

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 20 MARCH 2024 AT 9H19

1. OPENING

The Executive Mayor, Councillor C N Terblanche welcomed everyone present at 9h19 and requested a moment of silent prayer for guidance.

2. ATTENDANCE

As per attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

An application for leave of absence was received from Councillor H Mitchell and was granted by the Executive Mayor.

4. DECLARATION OF INTEREST

None received.

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Mayoral Committee Meeting: 21 February 2024

That the minutes of the Mayoral Committee Meeting of 21 February 2024, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor T Mhlana
Seconded: Councillor N P Kolwapi

5.2 Minutes of the Mayoral Committee Meeting: 21 February 2024

That the minutes of the Mayoral Committee Meeting of 29 February 2024, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor T Mhlana
Seconded: Councillor N P Kolwapi

6. COMMUNICATIONS BY THE EXECUTIVE MAYOR

None

7. **PRESENTATIONS**

None

8. **ITEMS FOR INFORMATION WHICH HAVE BEEN DEALT WITH BY THE PORTFOLIO COMMITTEES IN TERMS OF DELEGATED AUTHORITY**

That the Items for Information which have been dealt with by the Portfolio Committees be **NOTED.**

FOR INFORMATION

9. **NOTING OF OUTSTANDING / PARTIALLY IMPLEMENTED MAYCO RESOLUTIONS**

None

10. **CONSIDERATION OF REPORTS (OPEN)**

Section 1: Office of the Municipal Manager

Recommendation C/1/209/03/24

REPORT FROM THE AUDIT AND PERFORMANCE AUDIT COMMITTEE

Portfolio Comm: Strategic Serv and Office of the MM

Demarcation: All Wards

File Ref:9/1/7

Delegation: Council

Recommended by the Executive Mayor

That the report from the Performance Audit Committee be noted.

Proposed: Councillor N P. Kolwapi

Seconded: Councillor T Mhlana

For execution refer to Council resolution

Section 2: Financial Services**Resolution M/2/191/03/24****REVENUE MANAGEMENT REPORT – FEBRUARY 2024****Portfolio Comm.:** Finance & Corporate Services**Demarcation:** All Wards**File Ref:** 9/1/3/4**Delegation:** MayCo**Resolved.**

1. That the Revenue Management Report for the month of February 2024, be noted.
2. That it be noted that the amount due by approved indigents amounted to R 7,126,848 at end February 2024 and will be written off in the following months subject to availability of budget.
3. That it be noted that the amount of R 1,127,742 has been written off as bad debt in the 50% settlement discount program and an amount of R 1,617,242 collected in the month of February 2024.

Proposed: Councillor T Mhlana**Seconded:** Councillor N P Kolwapi**FOR INFORMATION:** Manager Revenue Services
cc. Director Financial Services**Resolution M/2/192/03/23****SECTION 71 REPORT FOR THE MONTH OF FEBRUARY 2024****Directorate:** Finance & Corporate Services**Demarcation:** All Wards**File Ref:** 9/1/3/4**Delegation:** MayCo**Resolved**

That the Section 71 report for the month ending 29 February 2024 be noted

Proposed: Councillor T Mhlana**Seconded:** Councillor N P Kolwapi**FOR INFORMATION:** Manager Budget and Reporting
cc. Director Financial Services

Section 3: Corporate Services**Recommendation C/3/176/03/24****PROGRESS REPORT ON TRAINING; SKILLS DEVELOPMENT AND EDUCATION FOR THE PERIOD: - JANUARY- FEBRUARY 2024****Portfolio Comm:** Finance and Corporate Services**File Ref:** 4/3/5/1/2**Demarcation:** All Wards**Delegation:** Council**Recommended by the Executive Mayor**

1. That the Council take note of the report for the period of January until February 2024.
2. That the municipality negotiate more suitable timeframes with the University of Western Cape (UWC) in relation to the Advanced Diploma: Public Administration Programme as it is currently impacting on operations.
3. That it be noted that the Municipal Manager will submit a report to Council on the way forward in respect of ex-employees still participating in the Advanced Diploma in Public Administration.

