



**Bitou Local Municipality  
Bitou Plaaslike Munisipaliteit  
Umasipala WeBitou**

# **MAYORAL COMMITTEE MEETING**

Venue: Piesang Valley Community Hall,  
58 Greenpoint Avenue, Piesang Valley  
Plettenberg Bay

**30 March 2012**

**Time: 9h00**

# **BITOU LOCAL MUNICIPALITY**

28 March 2012

**Members of the Mayoral Committee  
Acting Municipal Manager and Heads of Department**

## **MAYORAL MEETING: FRIDAY, 30 MARCH 2012**

**NOTICE** is hereby given that a Mayoral Committee Meeting will be held in the **Piesang Valley Community Hall, 58 Greenpoint Avenue, Piesang Valley, Plettenberg Bay**, on **FRIDAY, 30 MARCH 2012**, at **09h00**, to consider the business set forth in the Agenda.

Yours faithfully

  
/s/ **M Booyesen**  
Executive Mayor

**Cc: The Speaker, Ward Councillors & PR Councillors**

# **Bitou Local Municipality**

## **Mayoral Committee Agenda**

**30 March 2012**

### **Order of Business**

**1. OPENING**

**2. ATTENDANCE**

The Attendance Registers of members of the Municipal Council, officials and public will be circulated for signature.

**3. APPLICATION FOR LEAVE OF ABSENCE**

Application for leave of absence, if necessary, will be considered.

**4. NOTING OF MINUTES**

**\* 4.1 Special Mayoral Committee Meeting: 9 February 2012**

Minutes to be circulated separately

**\*\* 4.2 Special Mayoral Committee Meeting: 16 February 2012**

Minutes to be circulated separately

**\*\*\* 4.3 Special Mayoral Committee Meeting: 27 February 2012**

Minutes to be circulated separately

**\*\*\*\* 4.4 Mayoral Committee Meeting: 7 March 2012**

Minutes to be circulated separately

**\*\*\*\*\* 4.5 Special Mayoral Committee Meeting: 22 March 2012**

Minutes to be circulated separately

Order of Business: Mayoral Committee Meeting of 30 March 2012

**5. CONSIDERATION OF REPORTS (OPEN)**

**5.1 Section 1: Office of the Municipal Manager**

Schedule of Items attached

**5.2 Section 2: Department of Finance**

Schedule of Items attached

**5.3 Section 3: Department Corporate Services**

Schedule of Item attached

**5.4 Section 4: Department Community Services**

Schedule of Items attached

**5.5 Section 5: Department Municipal Services & Infrastructure Development**

Schedule of Items attached

**5.6 Section 6: Department Strategic Services**

Schedule of Items attached

**6. IN – COMMITTEE ITEMS**

In-Committee Items circulated under separate cover

**7. CLOSURE**

**PORTFOLIO INDEX****5. CONSIDERATION OF REPORTS: (OPEN)****MAYORAL COMMITTEE AGENDA****30 MARCH 2012****SECTION 1: OFFICE OF THE MUNICIPAL MANAGER**

ITEM NO	SUBJECT	FILE REF	PAGE NO
C/1/42/03/12	INVITE PROPOSALS FOR LOOKOUT DECK LEASE OF PROPERTY FOR 9 YEARS, 11 MONTHS	Sec/L/79	1 - 30
C/1/43/03/12	APPROVAL BE GRANTED FOR A LAND AVAILABILITY AND DEVELOPMENT AGREEMENT IN RESPECT OF ERVEN 4367	Sec/DT49446/2011	31 - 35
C/1/44/03/12	POLICIES: ALLOCATION OF SECTION 67 OF THE MFMA GRANTS-IN-AID AND MAYOR'S SPECIAL FUND IN TERMS OF SECTION12	3/4/P	36 - 65

**SECTION 2: FINANCE**

ITEM NO	SUBJECT	FILE REF	PAGE NO
M/2/43/03/12	FINANCIAL REPORT FOR THE MONTH ENDING 29 FEBRUARY 2012	9/1/3/4	66 - 78
C/2/44/03/12	REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE MONTH FEBRUARY 2012	9/1/3/4	79 - 81

**SECTION 3: CORPORATE SERVICES**

ITEM NO	SUBJECT	FILE REF	PAGE NO
C/3/32/03/12	ESTABLISHMENT OF WARD COMMITTEES	3/2/2/2/2	82 - 119

**SECTION 4: COMMUNITY SERVICES**

ITEM NO	SUBJECT	FILE REF	PAGE NO
M/4/17/03/12	INVITATION TO ENTER THE 2012 WESTERN CAPE GREENEST MUNICIPALITY COMPETITION (GMC)	11/1/2/1	120 - 125

**SECTION 5: MUNICIPAL SERVICES & INFRASTRUCTURE DEVELOPMENT**

ITEM NO	SUBJECT	FILE REF	PAGE NO
M/5/13/03/12	REPORT ON THE CAPITAL BUDGET EXPENDITURE FOR THE INFRASTRUCTURE DEVELOPMENT AND MUNICIPAL SERVICES DEPARTMENT FOR END OF FEBRUARY 2012 - 11/12 FINANCIAL YEAR	5/1/1/5	126 - 128

**SECTION 6: STRATEGIC SERVICES**

<b>ITEM NO</b>	<b>SUBJECT</b>	<b>FILE REF</b>	<b>PAGE NO</b>
M/6/64/03/12	APPROVAL OF FINAL DRAFT: BITOU LED STRATEGY AND IMPLEMENTATION PLAN	10/1/7	129 - 130
M/6/65/03/12	TEMPORARY STREET CLOSURES, USE OF PUBLIC PLACES AND RELATED ACTIVITIES DURING THE PLETTENBERG BAY EASTER FESTIVAL	16/3/4/1 & 11/2/18	131 - 135
M/6/66/03/12	ERF 3, PLETTENBERG BAY: PROPOSED REZONING	18/3/PB	136 - 147
M/6/67/03/12	BITOU COMING TOGETHER PROJECT (Presentation will be made to the Mayoral Committee at 9h00)	2/8/2	148 - 180
M/6/68/03/12	PORTION 42 OF THE FARM HOLTHILL NO. 434, BITOU MUNICIPAL AREA: PROPOSED TOURIST FACILITY – STUDIO & CAFÉ (“LITTLE HOLT”)	18/42/434	181 - 190
M/6/69/03/12	ERF 6876, PLETTENBERG BAY (NEW HORIZONS): PROPOSED BUILDING LINE RELAXATION	18/6876/NH	191 - 197
M/6/70/03/12	ERF 8270, PLETTENBERG BAY: PROPOSED BUILDING LINE RELAXATION	18/8270/PB	198 - 202
M/6/71/03/12	ERF 2499, PLETTENBERG BAY: PROPOSED BUILDING LINE RELAXATION	18/2499/PB	203 - 209
M/6/72/03/12	BITOU MUNICIPAL STRUCTURE PLAN / SPATIAL DEVELOPMENT (Presentation will be made to the Mayoral Committee at 9h45)	2/8/2	210 - 242
C/6/73/03/12	PRESENTATION BY PLETTENBERG BAY BUSINESS CHAMBERS (Presentation will be made to the Municipal Council at 12h00)	10/1/7	243
C/6/74/03/12	FARM NO. 256, BITOU MUNICIPAL AREA: PROPOSED GUEST HOUSE: APPEAL	18/256/R	244 - 361

## Section 1

# **Office of the Municipal Manager**