

Section 2: Finance

ITEM C/2/64/08/22

DISPOSAL OF CAPITAL ASSETS FOR THE 2021/2022 FINANCIAL YEAR

Portfolio Comm: Finance and Corporate Services

Demarcation: All Wards

File Ref: 5/13/3

Delegation: Council

Attachments

Annexure "A" – Movable Asset Disposal Listing

Annexure "B" – Electrical Infrastructure Disposal Listing

Report from:

Director: Financial Services

Author:

Manager: Assets and Liabilities

Date:

01 August 2022

PURPOSE OF THE REPORT

The purpose of this report is to inform Council of capital assets that need to be written off and to obtain approval for the disposal of such scrap and redundant assets relating to the 2021/2022 financial year.

EXECUTIVE SUMMARY

The alienation/disposal of assets is the process of disowning redundant and obsolete assets by transferring ownership or title to another owner, which is external to the municipality. The Municipal Finance Management Act, 2003 read in conjunction with other legislation eluded to within this report, prescribes the various processes to adhere when disposing of assets.

Following the completion of council's asset verification and other internal processes for the 2021/22 financial period, various assets were identified as redundant or obsolete, and are being presented to council for consideration of approval.

BACKGROUND /DISCUSSION

As required by the municipality's Asset Management Policy and other applicable legislation, all movable assets should be verified annually to ensure the fixed asset register's completeness and accuracy. These verification procedures enable the municipality to identify, investigate, transact and report on any discrepancies found to management, council and other relevant stakeholders.

In terms of the Asset management policy of the municipality, read together with the requirements of Section 78(e) of the MFMA, it is the responsibility of each manager and each official exercising financial management responsibilities to take all reasonable steps to ensure that "all the assets and liabilities of the municipality are managed effectively and that assets are safeguarded and maintained to the extent necessary".

Section 2: Finance

Section 9.3 of Council's Asset Management Policy, read in conjunction with Section 14 of the MFMA, requires the following considerations be given when approving asset write offs:

- A municipality may not ..." permanently dispose of a capital asset needed to provide the minimum level of basic municipal services"
- Where a municipal council has decided that a specific asset is not needed to provide the minimum level of basic services, a transfer of ownership of an asset must be fair, equitable, transparent, competitive and consistent with the municipality's supply chain management policy.
- Where a municipal council has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

a) Movable Assets

In order to give effect to the aforementioned legislation, together with the requirements of Council's Asset Management Policy, an external service provider (for the physical verification of movable assets) was appointed as per specifications of tender SCM/2020/43/FIN, for the financial years commencing 2019/2020 to 2021/2022. Various engagements have been conducted with the appointed service provider, together with internal communications, in preparation of the annual planned verification process.

During the 2020/2021 and 2021/2022 annual asset verification processes, numerous scrap/redundant assets were identified by means of a condition assessments and evaluation of the usage thereof. Internal correspondence were also circulated to asset custodians, where an invitation was submitted to asset custodians, which requested user departments to identify and report assets that meet the required criteria for disposal.

Subsequent to the above, all scrap/redundant assets were transferred to a storage facilities (containers) where it will be kept/safeguarded pending Council approval. Please refer to "Annexure A: Movable Asset Disposal Listing"

Considering the nature and minimal economic benefits linked to certain asset types under this category (office furniture, etc), as well as the cost to store and safeguard these items, alternative disposal methodologies are being explored for future alienations of these assets. This strategy will exclude assets such as transport assets or any other asset given their nature and potential to generate a profit during the sale/auction.

As per Section 9.3 of council's Asset Management Policy, appropriate means of disposal may include:

- a) Public auction
- b) Public tender
- c) Transfer to another institution
- d) Sale to another institution
- e) Letting to another institution
- f) Trade-in
- g) Controlled dumping (for items that have low value or are unhygienic)

Section 2: Finance

The main considerations currently being explored and within the scope of council's Asset Management Policy, are transfers to other institutions, as well as controlled dumping.

The transfer option is specifically considered in order to advance council's Local Economic Development goals. The current concept, as initiated and discussed with the Local Economic Development section, is to transfer ownership of these assets to Small Medium and Micro Enterprises (SMMEs), where after these items can be restored/refurbished and traded for their benefit. Pending council's approval of this concept in principle, a report will be submitted by the LED Section to provide further details regarding this potential disposal strategy.

b) Infrastructure Assets

Various Electrical Infrastructure were identified by the Electrical user department during the 2021/2022 financial year as scrap/redundant with no future intended/economic use, which were stockpiled over a number of financial periods.

Please refer to "Annexure B: Electrical Infrastructure Disposal Listing" for additional information.

FINANCIAL IMPLICATION

a) Movable Assets

During the abovementioned processes, a total of 270 movable assets with a total book value of R41 993,17 (as at 30 June 2022), were identified by user departments as Scrap/ redundant and deemed unable to provide the minimum level of basic municipal services. Of these 270 assets, 161 assets are fully depreciated (no book value remaining) as at 30 June 2022.

The expected economic benefit to be obtained from the disposal of the movable scrap assets is difficult to determine due to the nature of the disposal process, especially with the recent preferred disposal method being public auctions.

b) Electrical Infrastructure Assets

The estimated economic benefit to be obtained from the disposal of the electrical scrap assets are based on the current market/sale price of copper per kilo, which approximately amounts to R448 250.00, as per input received from the Electrical Department.

RELEVANT LEGISLATION

- Council's Asset Management Policy
- Section 14 of the Municipal Finance Management Act, 56 of 2003
- Municipal Asset Transfer Regulations, Government Gazette 31346

Section 2: Finance

Comments: Director Corporate Services

No comment

Comments: Acting Director Community Services

No Comment

Comments: Acting Director Engineering Services

No Comment

Comments: Director Strategic Services

The recommendation is supported.

Comments Manager: Legal Services

No Comment

RECOMMENDED BY THE MUNICIPAL MANAGER

1. That it be noted, that all assets as listed within Annexures A and B, are not required and/or able to deliver the minimum level of basic services.
2. That all movable assets listed in Annexure A, with a total book value of R41 993,17 as at 30 June 2022, be approved by council to be written off and for disposal purposes, in accordance with the Council's Asset Management Policy.
3. That all infrastructure assets listed in Annexure B, with an estimated market value of R 448,250, be approved by council for disposal purposes, in accordance with the Council's Asset Management Policy.
4. That council approve in principle, the transfer of certain movable asset types to Small Medium and Micro Enterprises as a means of disposal for future consideration, pending the submission of a detailed report on this strategy by the Local Economic Development section.
5. That Directors enforce the implementation of Council's Asset Management and other related Policies, to ensure assets are properly safeguarded, maintained and managed over their respective life cycles.

