

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 25 AUGUST 2022 AT 9H00

1. OPENING

The Executive Mayor, Councillor D J Swart welcomed everyone present at 9h00 and requested a moment of silent prayer for guidance during the meeting proceedings.

2. ATTENDANCE

As per attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

None. All Mayoral Committee Members was present.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Mayoral Committee Meeting: 21 July 2022

That the minutes of the Mayoral Committee Meeting of 21 July 2022, be and are hereby **CONFIRMED AND SIGNED**

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

5. COMMUNICATIONS BY THE EXECUTIVE MAYOR

The Executive Mayor, Councillor D J Swart extended a special word of welcome to the Senior Manager: Governance and Compliance/Acting Chief Financial Officer, Mr F Lötter, who joined the Municipality again on 1 August 2022 and thanked him for his contribution so far to the municipality.

Councillor D J Swart reported to the Committee the latest COVID statistics shows that Bitou presently has two Covid positive cases.

The Mayor raised his concern on his observation surrounding tensions that exists between the community and foreign nationals residing in Kwanokuthula. He mentioned that contentious situations should be resolved through discussions as soon as the municipality becomes aware of such situations, since it is important to create an environment that is conducive for unlocking and attracting investments and tourists to the Bitou area.

6. PRESENTATIONS

None

7. NOTING OF OUTSTANDING / PARTIALLY IMPLEMENTED MAYCO RESOLUTIONS

Resolved

1. That cognisance be taken of the Outstanding Partially implemented MayCo resolutions report dated 17 August 2022.
2. That a proper updated report be submitted on Reference 514092: Facilities Management and Maintenance: Beach Control and Beach-Front Maintenance: Working for the Coast on Current Status Quo which must include timeframes (previously requested and still outstanding).

FOR EXECUTION:
cc.

Superintendent Beaches, Managers Facilities and Maintenance
Director Community Services

APPROVED



8. CONSIDERATION OF REPORTS (OPEN)**Section 1: Office of the Municipal Manager****Recommendation C/1/73/08/22****2021/22 QUARTERLY BUDGET AND PERFORMANCE REPORT FOR QUARTER 4: 1 APRIL – 30 JUNE 2022 SUBMITTED IN TERMS OF SECTION 52(d) OF THE MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003)****Portfolio Comm:** Strategic Services and Office of the MM
File Ref: 5/1/1/4**Demarcation:** All ward
Delegation: Council**Recommended by the Executive Mayor**

1. That the quarterly performance report for Quarter 4 (1 April - 30 June 2022) be noted.
2. That this report be read in conjunction with the Quarterly Budget Report which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003.
3. That it be noted that all information and figures contained in this report are provisional and may change pending the finalization of the Annual Financial Statements at the end of August 2022.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/1/74/08/22**APPROVAL OF IDP PROCESS PLAN AND IDP/BUDGET/ PMS TIME SCHEDULE****Department:** Office of the Municipal Manager
File Ref:**Demarcation:** All Wards
Delegation: Council**Recommended by the Executive Mayor**

1. That the IDP Process Plan, Budget and Performance time schedule be approved.
2. That a notice be placed in the local newspaper and municipal website for public information.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/1/75/08/22**ERF 2186: AUGMENTATION FEES****Portfolio Comm:** Strategic Services & Office of the MM**File Ref:** 18/2186/PB**Demarcation:** Ward 2**Delegation:** Council**Recommended by the Executive Mayor**

1. That it be noted that Erf 2186, Plettenberg Bay currently has a split zoning whereby a portion of the site is zoned for Business purposes and a portion zoned for Light Industrial purposes.
2. That it be noted that an error has occurred during 2012 (and repeated during 2018) whereby a zoning certificate was issued confirming that the whole property is zoned for Business purposes.
3. That it be noted that this error will be corrected when the approved Zoning By-Law is promulgated, and that the whole of Erf 2186, Plettenberg Bay will be deemed to be zoned for Business purposes.
4. That, subject to 5 below, it be accepted that the Committee request Council to waive augmentation levies and development contributions in relation to a portion of Erf 2186, Plettenberg Bay that has always been zoned for Business purposes.
5. That, it further be accepted that the developer must pay augmentation and development charges in respect of electricity to the amount of approximately R1.5million.

