

MINUTES OF THE ORDINARY COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON FRIDAY, 29 JANUARY 2021 AT 9H05

1. OPENING

The Speaker, Alderman E V Wildeman welcomed everyone present at 9h05 and indicated that a 5 minutes delay will be allowed on the request of the administration.

In opening, he then allowed a moment of silence to be observed for prayer in which ever beliefs/religion.

2. ATTENDANCE

The meeting was held at the Council Chambers as well as virtually via skype.

The attendance registers of members of the Municipal Council, Officials are attached hereto as annexures.

3. APPLICATION FOR LEAVE OF ABSENCE

None received, all Councillors were present as indicated per the attendance registers. The Speaker informed everyone present that the Executive Mayor indicated that he will logged in virtually as he was attending a funeral.

4. DECLARATION OF INTERESTS

None Received

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Ordinary Council Meeting: 27 November 2020

Resolved:

That the Minutes of the Ordinary Council Meeting held on 27 November 2020, be, and are hereby, **CONFIRMED & SIGNED.**

Proposed: Councillor M M Mbali

Seconded: Councillor X Matyila

Councillor DJ Swart mentioned that he noticed that some resolutions in the minutes refer to reports to be submitted to this Council Meeting which is not included. Speaker indicated that the Municipal Manager must addressed the matter.

6. STATEMENTS AND COMMUNICATIONS BY:

The Speaker indicated that he requested the Deputy Executive Mayor to address Council on behalf of the Executive Mayor under statements and communications, as the Honourable Mayor indicated that he will be virtually in attendance.

6.1 The Executive Mayor

The Speaker confirmed with the Executive Mayor if he was available for a statement on which the Executive Mayor indicated that his Mayoral Committee speech, as reflected in the Mayoral Committee Minutes of 26 January 2021, serve as his communication to Council.

6.1.1 The Deputy Executive Mayor

The Deputy Executive Mayor addressed the Council and greeted everyone present. He stated that it's a New Year but the COVID-19 pandemic of 2020 are still being experienced, raging our country and the world.

He informed Council that during the 2020 Festive Season, especially in the District, the number of positive COVID-19 cases increased drastically, but had since stabilised. He emphasised that Bitou remains a District hotspot, as Regulations remains at level 3 with curfew at 21h00.

He extended a word of thanks to the Bitou COVID-19 team, under the stewardship of the Executive Mayor for the good women and men who are doing a sterling job in keeping us informed with regards to the COVID-19 pandemic.

Lastly, he stated that COVID-19 is a reality as many lost loved ones and friends. The Deputy Executive Mayor urges all to continue engaging with the community on practicing the COVID-19 protocols.

6.2 The Speaker

The Speaker, re-emphasized that it is very important to adhere to the Covid-19 Regulations, although the COVID-19 state of affairs in town and regional are stabilizing at the moment, he requested everyone to be vigilant.

7. PRESENTATIONS

None

8. ITEMS FOR INFORMATION, WHICH HAVE BEEN DEALT WITH BY THE EXECUTIVE MAYOR IN TERMS OF DELEGATED AUTHORITY

That the Items for information: Resolutions by the Mayoral Committee for the period 28 October 2020 circulated with the agenda, be **NOTED**.

Proposed: Councillor M M Mbali
Seconded: Councillor VPM Van Rhyner

9. CONSIDERATION OF REPORTS (NON-DELEGATED MATTERS)

Section 1: Office of the Municipal Manager

Resolution C/1/192/01/21

TABLING OF THE 2020/2021 MFMA NON-FINANCIAL SECTION 72 (MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

Directorate: Office of the Municipal Manager **Demarcation:** All Wards
Portfolio Comm: Strategic Services **Delegation:** Council

File Ref: 5/1/1/4

Resolved

1. That the Executive Mayor considers the 2020/2021 MFMA Section 72 (Mid-Year non-financial budget and performance assessment) report.
2. That the report be tabled in Council for information
3. That the report be submitted to National Treasury and Provincial Treasury.
4. That the report be placed on the municipal website within 5 days as contemplated by Section 75 (2) of the MFMA.
5. That the Adjustment Budget be submitted to Council in February 2021.
6. That more detail be provided to the next Portfolio Committee Meeting on the statistics, relating to piped water and sanitation services which are connected to municipal water infrastructure and waste water network (*as reflected on page 48 of the agenda, references TL11 & TL13*).

