

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 04 OCTOBER 2023 AT 9h35

1. OPENING

The Executive Mayor, Councillor D J Swart welcomed everyone present at 9h35 and requested a moment of silent prayer for guidance.

2. ATTENDANCE

As per attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

None received.

4. DECLARATION OF INTEREST

None received.

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Mayoral Committee Meeting: 25 August 2023

That the minutes of the Mayoral Committee Meeting of 25 August 2023, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor M P Busakwe

Seconded: Councillor J N Kamkam

6. COMMUNICATIONS BY THE EXECUTIVE MAYOR

None

7. PRESENTATIONS

None

8. NOTING OF OUTSTANDING / PARTIALLY IMPLEMENTED MAYCO RESOLUTIONS

That the noting of outstanding/partially implemented MayCo resolutions extracted on 26 September 2023, be noted.

For information

(Approved: 20 October 2023)



9. CONSIDERATION OF REPORTS (OPEN)**Section 1: Office of the Municipal Manager****Recommendation C/165/09/23****THE APPOINTMENT OF APAC MEMBER FOR A SECOND TERM OF 3 YEARS**

Portfolio Comm: Strategic Services & Office of the MM
File Ref: 9/1/7

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That Council approves the appointment of Mr. M. Hennessy as an ordinary member of the Audit and Performance Audit Committee for the 2nd term of 3 years as prescribed by MFMA Circular 65.

Proposed: Councillor J N Kamkam

Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Section 2: Financial Services**Resolution M/2/153/09/23****REVENUE MANAGEMENT REPORT – AUGUST 2023**

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: Portfolio

Resolved

1. That the Revenue Management Report for the month of August 2023 be noted.
2. That it be noted that the amount due by approved indigents amounted to R 3,992,332 at end August 2023 excluding the new applications still in circulation for approvals and will be written off in September 2023.
3. That it be noted that the amount of R 20,861,136 was written off in August 2023 in line with clause 10.6.4 of the approved Customer Care, Credit control and Debt collection, Indigent and Tempering Policy.

4. That it be noted that the amount of R 259 115 has been written off as bad debt in the 50% settlement discount program and an amount of R 326,911 collected in the month of August 2023.

Proposed: Councillor J N Kamkam
Seconded: Councillor M P Busakwe

FOR INFORMATION: Manager Revenue
Cc: Acting Director Financial Services

Resolution M/2/154/09/23

SECTION 71 REPORT FOR THE MONTH OF AUGUST 2023

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: MayCo

Resolved

That the Section 71 report for the month ended 31 August 2023, be noted.

Proposed: Councillor D J Swart
Seconded: Councillor M P Busakwe

FOR INFORMATION: Manager: Budget & Reporting
Cc: Acting Director Financial Services

Section 3: Corporate Services

Recommendation C/3/120/09/23

HUMAN RESOURCE MANAGEMENT DIVISION: - QUARTERLY REPORT FOR THE PERIOD 01 APRIL 2023 UNTIL 30 JUNE 2023

Portfolio Comm: Finance and Corporate Services
File Ref: 9/1/33

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That Council takes note of the content of the quarterly Human Resources management report for the period 01 April 2023 until 30 June 2023.

Proposed: Councillor J N Kamkam
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Resolution M/3/123/09/23

REPORT ON ALL RESOLUTIONS TAKEN BY THE VARIOUS PORTFOLIO COMMITTEES FOR THE 2022/23 FINANCIAL YEAR

Portfolio Comm: Finance and Corporate Services
File Ref: 3/2/2/4

Demarcation: All Wards
Delegation: Council

Resolved

1. That the resolutions taken by the Finance and Corporate Services Portfolio Committee, Engineering Services and Community Services and Strategic Services and Office of the Municipal Manager Portfolio Committee for the 2022/2023 Financial Year, be noted.
2. That it be noted that going forward, the approved resolutions of the above committees will be tabled on a monthly basis to the Mayoral Committee.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

