

mSCOA - Progress Implementation Report / Roadmap Bitou Muncipality WC047

	Action	Responsible official or organisation	Service provider	Due date	Progress
	Appoint mSCOA Project Sponsor:				
	Delegated from the MM to the CFO Appoint mSCOA Champion	mSCOA Project Sponser			Complete
Planning	Appointment of a suitability qualified System Administrator	mSCOA Project Sponser			Complete
Planning		mSCOA Project Sponser			Complete
Planning	Explain broad principles of mSCOA to the various Directorates Set-up engagement sessions with various directorates before each of the next Actions explaining to the detail regarding each Action after the ground work has been performed and requesting input in order take all departments along, otherwise resistance will be experienced.	mSCOA Project Sponser mSCOA Project Sponser			Complete Complete
rianning	Compile and obtain approval for an implementation plan that provides guidance with regard to the actions, activities and processes in order to achieve readiness for	IIISCOA Froject Sporisei			Complete
Planning	implementation.				Complete
Planning	Commissioning of an mSCOA steering committee with at least quarterly meetings being conducted to monitor progress of the roadmap				Complete
	Compiling TOR for steering Committee				Complete
	Commissioning of an mSCOA Working committees for the various streams				Complete
lanning '	Signing of TOR and code of ethics for working committee				Complete
	The following working committees were established and leads appointed (the 15 business processes where evaluated and included in the following committees: - Corporate Governance - Municipal Budgeting, Planning and Financial Modelling: (IDP driven, project based main budget module that adhere to MFMA section 53 that as a minimum) - Financial Accounting - Costing and Reporting - Treasury and Cash Management - Procurement Cycle: Supply Chain Management, Expenditure Management, Contract Management and Accounts Payable - Grant Management - Full Asset Life Cycle Management including Maintenance Management - Full Asset Life Cycle Management including Maintenance Management - Human Resource and Payroll Management - Customer Care, Credit Control and Debt Collection - Valuation Roll Management - Land Use Building Control - Revenue Cycle Billing - This will be restructured to be aligned with the proposed structure of NT but to align it with MFMA Circular 80 the headings will still be based on the old classification, the new working committees will be as follow: - Corporate Governance - Strategic and IDP Planning (new workstream) - Budgeting and financial planning - Financial Accounting - Costing Management and Reporting - Treasury and Cash Management - SCM, Procurement and Inventory Management - SSM, Procurement and Inventory Management - Asset Management and Maintenance - Human Resource and Payroll Management - Contract Management (new workstream)				
lanning				Monthly meetings	Complete
lanning :	ICT Architecture impact and considerations that effect the following: - Hardware - Servers, - Software - licenses required to run the ERP management System	Manager ITC			Complete
lanning	Development and adoption of the required IT policies and securities	Manager ITC			Complete
	Establishment of data back-up and disaster recovery procedures	Manager ITC Manager ITC			Complete
lanning	Regular reporting on mSCOA implementation to Management and Executive Committees and Council	mSCOA Project Champion / Business leads		Quarterly	In progress
	System Functionality: ERP modules and 3rd party systems used. These must give affect to the minimum business processes and system requirements as specified in MFMA Circular 80 must budget adequately to procure the required functionality and upgrade to the mSCOA enabling version of the ERP.			7	
lanning	Detailed actions of the various working committee updated with progress based on MFMA Circular 80 Addendum B (B3 Municipality)	mSCOA Sponser / Champion and various business leads		30/06/2026	In progress
	Business Legislative or Business Process Sub-Process Requirement B3 - Small Towns System / Applications minimum functionality Required by	Responsible official or organisation	Service provider	Due date	Progress

4	Corporate Governance								
	Internal Audit	Approved Internal Audit Plan	B3	Ability to obtain base transactional information 'View Only'	Best Practice	1			
	momal Addit	in existence and Risk		ability.					
2		Management Strategy in			Deat Deaths	G Gresse	Various		Complete
		Place	B3	Issue audit findings and risk registers and invoke consequence management procedures.	Best Practice	Internal Audit			
3				management procedures.		internal Addit	BarnOwl / MS Office	30/06/2026	In Progress
	External Audit	Public Audit Act, 2004	B3	Escalation and classification of matters influencing auditors	Best Practice				
4				opinion.		I Pretorius	MS OfficeBarn Ow	20/06/2026	In Progress
	System	Access control of all systems	B3	Must support complex user profiles, with segregation of duties,		Fretorius	IVIS OfficeBarri OW	30/00/2020	III Flogress
	Configurations	and modules should as a		in order to limit user rights beyond the transaction, but to also					
		minimum adhere to the following: Minimum		include content sensitive measures such as organisational structure, payroll, cost centre, project, source of funding, other					
		Information Security		segmented transactions or other system objects needed to					
		Standards.		ensure confidentially of information and transactional integrity.					
5			B3	Online approval and authorisation with electronic signature	Legislation Legislation	Various business leads	Various systems	30/06/2026	In Progress
			55	capabilities of transactions via integrated security systems and	Legislation				
				segregated functionality. This should be provided through					
				application of appropriate security policies and internal service level agreements between various units.					
6				level agreements between various units.		Various business leads	Various systems	30/06/2026	In Progress
			B3	Comprehensive on-line audit trail of all transactions at a	Legislation				
				transaction level must be available. This is in order to identify date, time and the user who initiated, approved or amended					
				any transaction, including workflow. The administrator must be					
				able to customise this for enhanced analysis and reporting.					
7			B3	Additionally the audit trail on all activities on the system, date,	Legislation	Various business leads	Various systems	30/06/2026	In Progress
			50	time and responsible user stamped. This must be done to the	Logislation				
				extent that an activity log can be drawn from the system,					
				outlining a particular user's activities on the system for the entire workday.					
8				entire workday.		Various business leads	Various systems	30/06/2026	In Progress
		Period Control	B3	Monthly period closure and certification within the statutory	mSCOA Regulation		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
0				reporting dates. No back-dating of transactions is allowed.		Various business leads	Various systems	30/06/2026	In Progress
3			B3	Balancing of the sub-system with control accounts must be a	mSCOA Regulation	various business reads	various systems	30/00/2020	III Flogress
				condition of any period closure.					
10			B3	Year-end closures period 12 as at 30 June (of the current year)	mCCOA Description	Various business leads	Various systems	30/06/2026	In Progress
			ь	result in a transactional transfer of opening balance to period	IIISCOA negulation				
				one in the following year.					
11			B3	Finalisation and submission of annual financial statements	mSCOA Regulation	Various business leads	Various systems	30/06/2026	In Progress
			ьз	(AFS) period 13 results in opening balance transactional	IIISCOA Regulation				
				transfer of only the transactions of period 13.					
12			B3	Audit periods with allowed audit approved journals occur in	mSCOA Regulation	Various business leads	Various systems	30/06/2026	In Progress
			ь	period 14 and result in opening balance transactional transfer	IIISCOA negulation				
				of only the transactions of period 14.					
13			B3	Accommodate a period 15 for prior period errors (GRAP 3).	mSCOA Regulation	Various business leads	Various systems	30/06/2026	In Progress
				n to sommodate a period to for prior period errors (GRAF 3).					
14			-		00018 15	Various business leads	Various systems	30/06/2026	In Progress
			B3	Any corrections of prior period error(s) result in opening balance transactions in the subsequent years.	mSCOA Regulation				
15				,,		Various business leads	Various systems	30/06/2026	In Progress
			B3	Period closing, finalisation and audit period corrections are	mSCOA Regulation				
				opening balance transactions in the <u>current open period</u> as well as normal transactions in the <u>audit periods</u> .					
16			L			Various business leads	Various systems	30/06/2026	In Progress
		Integration	B3	Sub-system(s) or ledgers must, without (manual) intervention	mSCOA Regulation				
				or manipulation, integrate and constantly balance with the core financial system.					
17				,		Various business leads	Various systems	30/06/2026	In Progress
			B3	Enable drill down from the general ledger (GL) to sub-system	mSCOA Regulation				
18				source transactions to transactional level.		Various business leads	Various systems	30/06/2026	In Progress
			B3	Integration and automation of the annual financial statements	mSCOA Regulation				
				(AFS) as well as monthly MFMA section 71 reports (financial					
19				management statements).		Various business leads	Various systems	30/06/2026	In Progress
		Help function user manual	B3	The System must include an online procedural manual facility	Best Practice				
				that allows for the recording and updating of all relevant					
20				processes to aid the users of the system.		Various business leads	Various systems	30/06/2026	In Progress
			B3	The manual must be context specific and accessible from any	Best Practice		January Systems		
0.1				input screen in the system.		Various business leads	Various systems	30/06/2026	In Progress
21			B3	Functionality is required to permit a duly authorised user to	Optional	various busilless leads	vanous systems	30/00/2020	III F Togress
				maintain the user manual.	'				
22	I		l			Various business leads	Various systems	30/06/2026	In Progress

