

	BITOU MUNICIPALITY													
	TENDER NOTICE AND INVITATION TO TENDER													
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER												
	NOTICE NO:	450/2024	TENDER NO:	SCM/2025/96/CORP										
Tenders are hereby invited for:	APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENTATION PARTS OF THE LOCAL GOVERNMENT: MUNICIPAL STAFF REGULATIONS AND GUIDELINES INCLUDING DRAFTING OF POLICIES AND STANDARD OPERATING PROCEDURES (SOPS) FOR A PERIOD OF ENDING 30 JUNE 2027													
PUBLISHED DATE:	25 November 2024		CLOSING DATE:	13 December 2024										
CLOSING TIME	No later than <b>12H00</b> . Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management, Shop 59, 2 <sup>nd</sup> Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay													
AVAILABILITY OF TENDER DOCUMENTS:														
Tender Documents will be available electronically at no charge from the following email address: <a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>														
Printed copies of the Tender Documents will be available as from 12h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply Chain Management Unit, Shop 59, 2 <sup>nd</sup> Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2 <sup>nd</sup> Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.			Bitou Municipality is a public recipient and can therefore be selected on the list given by any of the banks. By selecting 'Bitou Municipality', the funds will be diverted to our new account with Standard bank. Proof of payment will be required upon collection of Bid documents. Tender Number to be used as payment reference with name of payee.											
Date Available:	25 November 2024		Non-refundable Fee:	R120.00										
TENDER SUBMISSION RULES:														
<div>1. Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document.</div> <div>2. The Tender Document &amp; supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION &amp; CLOSING DATE OF THE TENDER.</div> <div>3. Tender Documents must be deposited in the Tender Box, at the Supply Chain Management Unit, Bitou Municipality, Shop 59, 2nd Floor, Melville's Corner, C/o Main &amp; Marine Drive, Plettenberg Bay.</div> <div>4. Tenders may only be submitted on the Tender documentation issued by the Municipality.</div> <div>5. The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient.</div> <div>6. Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a> ..</div>														
Tender shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy 2022			<div>Suppliers may claim preference points in terms of the <b>80/20</b>.</div> <table><tr><td>Price</td><td>:80</td></tr><tr><td>Specific Goals: (20)</td><td></td></tr><tr><td>    a) B-BBEE Status Level contributor</td><td>:10</td></tr><tr><td>    b) Promotion of Local Area Enterprises</td><td>:10</td></tr><tr><td>Total Points</td><td>:100</td></tr></table>		Price	:80	Specific Goals: (20)		a) B-BBEE Status Level contributor	:10	b) Promotion of Local Area Enterprises	:10	Total Points	:100
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Specific Goals: (20)														
a) B-BBEE Status Level contributor	:10													
b) Promotion of Local Area Enterprises	:10													
Total Points	:100													
Preferential Procurement Policy Local Procurement			Not applicable											
CIDB Registration Required			None											
Site Meeting/Information Session			None	Validity Period 90 Days										
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:			ANY ENQUIRIES REGARDING THE TENDERING PROCEDURE MAY BE DIRECTED TO:											
Division:	Human Recourses Management		Section:	Supply Chain Management										
Contact Person:	Mr. T Machelesi		Contact Person:	Ms. BL Nteleza										
Tel:	044-501-3443		Tel:	e-mail Enquiries Only										
E-mail:	<a href="mailto:tmachelesi@plett.gov.za">tmachelesi@plett.gov.za</a>		E-mail:	<a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>										