

BITOU LOCAL MUNICIPALITY

29 November 2012

Addendum 1

MAYORAL COMMITTEE AGENDA: 30 NOVEMBER 2012

Mayoral Committee Members
Municipal Manager & Heads & Acting Heads of Department

ADDENDUM TO THE AGENDA OF THE MAYORAL COMMITTEE MEETING OF 30 NOVEMBER 2012

Please note that the attached items as listed below has been added to the Mayoral Committee agenda for consideration at the meeting scheduled for 30 November 2012.

SECTION 3: CORPORATE SERVICES			
ITEM NO	SUBJECT	FILE REF	PAGE NO
C/3/48/11/12	MAYORAL COMMITTEE AND COUNCIL MEETINGS SCHEDULE FOR THE YEAR 2013	3/2/3	Addendum 1 Page 1 – 2

Yours faithfully



M Booyesen
The Executive Mayor

Section 3

Department: Corporate Services

Section 3: Corporate Services

ITEM C/3/48/11/12

Mayoral Committee Meeting for recommendation to Council

MAYORAL COMMITTEE AND COUNCIL MEETINGS SCHEDULE FOR THE YEAR 2013

Department: Corporate Services **Demarcation:** All Wards

File Ref: 3/2/3

Report by: Acting Head Corporate Services

Date: 28 November 2013

Purpose of the Report

To confirm the dates of the Ordinary Mayoral Committee and Ordinary Council Meetings for the year 2013.

Comments: Acting Head: Corporate Services

The following dates are proposed for the year 2013 for the Mayoral Committee and Council Meetings, with the relevant closing dates and dates for the Preliminary meetings included, for ease of reference. The approved schedule will be published on the Bitou Municipal website.

The Mayoral Committee meeting dates require The Executive Mayor's approval and the Council meeting dates needs to be approved by the Municipal Council.

PROPOSED SCHEDULE OF MEETINGS: 2013			
Mayoral Committee & Council Meetings			
Closing Dates for Agendas	Preliminary Meeting	Ordinary MayCo Meetings	Ordinary Council Meetings
16 January 2013	18 January 2013	30 January 2013	
13 February 2013	15 February 2013	27 February 2013	
13 March 2013	15 March 2013	27 March 2013	27 March 2013
10 April 2013	12 April 2013	24 April 2013	
15 May 2013	17 May 2013	29 May 2013	
12 June 2013	14 June 2013	26 June 2013	26 June 2013
17 July 2013	19 July 2013	31 July 2013	
14 August 2013	16 August 2013	28 August 2013	
11 September 2013	13 September 2013	25 September 2013	26 September 2013
16 October 2013	18 October 2013	30 October 2013	
13 November 2013	15 November 2013	27 November 2013	
			4 December 2013

Section 3: Corporate Services

Recommended by the Municipal Manager

1. That the following schedule of dates for the Ordinary Mayoral Committee for 2013, be approved by the Mayoral Committee and that the dates scheduled for the Ordinary Council meetings for 2013 be referred to the Municipal Council for approval.

PROPOSED SCHEDULE OF MEETINGS: 2013			
Mayoral Committee & Council Meetings			
Closing Dates for Agendas	Preliminary Meeting	Ordinary MayCo Meetings	Ordinary Council Meetings
16 January 2013	18 January 2013	30 January 2013	
13 February 2013	15 February 2013	27 February 2013	
13 March 2013	15 March 2013	27 March 2013	27 March 2013
10 April 2013	12 April 2013	24 April 2013	
15 May 2013	17 May 2013	29 May 2013	
12 June 2013	14 June 2013	26 June 2013	26 June 2013
17 July 2013	19 July 2013	31 July 2013	
14 August 2013	16 August 2013	28 August 2013	
11 September 2013	13 September 2013	25 September 2013	26 September 2013
16 October 2013	18 October 2013	30 October 2013	
13 November 2013	15 November 2013	27 November 2013	
			4 December 2013

2. That the closing dates for submission of reports be strictly adhered to.
3. That Special Mayoral Committee and Special Municipal Council Meetings be scheduled when an urgency arise for such meetings.
4. That notice be given to the public of the Municipal Council meetings scheduled for the year 2013, in terms of Section 19 of the Local Government Municipal Systems Act, (Act 32 of 2000, as amended) by publishing the Council meetings in the local newspapers and on the website, and, for ease of reference, the Mayoral Committee meetings also be published on the website.