Part	_							T				
A						B3	The solution must include the online recording of all	Best Practice				
Comment Comm				ľ	control		transactions with a unique transactional identifier and a					
Part												
Services of the services of th		23					systems.		Various business leads	Various systems	30/06/2026	In Progress
Section of the control of the contro	_					B3	It is important to note that no records are physically deleted.	Best Practice	Various susmissi louds	vanous systems	50,00,2020	iii Togrees
Service of the control of the contro												
Advanced Control of Management of Management (Assessment of Management							'flagging as deleted', the record so that it is no longer visible or					
Second Continues of the Continues of t							active and does not present 'clutter' to normal users.					
Part Company		24							Various business leads	Various systems	30/06/2026	In Progress
Section of the control of the contro						B3		Best Practice				
Part		05					deleted records.		Madaua buahasa Isada	Mantaura austria	00/00/0000	In December
Services and Sala transfer of the Sala transfer of	-	23				Do	Logically deleted records MAV NOT be reactivated. (If a record	Past Practice	various business leads	various systems	30/06/2026	III Flogress
Table 1						55		Dest Fractice				
Part of part of Sulfs broaded Companies Companie		26					mas magges for deletion in error, it will require recupianing).		Various business leads	Various systems	30/06/2026	In Progress
Society of the properties of t				T I	Training and Skills transfer	B3	End User Training which includes both theoretical as well as	Best Practice				
Comparation Compar					-		practical training.					
Description of the commentation of the comment		27							Various business leads	Various systems	30/06/2026	In Progress
Compared to proposed or compared to the compared of the compar						B3		Best Practice				
September of the process of the proc							including full documentation.					
Service processes of the processes of th	<u> </u>	Corner	rato			D2	Deployment of an IT strategy for maintenance and future	Past Practice	Various business leads	Various systems	30/06/2026	In Progress
Secretary Company Co						ь		Best Fractice				
Date back up procedum must be continuous and onless. Date back up procedum must be continuous and onless.			ilalice				developments.		Various husiness leads	Various systems	30/06/2026	In Progress
Second y Private to a first production of the private of the priva	-			h	Back up and data recovery	B3	Data back up procedures must be continuous and roll back.	Best Practice	Various susmissis rouge	various systems	00/00/2020	iii i rogi coo
Source of patron down time "TADO configuration" Source of the TADO configuration				ľ	,	1						
Decision recovery state are retirered at all at the municipality of contract of the attention of the attenti							cause system down time "RAID configuration".	1				
Civic based solutions that are to be tested inquisity. 13	L	30						<u> </u>	G Gresse	Various		Complete
Civic based solutions that are to be tested inquisity. 13						B3	Disaster recovery sites are either off site at the municipality or	Best Practice				
Compared to the companion of the compa	1					1	cloud based solutions that are to be tested regularly.	1				
Morrigal Web A multipol weedle Rid Son	<u> </u>	31						<u></u>	G Gresse	Various		Complete
Marriaged Wish Committee of PATH And Committ						B3		Best Practice				
Municipal Web A municipal web and control to RFA for Amendment of the Control to RFA for Amendment of the Control to RFA for Amendment of RFA for Amendment		20					documented and signed-off.		C Cross	Variana		Complete
Size gives affect to MANA Acquired Type ManA Acquired Type ManA Acquired Type ManA Acquired Type and the Type	-	32	NA:	unicipal Woh	A municipal wobeits that	D2	The logiclative framework lists the minimum information that	Logislation	G Gresse	various		Complete
Proceedings Angeling Angeling and Conference Processing Proc				to	gives affect to MEMA section	ь		Legislation				
Place or this policy of the comments of the co			01									
Sources: Other micros (A. Regulation). All outgate-delated profices: Solid and section 27 for 4 mile Municipal Systems Act, 2000. All outgated profices: Solid continues (A.S.) and Annual reporting tools in Indiana. February reports tabled in the council in forms of MFAAs access on 57 for 16 me Annual reporting tools and access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me Annual reporting solid access on 57 for 16 me annual reporting solid access of 57 for 16												
All suder-desided policies; Act of the Municipal Systems Act, 2000 An analystic mediated policies; Annual Importing tools Preformance management, supply chain and asset management; supply chain and asset and supply chain												
Sim modulats: The annual reports employed provider and sest management modulate; section 57(1) of the Municipal Systems Act, 2000; All quarterly reports tabled in the council in terms of MFMA section 50(2). All quarterly reports tabled in the council in terms of MFMA section 50(2). All service delivery agreements: required in terms of : All service delivery agreements: All section 50(2) of the section 50(3) of the section 50(Į:	2014 and section 21A of the		All budget-related policies;					
The annual report; Performance imagenetic supply chain and asset section 571 of the Mainicipal Systems Act, 2000; All quantity reports tabled in the council in terms of IMPMA section 52(d). All performance agreements required in terms of : All sonice delivery agreements: All sopic throughout the council in terms of the performance agreements required in terms of : All sopic throughout the council in terms of the performance agreement contracts above a prescribed and intermediate contracts above a prescribed when the have been disposed of in terms of MPMA section 14(2) or (if during the periods capture): Section 53(1) or (if during the periods capture): Section 54(1) or (if during the pe					Municipal Systems Act, 2000		Annual financial statements (AFS) and Annual reporting tools					
Performance management, supply chain and asset management models; section 571 for the Manipula Systems Act, 2000; Action 571 for the Manipula Systems 571 f							BI modules;					
management modules; sortion 517 tip the Municipal Systems Act, 2000; All capitally reports balled in the council in terms of MiNAA 30												
section 57 (1) of the Municipal Systems Act, 2000; All quantificating reports black in the count in Interns of MIFMA action 152(d). B3												
All quarterly reports tabled in the council in terms of MFMA section S2(9). A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Namintu Service provider will feedback at the next meeting. Not you commenced. A Naminture of the provider will feedback at the next meeting. Not you commenced. A Naminture of the provider will feedback at the next meeting. Not you commenced. A Naminture of the provider will feedback at the next meeting. Not you commenced.												
action SQ(d). A A performance agreements required in terms of: All service delivery agreements: All supply chain management contracts above a prescribed value. An informance agreement contract above a prescribed value. An inchain an appearance of the state of a deade, over a section of supply chain management contracts above a prescribed value. An inchain of supply chain management contracts above a prescribed value. An inchain of supply chain management contracts above a prescribed value. An inchain of supply chain management contracts above a prescribed value. An inchain of supply chain management contracts above a prescribed value. An inchain of supply chain management contracts above a prescribed value. An inchain of supply chain management contracts above a prescribed value. An inchain of supply chain of supply c							section 57(1)of the Municipal Systems Act, 2000;					
A Nammu Service provider wif Feedback at the next meeting Service provider wife Service provider							All quarterly reports tabled in the council in terms of MFMA					
Apperformance agreements: (agislation All service delivery agreements: All long-term borrowing contracts; All long-term long-t		22					section 52(d).		A Nametu	Consider provider wh	Enodback at the next meeting	Not yet commenced
All service delivery agreements; All long-term borrowing contracts; All long-term borrowing contracts; All long-term borrowing contracts; All long-term borrowing contracts; All supply chain management contracting a list of assets over a prescribed value; Described value that have been disposed of in terms of MFMA section 14(2) or (4) during the previous garder; Contracts to which MFMA section 3(3) apply, subject to section 3(3) of that section: Public-private partnership agreements envisaged in MFMA section 17(2). Public-private partnership agreemen	-	33				R?	All performance agreements required in terms of :	Legislation	A Namilu	Service provider wi	r eedback at the next meeting	Not yet commenced
All long-term borrowing contracts: All supply chain management contracts above a prescribed value; All supply chain management contracts above a prescribed value; An information statement containing a list of assets over a prescribed value in the have been desposed of in terms of IFFAA substance o						ь.		Legislation				
All supply chain management contracts above a prescribed value; An information statement containing a list of assets over a prescribed value; An information statement containing a list of assets over a prescribed value that have been deposed of in terms of MFMA section 14(2) or (4) cuting the previous quarter; Contracts to which MFMA section 3(1) apply, subject to section 35(0) of that section. Billing module in additions reporting Pequilations (MBRR) and mSCOA Regulations reporting Integrate: The ABS valuation religibility is reported by the Municipal Property rates Act, 2094; and mSCOA Regulation as required by the Municipal Property rates Act, 2094; and property rates Act, 2094; and the municipality who shall be accessible or refereded from the municipality; who shall be accessible or refereded from the website of the municipality. A Namntu Service provider wife eduback at the next meeting and the property rates Act, 2094; and the module as minimum (if not hosted on the municipality). A Namntu Service provider wife eduback at the next meeting and the website of the municipality. A Namntu Service provider wife eduback at the next meeting and the website of the municipality. A Namntu Service provider wife eduback at the next meeting and the website of the municipality. A Namntu Service provider wife eduback at the next meeting and the website of the municipality. A Namntu Service provider wife eduback at the next meeting and the service provider wife eduback at the next meeting and the service provider wife eduback at the next meeting and the service provider wife eduback at the next meeting and the service provider wife eduback at the next meeting and the service provider wife eduback at the next meeting and the service provider wife eduback at the next meeting and the service provider wife eduback at the next meeting and the service provider wife edubact and the service provider wife eduba												
value; An information statement containing a list of assets over a prescribed value that have been disposed of in terms of MFMA section 14(2) or (during the previous quarter; Contracts to which MFMA section 33(1) apply, subject to section 33(3) of that section; Public-private partnership agreements envisaged in MFMA section 12(2), and Minicipal Budget and Reporting Regulations (MBR) and miscon reporting templates as generated by the Core Financial system. B3 Billing mackie in addition to integrate: The ASR valuation roll publication as required by the Municipal Property rates AC, 2004; and The customer portal; and should as a minimum (if not hosted on the municipality) web site be acceptable or reflected from the website of the municipality. B3 Business intelligence reporting solutions B3 The report writer should have a user configurable application utility like Sequel sever reporting server (SSRs). This must include sample reports configured as well as standard reports. This will allow for considerative reports during active of considerative reports and fugured as price considerative reports and fugured as polication utility like Sequel sever reporting server (SSRs). This must include sample reports configured as well as standard reports. This will allow for considerative reports and reports. This will all							All supply chain management contracts above a prescribed					
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of MFMA section 14(2) or (4) during the previous quarter. Contracts to wink MFMA section 35(1) apply, subject to section 33(3) of that section. Public-private partnership agreements envisaged in MFMA Municipal Burgles and Reporting, Regulations (MBRR) and mSCOA Regulations reporting in MFMA Municipal Burgles and Reporting Regulations (MBRR) and mSCOA Regulation in MFMA Municipal Burgles and Reporting Regulations (MBRR) and mSCOA Regulation in MFMA Municipal Burgles and Reporting Regulations (MBRR) and mSCOA Regulation in MFMA Municipal Burgles and Reporting module in addition to inpublication as required by the Municipal Property rates Act, 2004, and The customer portal, and abduld as a minimum (if not hosted on the website of the municipally reports) and an addition to impulsion of the publication of the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, and the website of the municipal property rates Act, 2004, an							value;	1				
prescribed value that have been disposed of in terms of MFMA section 14(2) or (4) during the volution quarter; Contracts to which MFMA section 33(1) apply, subject to section 34(1) apply	1					1	An information statement containing a list of assets over a	1				
Contracts to which MFMA section 33(1) apply, subject to section 33(3) of that section; Public-private partnership agreements envisaged in MFMA section 120; and Municipal Budget and Reporting Regulations (MBRR) and mSCOA Regulations reporting templates as generated by the Core Financial system. B3 Billing module in addition to integrate: The AB Valuation or Injuriation as required by the Municipal Property rates Act, 2004; and The customer Act, 2004; and 2004;							prescribed value that have been disposed of in terms of MFMA	1				
section 3(3) of that section; Public-private partnership agreements envisaged in MFMA section 120; and Municipal Budget and Reporting Regulations (MBRR) and mSCOA Regulations reporting templates as generated by the Ore Financial system. B3 Billing module in addition to integrate: The ASB valuation roll publication as required by the Municipal Property rates Act, 2004. The customer portal; and should as a minimum (if not hosted on the municipality we be accessible or redirected from the website of the municipality with mechanisms Business intelligence reporting solutions Business intelligence reporting solutions The roper virtie should have a user configurable application utility like Sequel erport virties rabulcy and and and reports; This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database so the delatabase clicklonery is required; access to the database clicklonery is required; access to the data	1					1	section 14(2) or (4) during the previous quarter;	1				
Public-private partnership agreements envisaged in MFMA section 120; and Municipal Budget and Reporting Regulations (MBRR) and mSCOA Regulations reporting templates as generated by the Core Financial system. B3 Billing module in addition to integrate: The A&B valuation on integrate: The A&B valuation of publication as required by the Municipal Property rates Act, 2004; and The customer portal as hould as a minimum (if not hosted on the municipality's web site) be accessible or redirected from the website of the municipality. A Namntu Service provider wf Feedback at the next meeting Not yet commenced B3 The report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports on the configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can obsard on the whole-of-municipal environments; B3 Alternatively and refereive, flexible report-writing facility with access to the databack citionary is required; B3 Alternatively and refereive, flexible report-writing facility with access to the databack citionary is required;	1					1		l				
section 120; and Municipal Budget and Reporting Regulations (MBRR) and mSCOA Regulations reporting templates as generated by the Core Financial system. B3 Billing module in addition to integrate: The ASB valuation roll publication as required by the Municipal Property rates Act, 2004; and The customer portal; and should as a minimum (if not hosted on the municipality). Reporting mechanisms B3 The report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports. This will allow for consistency in reporting and best of client base reports that one shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; Manntu Service provider with Feedback at the next meeting Not yet commenced A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional Op	1					1		l				
Municipal Budget and Reporting Regulations (MBRR) and mSCOA Regulations reporting templates as generated by the Core Financial system. B3 Billing module in addition to integrate: The A8B valuation or publication as required by the Municipal Property rates Act, 2004; and The customer portal; and should as a minimum (if not hosted on the municipality.) Reporting mechanisms B3 Usiness intelligence reporting solutions B3 Usiness intelligence reporting solutions B3 The report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports than the shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; meCOA Regulation A Namntu Service provider wif Feedback at the next meeting A Namntu Service provider wife Feedback at the next meeting Not yet commenced Not yet c	1					1		l				
B3 Billing module in addition to integrate: The A&B valuation roll publication as required by the Municipal Property rates Act, 2004; and The customer portal; and should as a minimum (if not hosted on the website of the municipality; web site) be accessible or redirected from the website of the municipality. Reporting mechanisms B3 The report writer should have a user configurable application utility like Sequel server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required: B3 Alternative AR Namntu Service provider with Feedback at the next meeting A Namntu Service provider with Feedback at the next meeting A Namntu Service provider with Feedback at the next meeting Not yet commenced Optional A Namntu Service provider with Feedback at the next meeting Not yet commenced A Namntu Service provider with Feedback at the next meeting Not yet commenced Various business leads Various business leads Various systems 30/06/202								1				
B3 Billing module in addition to integrate: The A&B valuation roll publication as required by the Municipal Property rates Act, 2004; and The customer portal; and should as a minimum (if not hosted on the municipality's web site) be accessible or redirected from the website of the municipality. Reporting mechanisms reporting solutions B3 The report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of ellent base reports that can be shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; Warious business leads Not yet commenced Not yet commenced Optional Various business leads Various systems 30/06/2026 In Progress						1	mSCOA Regulations reporting templates as generated by the	l				
B3 Billing module in addition to integrate: The A&B valuation roll publication as required by the Municipal Property rates Act, 2004; and The customerprotal; and should as a minimum (if not hosted on the municipality's web site) be accessible or redirected from the website of the municipality web site) be accessible or redirected from the website of the municipality. Reporting mechanisms Reporting solutions B3 The report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will all observed that can be shared in the whole-of-municipal environments; B3 Allernatively an effective, flexible report-writing facility with access to the database dictionary is required; B3 Alarnatively an effective, flexible report-writing facility with access to the database dictionary is required;								1				
B3 Billing ABA valuation for jubilization as required by the Municipal Property rates Act, 2004; and The customer portal; and should as a minimum (if not hosted on the municipality's web site) be accessible or redirected from the website of the municipality. Reporting mechanisms reporting solutions Business intelligence report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required;	L	34					· ·	<u> </u>	A Namntu	Service provider wh	Feedback at the next meeting	Not yet commenced
Property rates Act, 2004; and The cuty rates Act, 2004; and The porting propriat; and should as a minimum (if not hosted on the municipality's web site) be accessible or redirected from the website of the municipality's web site) be accessible or redirected from the website of the municipality's web site) be accessible or redirected from the website of the municipality. A Namntu Service provider wit Feedback at the next meeting Net yet commenced. Business intelligence reporting solutions utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; Bas Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; msCOA Regulation access to the database dictionary is required;						B3		Legislation				
The customer portal; and should as a minimum (if not hosted on the municipality) web site) be accessible or redirected from the website of the municipality is web site) be accessible or redirected from the website of the municipality is web site). Reporting mechanisms Business intelligence reporting solutions Business intelligence reporting solutions The report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; Ba Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; mSCOA Regulation mSCOA Regulation mSCOA Regulation							The A&B valuation roll publication as required by the Municipal					
and the municipality's web site) be accessible or redirected from the website of the municipality. Reporting mechanisms reporting solutions Business intelligence reporting solutions The report witer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will all obtained best of client base reports that can be shared in the whole-of-municipal environments; Various business leads Various systems 30/06/2026 In Progress B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required;								1				
Reporting mechanisms reporting solutions Business intelligence report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; msCOA Regulation msCOA Regulation msCOA Regulation						1		l				
Reporting mechanisms reporting solutions and solutions are solutions and solutions and solutions are solutions and solutions and solutions and solutions are							on the municipality's web site) be accessible or redirected from	1				
Reporting mechanisms reporting solutions B3 The report writer should have a user configurable application utility like Sequel server reporting server (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; mSCOA Regulation mSCOA Regulation mSCOA Regulation		25					the website of the municipality.	1	A Nametu	Condoo providor · ·	Foodback at the past meeting	Not yet commonaed
mechanisms reporting solutions utility like Sequel server reporting sarver (SSRS). This must include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments. Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; msCOA Regulation access to the database dictionary is required;	-	33	D,	porting	Rueinges intelligence	R3	The report writer should have a user configurable application	Ontional	A Manifill	oe vice provider wh	i ecupack at the next meeting	Not yet commenced
include sample reports configured as well as standard reports. This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; 36 B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; mSCOA Regulation access to the database dictionary is required;						-"	utility like Seguel server reporting server (SSRS). This must	Sp. orial				
This will allow for consistency in reporting and best of client base reports that can be shared in the whole-of-municipal environments; Narious business leads Various systems Warious systems 30/06/2026 In Progress B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required;			[""		.,	1	include sample reports configured as well as standard reports.	1				
B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; B3 Alternatively and flexible report-writing facility with access to the database dictionary is required;						1		1				
environments; Various business leads Various systems 30/06/2026 In Progress B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required; B3 Alternatively an effective, flexible report-writing facility with access to the database dictionary is required;							base reports that can be shared in the whole-of-municipal	1				
B3 Alternatively an effective, flexible report-writing facility with mSCOA Regulation access to the database dictionary is required;						1		1				
access to the database dictionary is required;		36							Various business leads	Various systems	30/06/2026	In Progress
						B3		mSCOA Regulation				
3/1 Various business leads Various systems 30/06/2026 In Progress							access to the database dictionary is required;					
		27										

	1 .		i	-	In	Locate		1		
				B3	Ensure that mSCOA segmented reports can be produced on any level of the mSCOA chart with any combination of	mSCOA Regulation				
					segments;					
38							Various business leads	Various systems	30/06/2026	In Progress
					In addition, there should be a management dashboard that displays at the Municipal Manager's (accounting officer) and					
					senior managers' offices, the key performance areas					
					information in a continues real time update. This should as a					
00					minimum:					
39				B3	Allow for the export of data via reports in commonly used file	mSCOA Regulation				
					formats which is normally associated with spread sheet and					
					other data base applications.					
40			National Treasury Portal and	D2	Statutory submission to the National Treasury local government	mSCOA Regulation	Various business leads	Various systems	30/06/2026	In Progress
			other statutory submissions	B3	Database (LG Database);	I IIIOOOA Negalation				
41			,		, , , , ,		Various business leads	Various systems	30/06/2026	In Progress
					mSCOA data extraction and upload to portal submissions with					
					a dashboard configuration to allow the Municipal Manager (accounting officer) to verify the mSCOA data extracts before					
					submitting them:					
42										
				B3	The annual procurement plan - actual versus budget;	mSCOA Regulation				
43							Various business leads	Various systems	30/06/2026	In Progress
				B3	The asset maintenance plan - actual versus budget;	mSCOA Regulation				
44							Various business leads	Variana anatama	30/06/2026	In Drawage
44				B3	Annual Financial Statements (AFS);	mSCOA Regulation	various business leads	Various systems	30/06/2026	In Progress
45						0004.0	Various business leads	Various systems	30/06/2026	In Progress
				B3	Annual report;	mSCOA Regulation				
46							Various business leads	Various systems	30/06/2026	In Progress
				B3	National Energy Regulator SA (Nersa) and Department of	mSCOA Regulation				
47					Water Affairs and Sanitation (DWS) reports;		Various business leads	Various systems	30/06/2026	In Progress
4/				B3	VAT returns 201 reconciliations;	Legislation	various business reads	various systems	30/00/2020	
48					· ·	-	Various business leads	Various systems	30/06/2026	In Progress
40				B3	PAYE and 501 reconciliations;	Legislation	Various business leads	Various systems	30/06/2026	In Progress
49				B3	IRP 5; and	Legislation	various business leads	various systems	30/06/2026	III Progress
FO										
30	1						Various business leads	Various systems	30/06/2026	In Progress
30				B3	Unemployment Insurance Fund (UIF) forms	Legislation	Various business leads	Various systems	30/06/2026	In Progress
51				В3	Unemployment Insurance Fund (UIF) forms	Legislation				
51 52	Municipal Budget	ing, Planning a	and Financial Modelling: (IDF		Unemployment Insurance Fund (UIF) forms sed main budget module that adhere to MFMA section 53 ths		Various business leads Various business leads	Various systems Various systems		In Progress In Progress
51 52	Municipal N	ing, Planning a Main Budget	In terms of Section 25 of the		sed main budget module that adhere to MFMA section 53 that Must have budgeting capabilities in that the budget are					
51 52	Municipal Municipal Budgeting,		In terms of Section 25 of the Municipal Systems Act, 2000		sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and	at as a minimum)				
51 52	Municipal N		In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must,		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 52	Municipal M Budgeting, Planning and		In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected		sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and	at as a minimum)				
51 52	Municipal Mudgeting, Planning and Financial		In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single,		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 52	Municipal Mudgeting, Planning and Financial		In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 52	Municipal Mudgeting, Planning and Financial		In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 52	Municipal Mudgeting, Planning and Financial		In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 52	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 52	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 52	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)				
51 552	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and		sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per	at as a minimum)	Various business leads	Various systems	30/06/2026	
51 51 52	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include		sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014.	t as a minimum) mSCOA Regulation		Various systems		
51 51 52	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	èdriven, project bai B3	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year	at as a minimum)	Various business leads	Various systems	30/06/2026	
51 51 52	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	èdriven, project bai B3	sed main budget module that adhere to MFMA section 53 this Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium	t as a minimum) mSCOA Regulation	Various business leads	Various systems SAMRASMS Office	30/06/2026	
51 52 53 54	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	èdriven, project bai B3	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year	t as a minimum) mSCOA Regulation mSCOA Regulation	Various business leads	Various systems	30/06/2026	
51 52 53	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	driven, project ba	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development Jan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality.	t as a minimum) mSCOA Regulation mSCOA Regulation	Various business leads T Henge	Various systems SAMRASMS Office	30/06/2026 Feedback at the next meeting	
51 52 53 54 55	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	e driven, project bases B3 B3 B3	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities.	mSCOA Regulation	Various business leads	Various systems SAMRASMS Office	30/06/2026	
51 52 53 54 55	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	driven, project ba	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated	t as a minimum) mSCOA Regulation mSCOA Regulation	Various business leads T Henge	Various systems SAMRASMS Office	30/06/2026 Feedback at the next meeting	
51 51 52 53 54 55	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	driven, project bai B3 B3 B3	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities. Budgeting on the factual elements of typical work streams.	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Various business leads T Henge	Various systems SAMRASMS Office	30/06/2026 Feedback at the next meeting	
51 52 53 54 55 56	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	e driven, project bases B3 B3 B3	System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities. Budgeting on the factual elements of typical work streams.	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge	Various systems SAMRASMS Office SAMRAS SAMRAS	Feedback at the next meeting Feedback at the next meeting	In Progress In progress Complete In progress
51 52 53 54 55 56	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	driven, project bai B3 B3 B3	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities. Budgeting on the factual elements of typical work streams.	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge C Payle together with Line managers	SAMRASMS Office SAMRAS SAMRAS TBD	Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	In Progress In progress Complete In progress
51 52 53 54 55 56 57	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	driven, project bai B3 B3 B3	sed main budget module that adhere to MFMA section 53 the Must have budgeting capabilities in that the budget are informed from the integrated development plan (IDP) and budget capturing occur across all the mSCOA segments as per the mSCOA Regulations, 2014. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of municipal operational and running cost. Enable users with budget and management information to	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge	Various systems SAMRASMS Office SAMRAS SAMRAS	Feedback at the next meeting Feedback at the next meeting	In Progress In progress Complete In progress In progress
51 52 53 54 55 56 57	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	B3 B3 B3 B3	System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budgeting on the factual elements of typical work streams. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of municipal operational and running cost. Enable users with budget and management information to determine funding adequacy of the budget to ensure the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget.	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge C Payle together with Line managers	SAMRASMS Office SAMRAS SAMRAS TBD	Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	In Progress In progress Complete In progress In progress
51 52 53 54 55 56	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	B3 B3 B3 B3	System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of municipal operational and running cost. Enable users with budget and management information to determine funding adequacy of the budget to ensure the budget is funded. (Monicipal Budget and Reporting Regulations, 2009)	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge C Payle together with Line managers	SAMRASMS Office SAMRAS SAMRAS TBD	Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	In Progress In progress Complete In progress In progress
51 52 53 54 55 56 57	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	B3 B3 B3 B3	System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budgeting on the factual elements of typical work streams. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of municipal operational and running cost. Enable users with budget and management information to determine funding adequacy of the budget to ensure the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget determine funding adequacy of the budget to ensure the budget.	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge C Payle together with Line managers	SAMRASMS Office SAMRAS SAMRAS TBD	Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	In Progress In progress Complete In progress In progress
51 51 52 53 54 55 56 57	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	B3 B3 B3 B3	System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of municipal operational and running cost. Enable users with budget and management information to determine funding adequacy of the budget to ensure the budget is funded. (Monicipal Budget and Reporting Regulations, 2009)	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge C Payle together with Line managers C Payle together with Line managers	SAMRAS SAMRAS SAMRAS SAMRAS TBD TBD SAMRAS	Feedback at the next meeting Feedback at the next meeting	In progress Complete In progress In progress In progress In progress Not yet commenced
53 54 55 56 57	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	B3 B3 B3 B3 B3	System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budgeting or the factual elements of typical work streams. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of typical work streams. Enable users with budget and management information to determine funding adequacy of the budget to ensure the budget is funded. (Municipal Budget and Reporting Regulations, 2009 (MBRR)). Incorporation of the sub module's elements.	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation Coptional	T Henge C Payle Henge C Payle together with Line managers C Payle together with Line managers	SAMRASMS Office SAMRAS SAMRAS TBD TBD	Feedback at the next meeting	In progress Complete In progress In progress In progress In progress
53 54 55 56 57 58	Municipal Mudgeting, Planning and Financial	Main Budget	In terms of Section 25 of the Municipal Systems Act, 2000 each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan (the integrated development plan (IDP)) for the development of the municipality which must inform the municipal budget to be mutually credible and reliable and should include	B3 B3 B3 B3 B3	System must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the budget and integrated with the must support budgeting cycles across the medium term revenue and expenditure framework (MTREF) (3-year budget) of the municipality. The system should be able to link budgeting to final integrated development plan (IDP) priorities. Budgeting on the factual elements of typical work streams. Budgeting on the factual elements of municipal operational and running cost. Enable users with budget and management information to determine funding adequacy of the budget to ensure the budget is funded. (Municipal Budget and Reporting Regulations, 2009 (MBRR)).	mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	T Henge C Payle Henge C Payle together with Line managers C Payle together with Line managers	SAMRAS SAMRAS SAMRAS SAMRAS TBD TBD SAMRAS	Feedback at the next meeting Feedback at the next meeting	In progress Complete In progress In progress In progress In progress Not yet commenced