RECOMMENDED BY THE FINANCE AND CORPORATE SERVICES PORTFOLIO COMMITTEE

1. That it be noted, that all assets as listed within Annexures A and B, are not required and/or able to deliver the minimum level of basic services.

Section 2: Finance

2. That all movable assets listed in Annexure A, with a total book value of R41 993,17 as at 30 June 2022, be approved by council to be written off and for disposal purposes, in accordance with the Council's Asset Management Policy.
3. That all infrastructure assets listed in Annexure B, with an estimated market value of R 448,250, be approved by council **to be written off** and for disposal purposes, in accordance with the Council's Asset Management Policy.
4. That council approve in principle, the transfer of certain movable asset types to Small Medium and Micro Enterprises as a means of disposal for future consideration, pending the submission of a detailed report on this strategy by the Local Economic Development section.
5. That Directors enforce the implementation of Council's Asset Management and other related Policies, to ensure assets are properly safeguarded, maintained and managed over their respective life cycles.

RECOMMENDED BY THE EXECUTIVE MAYOR

1. That it be noted, that all assets as listed within Annexures A and B, are not required and/or able to deliver the minimum level of basic services.
2. That all movable assets listed in Annexure A, with a total book value of R41 993,17 as at 30 June 2022, be approved by council to be written off and for disposal purposes, in accordance with the Council's Asset Management Policy.
3. That all infrastructure assets listed in Annexure B, with an estimated market value of R 448,250, be approved by council to be written off and for disposal purposes, in accordance with the Council's Asset Management Policy.
4. That council approve in principle, the transfer of certain movable asset types to Small Medium and Micro Enterprises as a means of disposal for future consideration, pending the submission of a detailed report on this strategy by the Local Economic Development section.
5. That Directors enforce the implementation of Council's Asset Management and other related Policies, to ensure assets are properly safeguarded, maintained and managed over their respective life cycles.

