

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON TUESDAY, 06 DECEMBER 2022 AT 9H05

1. OPENING

The Executive Mayor, Councillor D J Swart welcomed everyone present at 9h05 and requested a moment of silent prayer for guidance during the meeting proceedings. He then introduced the newly appointed Manager Waterworks, Mr. Oosthuizen.

2. ATTENDANCE

As per attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

Application for leave of absence was received from Councillor M P Busakwe.

Resolved

That leave of absence be granted to Councillor M P Busakwe.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Mayoral Committee Meeting: 20 October 2022


That the minutes of the Mayoral Committee Meeting of 20 October 2022, be and are hereby **CONFIRMED AND SIGNED**

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

5. COMMUNICATIONS BY THE EXECUTIVE MAYOR

The Executive Mayor mentioned that the Matric Rage was underway and the first night was at the new venue, Cocob Valley, at Jakkalskraal the Dairy Farm. He highlighted the remarkable cooperation between Law Enforcement, SAPS and the Private security companies to keep matters controlled. He then stated that the daytime event at Bikini Beach was well controlled and monitored and that he were not aware of any major incidents.

The Executive Mayor extended his gratitude to Community Services, Law Enforcement and everyone else for the way in which they have been conducting themselves as well as the Strategic planning division for the preparation work involving the Matric Rage event.



He further mentioned that he is looking forward to the season. In addition to this, the Executive Mayor mentioned his concern regarding the water usage during the season, and that the public be made aware to conserve water due to the low rainfall season.

6. PRESENTATIONS

None

7. NOTING OF OUTSTANDING / PARTIALLY IMPLEMENTED MAYCO RESOLUTIONS

Resolved

That the Outstanding/ Partially implemented MayCo resolution report dated 01 December 2022, be noted.

FOR INFORMATION

APPROVED



8. CONSIDERATION OF REPORTS (OPEN)

Section 1: Office of the Municipal Manager

Recommendation C/1/106/11/22

RESUBMISSION OF DRAFT POLICY: BURIAL OR CREMATION OF DESTITUTE PERSONS AND EXCEPTIONAL CASES RELATING TO THE DECEASED

Portfolio Comm: Office of the MM

File Ref: 16/6/P

Delegation: All Wards

Delegation: Council

Recommended by the Executive Mayor

1. That Council take note that Annexure C of Item C/1/95/10/22 that served before Council on 31 October 2022 did not contain the correct Annexure C i.e., draft Policy on the Burial or Cremation of destitute persons and exceptional cases relating to the deceased.
2. That Resolution C/1/95/10/22, draft Policy on the Burial or Cremation of destitute persons and exceptional cases relating to the deceased be rescinded as a result of an administrative error.
3. That Council approves the Draft Policy on the Burial or Cremation of destitute persons and exceptional cases relating to the deceased.

Proposed: Councillor W J Neill

Seconded: Councillor J Kamukama

For execution refer to Council resolution

Section 2: Financial Services**Recommendation C/2/81/11/22****FINANCIAL INFORMATION STATEMENT: LONG TERM DEBT TO THE AMOUNT OF R38,843,300****Portfolio Comm:** Finance & Corporate Services**Demarcation:** All Wards**File Ref:** 5/13/3**Delegation:** Council**Recommended by the Executive Mayor**

1. That Council take note of the information statement associated with incurring the proposed long-term debt (as prescribed by Section 46 of the MFMA) associated with funding the approved MTREF capital budget.
2. That the capital projects and subsequent expenditure reflecting in annexure A, circulated with the agenda, be noted in terms of the approved 2022/2023 capital program.
3. That given the current and forecasted increase in interest rates, the relevant budget amendments and provisions be made at the next adjustment budget process in order to successfully conclude to borrowing process.

