



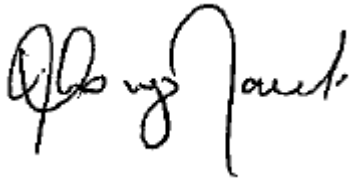
# Supply Chain Management

## Notice: Addendum

<b>TO</b>	<b>Prospective Bidders</b>
<b>FROM</b>	<b>Bitou Municipality: Supply Chain Management</b>
<b>DATE</b>	<b>23 April 2025</b>
<b>SUBJECT</b>	<b>SCM/2025/131/FIN-APPOINTMENT OF A SERVICE PROVIDER FOR THE LICENSING, SUPPORT AND REQUIRED UPGRADES OF THE MUNICIPAL CORE FINANCIAL SYSTEM TO COMPLY WITH THE REQUIREMENTS OF AN INTEGRATED MUNICIPAL FINANCIAL MANAGEMENT SYSTEM (ERP) AND MUNICIPAL STANDARD CHART OF ACCOUNTS AND MSCOA REGULATIONS AND BUSINESS PROCESSES FOR A PERIOD OF 10 YEARS.</b>

The abovementioned Bidding Document was issued with the specification requirements on the 11 April 2025

No	CRITERIA	GUIDELINE	POINTS	SCORING WEIGHT
1	External/ Previous Assignments	Participated and was successful in the Transversal Contract by National Treasury, appointed for local municipalities.	20	<b>Submit Letter of Appointment and Clients Data String Status from</b> NT Portal at least from 10 Municipalities = 20 2. Submit Letter of Appointment and Clients Data String Status from NT Portal at least from 6 Municipalities = 10 3. Submit Letter of Appointment and Clients Data String Status from NT Portal at least from 4 Municipalities = 5 4. Submit Letter of Appointment and Clients Data String Status from NT Portal at less than 4 Municipalities = 0
2	Experience and Track Record	Fully implemented mSCOA chart of account in at least 10 local municipalities and provided annual budget, adjustments budget and monthly, quarterly reporting through the financial system.	40	<b>Submit Appointment letter and References of current clients which are local municipalities:</b> 2 Appointment and Reference = 5 points 4 Appointment and References = 10 Points 6 Appointment and Reference = 20 Points 8 Appointment and Reference = 30 Points 10 and above = 40 Points
3	Quality Management System	Must have a quality Management System in place as evidenced by ISO/SABS (Attach Certification)	5	Submit Certifications
4	Training	Have employed full time mSCOA accredited trainers, accredited training centre, has training facilities available in the company or group which is a member of the South African Payroll Association and is LG Seta accredited.	10	1. Submit Accreditation Certificates = 5 points 2. Submit proof of training facilities available in the group = 5

No	CRITERIA	GUIDELINE	POINTS	SCORING WEIGHT
5	Approach	<p>Support, Project Plan and Methodology, Query Resolution mechanism and Call Centre</p> <p>Management and team to be assigned.</p>	<p>5</p> <p>15</p>	<p><b>Detailed Plan = 5</b> A plan that provides clarity in meeting the technical specification, scope of work and objective and have query resolution mechanisms and call centre management (provide detailed plan and evidence of a call centre /support desk)</p> <p><b>2.CVs of Team Members and Certifications = 15 points</b>  <b>2.1 Project team leader experience:</b>5 +years = 5pts /4 years = 4pts/ 3 years = 3pts/ 2 years = 2pts/ 1 year = 1pts  <b>2.2 Software developer</b> /5 +years = 5pts /4 years = 4pts/ 3 years = 3pts/ 2 years = 2pts/1 year = 1pts  <b>2.3 Software engineer</b> /5+ years = 5pts /4 years = 4pts/ 3 years = 3pts/ 2 years = 2pts/1 year = 1pts</p>
6	Skills Transfer	Detailed plan for Skills Transfer	5	Proper and detailed plan on imparting skills to the personnel as well as plans to create capacity in the municipality.
SCM Manager: Mr. N Maredi				
Municipal Manager: Mr. M Memani				