_		i		R3		Ontinent	1	1		
				В3	Automated workflow for departments' submissions as per budget guideline documents.	Optional				
	61				budget guideline documents.		C Pavle	SAMRAS	30/06/2026	Not vet commenced
				B3	Comparison capabilities for department budget submissions,	Optional				,
					scenario's & recommendations.					
-	62			B3	Diagning of according to Departmental phages	mSCOA Regulation	C Payle	SAMRAS	30/06/2026	Not yet commenced
				ВЗ	Planning of secondary costing i.e Departmental charges, internal recoveries and activity based charges.	IIISCOA Regulation				
	63				mornariosoforios and astrity based sharges.		C Payle	SAMRAS	30/06/2026	In progress
				B3	The system should be able to link Expenditure and Revenue to	mSCOA Regulation				
	0.4				All segments of mSCOA.		C Payle	SAMRAS		Ormalata
-	04			B3	Track, compare and report on budget versus actual amounts	mSCOA Regulation	C Fayle	SAIVINAS		Complete
				55	for year 1 of the medium term revenue and expenditure					
					framework (MTREF) as per mSCOA Regulation requirement.					
_	65			B3	Franklanda & Catalana and Bibliota and an adultion habitation of	Optional	C Payle	SAMRAS		Complete
				В3	Enable what-if inter-operability and modelling between the municipality's main budget module and the sub-budget	Optional				
					modules.					
	66						C Payle	TBD	30/06/2026	Not yet commenced
					Ensure that the policies referred to in MFMA section 17 and the					
					Municipal Budget and Reporting Regulation 7 are, via formal work flow, reviewed by the relevant municipality departments/					
					sections. Any amendments must be incorporated into the					
					budget submission. These reviews, as a minimum, must		1			
	67				include:		1			
-	UI.			B3	The statutory budget submission to the National Treasury	Legislation	1			
					local government Database (LG Database);	-	1			
	68			B3	Data extraction from the mandatory six (6) segments on the	mSCOA Regulation	C Payle	SAMRAS	30/06/2026	In Progress
				ы	mSCOA classification framework and upload to the National	III SOOA Regula(IOII	1			
					Treasury local government Database (LG Database) portal.					
	69	Human	A Human Daggurga (HD)	Do.	Allow the municipality to budget for its full organogram	mSCOA Regulation	C Payle	SAMRAS	Feedback at the next meeting	In Progress
		Resources	A Human Resource (HR) budget/ payroll module that	В3	(organisational structure).	mSCOA Regulation	Thembekile Machelesi / C Payle / V			
	70	(HR) /Payroll	as a minimum:		(organisational structure).		Cunningham	Payday / SAMRAS	feedback at the next meeting	In Progress
				B3	Incorporate the ability to apply costing allocation to projects	mSCOA Regulation				
					and percentage (%) based allocation of administration costs to trading service departments (if not allocated) using direct					
					calculation methods.		Thembekile Machelesi / C Payle / V			
	71						Cunningham	Payday / SAMRAS	30/06/2026	Not yet commenced
				B3	Provision to calculate new notch values within grades either as	Best Practice				
					a percentage increase or by minimum value. These notch values are to be held on a temporary file and the user must be					
					able to perform Various "what if" scenarios without affecting the					
					live data.		Thembekile Machelesi / C Payle / V			
_	72			B3	Ensure that the planned positions is budgeted for pro-rata to	mSCOA Regulation	Cunningham	Payday	30/06/2026	In Progress
				ВЗ	when the expected appointment can be done.	IIISCOA Regulation	Thembekile Machelesi / C Payle / V			
	73						Cunningham	Payday	30/06/2026	In Progress
]			B3	Utilising historical trends, calculate the likely provision for leave	Best Practice				
					and bonus provisions. This function should also be able to anticipate (if applicable) any long service allocations.					
	74						Vuyokazi Wakeni (Expenditure manager)	Payday / SAMRAS	30/06/2026	In Progress
	1			B3	Supply the general ledger's main budget module with counts of	mSCOA Regulation				
					the actual and planned positions (organogram) budgets for the full mSCOA segments as a budget line. The functionality		1			
					should be able to provide this for both expenditure and balance					
					sheet items.		Thembekile Machelesi / C Payle / V			
<u> </u>	75	Budget	Budget Management and	B3	Allow the public to provide comments on the budget	Best Practice	Cunningham	Payday / SAMRAS	feedback at the next meeting	In Progress
		Management	Monitoring	53	electronically via the municipality's website. These comments	Dest i ractice				
					together with the comments received from public sessions to be		1			
1					populated/consolidated onto a tool that can be accessed by the		1			
1					public and councillors.		C Payle	TBD	30/06/2026	Not yet commenced
	76					Best Practice		1		, , , , , , , , , , , , , , , , , , , ,
	76			B3	Automate the virement process as per the virement policy.	Best Practice				
	76 77						C Payle	TBD	30/06/2026	Not yet commenced
	76 77 78			B3	Automate the virement process as per the virement policy. Provide the annual procurement plan.	Best Practice	C Payle C Payle	TBD	30/06/2026	Not yet commenced Not yet commenced
	78 129 Costing a	and Reporting		В3	Provide the annual procurement plan.	Best Practice				
	78 129 Costing a	and Cost Planning	Incorporate a costing module	В3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment					
	78 129 Costing a	and Cost Planning	Incorporate a costing module	В3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment to assist in calculation of tariffs and real costs. Charges must	Best Practice				
	78 129 Costing a	and Cost Planning	Incorporate a costing module	В3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment to assist in calculation of tariffs and real costs. Charges must have a direct effect on tariffs. Therefore it will be necessary to	Best Practice				
	78 129 Costing a	and Cost Planning	Incorporate a costing module	В3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment to assist in calculation of tariffs and real costs. Charges must have a direct effect on tariffs. Therefore it will be necessary to ensure direct link to Provisioning and payroll modules exist extraord in the propriet of the provision of the provisi	Best Practice				
	78 129 Costing a Costing a Reporting	and Cost Planning	Incorporate a costing module	В3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment to assist in calculation of tariffs and real costs. Charges must have a direct effect on tariffs. Therefore it will be necessary to resurer direct link to Provisioning and payroll modules exist etc.	Best Practice	C Payle	TBD	30/06/2026	
	78 129 Costing a	and Cost Planning	Incorporate a costing module	В3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment to assist in calculation of tariffs and real costs. Charges must have a direct effect on tariffs. Therefore it will be necessary to ensure direct link to Provisioning and payroll modules exist extraord in the propriet of the provision of the provisi	Best Practice				
	78 129 Costing a Costing a Reporting	and Cost Planning	Incorporate a costing module	B3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment to assist in calculation of tariffs and real costs. Charges must have a direct effect on tariffs. Therefore it will be necessary to resurer direct link to Provisioning and payroll modules exist etc. through the application of internal billing departmental charges or activity based recoveries.	Best Practice mSCOA Regulation	C Payle	TBD SAMRAS	30/06/2026	
	78 129 Costing a Costing a Reporting	and Cost Planning	Incorporate a costing module	B3	Provide the annual procurement plan. A full costing module aligned to the mSCOA costing segment to assist in calculation of tariffs and real costs. Charges must have a direct effect on tariffs. Therefore it will be necessary to ensure direct link to Provisioning and payroll modules exist etc. through the application of internal billing departmental charges or activity based recoveries. Management reporting on all charges should be available for	Best Practice mSCOA Regulation	C Payle	TBD	30/06/2026	

	Financial	General Ledger	General Ledger (GL) that as	B3	Contains all the accounts for recording transactions relating to	mSCOA Regulation	T			
	Accounting	(Core	a minimum		municipalities assets, liabilities and net assets as per mSCOA					
80		Financials)			segments.		I Pretorius	SAMBAS		Complete
- 0.				B3	Is a central repository for accounting data transferred from all	mSCOA Regulation	TTOONGO	C/ WII D IC		Gomptoto
					sub-ledgers e.g. supply chain, revenue, cash management, fixed assets, purchasing, debt control, billing, prepaid, and					
					projects etc.					
81				B3		COOA BI-II	I Pretorius	SAMRAS		Complete
				В3	Reflect transactions posted in the sub-ledgers immediately in the main ledger thereby ensuring the financial integrity of the	mSCOA Regulation				
					entire system without the need for manual reconciliations					
83					between main and sub-ledgers.		Line managers - (finance)	SAMRAS / various	30/06/2026	In Progress
	1			B3	Non withstanding the above and due to probable packet loss a	mSCOA Regulation	, and a second			
					routine, is required to ensure that the general ledger and sub- ledger is in balance. This must be done by enforcing daily					
					closing routines with subsequent blocking of opening routines if					
01					out of balance occurrence with control accounts is observed.		I Pretorius: Line managers - (finance)	SAMRAS	30/06/2026	In Progress
- 00				B3	Drill down to transactions from the general ledger (GL) to the	mSCOA Regulation	Trietorius. Line managers - (imance)	SAMINAS	30/00/2020	III Flogress
					sub-ledger or 3 rd party systems for an audit trail.					
84				B3	Journal capturing capabilities (including reversible and	mSCOA Regulation	I Pretorius and line managers (finance)	Various / SAMRAS	30/06/2026	In Progress
				ВЗ	recurring journals) including electronic approval.	III300A Regulation				
85				B3	Reporting functionality for all financial reports in the full	mSCOA Regulation	I Pretorius	SAMRAS	Feedback at the next meeting	In Progress
				ВЗ	mSCOA segmented transactions .	IIISCOA negulation				
86			Towns of the debter of the		Desired and debter and desired and desired and desired and		I Pretorius and line managers (finance)	SAMRAS	30/06/2026	Not yet commenced
		Accounts Receivable	Transactions in debtors must reflect in the AR in mSCOA		Provide a debtor master record containing at least but not limited to:					
87			segmentation			00010 15				
				B3	Debtor classes and discount categories to ensure correct billing and rebates;	mSCOA Regulation				
88							A Zindlu	SAMRAS		Complete
				B3	Trade, sundry and other debtor types to comply with mSCOA requirements;	mSCOA Regulation				
89					, ,		A Zindlu	SAMRAS		Complete
				B3	Debtor levies in mSCOA segmentation to the Accounts Receivable;	mSCOA Regulation				
90					neceivable,		A Zindlu	SAMRAS	30/06/2026	Not yet commenced
				B3	Receipt allocation to AR in the correct mSCOA segmentation;	mSCOA Regulation				
91							A Zindlu	SAMRAS	30/06/2026	Not yet commenced
01				B3	Daily balancing between sub-system and AR; and	Best Practice	A Zindlu	SAMRAS	30/06/2026	Not not commonated
92				B3	Month-end and year-end procedures to ensure correct	Legislation	A Ziridiu	SAIVINAS	30/00/2020	Not yet commenced
					disclosure of cash on hand and age analysis.		A 70 maller	SAMRAS	30/06/2026	Not yet commenced
90				B3	Drill down to transactions from the general ledger (GL) to the	mSCOA Regulation	A Zindlu	SAMRAS	30/06/2026	Not yet commenced
_					sub-ledger or 3rd party systems.					
92			Integration of sundry systems	B3	Abattoir system.	Optional	A Zindlu	SAMRAS/Pay @/P	30/06/2026	Not yet commenced
95			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		·		A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
96				B3	Cemeteries system.	Optional	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
- 30	1			B3	Fire and emergency services systems.	Optional				
97				B3	Fresh produce market systems.	Optional	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
98							A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
q				B3	Library system.	Optional	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
				B3	Nurseries systems.	Optional				
100	4			B3	Pound system.	Optional	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
101							A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
102				B3	Traffic fines systems.	Optional	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
102	1			B3	Transport services systems.	Optional				indi yer commenced
103				B3	Weigh bridge system	Optional	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
104			<u> </u>	B3	Weigh bridge system.	Optional	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
105		Accounts	Supplier maintenance	B3	Creating a supplier database.	Legislation	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	In Drawcoo
108		Payable		B3	Post supplier invoices, credit- and debit notes. Select	Legislation	INTIO Maredi (Manager SCM)	SAHIVIAS	30/00/2026	In Progress
					documents to pay with payment dates.	-				
106	1			B3	Make payments and part payments. Allow for future and	Legislation	Vuyokazi Wakeni (Expenditure manager)	SAMRAS		Complete
					scheduled payments.					
107	1			B3	Align suppliers with debtors and HR modules.	Best Practice	Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	In Progress
108							Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
109			Accounts Payable (AP)		AP must include, at a bare minimum but not limited to:					
108	1	1	I	L	1	1	L		I .	