Proposed: Councillor W J Nel**Seconded:** Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/1/76/08/22**ESTABLISHMENT OF JUNIOR TOWN COUNCIL – BITOU MUNICIPALITY****Portfolio Comm:** Strategic Services and Office of the MM**File Ref:** 17/17/8**Demarcation:** All Wards**Delegation:** Council**Recommended by the Executive Mayor**

1. That Council takes note of the report on the establishment of Junior Town Council for Bitou Municipality and the proposal.
2. That Council mandates the Office of the Speaker to engage all the high schools in the Bitou area with objective of establishing and formalizing the Junior Town Council.

3. That Council mandates the office of Office of the Speaker to form a Junior Town Council Framework similar to City of Cape Town as per annexure A and B (circulated with the agenda).
4. That the Office of the Speaker reports back to Council in October 2022.

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/1/77/08/22

DRAFT POLICY: BURIAL OR CREMATION OF DESTITUTE PERSONS AND EXCEPTIONAL CASES RELATING TO THE DECEASED

Portfolio Comm: Strategic Services & Office of the MM
File Ref: 16/6/P

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the Draft Policy on the Burial or Cremation of destitute persons and exceptional cases relating to the deceased, be NOTED.
2. That the Draft Policy on the Burial or Cremation of destitute persons and exceptional cases relating to the deceased be workshopped.

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/1/78/08/22

DRAFT POLICY: POLICY FOR THE MAYOR'S SPECIAL FUND IN TERMS OF SECTION 12 OF THE MFMA

Portfolio Comm: Strategic Services & Office of the MM
File Ref: 3/4/P

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the Draft Policy for the Mayor's Special Fund, be NOTED.
2. That the Draft Policy for the Mayor's Special Fund be referred for a workshop.



3. That the Draft Policy for the Mayor's Special Fund be sent back to Council in September for final approval.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/1/79/08/22

DRAFT POLICY: GRANT –IN-AID POLICY

Portfolio Comm: Strategic Services & Office of the MM
File Ref: 3/4/P

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the Draft Grant –In-Aid Policy, be NOTED.
2. That the Draft Grant –In-Aid Policy be workshopped with Councillors and internal stakeholders.
3. That after the workshop has been concluded, the Draft Grant –In-Aid Policy be re-submitted to Council in September for approval.

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/1/80/08/22

FINAL CONSEQUENCE MANAGEMENT FRAMEWORK AND STANDARD OPERATING PROCEDURE (SOP) FOR DEALING WITH UNAUTHORISED, IRREGULAR, FRUITLESS & WASTEFUL (UIFW) EXPENDITURE, SUPPLY CHAIN MANAGEMENT (SCM) ABUSE, FINANCIAL MISCONDUCT AND FINANCIAL OFFENSES MISCONDUCT

Portfolio Comm: Strategic Services and Office of the MM
File Ref: 5/15/5/1

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That it be noted that Draft Consequence Management Framework and Standard Operating Procedure was workshopped on 13 May 2022.

1

2. That Council approve the Final Consequence Management Framework and Standard Operating Procedure (SOP) for treatment and dealing with Unauthorised, Irregular, Fruitless & Wasteful (UIFW) expenditure and Supply Chain Management (SCM) abuse.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Section 2: Financial Services

Recommendation C/2/63/08/22

OUTSTANDING DEBT REPORT: JUNE 2022

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That the Billing & Debt Collection statistics for the month of June 2022 be noted.

Proposed: Councillor J N Kamkam
Seconded: Councillor W J Nel

For execution refer to Council resolution

Recommendation C/2/64/08/22

DISPOSAL OF CAPITAL ASSETS FOR THE 2021/2022 FINANCIAL YEAR

Portfolio Comm: Finance and Corporate Services
File Ref: 5/13/3

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That it be noted, that all assets as listed within Annexures A and B, are not required and/or able to deliver the minimum level of basic services.
2. That all movable assets listed in Annexure A, with a total book value of R41 993,17 as at 30 June 2022, be approved by council to be written off and for disposal purposes, in accordance with the Council's Asset Management Policy.
3. That all infrastructure assets listed in Annexure B, with an estimated market value of R 448,250, be approved by council to be written off and for disposal purposes, in accordance with the Council's Asset Management Policy.

