



Bitou Local Municipality
Bitou Plaaslike Munisipaliteit
Umasipala WeBitou

MAYORAL COMMITTEE MEETING

Venue: Council Chambers, Municipal Offices, Sewell
Street, Plettenberg Bay

Date: 26 JUNE 2025

Time: 09h00



BITOU LOCAL MUNICIPALITY

23 June 2025

**Members of the Mayoral Committee
Acting Municipal Manager
Directors and acting Directors**

MAYORAL COMMITTEE MEETING: THURSDAY, 26 JUNE 2025 AT 09H00

NOTICE is hereby given that a Mayoral Committee Meeting will be held in the **Council Chamber, Municipal Offices, Sewell Street, Plettenberg Bay** on **THURSDAY, 26 JUNE 2025 AT 09H00**, to consider the business set forth in the Agenda.

Yours faithfully

INKAMKAM
EXECUTIVE MAYOR

Constitution of the Mayoral Committee:

The Deputy Executive Mayor, Councillor N P Kolwapi
Member of the Mayoral Committee, Councillor W J Nel
Member of the Mayoral Committee, Councillor AR Olivier

Bitou Local Municipality

Mayoral Committee Agenda

26 June 2025

Order of Business

1. **OPENING**

2. **ATTENDANCE**

The Attendance registers will be circulated at the meeting.

3. **APPLICATION FOR LEAVE OF ABSENCE**

Application for leave of absence, if necessary, will be considered.

4. **DECLARATION OF INTEREST**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Mayoral Committee Meeting: 22 May 2025**

Minutes circulated herewith.

6. **COMMUNICATION BY THE EXECUTIVE MAYOR**

7. **PRESENTATIONS**

None

8. **ITEMS FOR INFORMATION WHICH HAVE BEEN DEALT WITH BY THE
PORTFOLIO COMMITTEES IN TERMS OF DELEGATED AUTHORITY**

Circulated herewith.

9. **NOTING OF OUTSTANDING MAYCO RESOLUTIONS**

None



10. CONSIDERATION OF REPORTS (OPEN)

Section 1: Office of the Municipal Manager

Schedule of Items attached

Section 2: Directorate Financial Services

Schedule of Items attached

Section 3: Directorate Corporate Services

Schedule of Item attached

Section 4: Directorate Community Services

Schedule of Item attached

Section 5: Directorate Engineering Services

Schedule of Items attached

Section 6: Directorate Economic Development and Planning

Schedule of Items attached

11. IN-COMMITTEE MATTERS

11.1 Confirmation of In-Committee Minutes

None

11.2 In-Committee Items

No items for consideration

12. RECORDING OF COUNCILLORS PRESENT

13. CLOSURE

5.CONFIRMATION OF MINUTES

MINUTES OF THE MAYORAL COMMITTEE MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 22 MAY 2025 AT 09H05

1. OPENING

The Executive Mayor, Councillor J N Kamkam, welcomed everyone at **09h05** and requested Councillor A R Olivier to open the meeting with a prayer.

2. ATTENDANCE

As per the attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

None

4.

DECLARATION OF INTEREST

None

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Mayoral Committee Meeting: 23 April 2025

That the minutes of the Mayoral Committee Meeting of 23 April 2025, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor A R Olivier

Seconded: Councillor W J Nel

6. COMMUNICATIONS BY THE EXECUTIVE MAYOR

None

7. PRESENTATIONS

None

8. ITEMS FOR INFORMATION WHICH HAVE BEEN DEALT WITH BY THE PORTFOLIO COMMITTEES IN TERMS OF DELEGATED AUTHORITY

That the Items for information which have been dealt with by the respective Portfolio Committees as indicated below be **NOTED**.