FOR INFORMATION: Principal Administration Officer
Cc: Acting Director: Corporate Services

Section 4: Community Services

Recommendation C/4/115/09/23

BY LAW RELATING TO PUBLIC AMENITIES

Portfolio Comm: Engineering & Community Services
File Ref: 1/3/1/35

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That Council notes the report and the Draft By-law relating to Public Amenities.
2. That Council in principle approves the adoption of the Draft By-law relating to Public Amenities, subject to public consultation.
3. That the Draft By-law, together with comments or input received from the public and other stakeholders, be resubmitted to Council following the closure of the public participation process, for final consideration and adoption.

4. That 9.3 of the By-Law be amended to read as follows:

*“The Municipality may by way of notice determine certain public amenities as free roaming areas, where animals may be **without** a leash or other device, provided that such animal must be under verbal control of the owner or handler.”*

Proposed: Councillor M P Busakwe

Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/4/118/09/23

BITOU MUNICIPALITY SAFETY PLAN 2023/24

Portfolio Comm: Engineering & Community Services

Demarcation: All Wards

File Ref: 17/1/2/3/4

Delegation: Council

Recommended by the Executive Mayor

1. That Council take note of the establishment of the Bitou Community Safety Forum.
2. That Council approved the Bitou Community Safety Plan for implementation.
3. That Council take note that the following Bitou Community Safety Forum Steering Committee has been appointed:
 - a) Colonel NM Nomfala Ngaphi - SAPS Plett
 - b) Adam Van Rhyner - CPF Chairperson Plett SAPS
 - c) LT Colonel Gogwana - SAPS Kwano
 - d) Thobela Danster - CPF Chairperson Kwano SAPS
 - e) Terra Ndabeni - Security Cluster
 - f) Vuyani Mbaqa - Dept of Community Safety
 - g) Nkosiyo Lose - Garden Route District Municipality
 - h) Thembinkosi Henge - Bitou Municipality IDP
 - i) Chris Schliemann- Bitou Municipality Economic Development /Town Planning
 - j) Andile Sakati- Community Services Public Safety
 - k) Michelle Jantjies - Kranshoek Neighborhood Watch
 - l) Wayne Mclean - New Horizon Neighborhood Watch
 - m) Liseka Giki - Kwanokuthula Neighborhood Watch
 - n) Lulamile Klaas- SANCO Non-Governmental Organization
 - o) Gugulethu Busakwe -Ministry Fraternity
4. That the Committee in 3. above consider assigning designation to the criteria of appointments instead of stating the name of a person.

Proposed: Councillor J N Kamkam

Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Resolution M/4/123/09/23

ESTABLISHMENT OF A BITOU SOCIAL DEVELOPMENT FORUM (BSDF)

Portfolio Comm: Strategic Services & Office of the MM
File Ref: 12/2/3/4

Demarcation: All Wards
Delegation: Council

Resolved

1. That the signed Memorandum of Understanding between Bitou Municipality and the Department of Social Development, be noted.
2. That the progress to establish a functioning Bitou Social Development Forum, be noted.
3. That the relevant department of Bitou Municipality be delegated to apply for grant funding.

Proposed: Councillor J N Kamkam
Seconded: Councillor M P Busakwe

For execution: Social Development Principal Clerk
Cc: Manager: Office of the Executive Mayor

Recommendation C/4/126/09/23

PLETT SHARK SPOTTING PROGRAMME

Portfolio Comm: Engineering & Community Services
File Ref: 17/11/13/5

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That Council enter into a Memorandum of Agreement with the Plett Shark Spotters in a similar fashion as the City of Cape Town and contribute an amount of R800 000.00 towards the employment costs of the 14 Plett Shark Spotters on an annual basis for a period of 3 years.
2. That the Municipal Manager be delegated to conclude a Memorandum of Agreement with the Plett Shark Spotters.
3. That the Plett Shark Spotters, as a registered Non-Profit Organisation, Public Benefit Organisation be responsible for raising the remainder of the funds required for scientific and research inputs as well as education and awareness initiatives.