Annexure A

Asset ID	Service Desc.	Dept.	Department Desc.	B/Fwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
17117	FINANCIAL SERVICES	0560	REVENUE SERVICES	2,475.62	-	COMPUTER PRINTER HP DESKJET 6843	Computer Equipment	107480	Scrap / Redundant
17147	COMMUNITY SERVICES	0320	HUMAN SETTLEMENT AND HOUS	767.97	-	COMPUTER PRINTER	Computer Equipment	120930	Scrap / Redundant
17167	CORPORATE SERVICES	0420	HUMAN RESOURCES MANAGEMEN	828.88	-	COMPUTER MONITOR LG FLATSCREEN	Computer Equipment	126050	Scrap / Redundant
17170	COMMUNITY SERVICES	0343	PROTECTION SERVICES: LAW	1,149.88	0.03	COMPUTER MONITOR LG FLATSCREEN	Computer Equipment	126080	Scrap / Redundant
17179	COMMUNITY SERVICES	0320	HUMAN SETTLEMENT AND HOUS	5,086.67	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	126910	Scrap / Redundant
17194	FINANCIAL SERVICES	0570	EXPENDITURE	3,205.47	-	COMPUTER PC	Computer Equipment	133770	Scrap / Redundant
17203	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	4,644.73	-	COMPUTER MONITOR PROLINE FLATSCREEN	Computer Equipment	134170	Scrap / Redundant
17229	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	102.40	-	PRINTER DESK JET	Computer Equipment	148710	Scrap / Redundant
17256	FINANCIAL SERVICES	0530	SCM	4,179.83	-	COMPUTER PC HP	Computer Equipment	159920	Scrap / Redundant
17311	COMMUNITY SERVICES	0320	HUMAN SETTLEMENT AND HOUS	2,859.52	-	COMPUTER MONITOR FLATSCREEN SAMSUNG	Computer Equipment	166910	Scrap / Redundant
17387	COMMUNITY SERVICES	0342	PROTECTION SERVICES: TRAF	1,061.40	-	COMPUTER MONITOR FLATSCREEN	Computer Equipment	181940	Scrap / Redundant
17403	Municipal Services and Infrast	0850	ELECTRICAL AND MECHANICAL	9,657.89	-	COMPUTER MONITOR ACER	Computer Equipment	186620	Scrap / Redundant
17549	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	964.04	-	UPS	Computer Equipment	211520	Scrap / Redundant
17637	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	148.48	-	EXTINGUISHER FIRE	Machinery and Equipment	174420	Scrap / Redundant
17682	COUNCIL	0110	OFFICE OF THE MAYOR	238.72	-	TABLE STEEL FOLDING	Furniture and Office Equipment	217250	Scrap / Redundant
17704	FINANCIAL SERVICES	0530	SCM	1,499.40	0.01	HEATER OIL	Furniture and Office Equipment	166850	Scrap / Redundant
17882	COUNCIL	0110	OFFICE OF THE MAYOR	238.72	-	TABLE STEEL FOLDING	Furniture and Office Equipment	215970	Scrap / Redundant
17895	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	81.57	-	METAL DETECTOR	Machinery and Equipment	216640	Scrap / Redundant
17917	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	286.45	-	TABLE WOOD	Furniture and Office Equipment	001620	Scrap / Redundant
17918	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	286.45	-	TABLE WOOD	Furniture and Office Equipment	001640	Scrap / Redundant
17958	COMMUNITY SERVICES	0350	PARKS AND RECREATION: PAR	2,815.49	-	FRIDGE	Furniture and Office Equipment	003590	Scrap / Redundant
17959	COMMUNITY SERVICES	0350	PARKS AND RECREATION: PAR	665.09	-	CABINET FILING STEEL 4 DRAWERS	Furniture and Office Equipment	003600	Scrap / Redundant
18051	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	844.80	-	METAL DETECTOR	Machinery and Equipment	006520	Scrap / Redundant
18090	FINANCIAL SERVICES	0530	SCM	350.21	0.02	CHAIR WOOD	Furniture and Office Equipment	008890	Scrap / Redundant
18220	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	2,117.15	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	014310	Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Fwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
18288	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	357.89	-	CHAIR MID BACK	Furniture and Office Equipment	015970	Scrap / Redundant
18295	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	663.04	0.01	CUPBOARD WOOD	Furniture and Office Equipment	016050	Scrap / Redundant
18302	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	357.89	-	CHAIR VISITOR	Furniture and Office Equipment	016130	Scrap / Redundant
18303	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	357.89	-	CHAIR VISITOR	Furniture and Office Equipment	016140	Scrap / Redundant
18358	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	357.89	-	CHAIR VISITOR	Furniture and Office Equipment	018250	Scrap / Redundant
18485	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	1,766.40	-	WATER BATH	Machinery and Equipment	028200	Scrap / Redundant
18486	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	10,147.74	-	INCUBATER	Machinery and Equipment	028210	Scrap / Redundant
18565	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	357.89	-	CHAIR VISITOR	Furniture and Office Equipment	037170	Scrap / Redundant
18843	OFFICE OF THE MUNICIPAL MANAGE	0210	OFFICE OF THE M.M.	1,522.45	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	050930	Scrap / Redundant
18844	COMMUNITY SERVICES	0350	PARKS AND RECREATION: PAR	357.89	-	CHAIR VISITOR	Furniture and Office Equipment	050960	Scrap / Redundant
18856	STRATEGIC SERVICES	0760	IDP	357.89	-	CHAIR VISITOR	Furniture and Office Equipment	052780	Scrap / Redundant
18877	COUNCIL	0110	OFFICE OF THE MAYOR	1,522.45	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	054810	Scrap / Redundant
19687	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	1,254.40	0.01	FLOCURATOR	Machinery and Equipment	136010	Scrap / Redundant
19715	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	35.33	0.02	CHAIR CHRECHE	Furniture and Office Equipment	138940	Scrap / Redundant
19718	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	35.33	0.02	CHAIR CHRECHE	Furniture and Office Equipment	138970	Scrap / Redundant
19719	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	35.33	0.02	CHAIR CHRECHE	Furniture and Office Equipment	138980	Scrap / Redundant
19720	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	35.33	0.02	CHAIR CHRECHE	Furniture and Office Equipment	138990	Scrap / Redundant
19841	Municipal Services and Infrast	0875	PROJECT FACILITATION	231.14	-	DESK COMPUTER	Computer Equipment	145010	Scrap / Redundant
19924	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,535.49	-	MACHINE LAMINATING	Furniture and Office Equipment	146800	Scrap / Redundant
20113	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	208850	Scrap / Redundant
20288	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	158250	Scrap / Redundant
20313	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	1,600.00	-	APPARATUS WATER LEAK DETECTORS	Machinery and Equipment	159050	Scrap / Redundant
20316	COMMUNITY SERVICES	0350	PARKS AND RECREATION: PAR	756.00	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	159310	Scrap / Redundant
20587	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	163980	Scrap / Redundant
20593	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	164050	Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Fwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
20650	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	164830	Scrap / Redundant
20653	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	164870	Scrap / Redundant
20699	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	165620	Scrap / Redundant
20728	COMMUNITY SERVICES	0342	PROTECTION SERVICES: TRAP	700.89	-	CHAIR TYPIST	Furniture and Office Equipment	166270	Scrap / Redundant
20788	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	168050	Scrap / Redundant
20793	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	168150	Scrap / Redundant
20794	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	105.28	-	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	168160	Scrap / Redundant
20797	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	105.28	-	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	168200	Scrap / Redundant
20811	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	495.00	-	CHAIR TYPIST	Furniture and Office Equipment	168360	Scrap / Redundant
20820	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	308.69	0.02	CHAIR TYPIST	Furniture and Office Equipment	168450	Scrap / Redundant
20824	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	618.42	0.03	TABLE WOOD WITH STEEL LEGS	Furniture and Office Equipment	168480	Scrap / Redundant
20826	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	620.00	-	TABLE WOOD WITH STEEL LEGS	Furniture and Office Equipment	168500	Scrap / Redundant
20827	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	495.00	-	CHAIR TYPIST	Furniture and Office Equipment	168510	Scrap / Redundant
21087	OFFICE OF THE MUNICIPAL MANAGE	0210	OFFICE OF THE M.M.	1,170.00	0.01	CHAIR TYPIST	Furniture and Office Equipment	174080	Scrap / Redundant