Proposed: Councillor T Mhlana**Seconded:** Councillor N P Kolwapi**For execution refer to Council resolution****Section 4: Community Services****Recommendation C/4/171/03/24****INTEGRATED HUMAN SETTLEMENTS PROGRESS REPORT FOR PERIOD ENDING DECEMBER 2023****Portfolio Comm:** Engineering & Community Services**File Ref:** 17/6/3/10**Demarcation:** All Wards**Delegation:** Council**Recommended by the Executive Mayor**

1. That the Council take cognizance of the Integrated Human Settlement report for a period ending December 2023
2. That the Human Settlement Section be commended on their project implementation and excellent work.
3. That the Legal Services Section expedite the enquiry in respect of tender process for the Title Deed Restoration Project.

4. That it be noted that the Human Settlement Section must investigate whether the communities can be assisted with the drafting of wills.

Proposed: Councillor T Mhlana
Seconded: Councillor N P Kolwapi

For execution refer to Council resolution

Recommendation C/4/174/03/24

MONTHLY REPORT FOR PARKS AND RECREATION ADOPT A PARK PROGRAMME

Portfolio Comm: Engineering & Community Services
File Ref: 17/7/1/3

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That Council approves the adoption of Longstone, Jument and Poortjies play park by Make A Difference (MAD) Jument & Ina's Playground Steering Committee.
2. That the Community Services directorate, facilities management division be mandated to draft a Memorandum of Understanding (MoU) between Make A Difference (MAD) and Bitou Municipality.
3. That the signed Memorandum of Understanding be submitted to the Portfolio Committee for noting.

Proposed: Councillor T Mhlana
Seconded: Councillor N P Kolwapi

For execution refer to Council resolution

Recommendation C/4/175/03/2024

RELOCATION OF FAMILIES/INDIVIDUALS FROM THE TRA'S IN WARDS 3 AND 4 AND REPLACEMENT OF DILAPIDATED TRA UNITS WITH EMERGENCY HOUSING KITS

Portfolio Comm: Engineering & Community Services
File Ref: 17/16

Demarcation: All Wards
Delegation: Council

Recommended by the Executive Mayor

1. That Council supports the relocation of families and/or individuals that are residing in dilapidated shacks at ZCC to vacant Compound Units in New Horizons.

2. That Council supports the replacement of dilapidated shacks and or materials at TRA's in Wards 3 and 4.
3. That the project be rolled out to all other Wards for the replacement of dilapidated shacks.
4. That as families/individuals are relocated, uninhabitable shacks be demolished.

Proposed: Councillor N P Kolwapi

Seconded: Councillor T Mhlana

For execution refer to Council resolution

Section 5: Engineering Services

Recommendation C/5/129/03/24

REGISTRATION OF PROPOSED CAPITAL PROJECTS FOR POSSIBLE GRANT FUNDING – BULK WATER AUGMENTAION PROJECTS.

Portfolio Comm: Engineering & Community Services

File Ref: 5/7/1/12

Demarcation: All Wards

Delegation: Council

Recommended by the Executive Mayor

1. That Council sanction the following Bulk Water Augmentation projects with the aim of securing long term sustainable water supply for the Greater Bitou area;
 - a) Kwanokuthula Wellfield - Refurbishment and Augmentation
 - b) Surface Water Emergency Transfer Scheme Augmentation – Keurbooms to Roodefontein
 - c) Proposed Off-channel storage- Wadrif Dam
 - d) Beacon Isle Desalination Plant Alternation and Upgrade – increase of capacity and intake.
 - e) Wastewater Reclamation at Ganse Valley WWTW
 - f) Nature's Valley Surface Water Augmentation
 - g) Groundwater exploration - George East Fault Wellfield Potential
 - h) Groundwater exploration Keurbooms Syncline Groundwater Potential
 - i) Groundwater exploration Kurland Groundwater Refurbishment and Augmentation
 - j) WC/WDM Projects – Assisting the Poor (Internal leak repairs, and other initiatives.)
2. That Council support and endorse the application process of sourcing of possible external as well as grant funding.
3. That the projects listed in 1 above be included in the (IDP) Integrated Development Plan project list as future projects to secure long term sustainable bulk water supply sources.