				B3	Goods received notes for full or partial deliveries aligned to	Legislation				
					authorised issued purchase orders. Goods return notes with					
110					debit and credit orders;					
110				B3	Invoicing for goods received notes as partial or multiples	Legislation	Vuyokazi Wakeni (Expenditure manager)	SAMRAS		Complete
				ь	invoice payments. Settlement discounts as allowed by	Legisiation				
					suppliers;					
111					Suppliers,		Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	In Progress
				B3	Selection of invoice payments on varied platforms. Bulk	Legislation	(=)			
				-	payment of invoices including direct linking to the banking					
					sector. Producing of electronic remittance statements with					
					automated distribution;					
112							Vuyokazi Wakeni (Expenditure manager)	SAMRAS		Complete
113				B3	Direct invoice payment such as Eskom;	Legislation	Warden Malani (Francisch and anna)	SAMRAS	30/06/2026	I- D
113				B3	Cunday nayments generated from nayrell hilling as manual	Legislation	Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	In Progress
				ВЗ	Sundry payments generated from payroll, billing or manual S&T transactions;	Legisiation				
114					Sat transactions,		Vuyokazi Wakeni (Expenditure manager)	SAMRAS / Payday	30/06/2026	Not yet commenced
				B3	Re-occurring and scheduled payment such as lease amounts	Legislation	rayonali vranom (Exponantiro managor)	Criminato / 1 dyddy	00/00/2020	rtot yot commonoca
				-	or quarterly loan repayments;					
115							Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	Not yet commenced
				B3	Retention register with auto mated update, pay-out and	Best Practice				
					balancing;		L <u>-</u>			
116				D0			Vuyokazi Wakeni (Expenditure manager)W	SAMRAS	30/06/2026	In Progress
				B3	A cession register linked to the PMU with automated allocations;	Best Practice				
117				1	anocatoris,	1	Project Manager	SAMRAS	30/06/2026	In Progress
117				B3	Age analysis of creditors with supporting reports;	Legislation			55.53.2020	
118				[2		Vuyokazi Wakeni (Expenditure manager)	SAMRAS		Complete
				B3	Must be able to calculate accounts payable VAT	Legislation	, parameter agory			
				I	reconciliations (including calculations on returns and	1				
					discounts);					
119							Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	In Progress
				B3	The option to scan and store invoices and other documents	Optional				
400					on the supplier;		Warden Malani (Francisch and anna)	SAMRAS	30/06/2026	Not and a commenced
120				B3	A web portal for suppliers to enquire on payment status and	Ontional	Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	Not yet commenced
				ВЗ	uploading/submitting of invoices.	Optional				
121					apidading/sabinitang of invoices.		Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	Not yet commenced
			Cash Management	B3	Automated receipting of bank deposits received.	Best Practice	rayonali vranom (Exponantiro managor)	C/ IIVII D IC	00/00/2020	tot yet commoned
122							A Zindlu	SAMRAS		Complete
				B3	Automated passing of journals for interest and other bank	Best Practice				
					charges.					
1										
123							Emrald	SAMRAS		Complete
				B3	Electronic payment of creditors and salaries.	Best Practice				
123			Tour O MAT		Electronic payment of creditors and salaries.		Emrald Vuyokazi Wakeni	SAMRAS SAMRAS		Complete Complete
			Tax & VAT	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities	Best Practice Legislation				
			Tax & VAT		Electronic payment of creditors and salaries.		Vuyokazi Wakeni	SAMRAS	Feedback at the next meeting	Complete
124			Tax & VAT		Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation.			SAMRAS	Feedback at the next meeting	
124			Tax & VAT	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities	Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager)	SAMRAS SAMRAS		Complete
124				B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures.	Legislation Legislation	Vuyokazi Wakeni	SAMRAS	Feedback at the next meeting	Complete
124 125 126			Tax & VAT Fixed Asset Management	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and	Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	SAMRAS SAMRAS		Complete In Progress Not yet commenced
124				B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level.	Legislation Legislation Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager)	SAMRAS SAMRAS		Complete In Progress
124 125 126				B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA	Legislation Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	SAMRAS SAMRAS		Complete In Progress Not yet commenced
124 125 126				B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level.	Legislation Legislation Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced
124 125 126 127	Treasury and Ca	sh Managemen	Fixed Asset Management	B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA	Legislation Legislation Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	SAMRAS SAMRAS SAMRAS		Complete In Progress Not yet commenced Complete
124 125 126 127	Treasury and Ca Treasury and	sh Managemen Cash	Fixed Asset Management	B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA	Legislation Legislation Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete
124 125 126 127 128 133	Treasury and Cash		Fixed Asset Management	B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations.	Legislation Legislation Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete
124 125 126 127 128 133	Treasury and	Cash	Fixed Asset Management	B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least:	Legislation Legislation Legislation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete
124 125 126 127 128 133	Treasury and Cash	Cash	Fixed Asset Management	B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between	Legislation Legislation Legislation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete
124 125 126 127 128 133	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least:	Legislation Legislation Legislation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yel commenced Complete In Progress
124 125 126 127 128 133	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts;	Legislation Legislation Legislation mSCOA Regulation Best Practice	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete
124 125 126 127 128 133	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies	Legislation Legislation Legislation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yel commenced Complete In Progress
124 125 126 127 128 133	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts;	Legislation Legislation Legislation mSCOA Regulation Best Practice	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete In Progress Complete
124 125 126 127 128 133 134	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received;	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yel commenced Complete In Progress
124 125 126 127 128 133 134	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies	Legislation Legislation Legislation mSCOA Regulation Best Practice	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete In Progress Complete
124 125 126 127 128 133 134	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges;	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete In Progress Complete
124 125 126 127 128 133 134 135	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete In Progress Complete Complete
124 125 126 127 128 133 134 135	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges;	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026	Complete In Progress Not yel commenced Complete In Progress Complete Complete Complete
124 125 126 127 128 133 134 135	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting	Complete In Progress Not yet commenced Complete In Progress Complete Complete
124 125 126 127 128 133 134 135	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026	Complete In Progress Not yel commenced Complete In Progress Complete Complete Complete
124 125 126 127 128 133 134 135 136 137	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald Vuyokazi Wakeni	SAMRAS	Feedback at the next meeting 30/06/2026	Complete In Progress Not yet commenced Complete In Progress Complete Complete Complete In Progress
124 125 126 127 128 133 134 135	Treasury and Cash	Cash	Fixed Asset Management	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger (GL) to the bank account;	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026	Complete In Progress Not yel commenced Complete In Progress Complete Complete Complete
124 125 126 127 128 133 134 135 136 137	Treasury and Cash	Cash	Fixed Asset Management	B3 B3 B3 B3 B3 B3 B3 B3 B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger (GL) to the bank account; Automated reconciliation of bank statements to the ledger and	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald Vuyokazi Wakeni	SAMRAS	Feedback at the next meeting 30/06/2026	Complete In Progress Not yet commenced Complete In Progress Complete Complete Complete In Progress
124 125 126 127 128 133 134 135 136 137	Treasury and Cash	Cash	Fixed Asset Management	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger (GL) to the bank account;	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald Vuyokazi Wakeni	SAMRAS	Feedback at the next meeting 30/06/2026	Complete In Progress Not yet commenced Complete In Progress Complete Complete Complete In Progress
124 125 126 127 128 133 134 135 136 137	Treasury and Cash	Cash	Fixed Asset Management	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger (GL) to the bank account; Automated reconciliation of bank statements to the ledger and	Legislation Legislation Legislation mSCOA Regulation Best Practice mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald Vuyokazi Wakeni A Zindlu / E Saayman I Pretorius	SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting 30/06/2026	Complete In Progress Not yet commenced Complete In Progress Complete Complete In Progress Complete Complete Complete Complete Complete In Progress
124 125 126 127 128 133 134 135 136 137	Treasury and Cash	Cash	Fixed Asset Management	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger (GL) to the bank account; Automated reconciliation of bank statements to the ledger and supplying supporting documentation for management. Forecasting of cash must be available on a dashboard.	Legislation Legislation Legislation MSCOA Regulation Best Practice MSCOA Regulation MSCOA Regulation MSCOA Regulation MSCOA Regulation Best Practice Best Practice	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald Vuyokazi Wakeni A Zindlu / E Saayman	SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting	Complete In Progress Not yet commenced Complete In Progress Complete Complete In Progress Complete Complete Complete Complete Complete In Progress
124 125 126 127 128 133 134 135 136 137	Treasury and Cash	Cash	Fixed Asset Management	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger (GL) to the bank account; Automated reconciliation of bank statements to the ledger and supplying supporting documentation for management.	Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald Vuyokazi Wakeni A Zindlu / E Saayman I Pretorius	SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting 30/06/2026	Complete In Progress Not yet commenced Complete In Progress Complete Complete In Progress Complete Complete Complete Complete Complete In Progress
124 125 126 127 128 133 134 135 136 137	Treasury and Cash	Cash	Fixed Asset Management	B3	Electronic payment of creditors and salaries. Fully integrated and approved VAT handling capabilities incorporating all statutory required documentation. Interface to SARS eFiling for automated reconciliations and submissions of disclosures. Trace all financial asset transactions to the asset level. Ensure that all asset transactions are aligned with mSCOA Regulations. A fully integrated and automated cashbook module that links to the banking sector and allows for at least: Allow for multiple bank accounts and sweeping between accounts; Automated receipting of debtor payments and other monies received; Automated passing of journals for interest and other bank charges; Automated clearing of system generated transactions such as payments; and Automated clearing of cash received in the general ledger (GL) to the bank account; Automated reconciliation of bank statements to the ledger and supplying supporting documentation for management. Forecasting of cash must be available on a dashboard.	Legislation Legislation Legislation MSCOA Regulation Best Practice MSCOA Regulation MSCOA Regulation MSCOA Regulation MSCOA Regulation Best Practice Best Practice	Vuyokazi Wakeni Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Warren Beauzick (Asset / Liabilities and in Warren Beauzick (Asset / Liabilities and in Vuyokazi Wakeni A Zindlu Emrald Vuyokazi Wakeni A Zindlu / E Saayman I Pretorius	SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting 30/06/2026	Complete In Progress Not yet commenced Complete In Progress Complete Complete In Progress Complete Complete Complete Complete Complete In Progress

			Petty cash	B3	A petty cash module that would allow for accounting for petty	mSCOA Regulation				
					cash transactions and subsequent budget allocations and	_				
					control as per mSCOA.					
143					, ,		Vuyokazi Wakeni	SAMRAS	30/06/2026	In Progress
				B3	Internal cash receipt with drawdown of petty cash.	mSCOA Regulation				
144							Vuyokazi Wakeni	SAMRAS	30/06/2026	In Progress
				B3	Automated payment requests with user authorisation and	Best Practice	rayonasi rranom	C/ UVII I/ IO	00/00/2020	in riogross
				50	access control.	Dest i factice				
145					access control.		Vuvokazi Wakeni	SAMRAS	30/06/2026	In Progress
1.10			A -1 1	D0	Interest Received and interest expense reconciliation.	mSCOA Regulation				
146			Ad hoc:	В3		mSCOA Regulation	Warren / I Pretorius	SAMRAS	Feedback at the next meeting	In Progress
			The Cash Management	B3	Cash Flow Management which includes forecasting and	Optional				
			System must at least		analysis and full integration with the budget and financial					
			accommodate, but not be		accounting modules.					
147			limited to:				C Payle	SAMRAS	30/06/2026	Not yet commenced
				B3	Funds management and budget availability control.	Best Practice				
148					,		C Pavle	SAMRAS	30/06/2026	Not vet commenced
149	Procurement Cv	cle: Supply Cha	in Management, Expenditure	Management, Con	tract Management and Accounts Payable		10.00		100.00.	
	Procurement	Supply Chain	A Supply chain management		The supply chain module should as a minimum have the					
150		Management	system that give effect to		following functionality:					
	Chain	(SCM)		B3	Allow for requisition from the annual procurement plan;	Best Practice	Ntho Maredi (Manager SCM) / Henge (IDP			
	Management,	(SCIVI)		ь	Allow for requisition from the annual procurement plan,	Dest Fractice	Manager) / Payle (Manager Budget)	SAMRAS	30/06/2026	Not yet commenced
131	ivianagement,		Finance Management Act,	B3	Alian requisition to be project beauti	mCCOA Deculation	Manager) / Fayle (Manager Budget)	SAIVINAS	30/06/2026	Not yet commenced
	Expenditure		2003 (MFMA), the Municipal	ь	Align requisition to be project based;	mSCOA Regulation	Defeate the Decise Assessment 197	l	Before to the Books to Access 2	
	Management,		Supply Chain Management	1		1	Refer to the Project Accounting Woking	L	Refer to the Project Accounting	
	Contract		Regulations and council's	20			committee	neter to the Projec	working committee	Refer to the Project Accounting working committee
	Management		approved SCM policy	B3	Supplier rotation management (parameter driven);	Legislation	L., .,	L	I	
	and Accounts		1				Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	In progress
	Payable		1	B3	Supply Chain Deviation Management Facility in terms of	Legislation	ĺ	1	1	
			1	1	legislation;	1	ĺ	1	1	
154			1			<u> </u>	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	In progress
				B3	Adhere to the municipality's delegation of duties and authority	Legislation				
			1	1	levels;	1	ĺ	1	1	
155			1	1		1	Ntho Maredi (Manager SCM) /HR Manager	SAMRAS	1	Complete
			1	B3	Electronically validate against the National Treasury database	Legislation				
					for prohibited, employees of state and related parties and					
					invite tenders based preferential procurement principals;					
					invite tenders based preferential procurement principals,					
156							Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	In progress
136				B3	Electronically manage the invitation, bid closure and	Best Practice	Nullo Mareul (Mariager SCM)	SAIVINAS	30/06/2026	in progress
				БЭ		best Fractice				
					adjudication process with a full document management					
					server unpinning the cycle;					
157							Ntho Maredi (Manager SCM)	SAMRAS	feedback at the next meeting	In progress
				B3	Record and electronically store the bid adjudication	Best Practice				
					committee's meeting minutes and store the minutes on the					
					document management server;					
158							Ntho Maredi (Manager SCM)	SAMRAS	feedback at the next meeting	In progress
				B3	Ensure the service level agreement (SLA) and allocation	Best Practice				
					letters are electronically archived prior to any payment being					
					made;					
159							Ntho Maredi (Manager SCM)	SAMRAS	feedback at the next meeting	In progress
				B3	Enforce where applicable retention enforcement and manage	Best Practice				
					retention registers;					
160			1	1	_ * '	1	Warren / Project owners	SAMRAS	30/06/2026	In progress
			1	B3	Ensure tax clearance management for the duration of the	Legislation				
				-	contract:	-9	1	1	ĺ	
161			1	1		1	Ntho Maredi (Manager SCM)	SAMRAS	feedback at the next meeting	In progress
			1	B3	Integrate with the asset management system;	Legislation	Ntho Maredi (Manager SCM)			
162			1	I			Warren	SAMRAS	30/06/2026	In progress
102				B3	Ensure that all payments are made within 30 days of receipt	Legislation	**arion	UNIVIDAU	50/00/2020	in progress
				50	of an invoice therefore; and	Logisiation	1	1	ĺ	
163					or an invoice triciciore, and		Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	In progress
103			1	B3	Encure that full apprual is done at month and and week and	Logislation	vuyunazi vvanciii (Experiulture manager)	OAIVIDAG	00/00/2020	in progress
			1	100	Ensure that full accrual is done at month-end and year-end	Legislation	1	1	1	
164			1	1	cut-off periods.	1	Venelogi Melogi (Ever-ditari	CAMBAC	20/06/2026	In progress
164			Contract Management the	D2	Contract management through	Lagislation	Vuyokazi Wakeni (Expenditure manager)	SAMRAS	30/06/2026	in progress
			Contract Management that	B3	Contract management through workflow and audit trail.	Legislation	1	1	ĺ	
			gives effect to MFMA section				1	1	ĺ	
165			116.				Nith - Manual (Manual 2001)	CAMBAG	00/00/0000	In
165			L	L.		<u> </u>	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	In progress
			Requisitions	B3	Different requisition origination such as online, manual, stores	Best Practice	1	1	ĺ	
					and other modules.		L., .,	L	ĺ	
166			1				Ntho Maredi (Manager SCM)	SAMRAS	ļ	Complete
			1	B3	Project based requisition forms.	mSCOA Regulation	Language	1	Lana	
			1	1		1	Refer to the Project Accounting Woking	1	Refer to the Project Accounting	
167			1				committee	Refer to the Projec	working committee	Refer to the Project Accounting working committee
			1	B3	mSCOA segmented capturing.	mSCOA Regulation		l	1	
			1	1		1	ĺ	1	1	
168							Ntho Maredi (Manager SCM)	SAMRAS	<u> </u>	Complete
			1	B3	Ability to attach documents to online requisitions such as	Best Practice	1		1	
			1	1	drawings or specifications.	1	ĺ	1	1	
		l	1	L	<u> </u>	<u>l </u>	Ntho Maredi (Manager SCM)	SAMRAS	<u> </u>	Complete
169			1	Do.	Must support full work flow and electronic signatures.	Best Practice	, , , , , , , , , , , , , , , , , , , ,			
169				IB3					1	
169 170				B3			Ntho Maredi (Manager SCM)	SAMRAS		Complete
169 170						Best Practice	Ntho Maredi (Manager SCM)	SAMRAS		Complete
169			Supplier Evaluation	B3	Evaluate supplier performance in accordance with contract	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS		Complete
169 170						Best Practice			30/06/2026	
169 170					Evaluate supplier performance in accordance with contract	Best Practice	Ntho Maredi (Manager SCM) Ntho Maredi (Manager SCM)	SAMRAS SAMRAS	30/06/2026	In progress

