	R 2,863.50		R 2,863.50	12/1			
						R 7,863.50					
						R 135,413.50	R 135,371.16				
<b>total</b>							R 15,000.00	R 15,000.00			
	Plett Tourism Management Fee 10%						R 150,413.50	R 150,371.16			
	<b>TOTAL</b>										

Section 6: Economic Development & Planning  
Strategic Services Portfolio Committee

PLETT STREETLIGHTS PARTY		16TH DECEMBER 2018		BUDGET RECONCILIATION				
ITEM	Description	RATE	QTY.	DAYS	TOTAL	Sub totals	ACTUALS	
Stage	with roof and struts		1	1	R 75,000.00			
Fencing	courtesy MLE		1	1	R 0.00			
Sound Equipment	incl in stage price		1	1	R 0.00			
Sound Engineer	incl in stage price		1	1	R 0.00			
Stage Lighting	incl in stage price		1	1	R 0.00	R 75,000.00	R75,000.00	k2
ITEM	Description	RATE	QTY.	DAYS	TOTAL	Sub totals		
T shirts for Crew		R 120.00	10	1	R 1,200.00		R915.22	ks
Beach Balls		R 1,000.00	1	1	R 1,000.00		R0.00	
Lanyards and caps VIPS		R 20.00	10	1	R 200.00	R 2,400.00	R920.00	zz
Bicycles							R1,000.00	
ITEM	Description	RATE	QTY.	DAYS	TOTAL	Sub totals		
MC: Sivu Nkomo		R 5,000.00	1	1	R 5,000.00		R5,000.00	sn
MC: Trevor							R0.00	fm
Production Manager		R 1,500.00	1	1	R 1,500.00		R1,500.00	bu
Production Assistant	Leluthu Intern	R 500.00	1	1	R 500.00		R500.00	pcash
Stage Hands	incl in stage quote	R 0.00	2	1	R 0.00			
Food for Crew		R 500.00	10	1	R 500.00		R500.00	pcash
Transport Production Manager	from plett tourism	R 0.00	1	1	R 0.00		R160.87	pcash
Airtime Production Manager	from plett tourism	R 0.00	1	1	R 0.00		R50.00	pcash
Water for Crew and artists		R 280.00	1	1	R 280.00		R1,638.70	pcash
						R 7,780.00		
ITEM	Description	RATE	QTY.	DAYS	TOTAL	Sub totals		
Performers and Parade	R55 000		1	1				
	Raoul the Owl	R 800.00	1	3	R 2,400.00		R2,400.00	ru
	Crags Drill Squad	R 1,000.00	1	1	R 1,000.00		R1,000.00	dc
	CDS Transport	R 2,300.00	1	1	R 2,300.00		R2,300.00	cs
	Kwano Cycling Academy	R 373.00	1	1	R 373.00		R1,373.00	cs
	Kwano CPF	R 1,000.00	1	1	R 1,000.00		R1,000.00	ccf
	Keep Plett Clean	R 1,000.00	1	1	R 1,000.00		R1,000.00	kcc
	NSRI	R 1,000.00	1	1	R 1,000.00		R1,000.00	nari
	Plett Sea Scouts	R 1,000.00	1	1	R 1,000.00		R1,000.00	ss
	Father Christmas	R 2,500.00	1	1	R 2,500.00		R2,500.00	fn
	Sweets for Parade	R 1,000.00	1	1	R 1,000.00		R1,000.00	pl
	Posters for Parade				R 0.00		R700.00	ps
	Bamboo Poles for flags	R 876.00	1	1	R 876.00		R214.00	bucc
STAGE PERFORMERS	Marimbas	R 2,000.00	1	1	R 2,000.00		R2,000.00	siwe
	Marimba Transport	R 1,000.00	1	1	R 1,000.00		R1,000.00	siwe
	Rumour Has It	R 3,000.00	1	1	R 3,000.00		R3,600.00	hri
	Riel Dancers	R 2,000.00	1	1	R 2,000.00		R2,000.00	gr
	Riel Dancers Transport	R 500.00	1	1	R 500.00		R500.00	gr
	United Music Ambassadors	R 5,000.00	1	1	R 5,000.00		R5,000.00	u
	H2O Dance Project	R 2,000.00	1	1	R 2,000.00		R2,000.00	h2o
	Abantwana	R 5,000.00	1	1	R 5,000.00		R5,000.00	ab
	Irbongi Fanelekili Langa	R 1,500.00	1	1	R 1,500.00		R1,500.00	il
	Breezin	R 3,000.00	1	1	R 3,000.00		R3,000.00	br
	King Melistwe	R 5,000.00	1	1	R 5,000.00		R5,000.00	km
	Enrico Sam	R 1,500.00	1	1	R 1,500.00		R2,000.00	es
Included in stage price	mjilo	R 0.00	1	1	R 0.00			
						R 45,949.00		
ITEM	Description	RATE	QTY.	DAYS	TOTAL	Sub totals		
Catering for the Band members	Sivu Nkomo	R 0.00	1	1	R 0.00		R300.00	pcash
Tech for bands		R 3,000.00	1	1	R 3,000.00		R300.00	pc
						R 3,000.00		
ITEM	Description	RATE	QTY.	DAYS	TOTAL	Sub totals		
Catering for VIP guests			1	1	R 10,000.00		R4,950.00	LM
			1	1	R 0.00			
Bartab at LM							R5,000.00	LM
						R 10,000.00		
					R 144,129.00	R 144,129.00	R145,221.79	
Plett Tourism management fee	10%					R 16,000.00	R16,000.00	
<b>TOTAL INCLUDING MANAGEMENT FEE</b>						<b>R 160,129.00</b>	<b>R161,221.79</b>	