Proposed: Councillor T Mhlana

Seconded: Councillor N P Kolwapi

For execution refer to Council resolution

Recommendation C/5/131/03/24

**CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): MONTHLY PROGRESS
REPORT FOR PERIOD ENDING FEBRUARY 2024**

Portfolio Comm: Engineering & Community Services

Demarcation: All Wards

File Ref: 5/7/1/12

Delegation: Council

Recommended by the Executive Mayor

That Council takes cognizance of the Capital Projects Implementation Plan (CPIP) for the period ending February 2024.

Proposed: Councillor T Mhlana

Seconded: Councillor N P Kolwapi

For execution refer to Council resolution

Section 6: Economic Development and Planning

No Items for consideration

11. IN-COMMITTEE MATTERS

11.1 Confirmation of In-Committee Minutes

No In-Committee Minutes for confirmation

11.2 In-Committee Items

Circulated separately as an Addendum.

12. RECORDING OF COUNCILLORS PRESENT

Mayoral Committee members recorded their presence in the following order during the In-Committee MayCo session;

Councillor T Mhlana, Councillor N Kolwapi and Councillor C N-J Terblanche.

13. CLOSURE

The Executive Mayor closed the Open meeting at **10h03**.
The In-Committee session convened at **10h04** and closed at **10h09**.

CONFIRMED AND SIGNED

SIGNATURE:


The Executive Mayor: Councillor C N-J Terblanche

DATE:


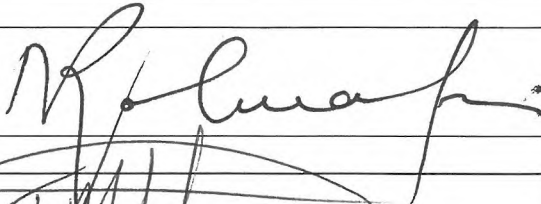
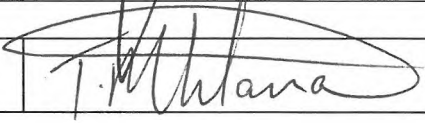
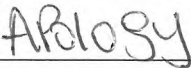
23.04.24

APPROVED

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 20 MARCH 2024 AT 9H00




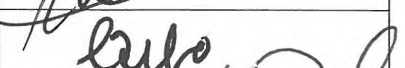





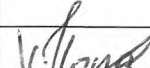

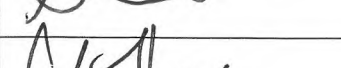
<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR C N J TERBLANCHE (EXECUTIVE MAYOR)	
COUNCILLOR N P KOLWAPI (DEPUTY EXECUTIVE MAYOR)	
COUNCILLOR T MHLANA	
COUNCILLOR H MITCHELL	
NON – MEMBERS	SIGNATURE
COUNCILLOR M P BUSAKWE	
COUNCILLOR S E GCABAYI (SPEAKER)	
COUNCILLOR J N KAMKAM	
COUNCILLOR S A MANGXABA	
COUNCILLOR N NDAYI	
COUNCILLOR A R OLIVIER	
COUNCILLOR N T SETI	
COUNCILLOR D J SWART	
COUNCILLOR W J NEL	

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON WEDNESDAY, 20 MARCH 2024 AT 9H00

OFFICIALS

<u>DESIGNATION</u>	<u>NAME</u>	<u>SIGNATURE</u>
Acting Municipal Manager	Mr R Links	
DIRECTORS		
Director: Financial Services	Mr F Lötter	
Acting Director: Corporate Services & Manager Communication & Customer Relations	Mr A Namntu	
Acting Director: Economic Development and Planning /Manager Town Planning	Mr B Ngubo	
Director: Community Services	Ms M Paulsen	
Director: Engineering Services	V Felton	
MANAGERS		
Manager Administration	Mrs. T Wildeman	
Principal Committee Officer	Ms J Jansen	
Committee Clerk	Ms T Mpembe	
Manager: Speaker's Office	Mr A Mbali	
Manager: Executive Mayor	Mr R Plaatjies	
Manager: Deputy Mayor Office	Mr V Thomas	
Chief Audit Officer	Ms H Bester	
Chief Risk Officer	Mrs C Van Staden	
Manager: Legal Services	A. Goudy	