	_	-								
1	72			B3	Update incentives and penalties to supplier database.	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
				В3	Automate notification alerting relevant system users when a supplier's BEE certificate and tax certification reach expiry	Best Practice	, and the control of			
1	73				dates.		Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
1	74		Request for quote, quotations and Request for proposals	B3	Maintain a Request for quote, quotations and proposals database linked to suppliers.	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
				В3	Automated notification of price differences outside of approved variance.	Best Practice				, ,
1	75			B3	Automated evaluating of quotations with parameters.	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
1	76						Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
1	77			B3	Comparative tables for allocation of bids.	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
1	78			В3	Automated notification and ordering system.	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
1	79			B3	Workflow and document management in quotation process.	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
			Purchase Order	B3	Allow for automated purchase orders from approved	Best Practice				
1	30		Processing(PO)		requisitions.		Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
1	21			B3	Electronic authorising and signing of purchase orders (PO's) through workflow process.	Best Practice	Ntho Maredi (Manager SCM)	SAMRAS		Complete
				B3	Automated sending of purchase orders (PO's) to supplier	Best Practice	This Marca (Manager COM)	C/ IIVII II IC		ounplace
1	32				through email and/or fax.		Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
				B3	Processing of partial order deliveries with automated reminders of outstanding items.	Best Practice				
1	33						Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
				В3	Automated transfers of outstanding orders to future periods with budget controls.	Best Practice				
1	34						Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
				B3	Align purchase order (PO) deliverables to the annual service delivery- and budget implementation plan (SDBIP).	Best Practice				
1	35	Inventory	Inventory / Stores sub	B3	All consumable items in terms of the classification framework is	mSCOA Population	Ntho Maredi (Manager SCM)	SAMRAS	30/06/2026	Not yet commenced
		inventory	system	53	purchased via an inventory principal. This include direct purchases like pens, stationary, etc.	INGOOA REGULATION				
1	36			B3	In terms of the above, all systems should cater for a stores	mSCOA Regulation	Ntho Maredi (Manager SCM)	SAMRAS	feedback at the next meeting	In Progress
					module be it virtual or actual that will allow management to control the consumable items in an effective and controlled manner.					
1	37						Ntho Maredi (Manager SCM)	SAMRAS	feedback at the next meeting	In Progress
1	38			B3	The stores module must seamlessly integrate and balance with the core financial system.	mSCOA Regulation	Ntho Maredi (Manager SCM)	SAMRAS	feedback at the next meeting	In Progress
				B3	Where a full stores module is operational, high value items should annually be measured to establish whether any of these	Legislation	, and the control of			
1	20				items should be capitalised as 'assets'.		Ntho Maredi (Manager SCM) & Warren	SAMRAS	feedback at the next meeting	In progress
<u> </u>	55			B3	Normal functions should be included as standard best practice	mSCOA Regulation	Nullo Mareur (Mariager 30M) & Warren	SAMINAS	reedback at the flext fileeting	in progress
					and should include but not be limited to: Warehouse management;					
					Acquisitions;					
					Stock Level Management; Disposals;					
					Automated consumable stores stock count sheets (departmental stores).					
1					(departmental stores).		Ntho Maredi (Manager SCM) & Warren	SAMRAS	feedback at the next meeting	In Progress
1	Grant Managem Grant	Subsidies	Maintain a grant register that	B3	Provide for a grant register linked to ledger accounts.	mSCOA Regulation			V Wakeni: Breakdown of	
	Management		as a minimum:			,			projects: feedback at the next meeting	
									Solvem: Date to be confirmed	
1	92			B3	Automate receipt allocation of grants.	Best Practice	Vuyokazi Wakeni (Expenditure manager)	SAMRAS		In Progress
1	93			B3			TBD	SAMRAS	Solvem: Date to be confirmed	Not yet commenced
1	94				Automate payment allocations.	Best Practice	TBD	SAMRAS	Solvem: Date to be confirmed	Not yet commenced
				B3	Link to mSCOA funding source with budget control.	mSCOA Regulation			V Wakeni: Breakdown of projects: feedback at the next meeting	
							L		Solvem: Date to be confirmed	
1	95			B3	Provide for reporting in accordance with the mSCOA	mSCOA Regulation	Vuyokazi Wakeni (Expenditure manager)	SAMRAS		In Progress
1	96				Regulation and internal control.	, v	Vuyokazi Wakeni (Expenditure manager)	SAMRAS	V Wakeni: Breakdown of projects:	In Progress
		ycle Manageme	ent including Maintenance M	anagement		l		G, HVII I/IO	anom. Dreakdown or projects.	ni i i ogi coo

	1=		I							
	Full Asset Life	Asset	Subject to the existing		An asset and liabilities subsystem that gives effect to MFMA					
	Cycle	Management	legislative and generally		section 63:					
	Management		recognised accounting		Assets classes with its associated asset types to manage the					
	including		practice (GRAP)		accounting policy statements in the financial statements as well					
	Maintenance		requirements:		as give overall control of all assets within asset classes with its					
	Management				associated useful lives and its associated SCOA reporting					
					framework.					
					I I I I I I I I I I I I I I I I I I I					
					It should also include the NERSA Regulatory Reporting Manual					
					(RAM) classification as well as the Department of Water Affairs					
					(DWA) in order for the municipality to comply with NERSA and					
					DWA requirements.					
					All asset transaction types must be accommodated in a flexible					
					manner to accommodate future expansion within the SCOA					
					framework.					
					An audit Trail, with an enquiry facility into the audit trail, of all					
					movement within these files is a requirement.					
					The 'asset management system' module should:					
-	-			B3	Manage the full asset life cycle;	Legislation				
				50	manage the fall according cycle;	Logidiation	Warren Beauzick (Asset / Liabilities and			
1	99						insurance) / Gwyn / Technical departments	SAMBAS / Hydroco	Feedback at the next meeting	In Progress
<u> </u>	7	1	1	B3	Manage the contract and build phase of the project by	Legislation			The state of the s	
		1	1	1	registering the component and rolling the accounting	• ***			[
		1	1	1	transaction up to the work-in-progress (WIP);		Warren Beauzick (Asset / Liabilities and		[
2	00			1			insurance)	SAMRAS	30/06/2026	In Progress
				B3	Immediately after a completion certificate is received,	mSCOA Regulation		-		
				1	unbundle assets and maintain the parent-child relationship	<u> </u>				
					between the main asset and its components;		Warren Beauzick (Asset / Liabilities and			
2	01				<u> </u>		insurance)	SAMRAS	30/06/2026	In Progress
				B3	Enable table-to-floor inspection sheets (electronic devises are	Legislation				
					preferred) as well as floor-to-table look-up methodologies;	-				
							Warren Beauzick (Asset / Liabilities and			
2	02						insurance)	SAMRAS	30/06/2026	In Progress
				B3	Host the insurance register and constantly update the	Legislation				
					portfolio as new assets are purchased or if there is progress					
					on the value of work-in-progress (WIP);		Warren Beauzick (Asset / Liabilities and			
2	03						insurance)	SAMRAS	30/06/2026	In Progress
				B3	Compile and monitor expenditure against the asset	Best Practice				
_					maintenance plans;			SAMRAS / EDAMS		
2	04					Deat Deather	Please refer to project management	SAMRAS / EDAMS	30/00/2020	III Flogress
2	04			B3	Integration to billing systems to monitor investment properties	Best Practice	Please refer to project management	SAMRAS / EDAMS	30/00/2020	iii Fiogress
				B3	Integration to billing systems to monitor investment properties and valuation inconsistencies;	Best Practice				Minutes
	0 <u>4</u> 0 <u>5</u>				and valuation inconsistencies;		Refer to Real estate	TBD	30/06/2026	Not yet commenced
				B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of					Not yet commenced
					and valuation inconsistencies;		Refer to Real estate	TBD	30/06/2026	Not yet commenced
2	05 06	e and Payroll M	anagement		and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of					Not yet commenced Not yet commenced
2	05 06 08 Human Resourc		anagement A Human Resource (HR)	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register;	Best Practice	Refer to Real estate	TBD	30/06/2026	Not yet commenced Not yet commenced
2	05 06	ce and Payroll M Human Resources	A Human Resource (HR)		and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of		Refer to Real estate	TBD	30/06/2026	Not yet commenced Not yet commenced
2	05 06 08 Human Resourc Human Resource and	Human Resources	A Human Resource (HR) payroll module that as a	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register;	Best Practice	Refer to Real estate Refer to land use working committee	TBD TBD	30/06/2026 30/06/2026	Not yet commenced Not yet commenced
2	05 06 08 Human Resourc Human Resource and 09 Payroll	Human	A Human Resource (HR)	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register;	Best Practice	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager)	TBD TBD	30/06/2026 30/06/2026	Not yet commenced
2	06 Human Resource Human Resource and Payroll Management	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management.	Best Practice mSCOA Regulation Optional	Refer to Real estate Refer to land use working committee	TBD TBD	30/06/2026 30/06/2026 30/06/2026	Not yet commenced
2 2 2 2 2 2	06 08 Human Resourc Human Resource and 09 Payroll Management	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management.	Best Practice mSCOA Regulation Optional	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager	TBD TBD Payday / Samras Payday / Samras /	30/06/2026 30/06/2026 30/06/2026 30/06/2026	Not yet commenced In Progress In Progress
2 2 2	06 08 Human Resourc Human Resource and 09 Payroll Management	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals.	Best Practice mSCOA Regulation Optional Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD TBD Payday / Samras	30/06/2026 30/06/2026 30/06/2026 30/06/2026	Not yet commenced
2 2 2 2 2 2	05 06 08 Human Resource Human Resource and 99 Payroll Management	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management.	Best Practice mSCOA Regulation Optional	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) - HR Manager Vuyokazi Wakeni (Expenditure manager) - Vuyokazi Wakeni (Expenditure manager)	TBD TBD Payday / Samras / Payday / Samras / SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
2 2 2 2 2	05 06 08 Human Resource Human Resource and 99 Payroll Management	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu.	Best Practice mSCOA Regulation Optional Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD TBD Payday / Samras / Payday / Samras / SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026	Not yet commenced In Progress In Progress
2 2 2 2 2 2	05 06 08 Human Resource Human Resource and 99 Payroll Management	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments,	Best Practice mSCOA Regulation Optional Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) - HR Manager Vuyokazi Wakeni (Expenditure manager) - Vuyokazi Wakeni (Expenditure manager)	TBD TBD Payday / Samras / Payday / Samras / SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
2 2 2 2 2 2	05 06 William Resource Human Resource and 09 Payroll Management 10 11 11	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu.	Best Practice mSCOA Regulation Optional Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
2 2 2 2 2 2	05 06 William Resource Human Resource and 09 Payroll Management 10 11 11	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.).	Best Practice mSCOA Regulation Optional Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) - HR Manager Vuyokazi Wakeni (Expenditure manager) - Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
2 2 2 2 2 2	05 06 William Resource Human Resource and 09 Payroll Management 10 11 11	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc	Best Practice mSCOA Regulation Optional Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
2 2 2 2 2 2 2	05 Muman Resource Human Resource and 09 Payroll Management 11 12	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.).	Best Practice mSCOA Regulation Optional Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Thembekile Machelesi (Snr HR Manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress In Progress
2 2 2 2 2 2	05 Muman Resource Human Resource and 09 Payroll Management 11 12	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments.	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
2 2 2 2 2 2 2	05 Muman Resource Human Resource and 09 Payroll Management 11 12	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids,	Best Practice mSCOA Regulation Optional Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Thembekile Machelesi (Snr HR Manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress In Progress
2 2 2 2 2 2 2	05 06 Wuman Resource Human Resource and 09 Payroll Management 11 12 13	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments.	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress In Progress
2 2 2 2 2 2 2 2 2	05 06 Wuman Resource Human Resource and 09 Payroll Management 11 12 13	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids,	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Thembekile Machelesi (Snr HR Manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 06 White the term of the te	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.).	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2	05 06 White the term of the te	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 06 White the term of the te	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) - HR Manager Vuyokazi Wakeni (Expenditure manager) / Thembekile Machelesi (Snr HR Manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 Muman Resource Human Resource and 09 Payroll Management 11 12 13 14	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System.	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras SAMRAS / Payday SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 Muman Resource Human Resource and 09 Payroll Management 11 12 13 14	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits.	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) - HR Manager Vuyokazi Wakeni (Expenditure manager) / Thembekile Machelesi (Snr HR Manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 Muman Resource Human Resource and 09 Payroll Management 11 12 13 14	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits.	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras SAMRAS / Payday SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 Muman Resource Human Resource and 09 Payroll Management 11 12 13 14	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits. Provision to record allowance details against a post and employee (e.g. Telephone Allowance, categories, amounts,	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager)	Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras SAMRAS / Payday SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 06 Whuman Resource Human Resource and 09 Payroll Management 10 11 12 13 14 15 16	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits.	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 06 Whuman Resource Human Resource and 09 Payroll Management 10 11 12 13 14 15 16	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits. Provision to record allowance details against a post and employee (e.g. Telephone Allowance, categories, amounts, telephone number etc.).	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager)	Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras SAMRAS / Payday SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	05 06 Whuman Resource Human Resource and 09 Payroll Management 10 11 12 13 14 15 16	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3 B3 B3 B3 B3 B3 B3 B3 B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits. Provision to record allowance details against a post and employee (e.g. Telephone Allowance, categories, amounts, telephone number etc.). The system must cater for all requirements of the South African	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Muman Resource Human Resource and 09 Payroll Management 10 11 12 13 14 15 16 17	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits. Provision to record allowance details against a post and employee (e.g. Telephone Allowance, categories, amounts, telephone number etc.).	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress Complete
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Muman Resource Human Resource and 09 Payroll Management 10 11 12 13 14 15 16 17	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits. Provision to record allowance details against a post and employee (e.g. Telephone Allowance, categories, amounts, telephone number etc.). The system must cater for all requirements of the South African Revenue Services (SARS).	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) HR Manager Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Muman Resource Human Resource and 09 Payroll Management 10 11 12 13 14 15 16 17	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits. Provision to record allowance details against a post and employee (e.g. Telephone Allowance, categories, amounts, telephone number etc.). The system must cater for all requirements of the South African Revenue Services (SARS). Must provide a facility to automate the update of tax tables	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress Complete
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Muman Resource Human Resource and 09 Payroll Management 10 11 12 13 14 15 16 17	Human Resources	A Human Resource (HR) payroll module that as a minimum (In addition to the	B3	and valuation inconsistencies; Utilise the billing system functionality to ensure ownership of land and buildings to the deeds register; Travel claims Management. Payroll and Benefits Management. Automated reconciliation at predetermined intervals. Overtime claims Management/ Time off in lieu. Special Allowance Management (e.g. acting, secondments, etc.). Refunds to staff in respect of over-deductions and ad hoc payments. Deductions and payments to third parties (e.g. medical aids, SARS, union contributions, etc.). Ad hoc payroll runs must reflect in the Financial Management System. Must cater for pensioners' benefits. Provision to record allowance details against a post and employee (e.g. Telephone Allowance, categories, amounts, telephone number etc.). The system must cater for all requirements of the South African Revenue Services (SARS).	Best Practice mSCOA Regulation Optional Legislation Legislation Legislation Legislation mSCOA Regulation mSCOA Regulation mSCOA Regulation mSCOA Regulation	Refer to Real estate Refer to land use working committee Vuyokazi Wakeni (Expenditure manager) Thembekile Machelesi (Snr HR Manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager) Vuyokazi Wakeni (Expenditure manager)	TBD Payday / Samras Payday / Samras / SAMRAS / Payday Payday / Samras Payday / Samras Payday / Samras SAMRAS / Payday SAMRAS / Payday	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress Complete

			B3	History of previous tax tables must be retained on the system for an indefinite period.	Legislation				
221			B3	The system must be flexible so as to cater for any legislative	Legislation	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
222			В	changes to UIF, Workman's Compensation, Unions, etc	Legislation	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
			В3	The system must be able to cater for more than 1 payroll type (e.g. Staff, Pensioners, etc.).	mSCOA Regulation				
223			В3	Narrative type pay slips must be provided (Hard copy and electronically).	Legislation	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
224				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Landalation	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
			B3	Accumulations of all deductions to be printed on pay slip if required (Pension, tax, housing allowance, motor car allowance, etc.).	Legislation				
225			B3	Salary payments made to employees' bank accounts must be	Legislation	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
				catered for electronically by either ACS (Automated Clearing Bureau) or electronic funds transfer (EFT).					
226			B3	Provide a payment hold facility.	Legislation	Vuyokazi Wakeni (Expenditure manager)			Complete
227			B3	Third Party deduction and payments in terms of schedules or	Best Practice	Vuyokazi Wakeni (Expenditure manager)	Payday and SAMR.	feedback at the next meeting	In Progress
228				ad hoc basis.		Vuyokazi Wakeni (Expenditure manager)	Payday and SAMR.	30/06/2026	In Progress
229			B3	Variance reporting.	Best Practice	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
			B3	The ability to calculate back pay across tax periods and increment periods must be provided for.	Best Practice				
230			B3	The system must allow for dummy validation pay runs to be	Best Practice	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
231				carried out prior to running the final run.	Doct i radios	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
231			В3	All temporary staff (e.g. seasonal workers, learner ship	Best Practice	vuyokazi wakeni (Expenditure manager)	Payday		Complete
				programs, contract workers, etc.) to be controlled via Budget availability.					
232			B3	Provision to maintain (add, amend, delete) conditions of service	Best Practice	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
233				pertaining to specific posts.		Vuyokazi Wakeni (Expenditure manager)	Pavdav		Complete
			В3	Budget control and management of virement requirements.	mSCOA Regulation	Vuyokazi Wakeni (Expenditure manager) /	.,,		,
234			B3	Described and the sould flow for all setting of all seconds.	I a sia latina	C Payle	Payday / Samras	feedback at the next meeting	In Progress
235			ВЗ	Report and create the workflow for collection of all employees and councillors with arrear accounts.	Legislation	A Zindlu / Vuyokazi Wakeni (Expenditure manager)	SAMRAS / Payday	30/06/2026	In Progress
			B3	Provide the financial statements with regulated reporting requirements regarding the municipal councillors' outstanding	Legislation				
236				debtor account details.		A Zindlu	SAMRAS	30/06/2026	In Progress
			В3	Provide the general ledger (GL) with transactions that debit expenditure and credit revenue votes when applicable. This	mSCOA Regulation				
				creates a temporary total liability of the payroll balance on the					
237				integration control.		Vuyokazi Wakeni (Expenditure manager)	SAMRAS / Payday		Complete
000				Create the clearing transactions that clear the integration control, these transactions include:					
238			B3	Electronic funds transfer (EFT) to employee's bank accounts	mSCOA Regulation				
239				into the core financial systems cashbook awaiting approval;		Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
			В3	Creation of "invoices" for 3 rd parties, SARS (PAYE, VAT, etc.), UIF, Medical aid and pension funds;	mSCOA Regulation				
240	Payroll		B3	Must be able to easily integrate with banks. Seamless upload of	Legislation	Vuyokazi Wakeni (Expenditure manager)	SAMHAS / Payday	reedback at the next meeting	Not yet commenced
241				payroll information.		Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
242			B3	Support multiple payrolls with different pay structures.	Legislation	Vuyokazi Wakeni (Expenditure manager)	Payday		Complete
			B3	Produce, in conjunction with the Human Resource system, a multi-year budget in the mSCOA segmentation.	mSCOA Regulation	C Payle / Vuyokazi Wakeni (Expenditure			
243			B3	Ability to submit statutory reporting to SARS for all taxes.	Legislation	manager) / HR	Payday and SAMR.	30/06/2026	In Progress
244			Б3	rounty to submit statutory reporting to shrip for all taxes.	LogisiatiOII	Vuyokazi Wakeni (Expenditure manager)	Payday / SAMRAS		Complete
245 Customer Care,									
Customer Care, 246 Credit Control	Credit Control	A credit control and debt collection system that		The system should enable the municipality to manage an end- to-end debt collection process and must:					
and Debt Collection		integrate with the revenue management system and	B3	Provide for SMS, email and hand delivered late payment notifications:	Best Practice		Cab Holdings - email statements.		
247		that gives effect to Chapter 9				A Zindlu	SMS, no hand MS Office - email	20/06/2026	In Progress
24/		of the Municipal Systems Act 2000	B3	Provide for parameter based disconnection list generation;	Best Practice			30/06/2026	
248	I	l			<u> </u>	A Zindlu	SAMRAS		Complete