4. That council approve in principle, the transfer of certain movable asset types to Small Medium and Micro Enterprises as a means of disposal for future consideration, pending the submission of a detailed report on this strategy by the Local Economic Development Section.
5. That Directors enforce the implementation of Council's Asset Management and other related Policies, to ensure assets are properly safeguarded, maintained and managed over their respective life cycles.

Proposed: Councillor J N Kamkam
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/2/65/08/22

OUTSTANDING DEBT REPORT: JULY 2022

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That the Billing & Debt Collection statistics for the month of July 2022 be noted.

Proposed: Councillor J N Kamkam
Seconded: Councillor W J Nel

For execution refer to Council resolution

Recommendation C/2/66/08/22

REPORT ON THE ANNUAL INVENTORY COUNT AT THE MUNICIPAL STORES AS AT 30 JUNE 2022

Portfolio Comm: Finance and Corporate Services
File Ref:

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That Council approve adjustments on stock shortages and cognisance be taken of the annual Inventory Count Report for the 2021/2022 financial year, shortages expensed as set out in the report to the appropriate votes to the following values:
 - (a) Shortages: R363 290.06
 - (b) Surpluses: R123 451.03



2. That a quarterly inventory report be submitted to the Finance Portfolio Committee.

Proposed: Councillor J N Kamkam
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Resolution M/2/67/08/22

SECTION 71 REPORT FOR THE MONTH OF JULY 2022

Portfolio Comm: Finance and Corporate Services **Demarcation:** All Wards
File Ref: 9/1/3/4 **Delegation:** Mayco

Resolved

That the monthly budget statement for the period ended 31 July 2022 be noted.

Proposed: Councillor J N Kamkam
Seconded: Councillor W J Nel

FOR INFORMATION : Director Financial Services (CFO), Budget office Officials

Section 3: Directorate Corporate Services

Recommendation C/3/50/08/22

PROGRESS REPORT: - ESTABLISHMENT OF EMPLOYMENT EQUITY MONITORING COMMITTEE

Portfolio Comm: Finance and Corporate Services **Demarcation:** All Wards
File Ref: 4/3/5/1/2 **Delegation:** Council

Recommended by the Executive Mayor

1. That the Human Resources Management Division be mandated to redo the elections of Officials to serve on the Employment Equity Monitoring Committee and that the said process be finalised by 31 August 2022.
2. That concerted efforts be made to ensure compliance with the election criteria in respect of the establishment of the Employment Equity Monitoring Committee.
3. That a report be submitted to the next Local Labour Forum to nominate LLF members to serve on the Employment Equity Committee which consist out of the following;
 - a. One representative from each recognized Labour Union; and

- b. Two Officials from the Local Labour Forum to serve on the Employment Equity Monitoring Committee.*

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/3/51/08/22

SOCIAL MEDIA GUIDELINES FOR BITOU LOCAL MUNICIPALITY

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the Draft Bitou Social Media Guidelines be NOTED.
2. That the Draft Bitou Social Media Guidelines be workshopped and resubmitted for approval once the workshop has been finalised.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/3/52/08/22

REVISED COMMUNICATION STRATEGY FOR THE BITOU LOCAL MUNICIPALITY

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the Revised Draft Communications Strategy for the Bitou Municipality be NOTED.
2. That the revised Draft Communication strategy be workshopped and resubmitted for approval once the workshop has been finalised.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/3/53/08/22**CUSTOMER CARE SECTION: REPORT FOR JUNE & JULY 2022****Portfolio Comm:** Finance & Corporate Services**File Ref:** 9/1/3/3**Demarcation:** All Wards**Delegation:** Council**Recommended by the Executive Mayor**

1. That the report of the Customer Care Section for the month of June 2022 – July 2022 be noted.
2. That the after-hours emergency contact details be published / advertised on all the municipal media platforms.

Proposed: Councillor J N Kamkam**Seconded:** Councillor W J Nel

For execution refer to Council resolution

Recommendation C/3/54/08/22**COMMUNICATIONS: LANGUAGE POLICY FOR THE BITOU MUNICIPALITY AND SUGGESTED ACTIONS TO COMPLY WITH THE REVIEW BY THE PAN SOUTH AFRICAN LANGUAGE BOARD (PANSALB)****Portfolio Comm:** Finance & Corporate Services**File Ref:** 2/10/P**Demarcation:** All Wards**Delegation:** Council**Recommended by the Executive Mayor**

1. That the Bitou Language Policy be noted.
2. That the Draft Language Policy be workshopped.
3. That Council note the suggested road map to comply with the expected language coordinating structure within the Municipality as mentioned in the discussions above.