21166	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	177070	Scrap / Redundant
21185	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.04	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	177310	Scrap / Redundant
21210	COUNCIL	0110	OFFICE OF THE MAYOR	2,100.62	-	COUCH 3 SEATER	Furniture and Office Equipment	178490	Scrap / Redundant
21212	COUNCIL	0110	OFFICE OF THE MAYOR	1,023.49	-	COUCH 2 SEATER	Furniture and Office Equipment	178510	Scrap / Redundant
21289	OFFICE OF THE MUNICIPAL MANAGE	0210	OFFICE OF THE M.M.	1,170.00	0.01	CHAIR TYPIST	Furniture and Office Equipment	179410	Scrap / Redundant
21344	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	810.22	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	180130	Scrap / Redundant
21356	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,447.39	-	LECTURN	Machinery and Equipment	180340	Scrap / Redundant
21357	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	2,075.00	-	TROLLEY BOOKS	Furniture and Office Equipment	180350	Scrap / Redundant
21366	FINANCIAL SERVICES	0560	REVENUE SERVICES	909.33	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	180670	Scrap / Redundant
21410	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	875.96	-	CHAIR PLASTIC STACKABLE	Furniture and Office Equipment	182230	Scrap / Redundant
21611	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	255.49	-	TABLE STEEL FOLDING	Furniture and Office Equipment	188750	Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Fwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
21629	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	789.43	-	MICROWAVE	Furniture and Office Equipment	189380	Scrap / Redundant
21643	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,365.33	-	CHAIR DRAUGHTSMAN	Furniture and Office Equipment	189960	Scrap / Redundant
21644	FINANCIAL SERVICES	0570	EXPENDITURE	1,365.33	-	CHAIR DRAUGHTSMAN	Furniture and Office Equipment	189970	Scrap / Redundant
21655	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	1,600.00	-	APPARATUS WATER LEAK DETECTORS	Machinery and Equipment	190960	Scrap / Redundant
21679	FINANCIAL SERVICES	0570	EXPENDITURE	955.00	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	191830	Scrap / Redundant
21684	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	960.53	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	191870	Scrap / Redundant
22104	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	1,638.40	-	MACHINE WELDING	Machinery and Equipment	004370	Scrap / Redundant
22171	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	2,022.40	-	PUMP WATER	Machinery and Equipment	135920	Scrap / Redundant
22223	CORPORATE SERVICES	0430	COMMUNICATION	1,138.18	-	RADIO HOME BASE	Machinery and Equipment	166380	Scrap / Redundant
22224	CORPORATE SERVICES	0430	COMMUNICATION	1,138.18	-	RADIO HOME BASE	Machinery and Equipment	166390	Scrap / Redundant
22254	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	610.13	-	DRILL	Machinery and Equipment	202510	Scrap / Redundant
22285	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	82.94	0.04	TABLE CRECH	Furniture and Office Equipment	240530	Scrap / Redundant
22292	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	11,800.00	-	AIRCONDITIONER	Furniture and Office Equipment	201880	Scrap / Redundant
22352	COMMUNITY SERVICES	0380	LIBRARY AND INFORMATION S	868.75	-	300*300*455 STOOLS	Furniture and Office Equipment	208770	Scrap / Redundant
22421	COMMUNITY SERVICES	0380	LIBRARY AND INFORMATION S	176.47	0.01	RICKSTACKER SIDECHAIR -CONT-BLK	Furniture and Office Equipment	210040	Scrap / Redundant
22442	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	176.47	0.01	RICKSTACKER SIDECHAIR -CONT-BLK	Furniture and Office Equipment	210250	Scrap / Redundant
22449	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	176.47	0.01	RICKSTACKER SIDECHAIR -CONT-BLK	Furniture and Office Equipment	210320	Scrap / Redundant
22467	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	176.47	0.01	RICKSTACKER SIDECHAIR -CONT-BLK	Furniture and Office Equipment	210500	Scrap / Redundant
22471	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	176.47	0.01	RICKSTACKER SIDECHAIR -CONT-BLK	Furniture and Office Equipment	210540	Scrap / Redundant
22473	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	176.47	0.01	RICKSTACKER SIDECHAIR -CONT-BLK	Furniture and Office Equipment	210560	Scrap / Redundant
22540	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	176.47	0.01	RICKSTACKER SIDECHAIR -CONT-BLK	Furniture and Office Equipment	211260	Scrap / Redundant
22559	FINANCIAL SERVICES	0520	REVENUE SERVICES: PROPERT	1,005.72	-	ERGONET BLK CHAIRS	Furniture and Office Equipment	211480	Scrap / Redundant
23082	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	3,270.00	-	POWER PACK PUMP	Machinery and Equipment	190860	Scrap / Redundant
23088	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	359.40	0.02	CLEANER VACUUM	Furniture and Office Equipment	201870	Scrap / Redundant
23113	COMMUNITY SERVICES	0830	WASTE MANAGEMENT	17,138.94	-	MACHINE CHIPPER	Machinery and Equipment	218290	Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Pwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Ux Comment
23154	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	2,047.49	-	DISHWASER DEFY	Furniture and Office Equipment	224320 Scrap / Redundant
23197	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	468.99	-	MICROWAVE	Furniture and Office Equipment	101260 Scrap / Redundant
23217	FINANCIAL SERVICES	0570	EXPENDITURE	290.10	-	CHAIR KNEELING	Furniture and Office Equipment	109270 Scrap / Redundant
23255	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	880.00	-	PRINTER HP ALL IN ONE	Computer Equipment	134520 Scrap / Redundant
23272	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	850.00	0.03	DVD PLAYER TEAC	Furniture and Office Equipment	138770 Scrap / Redundant
23273	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,203.20	-	TELEVISION	Furniture and Office Equipment	138780 Scrap / Redundant
23275	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	139.74	-	BOARD BLACK CHALK	Furniture and Office Equipment	139000 Scrap / Redundant
23309	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	437.71	0.04	DVD PLAYER	Furniture and Office Equipment	146790 Scrap / Redundant
23310	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,203.20	-	TELEVISION	Furniture and Office Equipment	222130 Scrap / Redundant
23311	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	604.38	0.03	VIDEO CASSETTE RECORDER (VCR)	Furniture and Office Equipment	146830 Scrap / Redundant
23330	COMMUNITY SERVICES	0343	PROTECTION SERVICES: LAW	2,950.00	-	COLUMBUS WET & DRY CLEANER SOL	Furniture and Office Equipment	224350 Scrap / Redundant
23333	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	1,192.55	-	TROLLEY TEA	Furniture and Office Equipment	157370 Scrap / Redundant
23338	FINANCIAL SERVICES	0560	REVENUE SERVICES	2,530.00	-	COMPUTER PRINTER	Computer Equipment	157660 Scrap / Redundant
23425	STRATEGIC SERVICES	0710	BUILDING CONTROL	727.19	-	MICROWAVE	Furniture and Office Equipment	174160 Scrap / Redundant
23437	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	19,549.96	-	COMPACTOR PLATE	Machinery and Equipment	179490 Scrap / Redundant
23485	FINANCIAL SERVICES	0510	HOD: FINANCIAL SERVICES	2,201.09	-	AIRCONDITIONER	Furniture and Office Equipment	183310 Scrap / Redundant
23492	COUNCIL	0110	OFFICE OF THE MAYOR	2,201.09	-	AIRCONDITIONER	Furniture and Office Equipment	183450 Scrap / Redundant
23567	FINANCIAL SERVICES	0530	SCM	2,201.09	-	AIRCONDITIONER	Furniture and Office Equipment	186670 Scrap / Redundant
23675	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	41,444.50	-	POWER PACK PUMP	Machinery and Equipment	190870 Scrap / Redundant
23676	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	41,444.50	-	POWER PACK PUMP	Machinery and Equipment	190880 Scrap / Redundant
23698	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	204.29	-	TAPE CD PLAYER	Furniture and Office Equipment	193050 Scrap / Redundant
23753	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	320.38	-	VIDEO CASSETTE RECORDER (VCR)	Furniture and Office Equipment	199710 Scrap / Redundant
23771	COUNCIL	0110	OFFICE OF THE MAYOR	438.55	-	HP PRINTER	Computer Equipment	201060 Scrap / Redundant
23887	FINANCIAL SERVICES	0560	REVENUE SERVICES	5,258.91	-	COMPUTER PC	Computer Equipment	211980 Scrap / Redundant