Proposed: Councillor M P Busakwe
Seconded: Councillor WJ Nel

For execution refer to Council resolution

Section 5: Engineering Services

No Items for consideration.

Section 6: Economic Development and Planning

No Items for consideration.

10. IN – COMMITTEE MATTERS

10.1 CONFIRMATION OF IN-COMMITTEE MINUTES

None

10.2 IN-COMMITTEE ITEMS

Please refer to the In-Committee Minutes of the even date.

11. RECORDING OF COUNCILLORS PRESENT

Mayoral Committee members recorded their presence in the following order during the In-Committee MayCo session;

Councillor J N Kamkam, Councillor M P Busakwe, Councillor W J Nel and Councillor D J Swart.

12. CLOSURE

The Executive Mayor adjourned the Open meeting at 10h20 whereafter the In-Committee Session commence at 10h22.

CONFIRMED AND SIGNED

SIGNATURE:


The Executive Mayor: Councillor D J Swart

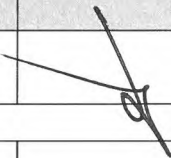

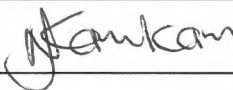
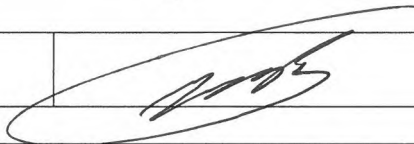
DATE:

20 October 2023

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 04 OCTOBER 2023 AT 9H00

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR D J SWART (EXECUTIVE MAYOR)	
COUNCILLOR M P BUSAKWE (DEPUTY EXECUTIVE MAYOR)	
COUNCILLOR J N KAMKAM	
COUNCILLOR W J NEL	
NON – MEMBERS	SIGNATURE
COUNCILLOR H MITCHELL	
COUNCILLOR S E GCABAYI	
COUNCILLOR N P KOLWAPI	
COUNCILLOR S A MANGXABA	
COUNCILLOR T MHLANA	
COUNCILLOR N NDAYI	
COUNCILLOR A R OLIVIER	
COUNCILLOR N T SETI	
COUNCILLOR C N J TERBLANCHE (SPEAKER)	



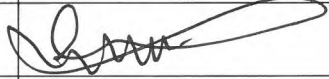






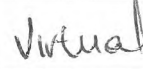
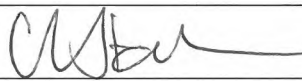


ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON FRIDAY, 04 OCTOBER 2023 AT 9H00

OFFICIALS

<u>DESIGNATION</u>	<u>NAME</u>	<u>SIGNATURE</u>
Municipal Manager	Mr M Memani	
DIRECTORS		
Acting Director: Financial Services & Senior Manager: Governance and Compliance	Mr F Lötter	
Acting Director: Corporate Services & Manager Administration	Mrs. T Wildeman	
Acting Director: Economic Development and Planning /Manager Building Control	Mr L Gericke	
Director: Community Services	Ms M Paulsen	
Director: Engineering Services	V Felton	
MANAGERS		
Principal Committee Officer	Ms J Jansen	
Committee Clerk	Ms T Mpembe	
Manager: Speaker's Office	Mr R Plaatjies	
Manager: Executive Mayor	Mr H Nieuwoudt	
Manager: Deputy Mayor Office	Mr M James	
Chief Audit Officer	Ms H Bester	
Supervisor: Chief Risk Officer	Mrs C Van Staden	



ATTENDANCE REGISTER

Interested members of the Public

Thank you for attending.



NAME	CONTACT NO	EMAIL ADDRESS	REPRESENTING	SIGNATURE
CHRISTO VLOK	044-5335155	christo.vlok4@gmail.com	WARD ONE & TWO	

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG
BAY ON WEDNESDAY, 04 OCTOBER 2023 AT 9H00