

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 21 FEBRUARY 2024 AT 9H04

1. OPENING

The Executive Mayor, Councillor C N Terblanche welcomed everyone present at 9h04 and requested a moment of silent prayer for guidance.

2. ATTENDANCE

As per attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

Not applicable, all members present.

4. DECLARATION OF INTEREST

None received.

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Mayoral Committee Meeting: 21 January 2024

That the minutes of the Mayoral Committee Meeting of January 2024, be and are hereby **NOTED.**
FOR INFORMATION

6. COMMUNICATIONS BY THE EXECUTIVE MAYOR

None

7. PRESENTATIONS

None

8. ITEMS FOR INFORMATION WHICH HAVE BEEN DEALT WITH BY THE PORTFOLIO COMMITTEES IN TERMS OF DELEGATED AUTHORITY

That the Items for Information which have been dealt with by the Portfolio Committees be **NOTED.**
FOR INFORMATION

WJ

9. NOTING OF OUTSTANDING / PARTIALLY IMPLEMENTED MAYCO RESOLUTIONS

None

10. CONSIDERATION OF REPORTS (OPEN)

Section 1: Office of the Municipal Manager

No items considered.

Section 2: Financial Services

Resolution M/2/185/02/24

REVENUE MANAGEMENT REPORT – JANUARY 2024

Portfolio Comm.: Finance & Corporate Services

File Ref: 9/1/3/4

Demarcation: All Wards

Delegation: MayCo

Resolved:

1. That the Revenue management report for the month of January 2024 be noted.
2. That it be noted that the amount due by approved indigents amounted to R 7,206,608 at end January 2024 and will be written off in February 2024.
3. That it be noted that the amount of R 1,089,369.09 has been written off as bad debt in the 50% settlement discount program and an amount of R 1,767,053.63 collected in the month of January 2024.

Proposed: Councillor T Mhlana

Seconded: Councillor H Mitchell

EXECUTION: Manager Revenue Services
cc. Director Financial Services

CVS

Recommendation C/2/186/02/24

INCURRING OF LONG-TERM DEBT TO THE AMOUNT OF R45 150 000,00 FOR THE 2023/2024 FINANCIAL YEAR

Portfolio Comm: Finance and Corporate Services
File Ref: 5/13/3

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That Council, after considering all the information presented in this report, resolve to approve the incurring of the long-term debt.
2. That the capital projects and subsequent expenditure be implemented in terms of the approved 2023/2024 Capital Program.
3. That the Municipal Manager be delegated to sign all documents required in the execution of the above resolution (1).

Proposed: Councillor H Mitchell
Seconded: Councillor T Mhlana

For execution refer to Council resolution

Resolution M/2/187/02/24

SECTION 71 REPORT FOR THE MONTH OF JANUARY 2024

Directorate: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: MayCo

Resolved:

That Mayco take note of Section 71 report for the month ended 31 January 2024.

Proposed: Councillor H Mitchell
Seconded: Councillor N P Kolwapi

FOR INFORMATION: Manager Budget and Reporting

Section 3: Corporate Services

Recommendation C/3/167/02/24

HUMAN RESOURCE MANAGEMENT DIVISION: - MONTHLY REPORT FOR THE PERIOD 01 NOVEMBER 2023 UNTIL 30 NOVEMBER 2023

Portfolio Comm: Finance and Corporate Services
File Ref: 9/1/33

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That Council takes note of the content of the monthly Human Resources Management Report for the period 01 November 2023 until 30 November 2023.

Proposed: Councillor T Mhlana
Seconded: Councillor H Mitchell

For execution refer to Council resolution

Recommendation C/3/168/02/24

HUMAN RESOURCE MANAGEMENT DIVISION: - QUARTERLY REPORT FOR THE PERIOD 01 OCTOBER 2023 UNTIL 31 DECEMBER 2023

Portfolio Comm: Finance and Corporate Services
File Ref: 9/1/33

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That Council takes note of the content of the quarterly Human Resources Management Report for the period 01 October 2023 until 31 December 2023.