23900	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	8,839.65	435.04	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	214920 Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Fwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un Comment
23902	FINANCIAL SERVICES	0550	BUDGET AND TREASURY OFFIC	741.00	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	217080 Scrap / Redundant
23938	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	788.60	-	MICROWAVE	Furniture and Office Equipment	217020 Scrap / Redundant
23940	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	1,591.25	-	SHREDDER	Furniture and Office Equipment	214980 Scrap / Redundant
23972	STRATEGIC SERVICES	0760	IDP	7,082.89	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	217460 Scrap / Redundant
23981	OFFICE OF THE MUNICIPAL MANAGE	0212	INTERNAL AUDIT AND RISK M	7,082.90	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	217560 Scrap / Redundant
23985	FINANCIAL SERVICES	0560	REVENUE SERVICES	7,082.89	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	217600 Scrap / Redundant
23987	COMMUNITY SERVICES	0342	PROTECTION SERVICES: TRAF	7,082.89	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	217620 Scrap / Redundant
24009	FINANCIAL SERVICES	0570	EXPENDITURE	6,789.00	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	217840 Scrap / Redundant
24014	CORPORATE SERVICES	0420	HUMAN RESOURCES MANAGEMEN	5,349.00	-	COMPUTER PC	Computer Equipment	217890 Scrap / Redundant
24169	CORPORATE SERVICES	0430	COMMUNICATION	1,275.00	-	HIGH BACK CHAIR	Furniture and Office Equipment	219610 Scrap / Redundant
24173	CORPORATE SERVICES	0430	COMMUNICATION	785.00	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	219650 Scrap / Redundant
24182	FINANCIAL SERVICES	0570	EXPENDITURE	973.00	-	HIGH BACK CHAIR	Furniture and Office Equipment	219740 Scrap / Redundant
24183	FINANCIAL SERVICES	0570	EXPENDITURE	718.20	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	219750 Scrap / Redundant
24184	FINANCIAL SERVICES	0511	OFFICE OF THE CFO	718.20	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	219760 Scrap / Redundant
24208	FINANCIAL SERVICES	0530	SCM	912.00	-	HIGH BACK CHAIR	Furniture and Office Equipment	221050 Scrap / Redundant
24210	FINANCIAL SERVICES	0530	SCM	912.00	-	HIGH BACK CHAIR	Furniture and Office Equipment	220040 Scrap / Redundant
24213	FINANCIAL SERVICES	0530	SCM	912.00	-	HIGH BACK CHAIR	Furniture and Office Equipment	220070 Scrap / Redundant
24249	CORPORATE SERVICES	0213	LEGAL SERVICES	1,741.23	-	SHREDDER	Furniture and Office Equipment	222920 Scrap / Redundant
24317	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	8,156.30	-	PUMP WATER	Machinery and Equipment	224070 Scrap / Redundant
24320	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,381.24	-	MAGANINE SHELF	Furniture and Office Equipment	224120 Scrap / Redundant
24322	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,381.24	-	BOARD NOTICE	Furniture and Office Equipment	224140 Scrap / Redundant
24323	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	8,100.37	285.98	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	224180 Scrap / Redundant
24364	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,736.96	-	COMPUTER CABINET HUB	Furniture and Office Equipment	224740 Scrap / Redundant
24390	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	7,008.71	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	225200 Scrap / Redundant
24435	COMMUNITY SERVICES	0340	PROTECTION SERVICES: FIRE	1,217.02	-	COMPUTER MONITOR	Computer Equipment	226140 Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Pwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
24540	FINANCIAL SERVICES	0530	SCM	6,800.00	-	AIR CONDITIONER	Furniture and Office Equipment	227620	Scrap / Redundant
24542	FINANCIAL SERVICES	0530	SCM	5,800.00	-	AIR CONDITIONER	Furniture and Office Equipment	227640	Scrap / Redundant
24543	FINANCIAL SERVICES	0530	SCM	5,800.00	-	AIR CONDITIONER	Furniture and Office Equipment	227650	Scrap / Redundant
24591	FINANCIAL SERVICES	0550	BUDGET AND TREASURY OFFIC	7,008.71	-	LAPTOP	Computer Equipment	225160	Scrap / Redundant
24599	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	7,008.71	-	LAPTOP	Computer Equipment	225380	Scrap / Redundant
24611	COMMUNITY SERVICES	0340	PROTECTION SERVICES; FIRE	4,576.10	-	COMPUTER TOWER	Computer Equipment	225670	Scrap / Redundant
24637	Municipal Services and Infrast	0875	PROJECT FACILITATION	7,008.71	-	LAPTOP	Computer Equipment	226130	Scrap / Redundant
24644	STRATEGIC SERVICES	0720	LOCAL ECONOMIC DEVELOPMEN	11,475.00	-	LAPTOP	Computer Equipment	226410	Scrap / Redundant
24649	FINANCIAL SERVICES	0550	BUDGET AND TREASURY OFFIC	11,475.00	-	LAPTOP	Computer Equipment	226480	Scrap / Redundant
24652	CORPORATE SERVICES	0213	LEGAL SERVICES	925.00	-	TYPIST CHAIR	Furniture and Office Equipment	227740	Scrap / Redundant
24701	COUNCIL	0110	OFFICE OF THE MAYOR	4,853.00	-	COMPUTER PC	Computer Equipment	222470	Scrap / Redundant
24705	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	4,853.00	-	COMPUTER PC	Computer Equipment	222620	Scrap / Redundant
24707	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	4,853.00	-	COMPUTER PC	Computer Equipment	222630	Scrap / Redundant
24717	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	29.99	-	BOX STORAGE	Furniture and Office Equipment	001660	Scrap / Redundant
24762	Municipal Services and Infrast	0860	WATER SERVICES; WATER DIS	168.20	-	PUNCH LARGE	Furniture and Office Equipment	206730	Scrap / Redundant
24804	Municipal Services and Infrast	0860	WATER SERVICES; WATER DIS	3,270.00	-	PUMP WATER	Machinery and Equipment	222310	Scrap / Redundant
24830	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	5,475.00	-	COMPUTER ROUTER	Computer Equipment	225020	Scrap / Redundant
24878	FINANCIAL SERVICES	0570	EXPENDITURE	3,419.30	-	UPS	Computer Equipment	228130	Scrap / Redundant
24968	Municipal Services and Infrast	0860	WATER SERVICES; WATER DIS	12,200.00	-	PH METER	Machinery and Equipment	228510	Scrap / Redundant
24980	Municipal Services and Infrast	0860	WATER SERVICES; WATER DIS	7,456.00	-	GENERATOR	Machinery and Equipment	228460	Scrap / Redundant
33131	FINANCIAL SERVICES	0570	EXPENDITURE	1,395.09	197.24	Office Chairs Administrative	Furniture and Office Equipment	245580	Scrap / Redundant
33132	FINANCIAL SERVICES	0570	EXPENDITURE	1,395.09	197.24	Office Chairs Administrative	Furniture and Office Equipment	245590	Scrap / Redundant
33155	Municipal Services and Infrast	0860	WATER SERVICES; WATER DIS	17,753.44	1,156.28	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	243840	Scrap / Redundant
37141	COMMUNITY SERVICES	0320	HUMAN SETTLEMENT AND HOUS	3,961.00	-	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	230740	Scrap / Redundant
37147	Municipal Services and Infrast	0850	ELECTRICAL AND MECHANICAL	3,961.00	-	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	230870	Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Pwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
37162	COMMUNITY SERVICES	0341	PROTECTION SERVICES:MANAG	7,297.00	-	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	231550	Scrap / Redundant
37166	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	7,297.00	-	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	231590	Scrap / Redundant
37182	OFFICE OF THE MUNICIPAL MANAGE	0210	OFFICE OF THE M.M.	877.50	-	VISITOR CHAIR	Furniture and Office Equipment	233370	Scrap / Redundant
37249	FINANCIAL SERVICES	0570	EXPENDITURE	1,498.80	-	CLEANER VACUUM	Furniture and Office Equipment	232320	Scrap / Redundant
37250	FINANCIAL SERVICES	0570	EXPENDITURE	7,659.00	-	MACHINE SHREDDER	Furniture and Office Equipment	232240	Scrap / Redundant
37251	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	3,836.00	-	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	230570	Scrap / Redundant
37252	FINANCIAL SERVICES	0560	REVENUE SERVICES	2,821.00	-	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	230580	Scrap / Redundant
37260	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	878.31	-	CLEANER VACUUM	Furniture and Office Equipment	230650	Scrap / Redundant
37261	OFFICE OF THE MUNICIPAL MANAGE	0210	OFFICE OF THE M.M.	894.80	-	CHAIR SWIVEL HIGH BACK	Furniture and Office Equipment	233390	Scrap / Redundant
37270	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	11,247.00	3,344.83	AIR CONDITIONER	Furniture and Office Equipment	235280	Scrap / Redundant
37271	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	11,247.00	3,344.83	AIR CONDITIONER	Furniture and Office Equipment	240480	Scrap / Redundant
37387	COMMUNITY SERVICES	0341	PROTECTION SERVICES:MANAG	5,864.21	-	COMPUTER PC	Computer Equipment	234420	Scrap / Redundant