		B3	Manage re-connection and arrangements with integrated	Best Practice				
			notes on the debtor master file and workflow with technical					
			services;					
249					A Zindlu	SAMRAS	30/06/2026	In Progress
		B3	Integrated clearance applications and calculations;	Best Practice	I	Lexis Nexis,		
250					A Zindlu	SAMRAS	30/06/2026	In Progress
		B3	Final demand and summons issuing; and	Best Practice		Cab Holdings -		
						email statements, SMS, no hand		
251					A Zindlu	MS Office - email	30/06/2026	In Progress
251		B3	Management of attorney actions on an integrated level.	Best Practice	A Ziridiu	Pannel of debt	30/06/2026	III Flogress
252		53	Management of attorney actions on an integrated level.	Dest Fractice	A Zindlu	collectors	30/06/2026	In Progress
232		B3	If the module is a 3 rd party solution – it must as a minimum	mSCOA Regulation	A Zindid	Cab Holdings -	30/00/2020	III Togress
		55	integrate the fees as well as the action history to the billing sub-			email statements,		
			ledger. This integration must be seamless.			SMS, no hand		
			leager. This integration must be scamess.			MS Office - email		
						SAMRAS and Debt		
253					A Zindlu	collectors	30/06/2026	In Progress
	Debtor Classification and	B3	Indigent Management (Assistance-to-the-Poor).	Best Practice				
254	Categorisation				A Zindlu	SAMRAS	30/06/2026	In Progress
		B3	Indigent Register must be accommodated in a work flow of	Best Practice				
		1	various administration processes including, but not limited to:			1	1	
255					1	1		
050		B3	House visit;	Best Practice	A Zinglia	CAMBAG	00/00/0000	In December
256		D0	Continuing of detailer	Dont Pronting	A Zindlu	SAMRAS	30/06/2026	In Progress
257		B3	Capturing of details;	Best Practice	A Zindlu	SAMRAS	00/00/0000	In Progress
25/		B3	Varification of datails. Test essinat Central Cumulia-	Post Prosting	A ZINDIU	SAMRAS	30/06/2026	in Progress
		ВЗ	Verification of details, Test against Central Supplier Database;	Best Practice				
258			Dalabase,		A Zindlu	SAMRAS	30/06/2026	In Progress
230		B3	Authorisation of application;	Best Practice	A Zilidiu	SAMINAS	30/00/2020	III Flogress
259		ь.	Authorisation of application,	Dest i lactice	A Zindlu	SAMRAS	30/06/2026	In Progress
233		B3	Automated Subsidy, Write Off and reversals thereof.	mSCOA Regulation	A Zindia	GAWII IAG	30/00/2020	iii i logicaa
			,,,					
260					A Zindlu	SAMRAS	30/06/2026	In Progress
260	Arrear Arrangements		Arrear arrangement functionality must be accommodated in a		A Zindlu	SAMRAS	30/06/2026	In Progress
260	Arrear Arrangements		Arrear arrangement functionality must be accommodated in a work flow of various administration processes including, but not		A Zindlu	SAMRAS	30/06/2026	In Progress
	Arrear Arrangements				A Zindlu	SAMRAS	30/06/2026	In Progress
260	Arrear Arrangements		work flow of various administration processes including, but not limited to:		A Zindlu	SAMRAS	30/06/2026	In Progress
261	Arrear Arrangements	В3	work flow of various administration processes including, but not	Best Practice				
	Arrear Arrangements		work flow of various administration processes including, but not limited to: Online Application;	Best Practice	A Zindlu A Zindlu	SAMRAS	30/06/2026 30/06/2026	In Progress In Progress
261 262	Arrear Arrangements	B3 B3	work flow of various administration processes including, but not limited to:		A Zindlu	SAMRAS	30/06/2026	In Progress
261	Arrear Arrangements	В3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application;	Best Practice Best Practice				
261 262 263	Arrear Arrangements		work flow of various administration processes including, but not limited to: Online Application;	Best Practice	A Zindilu A Zindilu	SAMRAS SAMRAS	30/06/2026 30/06/2026	In Progress In Progress
261 262	Arrear Arrangements	B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials;	Best Practice Best Practice Best Practice	A Zindlu	SAMRAS	30/06/2026	In Progress
261 262 263 264	Arrear Arrangements	В3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application;	Best Practice Best Practice	A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
261 262 263	Arrear Arrangements	B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process;	Best Practice Best Practice Best Practice Best Practice	A Zindilu A Zindilu	SAMRAS SAMRAS	30/06/2026 30/06/2026	In Progress In Progress
261 262 263 264	Arrear Arrangements	B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials;	Best Practice Best Practice Best Practice	A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
261 262 263 264	Arrear Arrangements	B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process;	Best Practice Best Practice Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
261 262 263 264 265	Arrear Arrangements	B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process;	Best Practice Best Practice Best Practice Best Practice mSCOA Regulation	A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
261 262 263 264 265	Arrear Arrangements	B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process;	Best Practice Best Practice Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress
261 262 263 264 265	Arrear Arrangements	B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process;	Best Practice Best Practice Best Practice Best Practice mSCOA Regulation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
261 262 263 264 265	Arrear Arrangements	B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters;	Best Practice Best Practice Best Practice Best Practice Best Practice mSCOA Regulation Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress
261 262 263 264 265	Arrear Arrangements	B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management;	Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress
261 262 263 264 265 266 267	Arrear Arrangements	B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service	Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities Utilities Routemaster Utilities	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress In Progress
261 262 263 264 265 266 267	Arrear Arrangements	B3 B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management;	Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice	A Zindiu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Unilities SAMRAS Routemaster Utilities SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267	Arrear Arrangements	B3 B3 B3 B3 B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management;	Best Practice Best Practice Best Practice Best Practice mscoa Regulation Best Practice Best Practice Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities Utilities Routemaster Utilities	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress In Progress
261 262 263 264 265 266 267 268	Arrear Arrangements	B3 B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service	Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities SAMRAS Routemaster Utilities Routemaster	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267		B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off.	Best Practice Best Practice Best Practice Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Best Practice	A Zindiu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Unilities SAMRAS Routemaster Utilities SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267 268	Arrear Arrangements Legal Process	B3 B3 B3 B3 B3 B3 B3 B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management;	Best Practice Best Practice Best Practice Best Practice mscoa Regulation Best Practice Best Practice Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities SAMRAS Routemaster SAMRAS Routemaster SAMRAS Routemaster SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267 268		B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off. Up to the Default Judgement.	Best Practice Best Practice Best Practice Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Best Practice Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities SAMRAS Routemaster Utilities Routemaster	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267 268 269 270		B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off.	Best Practice Best Practice Best Practice Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities Utilities SAMRAS Routemaster Utilities SAMRAS Routemaster SAMRAS Routemaster SAMRAS SAMRAS Routemaster	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267 268		B3 B	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off. Up to the Default Judgement. Debit Order Payments.	Best Practice Best Practice Best Practice Best Practice Best Practice mSCOA Regulation Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities SAMRAS Routemaster SAMRAS Routemaster SAMRAS Routemaster SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267 268 269 270 271		B3	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off. Up to the Default Judgement.	Best Practice Best Practice Best Practice Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Best Practice Best Practice	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Unilities Unilities Unilities SAMRAS SAMRAS Routemaster Unilities SAMRAS SAMRAS Routemaster SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress Complete In Progress Complete
261 262 263 264 265 266 267 268 269 270		B3 B	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated Default process; Irrecoverable Debt Write Off process; Irrecoverable Debt Write Off process; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off. Up to the Default Judgement. Debit Order Payments. Councillor Arrear Management.	Best Practice Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice Best Practice Best Practice Best Practice Best Practice Legislation	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Utilities Utilities Utilities SAMRAS Routemaster Utilities SAMRAS Routemaster SAMRAS Routemaster SAMRAS SAMRAS Routemaster	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
261 262 263 264 265 266 267 268 269 270 271		B3 B	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off. Up to the Default Judgement. Debit Order Payments. Councillor Arrear Management. Specialised Functionality for Third Party Interfaces (e.g. Staff	Best Practice Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice Best Practice Best Practice Best Practice Best Practice Legislation	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Unilities Unilities Unilities SAMRAS SAMRAS Routemaster Unilities SAMRAS SAMRAS Routemaster SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress Complete In Progress Complete
261 262 263 264 265 266 267 268 269 270 271		B3 B	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off. Up to the Default Judgement. Debit Order Payments. Councillor Arrear Management. Specialised Functionality for Third Party Interfaces (e.g. Staff Arrear Set Offs, Prepaid Vending Arrear Set Offs, Prepaid	Best Practice Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice Best Practice Best Practice Best Practice Best Practice Legislation	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Unilities Unilities Unilities SAMRAS SAMRAS Routemaster Unilities SAMRAS SAMRAS Routemaster SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress Complete In Progress Complete
261 262 263 264 265 266 267 268 269 270 271		B3 B	work flow of various administration processes including, but not limited to: Online Application; Authorisation of application; Automated arrangement financials; Automated Default process; Irrecoverable Debt Write Off process; Restriction and Reinstatement of Credit and prepaid meters; Meter Tampering Management; Management facility to monitor Debtors that are also Service Providers (creditors) set off Management; Management of staff arrear set off. Up to the Default Judgement. Debit Order Payments. Councillor Arrear Management. Specialised Functionality for Third Party Interfaces (e.g. Staff	Best Practice Best Practice Best Practice Best Practice Best Practice msCOA Regulation Best Practice Best Practice Best Practice Best Practice Best Practice Best Practice Legislation	A Zindlu	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS Unilities Unilities Unilities SAMRAS SAMRAS Routemaster Unilities SAMRAS SAMRAS Routemaster SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress Complete In Progress Complete

	Customer Care,	Credit Control	A credit control and debt		The system should enable the municipality to manage an end-					
246	Credit Control		collection system that		to-end debt collection process and must:					
	and Debt		integrate with the revenue	B3	If the module is a 3rd party solution - it must as a minimum	mSCOA Regulation		email statements,		
253	Collection		management system and that gives effect to Chapter 9		integrate the fees as well as the action history to the billing sub-		A Zindlu	SMS, no hand	30/06/2026	In Progress
200			that dives effect to Chapter 9	B3	Automated Subsidy, Write Off and reversals thereof.	mSCOA Regulation	A Zindia	GIVIO, 110 Harid	30/00/2020	iii i iogicaa
				D3	Automated Subsidy, write on and reversals thereof.	IIIOOOA Hegulation				
260							A Zindlu	SAMRAS	30/06/2026	In Progress
			Arrear Arrangements		Arrear arrangement functionality must be accommodated in a					
261					work flow of various administration processes including, but not					
	1			B3	Irrecoverable Debt Write Off process;	mSCOA Regulation				
266					' '	ŭ	A Zindlu	SAMRAS	30/06/2026	In Progress
200			Legal Process				A Ziridiu	SAIVINAS	30/06/2026	in Progress
			Legal Flocess							
271							A Zindlu	SAMRAS	30/06/2026	In Progress
				B3	Councillor Arrear Management.	Legislation				
273							A Zindlu	SAMRAS	30/06/2026	Not yet commenced
				B3	Specialised Functionality for Third Party Interfaces (e.g. Staff	Legislation				
274				_	Arrear Set Offs, Prepaid Vending Arrear Set Offs, Prepaid		A 71	SAMRAS	00/00/0000	Not yet commenced
	Valuation Dall M						A Zindlu	SAMRAS	30/06/2026	Not yet commenced
275	Valuation Roll Ma	anagement	Valuations Madule to -	DO.	Coomleash interests with the revenue manager t t.t-	Logislation				
	Valuation Roll Management		Valuations Module to give	B3	Seamlessly integrate with the revenue management module.	Legislation				In Drogress
	iviariagement		effect to the Municipal	1			l "			In Progress
276			Property Rates Act, 2004, and as a minimum:		International Make the Mallian control control of 199	Don't Don't be	A Zindlu	SAMRAS / DDP	30/06/2026	
			and as a minimum.	B3	Integrate with the building control system used in the	Best Practice	A Zindlu / Building Control	ĺ		
			ĺ		municipality to ensure completion of additions and new					In Progress
0			ĺ		buildings get immediately updated on the billing sub-system.			AEI A	00/00/0000	
277						2 . 2		AFLA system / SAI	30/06/2026	
				B3	Integrate with the land use system to ensure appropriate tariffs	Best Practice				
278					is timeously applied.		A Zindlu / Building Control	AFLA system / SAI	00/00/0000	In Progress
2/8				B3	Integrate with the Surveyor General (SG) database and town	Best Practice	A Zindiu / Building Control	AFLA system / SAI	30/06/2026	in Progress
				ВЗ	planning systems in use at the municipality.	best Fractice				
279					planning systems in use at the municipality.		A Zindlu / Building Control		30/06/2026	Not vet commenced
2/9				B3	Integrate with the deeds registry and monitor actual sales with	Past Practice	A Zindiu / Building Control		30/06/2026	Not yet commenced
				ВЗ	current valuations as well as ownership against the billing	best Fractice				
					system.					
280					System.		A Zindlu	Deeds office / DDP	20/06/2026	In Progress
200				B3	Validate and report anomalies in the asset register on	Best Practice	A Zilidiu	Deeds office / DDF	30/00/2020	ill Flogless
				D3	municipal owned properties.	Dest Fractice				
281					iliulicipal owlied properties.		Warren	SAMRAS	30/06/2026	Not vet commenced
201				B3	Provide the municipal website with the Municipal Property	Legislation	wancii	OAWII IAO	30/00/2020	Not yet commenced
				D5	Rates Act, 2004 required A&B valuation rolls.	Logidiation				Complete
282					rates rist, 200 rioquitos rias valuation rollo.		A Zindlu / A Namntu	Website		Complete
			Managing and calculation of	B3	The valuation of property will be performed in the separate	Legislation				
			property rates, special rating		(Computer Assisted Mass Appraisal) system and the individual	-3				
			areas and service charges on		property values and relevant property attributes passed to the					
			a property subject to a	l	Solution via an interface with valuation module. Data to be			ĺ		
			number of requirements		validated and managed within the Solution in compliance with					In Progress
1			including but not limited to:	l	legislation policies and business rules to enable calculation of			ĺ		
				l	property rates.			ĺ		
283			ĺ	l	j · ·		A Zindlu	SAMRAS and DDP	30/06/2026	
]		ĺ	B3	Property Rates and service charges are calculated at different	mSCOA Regulation				
			ĺ	1	tariffs depending on various criteria such as the category of the			1		Complete
1			ĺ	l	property.			i		Complete
284			ĺ				A Zindlu	SAMRAS		
			ĺ	B3	Functionality is required to exempt certain categories of	Legislation				
			ĺ		property and/ or certain categories of property owners from					Complete
			ĺ	l	rates.			i		Complete
285]		ĺ				A Zindlu	SAMRAS		
			ĺ	B3	Functionality is required to calculate a rebate or a reduction in	Legislation				
			ĺ	l	rates in compliance with the requirements of legislation and/ or			i		Complete
			ĺ		business rules.		I	l		
286			ĺ				A Zindlu	SAMRAS		
			ĺ	B3	Functionality is required for the phasing in of rates in	Legislation				
1 .			ĺ	l	compliance with legislation.		I	l		Complete
287			ĺ				A Zindlu	SAMRAS		
			ĺ	B3	Clearance Certificate Management to be online and	Legislation				
			ĺ		comply with Section 118 of the Municipal Systems Act,					Not yet commenced
			ĺ		2000.		A 7th all c	CAMBAG (Lauri A)	00/00/0000	
		i e	1	1	1		A Zindlu	SAMRAS /Lexis Ne	130/06/2026	

