

**EXTRACT FROM THE UNCONFIRMED MINUTES OF THE SPECIAL COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 7 APRIL 2022 AT 10H05**

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**Resolution C/2/38/04/22**

**RETABLING OF THE DRAFT ANNUAL BUDGET: 2022/23, 2023/24 TO 2024/25 MEDIUM TERM REVENUE AND EXPENDITURE FORECAST (MTREF)**

**Portfolio Comm: Finance & Engineering**

**File Ref: 9/1/3/4**

**Demarcation: All Wards**

**Delegation: Council**

**Resolved**

1. The Council of the Bitou Local Municipality, acting in terms of Section 24 of the Municipal Finance Management Act (Act 56 of 2003), consider to approve and adopt the annual budget as set out on Annexure B:
  - 1.1. The Draft Annual Budget of the municipality for the 2022/23 financial year and the multi-year and single-year capital appropriations as set out in the following tables:
    - 1.1.1. Budgeted Financial Performance (revenue and expenditure by standard classification)
    - 1.1.2. Budgeted Financial Performance (revenue and expenditure by municipal vote);
    - 1.1.3. Budgeted Financial Performance (revenue by source and expenditure by type)
    - 1.1.4. Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source .
    - 1.1.5. The financial position, cash flow Budget, cash-backed reserve/accumulated surplus, asset management and the Final Draft basic service delivery targets are approved as set out in the following tables:
    - 1.1.6. Budgeted Financial Position
    - 1.1.7. Budgeted Cash Flows
2. The Council of Bitou Local Municipality, acting in terms of Section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) consider to approve and adopt the tariffs for property rates, the tariffs for electricity, the tariffs for the supply of water, the tariffs for sanitation services, the tariffs for solid waste services as set out in Annexure C;

3. The Council of Bitou Local Municipality, acting in terms of Section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) consider to approve and adopt the tariffs and fees for other services, as also set out in Annexure C;
4. The Council of Bitou Local Municipality, acting in terms of Section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts Budget Related Policies as set out in Annexure D; which are:
  1. *Accounts Payable Policy*
  2. *Petty Cash Policy*
  3. *Travel Allowance Policy*
  4. *Borrowing Policy*
  5. *Long Term Financial Plan Policy*
  6. *Budget Implementation and Monitoring Policy*
  7. *Preferential Procurement Policy*
  8. *Credit Control and Debt Collection Policy*
  9. *Indigent Support Policy*
  10. *Supply Chain Management Policy*
  11. *Property Rates Policy*
  12. *Infrastructure Procurement and Delivery Management Policy*
  13. *Insurance Policy*
5. The Council of the Bitou Local Municipality, acting in terms of Section 24 of the Municipal Finance Management Act (Act 56 of 2003), consider to approve and adopt the annual capital budget as set out on E.
6. That cash backing be implemented through the utilisation of a portion of the realisable accumulated surplus as at the end of the financial year to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of the municipality's funding and reserves policy as prescribed by section 8 of the Municipal Budget and Reporting Regulations.
7. That Council of Bitou Local Municipality , acting in terms of Section 22 of the Municipal Finance Management Act, (Act 56 of 2003) and accordance to Chapter 4 of the Municipal Systems Act,
  - (i) *Make public the annual budget and the documents referred to in section 17 (3) ,*
  - (ii) *Invite the local community to submit representation in connection with the budget*
8. **That Council note the following amendments to the capital budget for the next 3 years**
  - a. ***Year 1: R33 746 million as loan funding***  
***R12 million as own funding***
  - b. ***Year 2 : R 54 165 million as loan funding***  
***R 29 166 million as own funding***
  - c. ***Year 3 : R 34 976 million as loan funding***  
***R 24 966 million as own funding***

**9. That all errors in the budget documentation be rectified before the final budget is submitted in May 2022.**

**10. That it be noted that all the above tabled policies will be workshopped with councillors.**

**Proposed: Councillor D J Swart**  
**Seconded Councillor J N Kamkam”**

**EXECUTION: Manager Budget and Financial Reporting**  
**Cc: Director Financial Services, Municipal Manager**