37401	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	8,692.78	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	233590	Scrap / Redundant
37472	FINANCIAL SERVICES	0560	REVENUE SERVICES	7,337.36	-	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	233870	Scrap / Redundant
37626	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	-	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	215500	Scrap / Redundant
37905	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	85.96	-	CHAIR PLASTIC STEEL LEGS SMALL	Furniture and Office Equipment	190590	Scrap / Redundant
37940	FINANCIAL SERVICES	0560	REVENUE SERVICES	1,282.00	24.92	OFFICE CHAIR	Furniture and Office Equipment	236730	Scrap / Redundant
37958	FINANCIAL SERVICES	0560	REVENUE SERVICES	1,545.00	50.41	CHAIRS	Furniture and Office Equipment	236370	Scrap / Redundant
37961	FINANCIAL SERVICES	0560	REVENUE SERVICES	1,545.00	50.41	CHAIRS	Furniture and Office Equipment	236400	Scrap / Redundant
37963	CORPORATE SERVICES	0430	COMMUNICATION	1,545.00	50.41	CHAIRS	Furniture and Office Equipment	236420	Scrap / Redundant
37970	FINANCIAL SERVICES	0560	REVENUE SERVICES	1,545.00	50.41	CHAIRS	Furniture and Office Equipment	236490	Scrap / Redundant
37971	FINANCIAL SERVICES	0560	REVENUE SERVICES	1,545.00	50.41	CHAIRS	Furniture and Office Equipment	236500	Scrap / Redundant
37972	FINANCIAL SERVICES	0511	OFFICE OF THE CFO	1,545.00	50.41	CHAIRS	Furniture and Office Equipment	236510	Scrap / Redundant
38004	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	2,295.00	-	PHILIPS CONFERENCE MICROPHONE	Furniture and Office Equipment	235710	Scrap / Redundant
38008	FINANCIAL SERVICES	0530	SCM	1,282.00	24.92	OFFICE CHAIRS	Furniture and Office Equipment	241570	Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Fwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
38057	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	876.32	50.28	MICROWAVE	Furniture and Office Equipment	237150	Scrap / Redundant
38058	FINANCIAL SERVICES	0560	REVENUE SERVICES	1,753.51	99.71	VACUUM CLEANER	Furniture and Office Equipment	237140	Scrap / Redundant
38079	OFFICE OF THE MUNICIPAL MANAGE	0210	OFFICE OF THE M.M.	1,309.00	57.15	VISITORS CHAIR	Furniture and Office Equipment	237230	Scrap / Redundant
38121	Municipal Services and Infrast	0824	FLEET MAINTENANCE	7,900.00	539.10	GENERATOR	Machinery and Equipment	238250	Scrap / Redundant
38149	CORPORATE SERVICES	0430	COMMUNICATION	950.00	78.20	PULL UP BANNER	Furniture and Office Equipment	237460	Scrap / Redundant
38152	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	950.00	78.20	PULL UP BANNER	Furniture and Office Equipment	237490	Scrap / Redundant
38155	CORPORATE SERVICES	0430	COMMUNICATION	950.00	78.20	PULL UP BANNER	Furniture and Office Equipment	237520	Scrap / Redundant
38156	CORPORATE SERVICES	0430	COMMUNICATION	950.00	78.20	PULL UP BANNER	Furniture and Office Equipment	237530	Scrap / Redundant
38229	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	828.00	77.41	HIGH BACK CHAIR	Furniture and Office Equipment	238910	Scrap / Redundant
38231	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	989.00	92.66	OPERATOR CHAIR	Furniture and Office Equipment	238500	Scrap / Redundant
38235	CORPORATE SERVICES	0430	COMMUNICATION	1,393.00	130.47	HIGH BACK CHAIR	Furniture and Office Equipment	238760	Scrap / Redundant
38236	CORPORATE SERVICES	0430	COMMUNICATION	1,393.00	130.47	HIGH BACK CHAIR	Furniture and Office Equipment	238790	Scrap / Redundant
38238	CORPORATE SERVICES	0430	COMMUNICATION	1,393.00	130.47	HIGH BACK CHAIR	Furniture and Office Equipment	238780	Scrap / Redundant
38241	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,054.00	99.70	HIGH BACK CHAIR	Furniture and Office Equipment	238130	Scrap / Redundant
38242	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,054.00	99.70	HIGH BACK CHAIR	Furniture and Office Equipment	238140	Scrap / Redundant
38245	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	866.20	81.16	MID BACK CHAIR	Furniture and Office Equipment	238080	Scrap / Redundant
38246	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	866.20	81.16	MID BACK CHAIR	Furniture and Office Equipment	238110	Scrap / Redundant
38247	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,134.00	106.27	DRAUGHTSMAN CHAIR	Furniture and Office Equipment	238060	Scrap / Redundant
38248	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,134.00	106.27	DRAUGHTSMAN CHAIR	Furniture and Office Equipment	238070	Scrap / Redundant
38354	CORPORATE SERVICES	0430	COMMUNICATION	1,002.23	114.64	PULL UP BANNER	Furniture and Office Equipment	239330	Scrap / Redundant
38355	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239340	Scrap / Redundant
38356	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239350	Scrap / Redundant
38357	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239360	Scrap / Redundant
38358	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239370	Scrap / Redundant
38359	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239380	Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Pwd.Cost	Carrying Value	Description1	Byes Category Description	Original Un Comment
38360	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239390 Scrap / Redundant
38361	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239400 Scrap / Redundant
38362	CORPORATE SERVICES	0430	COMMUNICATION	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239410 Scrap / Redundant
38365	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,002.19	114.65	PULL UP BANNER	Furniture and Office Equipment	239440 Scrap / Redundant
38393	COMMUNITY SERVICES	0341	PROTECTION SERVICES:MANAG	8,184.78	936.44	COMPUTER LAPTOP/NOTE BOOK	Computer Equipment	238720 Scrap / Redundant
38402	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,500.00	171.62	COMPUTER MONITOR FLATSCREEN	Computer Equipment	238910 Scrap / Redundant
38465	FINANCIAL SERVICES	0520	REVENUE SERVICES:PROPERT	7,200.00	823.74	COMPUTER PC	Computer Equipment	241790 Scrap / Redundant
38466	COMMUNITY SERVICES	0830	WASTE MANAGEMENT	7,200.00	823.74	COMPUTER PC	Computer Equipment	241800 Scrap / Redundant
38476	COUNCIL	0140	OFFICE OF THE SPEAKER	7,200.00	823.74	COMPUTER PC	Computer Equipment	241900 Scrap / Redundant
38481	COMMUNITY SERVICES	0830	LIBRARY AND INFORMATION S	7,200.00	823.74	COMPUTER PC	Computer Equipment	243160 Scrap / Redundant
38483	FINANCIAL SERVICES	0570	EXPENDITURE	7,200.00	823.74	COMPUTER PC	Computer Equipment	243180 Scrap / Redundant
38883	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	1,478.94	-	AIR CONDITIONER	Furniture and Office Equipment	240481 Scrap / Redundant
38950	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,478.94	-	AIR CONDITIONER	Furniture and Office Equipment	243450 Scrap / Redundant
42852	FINANCIAL SERVICES	0530	SCM	342.00	-	VOICE RECORDER	Furniture and Office Equipment	206310 Scrap / Redundant
42917	CORPORATE SERVICES	0410	ADMINISTRATIVE SERVICES	605.26	-	CLEANER VACUUM	Furniture and Office Equipment	207880 Scrap / Redundant
42966	COMMUNITY SERVICES	0320	HUMAN SETTLEMENT AND HOUS	1,150.00	393.05	CONCORD HIGH BACK CHAIR	Furniture and Office Equipment	251970 Scrap / Redundant
43415	CORPORATE SERVICES	0420	HUMAN RESOURCES MANAGEMEN	2,450.00	697.04	HIGH BACK LEATHER CHAIR	Furniture and Office Equipment	252200 Scrap / Redundant
43423	CORPORATE SERVICES	0420	HUMAN RESOURCES MANAGEMEN	2,450.00	697.04	HIGH BACK LEATHER CHAIR	Furniture and Office Equipment	252280 Scrap / Redundant
43511	CORPORATE SERVICES	0412	HOD: CORPORATE SERVICES	11,800.00	2,383.82	HP PROBOOK 430 G3	Computer Equipment	247760 Scrap / Redundant
43740	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	4,035.09	837.22	HIGH PRESSURE CLEANER	Machinery and Equipment	247910 Scrap / Redundant
43751	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	501.75	112.32	EXTENTION LEAD	Furniture and Office Equipment	249250 Scrap / Redundant
45576	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	10,659.00	4,509.87	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	259140 Scrap / Redundant
45654	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	1,881.00	788.48	HIKVISION 4MP IR BULLET CAMERA	Computer Equipment	259810 Scrap / Redundant
45746	FINANCIAL SERVICES	0540	INFORMATION AND COMMUNICA	4,300.00	1,408.56	U.P.S UNINTERRUPTED POWER SUPPLY	Computer Equipment	256370 Scrap / Redundant
47091	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	-	CHAIR PLASTIC STACKABLE METAL LEGS	158 Furniture and Office Equipment	158130 Scrap / Redundant