Section 6: Economic Development & Planning  
Strategic Services Portfolio Committee

**Mayoral Gospel Event**

The municipality appointed MM Entertainment to provide a complete package of entertainment services to host the Mayoral Gospel Event. This included stage, sound equipment, tent and Marquee as well as booking artists and providing logistical arrangements to ensure a smooth event.

The cost of the appointment was R400 000.

MM Entertainment provided a quotation reflecting the R400 000 as quoted, and will provide a close-out report with a cost breakdown by the end of the financial year.

**Financial Implication**

None

**Relevant Legislation**

Municipal Systems Act No 32 of 2000  
Municipal Finance Management Act No 56 2003

**Recommended by the Municipal Manager**

That the Council note the response to the motion of question received from Councillor Swart regarding the large sums of money spent on various organizations for public festivals in the Bitou Municipality.



ANNEXURE "A"



DA

BITOU MUNICIPALITY  
MUNISIPALITEIT

2019-05-23

Registry  
ONTVANG-RECEIVED  
Private Bag X1002  
PLETTENBERG BAY 6600

# BITOU CAUCUS Statement of Motion

Date submitted: 21 May 2019

Submitted by: Councillor Dave Swart

## STATEMENT OF MOTION IN TERMS OF THE RULES OF ORDER FOR THE BITOU MUNICIPAL COUNCIL MEETING TO BE HELD ON 31<sup>ST</sup> MAY 2019.

**Item of motion: LARGE SUMS OF MONEY HAVE BEEN CHANNELED TO VARIOUS ORGANISATIONS/INDIVIDUALS FOR PUBLIC FESTIVALS IN BITOU WITHOUT FINANCIAL FEEDBACK TO COUNCIL OR THE PUBLIC.**

Council approved the funding for a number of festivals/events during 2018 without receiving reports on how successful the events were in previous years.

A detailed financial report for each festival/concert that Bitou sponsored in 2018 is required.

This report should include the cost of the following items:- The setup cost, names of contractors that were appointed and the reasons for their appointment, security cost, venue hire, number of people that attended and revenue generated.

Section 67 of the MFMA requires that Council receive a prompt report and financial record of "Funds transferred to organizations and bodies outside government."

The events/festivals on which reports are requested should include the following:

- Gospel Festival
- Summer Concert
- Plett GQOM
- Plett Sound on Sound
- 24 Hour Summer Reunion
- New Year's Eve Party

Proposer:

Dave Swart  
Councillor  
Ward 2  
Bitou Municipality

Seconded by:

Bill Nel  
PR Councillor  
Bitou Municipality

COPY TO:	Act. Direc Gen
FOR COMPLETION:	MM
COMMENTS:	
INFORMATION:	
DISCUSS WITH:	
DATE:	
BY:	
	2019/05/23 DA