Proposed: Councillor H Mitchell
Seconded: Councillor N P Kolwapi

For execution refer to Council resolution

Section 4: Community Services

No items for consideration

Section 5: Engineering Services**Recommendation C/5/123/02/24****WATER SERVICES – UPDATED WATER SAFETY PLAN****Portfolio Comm:** Engineering & Community Services
File Ref: 3/1/3/5/1**Demarcation:** All Wards
Delegation: Portfolio**Recommended by the Executive Mayor**

1. That the updated Water Safety Plan for Bitou Municipality be adopted.
2. That the water supply shortages that have been a regular occurrence in Ward 2, Qolweni/Bossiesgif area on Saturdays and Sundays for the past two months, be noted with concern.

Proposed: Councillor T Mhlana
Seconded: Councillor H Mitchell**For execution refer to Council resolution****Recommendation C/5/124/02/24****MUNICIPAL INFRASTRUCTURE GRANT (MIG): REVISION OF DETAILED PROJECT IMPLEMENTATION PLAN (DPIP)****Portfolio Comm:** Engineering & Community Services
File Ref: 5/7/1/12**Demarcation:** All Wards
Delegation: Council**Recommended by the Executive Mayor**

1. That Council approves the amendment to the Detailed Project Implementation Plan for the remainder of 2023/24.
2. That it be approved that the funding be allocated to the projects as follows:

MIG Project No.	Project Description	Current Budget 2023/24	Adjusted Budget 2023/24
231917	Kranshoek: Ward 7: Upgrade Gravel Roads	3 269 129	3 275 819
249370	Plettenberg Bay: New Clear Water Pump Station: WTW	20 550 222	19 192 000
478472	Kranshoek: Ward 7: Upgrading of Sportfield Floodlights	2 429 606	3 635 746
N/A	Kwano: Upgrading of Sewer Infrastructure	434 782	NIL
N/A	Kurland Waste Treatment Works	434 782	NIL

MIG Project No.	Project Description	Current Budget 2023/24	Adjusted Budget 2023/24
PMU	PMU 2023/24	NIL	1 014 957
TOTAL		27 118 522	27 118 522

Proposed: Councillor T Mhlana
Seconded: Councillor H Mitchell

For execution refer to Council resolution

Recommendation C/5/125/02/24

CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): MONTHLY PROGRESS REPORT FOR PERIOD ENDING JANUARY 2024

Portfolio Comm: Engineering & Community Services
File Ref: 5/7/1/12

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

That Council takes cognisance of the Capital Projects Implementation Plan (CPIP) for the period ending January 2024.

Proposed: Councillor T Mhlana
Seconded: Councillor H Mitchell

For execution refer to Council resolution

Section 6: Economic Development and Planning

Resolution C-M/6/127/02/24

The Item changed from a C item to an M item

SELLING AND LEASING OF MUNICIPAL LAND: PROCEDURAL ASPECTS

Portfolio Comm: Strategic Services and Office of the MM
File Ref: 9/1/3/7

Demarcation: All Wards
Delegation: Council

Resolved

1. That the Item be REFERRED BACK and that a workshop be scheduled for Councillors.

Proposed: Councillor N P Kolwapi
Seconded: Councillor H Mitchell

EXECUTION: Manager Building Control, Planning and Development
cc. Director: Planning and Development

Recommendation C/6/128/02/24

LAND AUDIT: AGRICULTURAL LAND

Portfolio Comm: Strategic Services & Office of the MM

File Ref: 7/2/5

Demarcation: All Wards

Delegation: Council

Recommended by the Executive Mayor

1. That the Council notes the content of the Potential Agricultural Land Study (February 2024).
2. That a strategic session be conducted with all Councillors on the land use, purpose and ownership of all available vacant agricultural land in Bitou Municipality.

Proposed: Councillor N P Kolwapi

Seconded: Councillor H Mitchell

For execution refer to Council resolution

Recommendation C/6/129/02/24

LAND AUDIT: MUNICIPAL AND STATE LAND

Portfolio Comm: Strategic Services & Office of the MM

File Ref: 7/2/5

Demarcation: All Wards

Delegation: Council

Recommended by the Executive Mayor

1. That the Council notes the following:
 - (a) Land Audit (Municipal land) (June 2021)
 - (b) Land Audit (Provincial land) (September 2021)
 - (c) Land Audit (National land) (September 2021)
2. That a strategic session be conducted with all Councillors on the land use purpose and ownership of all available vacant land in Bitou Municipality.
3. That a report be submitted regarding the status of Farm 487 (the Van Huysteen Farm).