Proposed: Councillor J N Kamkam**Seconded:** Councillor M P Busakwe

For execution refer to Council resolution

Section 4: Community Services

Recommendation C/4/19/08/22

**BITOU MUNICIPALITY STANDARDIZED WESTERN CAPE DISASTER
MANAGEMENT PLAN**

Portfolio Comm: Engineering & Community Services

File Ref: 14/4/1

Demarcation: All Wards

Delegation: Council

Recommended by the Executive Mayor

1. That the Draft Disaster Management Plan be NOTED.
2. That the Draft Disaster Management Plan be workshopped and be resubmitted to Council upon completion of the workshop.

Proposed: Councillor M P Busakwe

Seconded: Councillor W J Nel

For execution refer to Council resolution

Resolution M/4/20/08/22

*The item changed at the meeting
from a C item to a M item*

DEVELOPMENT OF SHELL ULTRA CITY, ERF 4367, PLETTENBERG BAY

Portfolio Comm: Engineering & Community Services

File Ref: 18/4367/PB

Demarcation: Ward 2

Delegation: Council

Resolved

That the item be REFERRED BACK to the Engineering and Community Services Portfolio Committee for their review, to include additional statistical information before submission to Council such as;

- a. Who is the target market
- b. Needs analysis (Is there data available regarding qualifying beneficiaries who fall within the income bracket for social housing)

Proposed: Councillor J N Kamkam

Seconded: Councillor W J Nel

EXECUTION: Acting Manager: Human Settlements

Cc: Director Community Services

Recommendation C/4/22/08/22

DISPOSAL OF MUNICIPAL PROPERTIES

Portfolio Comm: Engineering & Community Services
File Ref: 17/7/1/2

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the Council, in principle approves the disposal or alienation of Erven 2101, 2096, 2668, 2941, 2244, 23224, 2324, 2325, 3333, 2884 and 2875.
2. That Council consider the disposal or alienation of the above - mentioned erven due to the following facts:
 - (a) *Reduce the maintenance cost associated with managing these properties*
 - (b) *Eliminate the risk associated with owning the properties*
 - (c) *Generate more revenue for the municipality if it is disposed or alienated.*
3. That the report be updated to include the market related values of the properties before circulation for Council consideration.
4. That the disposal of erven be referred for public participation to invite comments before submission to Council for final approval.
5. That Council confirms that the properties is not needed to provide basic services

Proposed: Councillor J N Kamkam
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/4/23/08/22

BITOU LOCAL MUNICIPALITY, WASTE MINIMISATION PLAN (WMP) FINAL DOCUMENT

Portfolio Comm: Engineering & Community Services
File Ref: 16/2

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the Bitou Municipal Council note the report on Bitou Local Municipality Waste Minimisation Plan (WMP) Final Document.

2. That Bitou Municipal Council support, adopt and approve the Final Bitou Local Municipality Document on the Waste Minimisation Plan.

Proposed: Councillor M P Busakwe

Seconded: Councillor W J Nel

For execution refer to Council resolution

Section 5: Engineering Services

Recommendation C/5/34/08/22

CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): PROGRESS REPORT FOR PERIOD ENDING JUNE 2022

Portfolio Comm: Engineering & Community Services

File Ref: 5/7/1/12

Demarcation: All wards

Delegation: Council

Recommended by the Executive Mayor

That Council takes cognizance of the Capital Project Implementation Plan (CPIP) for the period ending June 2022 and progress recorded therein.

Proposed: Councillor M P Busakwe

Seconded: Councillor W J Nel

For execution refer to Council resolution

Section 6: Economic Development & Planning

Recommendation C/6/42/08/22

ERF 4131, PLETTENBERG BAY: PROPOSED DEVELOPMENT: STATUS REPORT

Portfolio Comm: Strategic Services and Office of the MM

File Ref: 18/4131/PB

Demarcation: Ward 2

Delegation: Council

Recommended by the Executive Mayor

That the Council notes the status of the 'call for proposals' process in relation to Erf 4131, Plettenberg Bay.