289	Land Use Building	ng Control								
200	Land Use	Land use	Property maintenance	B3	Property register providing for all land in the municipal area.	Legislation	James Sijama / A Zindlu / IT / Town			
290	Building Control		.,.,				planning	SAMRAS / ESRI /E	feedback at the next meeting	Not yet commenced
				B3	Town, township, suburb, street, erf, subdivision and sectional	Legislation				
					title detail must be aligned to the deeds office and Demarcation Board specifications.					
291					Board oppositions.		A Zindlu	SAMRAS / ESRI /E	30/06/2026	Not yet commenced
				B3	Integration with billing and valuation systems.	Legislation				_
292				B3	Alignment of ownership must be verifiable with the deeds office.	Legislation	A Zindlu	SAMRAS / ESRI /E	30/06/2026	In Progress
				ВЗ	Alignment of ownership must be verifiable with the deeds office.	Legislation				
293							A Zindlu	SAMRAS / Deeds of	30/06/2026	In Progress
				B3	Property transfers, subdivisions, consolidations and zoning	Legislation				
					changes must be system process with work flow and document management driven.					
294					management driven.		A Zindlu / Town planning	SAMRAS / AFLA	30/06/2026	In Progress
		Special	Integration with external	B3	Must be able to align property register with the Surveyor	Best Practice				
005			stakeholders		General register.		TBD	SAMRAS / ESRI /E	00/00/0000	Not yet commenced
295				B3	Where a 3rd party GIS system is used integration should be	Best Practice	IBD	SAMRAS / ESRI /L	30/06/2026	Not yet commenced
				20	seamless.	500(1140400				
296							TBD	SAMRAS / ESRI /E	30/06/2026	Not yet commenced
297				B3	Integration with the asset register for municipal properties.	Best Practice	TBD	SAMRAS / ESRI /E	20/06/2026	Not yet commenced
297		Building	Integration to the Town	B3	Building plan submission and approval.	Best Practice	TBD	SAIVINAS / ESNI /L	30/06/2026	Not yet confinenced
298		Control	Planning function				Manager Building Control	AFLA / SAMRAS /	30/06/2026	In Progress
				B3	Document management for building plans and zoning certificates.	Best Practice				
299					certificates.		Manager Building Control	AFLA / SAMRAS /	30/06/2026	In Progress
233		Capital	1	1			manager building control	, LA / GAINII (AG /	00,00,2020	in riogrado
		contributions:	Ì				1			
		Augmentation fees /	Additional	Additional		Additional				
		Development			Capital contributions: Augmentation fees / Development		Technical Department (PMU)			
299.1		charges			charges		M Meiring/Felton	SAMRAS	30/06/2026	Not yet commenced
300	Revenue Cycle E									
	Revenue Cycle Billing	Billing	Revenue management module that give effect to		Additionally to the standard minimum functionality in the MFMA					
301	billing		MFMA section 64 that also		the billing system must:					
			incorporatea:	B3	Measure and flag anomalies of the current database	Best Practice				
					transaction (all services) against alternative information					
					sources such as Surveyor General (SG), Deeds and valuation rolls to ensure completeness of actual billing;					
302					Tolia to criadre completeriesa or actual billing,					
							A Zindlu	SAMRAS	30/06/2026	In Progress
				B3	Calculate and account monthly for the provision of bad debt;	mSCOA Regulation	A Zindlu	SAMRAS	30/06/2026	In Progress
202				B3	Calculate and account monthly for the provision of bad debt;	mSCOA Regulation		O/ WWW D/ CO		In Progress
303						-	A Zindlu A Zindlu	SAMRAS SAMRAS	30/06/2026 30/06/2026	In Progress Not yet commenced
303				B3	Calculate and account monthly for the provision of bad debt; Integration of Prepaid at a minimum of a 'debtor per tariff' - code per region, monthly bill the consolidation sales amount	mSCOA Regulation		O/ WWW D/ CO		In Progress Not yet commenced
					Integration of Prepaid at a minimum of a 'debtor per tariff '-	-	A Zindlu	SAMRAS	30/06/2026	
303				В3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales;	mSCOA Regulation		SAMRAS SAMRAS/Utilities v		In Progress Not yet commenced Not yet commenced
					Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales. Provide accessible pay points and other mechanisms for	-	A Zindlu	SAMRAS	30/06/2026	
				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services;	mSCOA Regulation Best Practice	A Zindlu	SAMRAS SAMRAS/Utilities v Pay@, Easy pay,	30/06/2026	
304				В3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a	mSCOA Regulation	A Zindlu A Zindlu A Zindlu	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier	30/06/2026	Not yet commenced
304				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services;	mSCOA Regulation Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT	30/06/2026 Feedback at the next meeting	Not yet commenced Complete
304				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a	mSCOA Regulation Best Practice	A Zindlu A Zindlu A Zindlu	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier	30/06/2026 Feedback at the next meeting	Not yet commenced
304 305 306				B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales. Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system;	mSCOA Regulation Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris)	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI	30/06/2026 Feedback at the next meeting 30/06/2026	Not yet commenced Complete In Progress
304				B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure;	mSCOA Regulation Best Practice Best Practice mSCOA Regulation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT	30/06/2026 Feedback at the next meeting	Not yet commenced Complete
304 305 306				B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales. Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system;	mSCOA Regulation Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris)	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI	30/06/2026 Feedback at the next meeting 30/06/2026	Not yet commenced Complete In Progress
304 305 306 307 308				B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure;	mSCOA Regulation Best Practice Best Practice mSCOA Regulation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu	SAMRAS Utilities V Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS	30/06/2026 Feedback at the next meeting 30/06/2026 Feedback at the next meeting	Not yet commenced Complete In Progress In Progress In Progress
304 305 306 307				B3 B3 B3 B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales. Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles;	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris)	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS	30/06/2026 Feedback at the next meeting 30/06/2026 Feedback at the next meeting	Not yet commenced Complete In Progress
304 305 306 307 308				B3 B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu	SAMRAS Utilities V Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS	30/06/2026 Feedback at the next meeting 30/06/2026 Feedback at the next meeting	Not yet commenced Complete In Progress In Progress In Progress
304 305 306 307 308				B3 B3 B3 B3 B3 B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations;	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice mSCOA Regulation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu	SAMRAS Utilities V Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS	30/06/2026 Feedback at the next meeting 30/06/2026 Feedback at the next meeting	Not yet commenced Complete In Progress In Progress In Progress
304 305 306 307 308 309				B3 B3 B3 B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress
304 305 306 307 308 309				B3 B3 B3 B3 B3 B3 B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales. Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts;	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice mSCOA Regulation Legislation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete
304 305 306 307 308 309				B3 B3 B3 B3 B3 B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations;	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice mSCOA Regulation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress
304 305 306 307 308 309				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies.	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Legislation mSCOA Regulation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu	SAMRAS Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress
304 305 306 307 308 309 310 311			Specific but not limited	B3 B3 B3 B3 B3 B3 B3 B3 B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales. Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies. Must have report writing capabilities for standard & Ad hoc	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice mSCOA Regulation Legislation	A Zindlu	SAMRAS SAMRAS/Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress Complete Complete
304 305 306 307 308 309 310 311			Specific but not limited requirements	B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies.	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Legislation mSCOA Regulation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu	SAMRAS/Utilities v Pay®, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress Complete Complete
304 305 306 307 308 309 310 311				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales. Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies. Must have report writing capabilities for standard & Ad hoc	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Legislation mSCOA Regulation	A Zindlu	SAMRAS SAMRAS/Utilities v Pay®, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress Complete Complete
304 305 306 307 308 309 310 311				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies. Must have report writing capabilities for standard & Ad hoc reporting (daily, monthly & annual). Maintenance of tariffs as per the tariffing section.	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Legislation mSCOA Regulation Legislation Legislation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu	SAMRAS/Utilities v Pay®, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress Complete Complete
304 305 306 307 308 309 310 311				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies. Must have report writing capabilities for standard & Ad hoc reporting (daily, monthly & annual). Maintenance of tariffs as per the tariffing section. Integrate with debt collection for disconnections and	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Legislation mSCOA Regulation mSCOA Regulation	A Zindlu	SAMRAS SAMRAS/Utilities v Pay®, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress Complete In Progress Complete Not yet commenced
304 305 306 307 308 309 310 311				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies. Must have report writing capabilities for standard & Ad hoc reporting (daily, monthly & annual). Maintenance of tariffs as per the tariffing section.	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Legislation mSCOA Regulation Legislation Legislation	A Zindlu	SAMRAS SAMRAS/Utilities v Pay®, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress Complete In Progress Complete Not yet commenced
304 305 306 307 308 309 310 311 312 313				B3	Integration of Prepaid at a minimum of a 'debtor per tariff' code per region, monthly bill the consolidation sales amount and daily receipt the sales; Provide accessible pay points and other mechanisms for settling accounts or for making pre-payments for services; Provide adequate information for spatial analysis in a GEOGRAPHICAL INFORMATION SYSTEM (GIS) system; Create and Maintain Regional Structure; Integrate with valuation and property systems; Allow for multiple billing cycles; Create and maintain a tariff structure to comply with mSCOA Regulations; Produce monthly invoices to debtors and group accounts; Allow for rebates and penalty levies. Must have report writing capabilities for standard & Ad hoc reporting (daily, monthly & annual). Maintenance of tariffs as per the tariffing section. Integrate with debt collection for disconnections and	mSCOA Regulation Best Practice Best Practice mSCOA Regulation Best Practice Best Practice Best Practice Legislation mSCOA Regulation Legislation Legislation	A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu A Zindlu Gavin, Town Planning (Chris) A Zindlu A Zindlu	SAMRAS Utilities v Pay@, Easy pay, utilities, cashier points, EFT Esri (AFLA) / SAMI SAMRAS DDP / SAMRAS	Feedback at the next meeting 30/06/2026 Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting Feedback at the next meeting	Not yet commenced Complete In Progress In Progress Complete In Progress Complete Complete Complete In Progress Complete In Progress Complete In Progress Complete

		В3	Must be able to store infrastructure (metering) diagrams which will show the physical location of meter in order to be able to drill down to all of the relevant information concerning the meter in question.	Best Practice				
317		B3	Must have a full process and document flow for terminations	Best Practice	A Zindlu	Routemaster (1) SA	30/06/2026	In Progress
		ь	and re-connections of services and the relevant documentation.	Dest Fractice				
318					A Zindlu	SAMRAS / Utility w	30/06/2026	In Progress
		В3	Must integrate with the Geographical Information System (GIS) to the extent that reticulation of services can be viewed as a layer at any point in time within the context of the current property being worked on.	Best Practice				
319	Billing Reporting and Tariff	B3	Must be able to do consolidated billing of properties (all	Legislation	A Zindlu	Routemaster (1) SA	30/06/2026	In Progress
	Maintenance		services and rates into one bill): As Municipalities are working within the determination of the Municipal Property Rates Act, 2004, a property relational database design is critical. The respective debtor is secondary to that.					
320		B3	Generate statements at any point in time and consolidate at	Best Practice	A Zindlu	SAMRAS		Complete
321		55	customer level.	2001 1 1401100	A Zindlu	SAMRAS	30/06/2026	In Progress
321		В3	Flexible tariff building structure and design. System must be capable of inclining block tariffs based on daily, monthly, or annual rate scales.	mSCOA Regulation	Azmaia	OAWII IAO	00/00/2020	in rogicss
322					A Zindlu	SAMRAS	Feedback at the next meeting	In Progress
		В3	Must allow for the maintenance of tariffs as per the tariffing section.	mSCOA Regulation				
323		B3	Customer must be able to nominate between mailing, MMS or	Best Practice	A Zindlu	SAMRAS	Feedback at the next meeting	In Progress
324			e-mailing of monthly statement.		A Zindlu	SAMRAS		Complete
325	Revenue receipting	B3	Must adhere to applicable legislation and by-laws.	Legislation	A Zindlu	SAMRAS		Complete
		B3	Allow for all accepted payment methods at cashiers, including automated payment and clearing of card payments.	Best Practice				
326			To accommodate fully automated processing of multiple		A Zindlu	SAMRAS		Complete
327		B3	receipting streams including but not limited to:	Best Practice				
328			Payroll;		A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
329		В3	Third Party vendors (e.g. Absa, Easy Pay, Prepaid Vendor, etc.);	Best Practice	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
		B3	Cash Offices;	Best Practice		SAMRAS	,	,
330		B3	Traffic;	Best Practice	A Zindlu		Feedback at the next meeting	Not yet commenced
331		В3	Other Municipal Directorates (e.g. Fresh Produce Market, Libraries, etc.).	Best Practice	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
332		B3	To cater for multiple bank accounts.	Best Practice	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
333			·		A Zindlu	SAMRAS		Complete
204		В3	Processing of payments at supervisor controlled cash offices to accommodate cashier opening, balancing and closing.	Best Practice	A 70-du	CAMPAG	For all to a local date of the second control of the second contro	Notice to the second
334		B3	Multiple daily and monthly online and automated	Best Practice	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
335			reconciliations.		A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
336		B3	Receipting to be online.	Best Practice	A Zindlu	SAMRAS	Feedback at the next meeting	Not yet commenced
		B3	Cash payments must be able to be processed during database server and network downtime.	Best Practice			9	
337		B3	All pay points and receipting streams to be uniquely identifiable	Rest Practice	A Zindlu	SAMRAS	Feedback at the next meeting	In Progress
338			in the sub ledger and general ledger.	Soc. Facility	A Zindlu	SAMRAS	Feedback at the next meeting	In Progress
		B3	Receipting to also accommodate specialised payment types e.g. Rates Clearance, Arrear Debt arrangements, Assistance-to	Best Practice				
339			the-Poor, Service Deposits, etc.		TBD	SAMRAS	Feedback at the next meeting	In Progress
		B3	To accommodate the correction of erroneous and/or rejected receipts.	Best Practice				
340		B3	Facility to reverse "refer to drawer"(R/D) for Cheques, debit	Best Practice	TBD	TBD	30/06/2026	Not yet commenced
341			orders and IVR payments.		TBD	TBD	30/06/2026	Not yet commenced
342		B3	To facilitate debit orders.	Best Practice	TBD	TBD	30/06/2026	Not vel commenced
343		B3	Printing and re-printing (marked as "Copy Receipt") of receipts.	Legislation	A Zindlu	SAMRAS	30/06/2026	In progress
340		B3	Interface with barcode scanner to scan account numbers from the statements.	Best Practice	y Carron	S. WII ING	00, 00, 2020	in progresso
344			ino statomono.		TBD	TBD	30/06/2026	Not yet commenced

345	
346	
347	
348	
349	
350	
351	
352	
353	
354	
255	
000	
356	
357	
358	
359	
360	
361	
362	
363	

B3	Recording of cheque details.	Best Practice				
B3	Reversal of receipt and associated interest where applicable.	Best Practice	TBD	TBD	30/06/2026	Not yet commenced
			TBD	TBD	30/06/2026	Not yet commenced
В3	While the billing process itself follows standard accounting practices for raising debit and credit transactions, the tariffs of charges and the business rules that govern the selection of the Appropriate tariff are complex. The Solution will provide functionality to calculate the amounts due for services and levies in accordance with the determined tariffs and business rules.	Best Practice				
B3	Calculate the income due to the municipality for services and/	Best Practice	TBD	TBD	30/06/2026	Not yet commenced
ьз	or products or property, on a regular, user defined and maintainable basis.	Dest Flactice				
B3	Generate invoices and/or statements for the amounts payable	Best Practice	TBD	TBD	30/06/2026	Not yet commenced
	to the municipality on a regular, user defined and maintainable basis.	Dest i facile	TBD	TBD	30/06/2026	
B3	Group accounts into one or more 'billing cycles' based on user	Best Practice	IBD	IBD	30/06/2026	Not yet commenced
	defined criteria.		TBD	TBD	30/06/2026	Not yet commenced
B3	Provides the facility to charge interest on arrears amount subject to certain user defined provisions and according to user maintainable rates.	mSCOA Regulation	A Zindlu	SAMRAS		Complete
	Functionality is required to raise debit and credit transactions which are updated to a Debtor account. The functionality must provide for the following transaction sources:		A Ziliulu	SAWINAS		Complete
В3	Calculated transactions - these transactions will be the result of a calculation that is subject to user defined business rules to determine the tariff to be used, special conditions that may apply to be used, discounts or rebates to be applied etc.;	mSCOA Regulation				
DO.	Manually law 4 Association and the same and	COOA Paradatian	A Zindlu	SAMRAS		Complete
B3	Manually Input transactions - these transactions are captured by a user and will reflect all the details of the transaction;	mSCOA Regulation	A Zindlu	SAMRAS		Complete
B3	Electronic transactions - these transactions are received electronically, which then must be identified and raised to the relevant Debtor account.	mSCOA Regulation	A Zindlu	SAMRAS	30/06/2026	Not yet commenced
B3	Transactions will be classified by type e.g. billing transaction,	mSCOA Regulation	A Zindiu	SAMRAS	30/06/2026	Not yet commenced
	receipt transaction, journal transaction etc. The definition of a transaction type must be user maintainable.		A Zindlu	SAMRAS		Complete
В3	All transactions, regardless of type and origin, must be date/time stamped and have the user/origin included in the record. A narration / description field must be available whereby a short description of the transaction can be recorded.	mSCOA Regulation	ALINDIU			Compace
		0004.0	A Zindlu	SAMRAS		Complete
В3	Functionality is required to correct and recalculate incorrect accounts with full audit trail of actions taken to rectify the error. This could include the recalculation of interest over different financial periods at different rates. (MSA section 95f).	mSCOA Regulation	A Zindlu	SAMRAS	30/06/2026	Not yet commenced
B3	Account maintenance functionality is required to generate the necessary transactions to correct accounts which are in error by an authorised user with a full audit trail and maintenance report of actions taken to rectify the error. (MSA section 95f).	mSCOA Regulation	, and a	0. um 1/0	00.00.000	, ya camanaca
			A Zindlu	SAMRAS		Complete
В3	Account maintenance functionality must produce 'hard copy' of all transactions generated to rectify the account to enable the user to verify and 'sign off' the action taken.	Best Practice				
B3	Functionality is required to categorise Debtors and Properties	mSCOA Regulation	TBD	TBD	30/06/2026	Not yet commenced
B3	by a set of user defined parameters. The categories are used to create subsets of the Debtor Master for reporting, to establish appropriate tariffs and to determine billing cycles (MPRA section 3(3)c(i)).	IIISCOA negulation				
			A Zindlu	SAMRAS		Complete
B3	Functionality is required to process different Debtor and property categories according to different business rule or time frames.	Best Practice				
R3	Tariffs are stored by effective date from inception and all history	Rest Practice	TBD	TBD	30/06/2026	Not yet commenced
ь	is retained to enable recalculation of accounts even over different tariff periods.	Dest Fidelice				
			TBD	TBD	30/06/2026	Not yet commenced