Proposed: Councillor J N Kamkam**Seconded:** Councillor W J Nel

For execution refer to Council resolution

Resolution M/2/83/11/22**SECTION 71 REPORT FOR THE MONTH OF OCTOBER 2022****Portfolio Comm:** Finance & Corporate Services**Demarcation:** All Wards**File Ref:** 9/1/3/4**Delegation:** MayCo**Resolved**

1. That the Section 71 report for the month ended 31 October 2022, be noted.
2. That the tender management process in respect of the late award of the Traffic Management Services be investigated to ascertain whether it was as a result of negligence and if so, consequent management be applied.

3. That a strategy be devised to assist with water losses.

Proposed: Councillor J N Kamkam

Seconded: Councillor W J Nel

EXECUTION: Manager Budget & Reporting

cc. Director Financial Services

Recommendation C/2/84/12/22

**Tabled as an Addendum at the meeting*

1ST ADJUSTMENT BUDGET – ROLL OVER BUDGET FOR 2022/2023 UNSPENT GRANTS

Portfolio Comm: Finance & Corporate Services

Demarcation: All Wards

File Ref: 9/1/3/4

Delegation: Council

Recommended by the Executive Mayor

1. That the first annual adjustments budget of Bitou Municipality for the financial year 2022/2023, be approved as follows:
 - i. Table B2: Adjustments Budget Financial Performance (expenditure by standard classification)
 - ii. Table B3: Adjustments Budget Financial Performance (expenditure by municipal vote)
 - iii. Table B4: Adjustments Budget Financial Performance (revenue by source)
 - iv. Table B5: Adjustments Budget Capital Expenditure for both multi-year and single year by vote, standard classification and funding
 - v. Table B6: Budgeted Financial Position
 - vi. Table B7: Budgeted Cash Flow
 - vii. Table B8: Cash backed reserves/Accumulated surplus reconciliation
 - viii. Table B9: Asset Management
 - ix. Table B10: Basic service delivery measurement
 - x. Supporting Tables SB1 – SB 20
2. That the Departmental Service Delivery Budget Implementation Plan (SDBIP) be reviewed within directorates where applicable.
3. That the Adjustments Budget be submitted to the authorities and in the format as required by law.

Proposed: Councillor W J Nel

Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Section 4: Community Services

Recommendation C/4/40/11/22

INTEGRATED HUMAN SETTLEMENTS PROGRESS REPORT FOR PERIOD ENDING OCTOBER 2022

Portfolio Comm: Engineering & Community Services

Demarcation: All Wards

File Ref: 17/6/12

Delegation: Portfolio

Recommended by the Executive Mayor

1. That Council take cognizance of the Integrated Human Settlement report for the period ending October 2022.
2. That it be noted that proper planning take place to ensure that the Capital Budget is aligned with the infrastructure projects.

Proposed: Councillor W J Nel

Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/4/42/11/22

EXPANDED PUBLIC WORKS PROGRAMME QUARTERLY REPORT FOR PERIOD ENDING SEPTEMBER 2022

Portfolio Comm: Engineering & Community Services

Demarcation: All Wards

File Ref: 17/14/1/2

Delegation: Council

Recommended by the Executive Mayor

1. That Council take note of the Expanded Public Works Programme Quarter 1 report for the period ending September 2022.
2. That Council take note of the shortfall on planned Work Opportunities against the Protocol Agreement targets.

Proposed: Councillor J N Kamkam

Seconded: Councillor W J Nel

For execution refer to Council resolution

Section 5: Engineering Services

Recommendation C/5/43/11/22

STATUS UPDATE ON THE ELECTRICAL MASTERPLAN AND COST OF SUPPLY STUDY

Portfolio Comm: Engineering & Community Services
File Ref: 9/1/3/5/3

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That the report on the status update of the Electrical Masterplan and cost of supply study be noted.
2. That a flyer be created for publication informing the public of Bitou's intention to investigate the augmentation of electricity from independent power producers (IPPs).
3. That it be noted that alternative sources of energy be explored, to ensure that the pump stations are operational during loadshedding to secure water supply to communities at all times.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

For execution refer to Council resolution

Recommendation C/5/44/11/22

CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): PROGRESS REPORT FOR PERIOD ENDING SEPTEMBER 2022 (Q1)

Portfolio Comm: Engineering & Community Services
File Ref: 9/7/1/12

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That Council take cognizance of the Capital Projects Implementation Plan (CPIP) for the period ending September 2022.