Proposed: Councillor M M Mbali
Seconded: Councillor X Matyila

EXECUTION: Manager: Performance Management
 Cc. Municipal Manager



Section 2: Directorate Financial Services

Resolution C/2/207/01/21

OUTSTANDING DEBT REPORT: OCTOBER 2020

Directorate: Finance

Portfolio Comm: Finance & Engineering

Demarcation: All Wards

Delegation: Council

File Ref: 9/1/3/4

Resolved

1. That the Credit Control & Debt Collection statistics for the month of October 2020 be noted.
2. That the municipality ensures that the smart water meters are installed in order to expedite debt collection.
3. That EPWP's qualified to be utilised as Data Capturers be identified and immediately transferred to the Revenue Section to assist with the registration of indigent applications to fast-track the approval process.
4. That performance targets be set for indigent registrations.
5. That consequence management be instituted against officials found to have neglected their work.

Proposed: Councillor M M Mbali

Seconded: Councillor VPM van Rhyner

EXECUTION: Manager Revenue

Cc. Acting Director Financial Services



Resolution C/2/208/01/21

OUTSTANDING DEBT REPORT: NOVEMBER 2020

Directorate: Finance
Portfolio Comm: Finance & Engineering
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: Council

Resolved

That the Credit Control & Debt Collection statistics for the month of November 2020 be noted.

Proposed: Councillor M M Mbali
Seconded: Councillor S E Gcabayi

FOR INFORMATION: Manager Revenue
Cc. Acting Director Financial Services

Resolution C/2/209/01/21

OUTSTANDING DEBT REPORT: DECEMBER 2020/2nd Quarter

Directorate: Finance
Portfolio Comm: Finance & Engineering
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: Council

Resolved

1. That the Credit Control & Debt Collection statistics for the month of December 2020 be noted.
2. That with regards to billing, designated persons be identified to deal with the backlog of billings and new billing enquiries respectively.

Proposed: Councillor M M Mbali
Seconded: Councillor D J Swart

EXECUTION: Manager Revenue
Cc. Acting Director Financial Services



Resolution C/2/210/01/21

APPROVAL OF COST CONTAINMENT POLICY

Directorate: Finance
Portfolio Comm: Finance & Engineering

Demarcation: All Wards
Delegation: Council

File Ref: 17/11/12

Resolved

That Council approves the Cost Containment Policy.

Proposed: Councillor M M Mbali
Seconded: Councillor J N Kamkam

EXECUTION: Acting Director Financial Services

(Item C/2/212/01/21 was WITHDRAWN / REMOVED from Council Agenda as it was referred back at the Mayoral Committee Meeting held on 26 January 2021, and the Item was renumbered to M/2/212/01/21)

Resolution C/2/213/01/21

**MID-TERM BUDGET PERFORMANCE ASSESSMEN REPORT (SECTION 72)
AS AT 31 DECEMBER 2020**

Directorate: Finance
Portfolio Comm: Finance & Engineering
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: Council

Unanimously Resolved:

That the mid-term budget performance report as at 31 December 2020 be noted.

Proposed: Councillor M M Mbali
Seconded: Councillor VPM van Rhyner

EXECUTION: Manager: Budget and Reporting
Cc. Acting Director Financial Services



Section 3: Directorate Corporate Services

Resolution C/3/204/01/21

CUSTOMER CARE SECTION: REPORT FOR DECEMBER 2020

Directorate: Corporate Services **Demarcation:** All Wards
Portfolio Comm: Corporate & Community Services **Delegation:** Council

File Ref: 9/1/3/3

Resolved

1. That the report of the Customer Care Section for the month of December 2020 be noted.
2. That a summary for the reasons be included in the report for the calls logged at the Customer Care Section.

Proposed: Councillor M M Mbali

Seconded: Councillor L M Seyisi

EXECUTION: Manager: Communications
Cc. Director Corporate Services

Section 4: Community Services

No Items for consideration

Section 5: Engineering Services

No Items for consideration

Section 6: Directorate Economic Development and Planning

No Items for consideration

10. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER

None received

11. CONSIDERATION OF NOTICES OF MOTION

None received

12. CONSIDERATION OF NOTICES OF QUESTION

None received

13. CONSIDERATION OF MOTIONS OF EXIGENCY

None received

14. IN-COMMITTEE MATTERS

For In-Committee Matters, please refer to the In-Committee Minutes of even date.

