

	<b>BITOU MUNICIPALITY</b>			
	<b>NOTICE – REQUEST FOR QUOTATION</b>			
	<b>ADVERTISED ON:</b>		<b>MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE</b>	
<b>NOTICE NO:</b>	<b>279/2023</b>	<b>QUOTATION NO:</b>	<b>SCM/RFQ/2024/13/CORP</b>	
<b>Quotations are hereby invited for:</b>	<b>Provision of Accredited Training &amp; Certification: Apply Knowledge of Organisational Structure and Design to Support Performance to a Public Sector Department.</b>			
<b>PUBLISHED DATE:</b>	<b>10 August 2023</b>	<b>CLOSING DATE:</b>	<b>17 August 2023</b>	
<b>CLOSING TIME</b>	No later than 12H00. Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 <sup>nd</sup> Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.			
<b>AVAILABILITY OF QUOTATION DOCUMENTS:</b>				
Quotation Documents will be available electronically free of charge from the following email address: <a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>				
Printed copies of the Quotation Documents will be available as from 12h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply Chain Management, Shop 59, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.		The fee may also be transferred via EFT (Bitou Municipality, Current Account – 372884709, Standard Bank, Plettenberg Bay, Branch Code - 050714). Proof of payment will be required upon collection of Tender documents. Tender Number to be used as payment reference with name of payee.		
<b>Date Available:</b>	<b>17 August 2023</b>	<b>Non-refundable Fee:</b>	<b>R100.00</b>	
<b>QUOTATION SUBMISSION RULES:</b>				
<ol style="list-style-type: none"> <li>1. Quotation are to be completed in accordance with the conditions and Tender rules contained in the Quotation document.</li> <li>2. The Quotation Document &amp; supporting documents must be placed in a sealed envelope and externally endorsed WITH THE QUOTATION NUMBER; DESCRIPTION &amp; CLOSING DATE OF THE QUOTATION.</li> <li>3. Quotation Documents must be deposited in the Quotation Box, at the Supply Chain Management Division, Shop 59, 2<sup>nd</sup> Floor, Melville's Corner, C/o Main &amp; Marine Drive, Plettenberg Bay. The dimensions of the slot of the Quotation box is: 5 cm x 30 cm and submissions may not exceed the thickness per envelope.</li> <li>4. Quotation may only <u>be</u> submitted on the Quotation documentation issued by the Municipality.</li> <li>5. The Bitou Municipality does not bind itself to accept the lowest or any Quotation and reserves the right to accept any Quotation, as it may deem expedient.</li> <li>6. <b>Suppliers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a>.</b></li> </ol>				
<b>Quotation shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy</b>		Suppliers may claim preference points in terms of the <b>80/20</b> .  <b>Price :80</b> <b>Specific Goals: (20)</b> a) B-BBEE Status Level contributor :10 b) Promotion of Local Area Enterprises :10 <b>Total Points :100</b>		
<b>Preferential Procurement Policy - Local Procurement</b>		<b>None</b>		
<b>Preferential Procurement Regulations, 2022- Local Content Requirement</b>		<b>None</b>		
<b>Site Meeting/Information Session</b>	<b>N/A</b>	<b>Validity Period</b>	<b>60 Days</b>	
<b>ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		<b>ANY ENQUIRIES REGARDING THE QUOTATION PROCEDURE MAY BE DIRECTED TO:</b>		
<b>Section:</b>	<b>Human Resource Services</b>	<b>Section:</b>	<b>Supply Chain Management</b>	
<b>Contact Person:</b>	<b>Mrs V Cunningham</b>	<b>Contact Person:</b>	<b>Ms. BL Nteleza</b>	
<b>Tel:</b>	<b>044 501 3441</b>	<b>Tel:</b>	<b>E-mail Enquiries Only</b>	
<b>E-mail:</b>	<b><a href="mailto:vcunningham@plett.gov.za">vcunningham@plett.gov.za</a></b>	<b>E-mail:</b>	<b><a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a></b>	