Proposed: Councillor T Mhlana

Seconded: Councillor H Mitchell

For execution refer to Council resolution

11. IN-COMMITTEE MATTERS**11.1 Confirmation of Mayoral In-Committee Minutes: 24 January 2024**

That the minutes of the Mayoral In - Committee Meeting held on 24 January 2024, be and are hereby, **NOTED.**

FOR INFORMATION**11.2 In-Committee Items**

No In-Committee Items considered.

12. RECORDING OF COUNCILLORS PRESENT

Mayoral Committee members recorded their presence in the following order during the In-Committee MayCo session;

Councillor T Mhlana, Councillor H Mitchell, Councillor N Kolwapi and Councillor C N-J Terblanche.

13. CLOSURE

The Executive Mayor closed the Open meeting at 9h23.

The In-Committee session convened at 9h25 and closed at 9h26.

CONFIRMED AND SIGNED

SIGNATURE:



The Executive Mayor: Councillor C N-J Terblanche


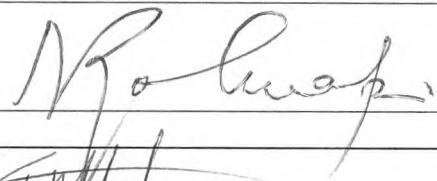
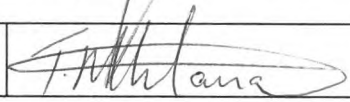

DATE:

20 March 2024

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 21 FEBRUARY 2024 AT 9H00

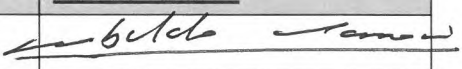

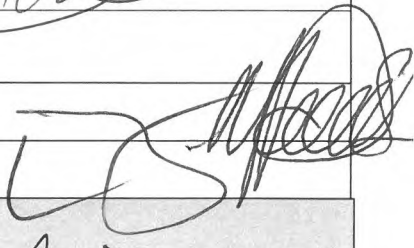
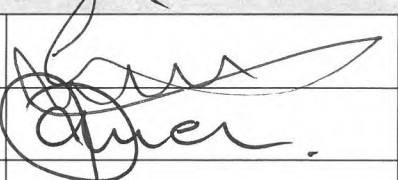



<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR C N J TERBLANCHE (EXECUTIVE MAYOR)	
COUNCILLOR N P KOLWAPI (DEPUTY EXECUTIVE MAYOR)	
COUNCILLOR T MHLANA	
COUNCILLOR H MITCHELL	
NON – MEMBERS	SIGNATURE
COUNCILLOR M P BUSAKWE	
COUNCILLOR S E GCABAYI (SPEAKER)	
COUNCILLOR J N KAMKAM	
COUNCILLOR S A MANGXABA	
COUNCILLOR N NDAYI	
COUNCILLOR A R OLIVIER	
COUNCILLOR N T SETI	
COUNCILLOR D J SWART	
COUNCILLOR W J NEL	

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

**MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL
OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 21 FEBRUARY 2024
AT 9H00**

OFFICIALS

<u>DESIGNATION</u>	<u>NAME</u>	<u>SIGNATURE</u>
Municipal Manager	Mr M Memani	
DIRECTORS		
Director: Financial Services	Mr F Lötter	
Acting Director: Corporate Services & Manager Communication & Customer Relations	Mr A Namntu	
Acting Director: Economic Development and Planning /Manager Town Planning	Mr G Ludolph	
Director: Community Services	Ms M Paulsen	
Director: Engineering Services	V Felton	
MANAGERS		
Manager Administration	Mrs. T Wildeman	
Principal Committee Officer	Ms J Jansen	
Committee Clerk	Ms T Mpembe	
Manager: Speaker's Office		
Manager: Executive Mayor	Mr R Plaatjies	
Manager: Deputy Mayor Office	MR. V. THOMAS	
Chief Audit Officer	Ms H Bester	
Chief Risk Officer	Mrs C Van Staden	

ATTENDANCE REGISTER

Interested members of the Public

Thank you for attending.



NAME	CONTACT NO	EMAIL ADDRESS	REPRESENTING	SIGNATURE
CHRISTIAN GUYA	0827745008	stay@pebble-beach.co.za	KPH	

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY,

21st JANUARY 2024 AT 9H00

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