15. RECORDING OF COUNCILLORS PRESENT

The Speaker, Alderman E V Wildeman verbally recorded the presence of Councillors in the following order;

Councillor A S M Windvogel, Councillor A R Olivier, Councillor J N Kamkam, Councillor N Ndayi, Councillor M P Lobese, Councillor W J Nel, Councillor D J Swart, Councillor S E Gcabayi, Councillor M M Mbali, Councillor V P M van Rhyner, Councillor X Matyila and Councillor M Seyisi.

16. CLOSURE

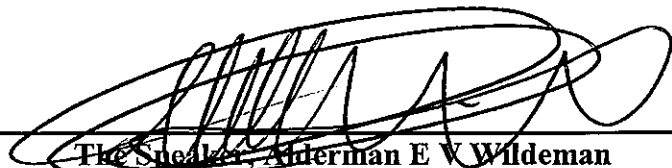
The Speaker adjourned the Ordinary Council meeting where OPEN items were discussed at 9h55.

CONFIRMED AND SIGNED

DATE:

16 MARCH 2021

SIGNATURE:

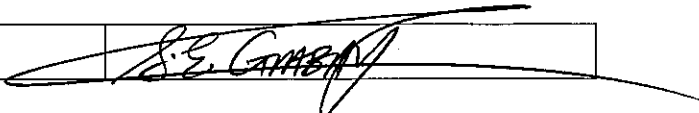
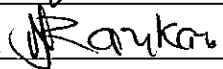




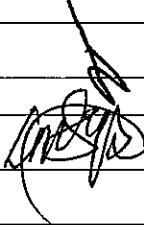
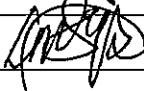


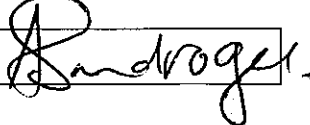

The Speaker, Alderman E V Wildeman

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON FRIDAY, 29 JANUARY 2021 AT 09H00

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR S E GCABAYI	
COUNCILLOR J N KAMKAM	Virtual 
COUNCILLOR M P LOBESE	Virtual
COUNCILLOR X MATYILA	
COUNCILLOR M M MBALI	
COUNCILLOR N NDAYI	Virtual 
COUNCILLOR W J NEL	Virtual
COUNCILLOR A R OLIVIER	Virtual 
COUNCILLOR D J SWART	
COUNCILLOR L M SEYISI	
COUNCILLOR V P M VAN RHYNER	
ALDERMAN E V WILDEMAN	
COUNCILLOR A S M WINDVOGEL	Virtual 

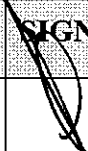
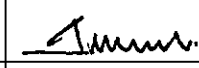
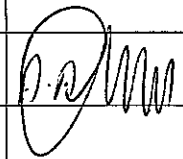
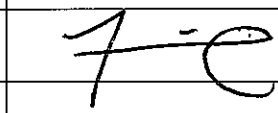



ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

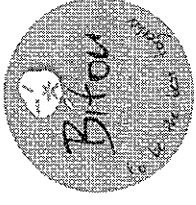
ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON FRIDAY, 29 JANUARY 2021 AT 09H00

OFFICIALS

DESIGNATION	NAME	SIGNATURE
Municipal Manager	Adv. L R M Ngoqo	
Acting Director: Financial Services	Mr N Maredi	VIRTUAL
Acting Director: Corporate Services	Mr G Groenewald	
Director: Economic Development And Planning	Mr. L Gericke	
Director: Community Services	Mr T Sompani	
Acting Director: Engineering Services	Mr M Rhode	
Senior Manager: Office Of The Political Office Bearers	Mr M Mana	
Manager: Office Of The Speaker	Mr H Smith	
Manager: Deputy Executive Mayor	Mr A Gungubele	
Manager: Office Of The Mayor	Ms M Busakwe	
Manager Legal Services	Mr L Loliwe	
Manager: Administration	Ms T M Wildeman	
Manager: Communications	Mr A Namntu	
Principal Admin Officer	Mrs J J Jansen	
Committee Clerk	Ms T Mpembe	



Bywoningsregister / Attendance Register



Interested members of the Public

Thank you for attending.

Dankie vir u belangstelling.

Naam Name	Contact No Kontak Nr	Email address or fax Epos adres of faks	Representing	Signature
D.S. Suda	082 419 4633	dsuda@plth.co.za	WR	
S.E. GcABANI	078 25 7769	Sgcabayi@		

ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET,
PLETTENBERG BAY ON FRIDAY, 29 JANUARY 2021 AT 09H00