Proposed: Councillor W J Nel

Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/6/43/08/22

ERF 13206, KWANOKUTHULA: PROPOSED LEASE FOR PARKING PURPOSES

Portfolio Comm: Strategic Services and Office of the MM

Demarcation: Ward 6

File Ref: 18/13206/PB

Delegation: Council

Recommended by the Executive Mayor

1. That the Council resolution of 31 May 2022 be amended to read as follows:
 - "1. That the Council notes the following:
 - (a) That an unsolicited bid has been received from the owner of Erf 13466 (Kwanokuthula) to lease the vacant Erf 13206 (Kwanokuthula) for parking purposes.
 - (b) That as the purpose of the proposed lease is to provide parking for a specific purpose it was not deemed necessary for a formal tender process to be conducted.
 2. That it be resolved for the purposes of Regulation 36 (a) of the Asset Transfer Regulations that Erf 13206 (Kwanokuthula) will not be required by the municipality for its own use during the lease period.
 3. That a public participation process be followed and after conclusion thereof referred to council for approval."
2. That it be noted that the proposed lease of Erf 13206 (Kwanokuthula) was advertised for public comment and that no representations were received.
3. That an in-principle approval be granted for the management and control of the asset on condition that the space be utilised for sole purposes of parking space only, and that the necessary supply chain management processes be followed.

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/6/44/08/22**APPROVAL OF DRAFT BITOU HOUSE SHOP POLICY FOR PURPOSES OF PUBLIC PARTICIPATION**

Portfolio Comm: Strategic Services and Office of the MM **Demarcation:** All Wards
File Ref: 1/1/P **Delegation:** Council

Recommended by the Executive Mayor

1. That the draft Bitou House Shop Policy be workshopped with Councillors and thereafter referred for public participation.
2. That the matter be referred back to Council after conclusion of the public participation process for final approval.
3. That Councillors in their public meetings address the Draft House Shop Policy to ensure effective community participation and to gain maximum community input.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/6/45/08/22**ERF 156, PLETTENBERG BAY: DEMOLITION OF UNLAWFUL BUILDING**

Portfolio Comm: Strategic Services and Office of the MM **Demarcation:** Ward 2
File Ref: 18/156/PB **Delegation:** Council

Recommended by the Executive Mayor

1. That Council notes the content and implications of the Court Order dated 8 November 2016.
2. That tenders be invited for the demolition of the partially completed unlawful building on Erf 156, Plettenberg Bay.
3. That it be noted that the Municipality became aware that the property is being auctioned, and that the auctioneer be informed of the Demolition Court Order.

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution



Recommendation C/6/46/08/22

BUILDING CONTROL: QUARTERLY REPORT: APRIL 2022 – JUNE 2022

Portfolio Comm: Strategic Services and Office of the MM
File Ref: 9/1/3/7

Demarcation: All Wards
Delegation: Portfolio

Recommended by the Executive Mayor

1. That the quarterly report of the Building Control section for the period April 2022 – June 2022 be noted.
2. That the section be commended for the significant improvement in respect of the turnaround time for approval of building plans, i.e.,
 - a. *Buildings < 500m² - 85% of plans approved within 30 days*
 - b. *Buildings ≥ 500m² - 85% of plans approved within 60 days*

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

Recommendation C/6/47/08/22

ECONOMIC DEVELOPMENT AND TOURISM REPORT: 01 APRIL 2022 – 30 JUNE 2022

Portfolio Comm: Strategic Services & Office of the MM
File Ref: 9/1/3/6

Demarcation: All Wards
Delegation: Portfolio

Recommended by the Executive Mayor

1. That cognizance be taken of the content of the Economic Development and Tourism Report for the quarter ending 30 June 2022.
2. That it be noted that the progress of the Qolweni Cultural Village project is not satisfactory, and that greater attempts be made to speedup same, since it has a significant impact on the attraction of tourists to the area.

Proposed: Councillor W J Nel
Seconded: Councillor M P Busakwe

For execution refer to Council resolution

9. IN – COMMITTEE ITEMS

Please refer to the In-Committee Minutes of even date.

10. RECORDING OF COUNCILLORS PRESENT

The Executive Mayor, Councillor D J Swart verbally record the presence of Councillors in the following order during the In-Committee session;

MayCo Members: Councillor W J Nel, Councillor J N Kamkam and Councillor M P Busakwe.