Proposed: Councillor J N Kamkam
Seconded: Councillor W J Nel

For execution refer to Council resolution

9. IN – COMMITTEE ITEMS

That the minutes of the Mayoral In - Committee Meeting held on 20 October 2022, be and are hereby, **CONFIRMED AND SIGNED.**

Proposed: Councillor W J Nel

Seconded: Councillor J N Kamkam

10. RECORDING OF COUNCILLORS PRESENT

The Mayoral Committee members recorded their presence in the following order during the In-Committee session;

Councillors W J Nel, J N Kamkam and D J Swart.

11. CLOSURE

The Executive Mayor declared the Open meeting closed at 10h07, where after the Mayoral Committee convened the In-Committee session for the discussion of In-Committee Items at 10h09.

The Mayoral In-Committee session closed at 10h10.

CONFIRMED AND SIGNED

SIGNATURE:

The Executive Mayor: Councillor D J Swart



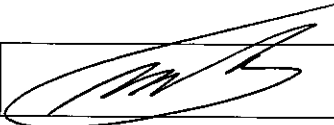
DATE:

24 January 2023

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON TUESDAY, 06 DECEMBER 2022 AT 9H00

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR D J SWART (EXECUTIVE MAYOR)	
COUNCILLOR M P BUSAKWE (DEPUTY EXECUTIVE MAYOR)	Apology
COUNCILLOR J N KAMKAM	
COUNCILLOR W J NEL	
<u>NON – MEMBERS</u>	<u>SIGNATURE</u>
COUNCILLOR S E GCABAYI	
COUNCILLOR T S HARMSE	
COUNCILLOR N P KOLWAPI	
COUNCILLOR S A MANGXABA	
COUNCILLOR T MHLANA	
COUNCILLOR N NDAYI	
COUNCILLOR A R OLIVIER	
COUNCILLOR N T SETI	
COUNCILLOR C N J TERBLANCHE (SPEAKER)	

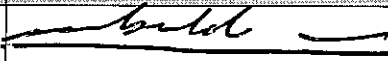





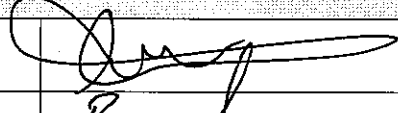

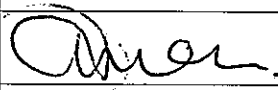


ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON TUESDAY, 06 DECEMBER 2022 AT 9H00

OFFICIALS

<u>DESIGNATION</u>	<u>NAME</u>	<u>SIGNATURE</u>
Municipal Manager	Mr M Memani	
DIRECTORS		
Acting Director: Financial Services & Senior Manager: Governance and Compliance	Mr F Lötter	
Acting Director: Corporate Services & Manager Legal Services	Mr A Croutz	
Director Engineering Services	Mr V Felton	
Director: Economic Development and Planning	Mr. L Gericke	
Director: Community Services	Ms M Paulsen	
MANAGERS		
Manager: Administration	Mrs. T Wildeman	
Chief Audit Executive	Ms H Bester	
Chief Risk Officer	Mrs. C V Staden	Online
Manager: Executive Mayor	Mr H Nieuwoudt	
Manager: Deputy Executive Mayor	Mr X Bangela	
Manager: Office of the Speaker	Mr R Plaatjies	
Manager: Communications	Mr A Namntu	
Principal Committee Officer	Ms J Jansen	
Committee Clerk	Ms T Mpembe	