Asset ID	Service Desc.	Dept.	Department Desc.	B/Pwd.Cost	Carrying Value	Description1	Bytes Category Description	Original Un	Comment
47092	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	-	CHAIR PLASTIC STACKABLE METAL LEGS	158 Furniture and Office Equipment	158220	Scrap / Redundant
47139	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	-	CHAIR PLASTIC STACKABLE METAL LEGS	163 Furniture and Office Equipment	163900	Scrap / Redundant
47143	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	-	CHAIR PLASTIC STACKABLE METAL LEGS	229 Furniture and Office Equipment	229750	Scrap / Redundant
47150	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	0.76	CHAIR PLASTIC STACKABLE METAL LEGS	164 Furniture and Office Equipment	164040	Scrap / Redundant
47184	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	-	CHAIR PLASTIC STACKABLE METAL LEGS	165 Furniture and Office Equipment	165130	Scrap / Redundant
47189	Municipal Services and Infrast	0860	WATER SERVICES: WATER DIS	4,797.00	731.01	COMPACTOR	190840 Machinery and Equipment	190840	Scrap / Redundant
47546	FINANCIAL SERVICES	0510	HOD: FINANCIAL SERVICES	2,101.41	976.27	VACUUM CLEANER	Furniture and Office Equipment	270810	Scrap / Redundant
48074	FINANCIAL SERVICES	0560	REVENUE SERVICES	357.89	-	CHAIR VISITOR	Furniture and Office Equipment	03990	Scrap / Redundant
48163	COMMUNITY SERVICES	0354	PARKS AND RECREATION: SIM	55.81	-	CHAIR PLASTIC STACKABLE METAL LEGS	Furniture and Office Equipment	15810	Scrap / Redundant
48281	COMMUNITY SERVICES	0350	PARKS AND RECREATION: PAR	1,693.86	-	FRIDGE BAR	Furniture and Office Equipment	15995	Scrap / Redundant
49715	FINANCIAL SERVICES	0510	HOD: FINANCIAL SERVICES	1,099.95	688.77	FLAMINGO HIGHBACK CHAIR	Furniture and Office Equipment	273910	Scrap / Redundant
49717	FINANCIAL SERVICES	0510	HOD: FINANCIAL SERVICES	1,099.95	688.77	FLAMINGO HIGHBACK CHAIR	Furniture and Office Equipment	273930	Scrap / Redundant
49718	FINANCIAL SERVICES	0510	HOD: FINANCIAL SERVICES	1,099.95	688.77	FLAMINGO HIGHBACK CHAIR	Furniture and Office Equipment	273940	Scrap / Redundant
49850	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	901.14	643.35	NON CONTACT INFRARED THERMOMETER	Machinery and Equipment	275630	Scrap / Redundant
49851	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	901.14	643.35	NON CONTACT INFRARED THERMOMETER	Machinery and Equipment	275640	Scrap / Redundant
49858	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	901.14	643.35	NON CONTACT INFRARED THERMOMETER	Machinery and Equipment	275710	Scrap / Redundant
49859	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	901.14	643.35	NON CONTACT INFRARED THERMOMETER	Machinery and Equipment	275720	Scrap / Redundant
49862	COMMUNITY SERVICES	0330	LIBRARY AND INFORMATION S	901.14	643.35	NON CONTACT INFRARED THERMOMETER	Machinery and Equipment	275750	Scrap / Redundant
50425	CORPORATE SERVICES	0540	Information and Communica	3,282.31	2,648.99	BULLET CAMERA	Network and Communication	277010	Scrap / Redundant
50430	CORPORATE SERVICES	0540	Information and Communica	3,282.31	2,648.99	BULLET CAMERA	Network and Communication	277020	Scrap / Redundant