Observers: Councillor A R Olivier, Councillor N P Kolwapi, Councillor N Ndayi and Councillor M A M Botha

11. CLOSURE

The Executive Mayor declared the Open meeting closed at 10h15.

CONFIRMED AND SIGNED

SIGNATURE:


The Executive Mayor: Councillor D J Swart

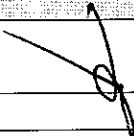

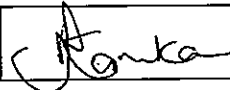
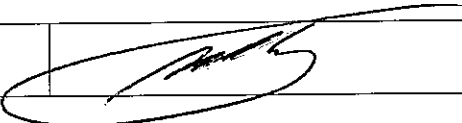

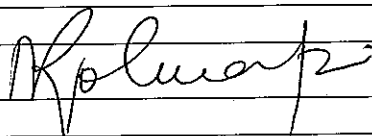
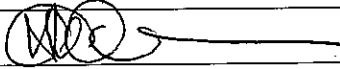
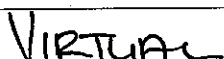
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28/9/22

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 25 AUGUST 2022 AT 9H00

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR D J SWART (EXECUTIVE MAYOR)	
COUNCILLOR M P BUSAKWE (DEPUTY EXECUTIVE MAYOR)	
COUNCILLOR J N KAMKAM	
COUNCILLOR W J NEL	
NON – MEMBERS	SIGNATURE
COUNCILLOR M A M BOTHA	
COUNCILLOR S E GCABAYI	
COUNCILLOR N P KOLWAPI	
COUNCILLOR S A MANGXABA	
COUNCILLOR T MHLANA	
COUNCILLOR N NDAYI	
COUNCILLOR A R OLIVIER	
COUNCILLOR N T SETI	
COUNCILLOR C N J TERBLANCHE (SPEAKER)	


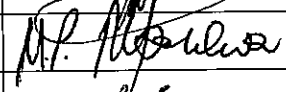
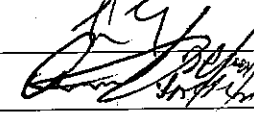
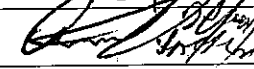
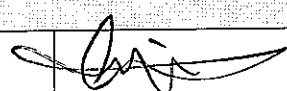
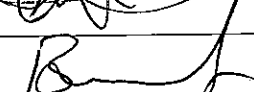
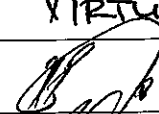
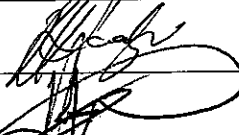




ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 25 AUGUST 2022 AT 9H00

OFFICIALS

<u>DESIGNATION</u>	<u>NAME</u>	<u>SIGNATURE</u>
Municipal Manager	Mr M Memani	VIRTUAL
DIRECTORS		
Acting Director: Financial Services & Senior Manager: Governance and Compliance	Mr F Lötter	
Director: Corporate Services	Mrs. M Mpahlwa	
Director: Economic Development and Planning	Mr. L Gericke	
Acting Director: Community Services	Mr. A Sakati	
Acting Director: Engineering Services	Mr M Rhode	
MANAGERS		
Manager: Administration	Mrs. T Wildeman	
Chief Audit Executive	Ms H Bester	
Chief Risk Officer	Mrs. C V Staden	
Senior Manager: Governance & Compliance (Acting)	Mr A Croutz	
Manager Legal Services	Mr L Loliwe	
Manager: Executive Mayor	Mr H Nieuwoudt	VIRTUAL
Manager: Deputy Executive Mayor	Mr X Bangela	
Manager: Office of the Speaker	Mr R Plaatjies	
Manager: Communications	Mr A Namntu	
Principal Committee Officer	Ms J Jansen	

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ATTENDANCE REGISTERBITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 21 JULY 2022 AT 9H00

OFFICIALS

DESIGNATION	NAME	SIGNATURE
ICT Network Administrator	G.	Virtue
Intern Corporate Administration	ASongle Jembis	B

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Thank you for attending.

[illegible]

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET,
PLETTENBERG BAY ON THURSDAY, 25 AUGUST 2022 AT 9H00