364		В3	Functionality is required for the system to automatically apply new tariffs from the effective date specified in the tariff record. At this time the 'current' tariff will receive a status of 'expired' and the 'new' tariff becomes 'current'.	Best Practice
365		В3	It is important to note that in all areas of revenue calculation, rebates and/ or exemptions may be applied based on a single or on multiple criteria which may be applied to the Debtor account in an 'and' or' context. The Solution must provide the required level of flexibility to cater for these variations.	Legislation
		В3	Miscellaneous Charges: Certain miscellaneous charges may be raised at regular intervals (monthly, quarterly, annually) and fixed periods whilst others are raised on an ad hoc basis with automated escalation dates and percentages.	Best Practice
and p	er Management (credit prepaid)	В3	Functionality is required to link the numbered meter that is used to measure the consumption of services to the erf/ property on which the meter is installed. It is important to note that there may well be more than one meter per erf/ property.	Best Practice
367		B3	Functionality is required to categorise meters.	Best Practice
368		B3	The Solution must be able to record the relationship of each meter to the property and track meter readings and relevant history of each meter individually.	Best Practice
370		В3	Functionality is required to link the Debtor to the numbered meter that is used to measure the Debtor consumption of services. It is important to note that a Debtor may well be linked to a number of meters. (E.g. a landlord with a number of leased properties). (MSA section 95d).	Best Practice
371		В3	Functionality is required to create and maintain practical and efficient meter reading routes.	Best Practice
372			Functionality is required to capture and record the meter reading and the date on which the meter was read. At least the following methods of capture must be provided, namely:	
373		B3	Capture via standard keyboard entry;	Best Practice
		B3	Receiving meter readings electronically from a third party interface. Automated uploading and validation will be required.	Best Practice
374		B3	Meter readings must be retained at a transaction level and may not be overwritten, deleted or adjusted. Errors must be rectified by entering a cancelling entry and entering the correct reading.	Best Practice
375		В3	Functionality is required to calculate charges for services consumed according to user defined algorithm which may contain a number of variable factors in order to determine the correct tarifs to apply.	Best Practice
376		В3	Functionality is required to raise the charges against a debtor's account according to a user defined billing cycle (which may coincide with the meter reading cycle for an area).	Best Practice
377		B3	In the event of a meter being read 'out of cycle' the charges may be raised to the debtors account on an 'ad hoc' basis. These charges raised must be visible on the debtor's account immediately, but will not generate an invoice immediately as it will be included on the standard invoice/ statement generated during the next billing cycle.	Best Practice
379		В3	In the event that a meter reading is not received, functionality is required to calculate an estimated consumption, according to a user maintained algorithm.	Best Practice
3/9		B3	Functionality is required to recalculate an account from all meter transaction history, taking into account any tariff changes, or from a specific starting point in the history on an ad hoc basis with the option to accept or discard the result. (i.e. the recalculation will be regarded as a 'what if' with the option to make it 'live').	Best Practice
381		B3	Meter management system must be integrated/ interfaced with the Billing Component.	Best Practice
	ľ		Prepaid electricity meters:	
382	l		<u> </u>	

		new tariffs from the effective date specified in the tariff record.	Best Practice				
		At this time the 'current' tariff will receive a status of 'expired' and the 'new' tariff becomes 'current'.		TBD	TBD	30/06/2026	Not yet commenced
	B3	It is important to note that in all areas of revenue calculation,	Legislation	IBD	עפו	30/06/2026	Not yet commenced
		rebates and/ or exemptions may be applied based on a single or on multiple criteria which may be applied to the Debtor	Legislation				
		account in an 'and/ or' context. The Solution must provide the required level of flexibility to cater for these variations.					
		required level of flexibility to cater for these variations.		A Zindlu	SAMRAS	Feedback at the next meeting	In Progress
	B3	Miscellaneous Charges: Certain miscellaneous charges may be	Best Practice			,	
		raised at regular intervals (monthly, quarterly, annually) and					
		fixed periods whilst others are raised on an ad hoc basis with automated escalation dates and percentages.					
		· -		TBD	TBD	30/06/2026	Not yet commenced
it	B3	Functionality is required to link the numbered meter that is used	Best Practice				
		to measure the consumption of services to the erf/ property on which the meter is installed. It is important to note that there					
		may well be more than one meter per erf/ property.					
				TBD	TBD	30/06/2026	Not yet commenced
	B3	Functionality is required to categorise meters.	Best Practice	TBD	TBD	30/06/2026	Not not a comment
	B3	The Solution must be able to record the relationship of each	Best Practice	IBD	IBD	30/06/2026	Not yet commenced
		meter to the property and track meter readings and relevant]		
		history of each meter individually.		TOD	TDD	00/00/0000	Net or comment
	B3	Functionality is required to link the Debtor to the numbered	Best Practice	TBD	TBD	30/06/2026	Not yet commenced
		meter that is used to measure the Debtor consumption of	Dest Fractice				
		services. It is important to note that a Debtor may well be linked					
		to a number of meters. (E.g. a landlord with a number of leased					
		properties). (MSA section 95d).		TBD	TBD	30/06/2026	Not vet commenced
	B3	Functionality is required to create and maintain practical and	Best Practice	-55	100	00/00/2020	Hot yet commenced
		efficient meter reading routes.					
		Functionality is required to capture and record the meter		TBD	TBD	30/06/2026	Not yet commenced
		reading and the date on which the meter was read. At least the					
		following methods of capture must be provided, namely:					
				TBD	TBD	30/06/2026	Not yet commenced
	B3	Capture via standard keyboard entry;	Best Practice	TBD	TBD	30/06/2026	Not yet commenced
	B3	Receiving meter readings electronically from a third party	Best Practice	100	100	00/00/2020	Not you commenced
		interface. Automated uploading and validation will be					
		required.		TBD	TBD	30/06/2026	Not yet commenced
	B3	Meter readings must be retained at a transaction level and may	Best Practice	100	TDD	30/00/2020	Not yet commenced
		not be overwritten, deleted or adjusted. Errors must be rectified					
		by entering a cancelling entry and entering the correct reading.		TBD	TBD	30/06/2026	Not yet commenced
	B3	Functionality is required to calculate charges for services	Best Practice	IBD	IBU	30/06/2026	Not yet commenced
	-	consumed according to user defined algorithm which may					
		contain a number of variable factors in order to determine the					
		correct tariffs to apply.		TBD	TBD	30/06/2026	Not yet commenced
	B3	Functionality is required to raise the charges against a debtor's	Best Practice	-55	100	00/00/2020	Hot yet commenced
		account according to a user defined billing cycle (which may					
		coincide with the meter reading cycle for an area).		TBD	TBD	30/06/2026	Not yet commenced
	B3	In the event of a meter being read 'out of cycle' the charges	Best Practice	100	TDD	30/00/2020	Not yet commenced
		may be raised to the debtors account on an 'ad hoc' basis.					
		These charges raised must be visible on the debtor's account immediately, but will not generate an invoice immediately as it					
		will be included on the standard invoice/statement generated					
		during the next billing cycle.					
				TBD	TBD	30/06/2026	Not yet commenced
		In the event that a meter reading is not received, functionality is required to calculate an estimated consumption, according to a	Best Practice				
		user maintained algorithm.]		
		ů .		TBD	TBD	30/06/2026	Not yet commenced
		Functionality is required to recalculate an account from all meter transaction history, taking into account any tariff	Best Practice]		
		meter transaction history, taking into account any tariff changes, or from a specific starting point in the history on an					
		ad hoc basis with the option to accept or discard the result. (i.e.					
		the recalculation will be regarded as a 'what if' with the option to					
		make it 'live').		TBD	TBD	30/06/2026	Not yet commenced
	B3	Meter management system must be integrated/ interfaced with	Best Practice	100	100	00/00/2020	not you commenced
		the Billing Component.]		
		Dranaid alastriaity matara		TBD	TBD	30/06/2026	Not yet commenced
		Prepaid electricity meters:					

		Î.		DO.	Franchiscolle de la collegación de de Dillo de la collegación de		1	1		
				В3	Functionality that is an integral part of the Billing interface to its prepaid vendor;	mSCOA Regulation				
383							A Zindlu	SAMRAS and utilitie	30/06/2026	Not yet commenced
				B3	Automated blocking and arrear set off functionality is required.	Best Practice				
384					required.		TBD	TBD	30/06/2026	Not yet commenced
				B3	Water inventory managing.	mSCOA Regulation				
385							A Zindlu / E Oosthuizen	TBD	30/06/2026	Not yet commoneed
300				B3	Functionality is required to manage an Inventory of Water	Best Practice	A Ziridiu / E Oostriuizeri	IBU	30/06/2026	Not yet commenced
					Meters. This to be work flowed as certain steps are dependent					
386					on others.		TBD	TBD	30/06/2026	Not yet commenced
					Reports/ extracts including but not limited to:					
387						2 . 2	TBD	TBD	30/06/2026	Not yet commenced
388				B3	Water Meter maintenance management;	Best Practice	TBD	TBD	30/06/2026	Not yet commenced
- 000				B3	Various statistical extracts and reports.	Best Practice		100	00/00/2020	Hot yot commenced
389							TBD	TBD	30/06/2026	Not yet commenced
390	Real Esate Real Esate	Rental	Rent out		Maintain a rent register for rental properties.	Optional				
391	riodi Lodio	Tiontai	Tion out			·	James Sijama	SAMRAS	30/06/2026	Not yet commenced
					Holiday resort systems.	Optional				Not yet commenced
392		1		-	Automated rent renewals with workflow and document	Optional	James Sijama	SAMRAS	30/06/2026	
		1			management.	1				Not yet commenced
393					Link to debtors system for collection of rent.	Optional	James Sijama	SAMRAS	30/06/2026	
394					Link to adulties system for condition of felit.	Ориона	James Sijama	SAMRAS	30/06/2026	Not yet commenced
		1			Link to valuation system.	Optional				Not yet commenced
395				-	Link to asset register.	Optional	James Sijama	SAMRAS	30/06/2026	•
396			<u></u>	1			James Sijama	SAMRAS	Feedback at the next meeting	Not yet commenced
			Facilities		Facilities rental module updated from receipting with workflow	Optional			-	
397					refunds.		James Sijama	SAMRAS	30/06/2026	Not yet commenced
			Rent in		Lease register with work flow and document management.	Optional				Not yet commenced
398					A description of the state of t	Ontine	James Sijama	TBD	30/06/2026	Not yet commenced
399					Automated payment scheduling.	Optional	James Sijama	TBD	30/06/2026	Not yet commenced
		General	Maintenance		Maintenance module for properties and facilities.	Optional				Not yet commenced
							James Sijama	SAMRAS	30/06/2026	recryot commenced
400		Processes			Escilitios Management (Maintenance)	Ontional	James Sijama	SAMINAS	30/00/2020	
401					Facilities Management (Maintenance).	Optional	James Sijama	SAMRAS	30/06/2026	Not yet commenced
401	Project Account	ing			Facilities Management (Maintenance).	Optional				Not yet commenced
401	Project	ing Project Creation			A comprehensive project module that allows for integrated	Optional Best Practice				Not yet commenced
401	Project	ing			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project					
401 402	Project	ing Project Creation			A comprehensive project module that allows for integrated		James Sijama	SAMRAS	30/06/2026	Not yet commenced In Progress
401	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes.	Best Practice				
401 402	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project		James Sijama	SAMRAS	30/06/2026	In Progress
401 402	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes.	Best Practice	James Sijama	SAMRAS	30/06/2026	
401 402 403	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the	Best Practice	James Sijama	SAMRAS SAMRAS	30/06/2026	In Progress
401 402 403 404	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module.	Best Practice Best Practice	James Sijama T Henge C Payle	SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress
401 402 403	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the	Best Practice Best Practice	James Sijama	SAMRAS SAMRAS	30/06/2026	In Progress
401 402 403 404	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by	Best Practice Best Practice Best Practice	James Sijama T Henge C Payle	SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress
401 402 403 404	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual	Best Practice Best Practice Best Practice	James Sijama T Henge C Payle	SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress
401 402 403 404	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by	Best Practice Best Practice Best Practice	James Sijama T Henge C Payle	SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
401 402 403 404	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IPP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP).	Best Practice Best Practice Best Practice Best Practice	James Sijama T Henge C Payle	SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
401 402 403 404 405	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven	Best Practice Best Practice Best Practice	James Sijama T Henge C Payle Project owners	SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress
401 402 403 404 405	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IPP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP).	Best Practice Best Practice Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress
401 402 403 404 405	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven	Best Practice Best Practice Best Practice Best Practice	James Sijama T Henge C Payle Project owners	SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress
401 402 403 404 405	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must	Best Practice Best Practice Best Practice Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress
401 402 403 404 405 406	Project	ing Project Creation			A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs	Best Practice Best Practice Best Practice Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress
401 402 403 404 405	Project	ing Project Creation & Planning	Project Management Unit		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must	Best Practice Best Practice Best Practice Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress
401 402 403 404 405 406 407	Project	ing Project Creation	Project Management Unit (PMU)		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the msCOA Project segment. All segmentation of msCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must originate from the project module.	Best Practice Best Practice Best Practice Best Practice Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress
401 402 403 404 405 406	Project	Project Creation & Planning	Project Management Unit (PMU)		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must originate from the project module. Project management and stakeholder inputs must be controlled by clear business processes and user access controls.	Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress In Progress
401 402 403 404 405 406 407	Project	Project Creation & Planning	Project Management Unit (PMU)		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must originate from the project module. Project management and stakeholder inputs must be controlled by clear business processes and user access controls.	Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress In Progress In Progress In Progress In Progress In Progress
401 402 403 404 405 406 407	Project	Project Creation & Planning	Project Management Unit (PMU)		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must originate from the project module. Project management and stakeholder inputs must be controlled by clear business processes and user access controls. Projects net completed within a financial year must be carried over and work-in-progress (WIP) items registered.	Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
401 402 403 404 405 406 407 408	Project	Project Creation & Planning	Project Management Unit (PMU)		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must originate from the project module. Project management and stakeholder inputs must be controlled by clear business processes and user access controls. Projects net completed within a financial year must be carried over and work-in-progress (WIP) items registered.	Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
401 402 403 404 405 406 407 408 409	Project	Project Creation & Planning	Project Management Unit (PMU)		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must originate from the project module. Project management and stakeholder inputs must be controlled by clear business processes and user access controls. Projects net completed within a financial year must be carried over and work-in-progress (WIP) items registered.	Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS TED TED	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress
401 402 403 404 405 406 407 408	Project	Project Creation & Planning	Project Management Unit (PMU)		A comprehensive project module that allows for integrated development plan (IDP) objectives to be transferred into the project module for planning, budgeting and ultimately reporting purposes. The municipal budget module must be aligned to the project module. Projects registered in the project module must be aligned to the mSCOA Project segment. All segmentation of mSCOA must be incorporated into the project module, whereby a project based budget is produced, informed by the integrated development plan (IDP) and giving input to the annual service delivery- and budget implementation plan (SDBIP). Capital acquisition, maintenance and replacements must be driven from the project module. Operating budget items such as operating expenditure on repairs and maintenance, operational costs and typical work streams must originate from the project module. Project management and stakeholder inputs must be controlled by clear business processes and user access controls. Projects net completed within a financial year must be carried over and work-in-progress (WIP) items registered.	Best Practice Best Practice	James Sijama T Henge C Payle Project owners Project owners Project owners Project owners Project owners	SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS SAMRAS	30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026 30/06/2026	In Progress

					Best Practice				
				olan (IDP) must be maintained.					Not yet commenced
413						Project owners	TBD	30/06/2026	
				A Safety, Health and Environmental (SHE) module to comply with	Best Practice				
				general Health and Safety Regulations should be incorporated within					
				he system. (For example the Construction Regulations, the					
				Occupational Health and Safety (OHS) Act, 1993, General					Not yet commenced
				Administrative Regulations, General Safety Regulations and the					
				National Environmental Management Act, 1998)					
414						Project owners	TBD	30/06/2026	
				Regulatory Safety, Health and Environmental (SHE) documentation	Best Practice				
			l l	must be available in a document management tool with defined					Not vet commenced
				check lists and milestones.					Not yet confinienced
415						Project owners	TBD	30/06/2026	
				Health and safety incidents must be recorded and managed on the	Best Practice				
			<u> </u>	system and reported as per legislation.					Not yet commenced
416						Project owners	TBD	30/06/2026	
	User proficiency ar	nd training (Consideration	should be given to training in the establish	ment of user support groups and the availability of user manuals	s on the system)				
						mSCOA Champion		As needed	Continuous
	Change managem	ent initiatives to ensure that	at mSCOA is institutionalised as an organis	sational reform		mSCOA Champion		As needed	Continuous
417	17 Maintain queries log					mSCOA Champion / System analyst		Feedback at the next meeting	Continuous
418	Monitoring of imp	plementation	•	_		mSCOA Champion		Feedback at the next meeting	Continuous
419	Updating of risk r	register	•	-		mSCOA Champion		Feedback at the next meeting	Continuous
420	Sign-off impleme	ntation plan - keep proof	f for audit file	•	mSCOA Steering Committee		Feedback at the next meeting	Not yet commenced	