735,095.66 41,999.17

Annexure B

ANNEXURE B: ELECTRICAL INFRASTRUCTURE DISPOSAL LISTING

Asset Description	Make	Serial Number	Location	Location Description	Estimated Market Value	Reason for Suggested Write Off
3WAY 11KV RING MAIN UNIT	AEG	TSFA001900	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
3WAY 11KV RING MAIN UNIT	MERLIN/GER	EPT001235	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
3WAY 11KV RING MAIN UNIT	LUCY	JC172/1	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
3WAY 11KV RING MAIN UNIT	ALSTOM	02/5761	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
MINI SUB STATION 500KVA	NEI	20323901/02	KWANOKUTHULA	SUBSTATION YARD	R16,250.00	Unit Failed
3WAY 11KV RING MAIN UNIT	ALSTOM	03/6215	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
MV METERING UNIT	BRI-TECH	18912	KWANOKUTHULA	SUBSTATION YARD	R500.00	Unit Failed
MV METERING UNIT	BRI-TECH	05277	KWANOKUTHULA	SUBSTATION YARD	R500.00	Unit Failed
3WAY 11KV RING MAIN UNIT	LUCY	15167	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
3WAY 11KV RING MAIN UNIT	ALSTOM	01/5270	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
2WAY 11KV RING MAIN UNIT	ALSTOM	0279	KWANOKUTHULA	SUBSTATION YARD	R1,500.00	Unit Failed
4WAY RING MAIN UNIT	ALSTOM	01/400	KWANOKUTHULA	SUBSTATION YARD	R4,000.00	Unit Failed
PMT 500KVA	ALSTOM	2010164	KWANOKUTHULA	SUBSTATION YARD	R15,000.00	Unit Failed
MV METERING UNIT		NO NAME PLATE/ FORMOSA	KWANOKUTHULA	SUBSTATION YARD	R500.00	Unit Failed
MV METERING UNIT	CURRENT	1063841	KWANOKUTHULA	SUBSTATION YARD	R500.00	Unit Failed
3WAY 11KV RING MAIN UNIT	ALSTOM	06/7307	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
3WAY 11KV RING MAIN UNIT	ALSTOM	99/0396	KWANOKUTHULA	SUBSTATION YARD	R3,000.00	Unit Failed
MINI SUB STATION	NO NAME	Not visible	KWANOKUTHULA	SUBSTATION YARD	R15,000.00	Unit Failed
TRANSFORMERS X 2 SMVA	P.E	CT/2205/E39(T) CT/2205/33(T)	FERDINAND	SUBSTATION YARD	R225,000.00	Unit Redundant
TRANSFORMER 2MVA	REI TRANSFORMERS	20420002/01	KWANOKUTHULA	SUBSTATION YARD	R56,250.00	Unit Redundant
TRANSFORMER 2MVA	REI TRANSFORMERS	20420001/01	KWANOKUTHULA	SUBSTATION YARD	R56,250.00	Unit Redundant
315 kva Mini Sub Ray	MSS	21322	POORTJIES	SUBSTATION YARD	R15,000.00	Unit Redundant
315 Kva Mini Sub Longships Ext	MSS	88801/01/002	LONGSHIPS	SUBSTATION YARD	R15,000.00	Unit Failed
					R448,250.00	