- *Strategic Services & Office of the Municipal Manager Portfolio Committee meeting held 17 April 2025*
- *Engineering & Community Services Portfolio Committee meeting held 17 April 2025*
- *Finance & Corporate Services Portfolio Committee meeting held 12 March 2025*

Proposed: Councillor W J Nel

Seconded: Councillor N P Kolwapi

FOR INFORMATION

9. NOTING OF OUTSTANDING / PARTIALLY IMPLEMENTED MAYCO RESOLUTIONS

None

10. CONSIDERATION OF REPORTS (OPEN)

Section 1: Office of the Municipal Manager

No Items for consideration

Section 2: Financial

Recommendation C/2/280/05/25

LIBRARY GRANTS – VAT LIABILITY MUNICIPALITIES

Portfolio Com: Finance and Corporate Services

File Ref: 5/7/1/1

Demarcation: All Wards

Delegation: Council

Recommended by the Executive Mayor

1. That the Council take note of the report in respect of the VAT liability on libraries stemming from the accounting treatment of grant receipts for the library function.
2. That the Council supports the opinion of Advocate Michael Bishop dated 27 March 2025.

3. That the Council supports the process to commence legal action against the interpretation of the South African Revenue Services with the issuing of General Binding Rule (GBR 74) dated 4 October 2024

Proposed: Councillor W J Nel
Seconded: Councillor A R Olivier

For execution refer to Council resolution

Resolution M/2/282/05/25

REVENUE MANAGEMENT REPORT – APRIL 2025

Portfolio Comm.: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: MayCo

Resolved

1. That the revenue management report for the month of April 2025 be noted.
2. That it be noted that the amount of R 149,353 has been written off as bad debt in the 50% settlement discount program and an amount of R 268,477 collected in the month of April 2025 as per the Council approved Writing off of Irrecoverable Debt Policy.
3. That a task team be established by the Municipal Manager to investigate the high rate of outstanding debt reported across all areas, to identify the possible causes, and to submit a separate monthly report detailing the progress made in respect of the findings.

Proposed: Councillor W J Nel
Seconded: Councillor A R Olivier

FOR EXECUTION: Manager Revenue Services, Municipal Manager
cc. Director: Financial Services (CFO)

Resolution M/2/283/05/25

SECTION 71 REPORT FOR THE MONTH OF APRIL 2025

Directorate: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: MayCo

Resolved

That the Section 71 report for the month ended 30 April 2025 be noted.

Proposed: Councillor W J Nel
Seconded: Councillor A R Oliver

FOR INFORMATION: Manager Budget and Financial Reporting

Section 3: Corporate Services

No items for consideration

Section 4: Community Services

Recommendation C/4/277/05/25

QUARTERLY REPORT FOR THE PLETT SHARK SPOTTING PROGRAMME

Portfolio Comm: Engineering & Community Services

File Ref: 17/11/13/5

Demarcation: All Wards

Delegation: Council

Recommended by the Executive Mayor

1. That the Plett Shark Spotters Annual Report 2024 be noted.
2. That Council commends the Plett Shark Spotters for their continued commitment to public safety, environmental stewardship, and youth employment in Bitou.

Proposed: Councillor A R Olivier

Seconded: Councillor W J Nel

For execution refer to Council resolution

Section 5: Engineering Services

Recommendation C/5/214/05/25

ROADS, TRANSPORT AND STORM WATER CAPITAL PROJECT IMPLEMENTATION PLAN REPORT FOR PERIOD ENDING APRIL 2025

Portfolio Comm: Engineering & Community Services

File Ref: 9/1/4/5/2

Demarcation: All Wards

Delegation: Council

Recommended by the Executive Mayor

That the Council take note of Roads, Transport, and Stormwater Capital projects Implementation plan report for period ending April 2025.

Proposed: Councillor A R Olivier

Seconded: Councillor W J Nel

For execution refer to Council resolution

Recommendation C/5/216/05/25**CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): REPORT FOR PERIOD ENDING APRIL 2025****Portfolio Comm:** Engineering & Community Services**Demarcation:** All Wards**File Ref:** 5/7/1/12**Delegation:** Council**Recommended by the Executive Mayor**

That the Council takes cognisance of the Capital Projects Implementation Plan (CPIP) for the period ending April 2025.

Proposed: Councillor A R Olivier**Seconded:** Councillor W J Nel

For execution refer to Council resolution

Section 6: Economic Development and Planning**Recommendation C/6/196/05/25****BITOU MUNICIPALITY: THIRD GENERATION AIR QUALITY MANAGEMENT PLAN (2025 – 2030)****Portfolio Comm:** Strategic Services and Office of the MM**Demarcation:** All Wards**File Ref:** 9/1/3/7**Delegation:** Council**Recommended by the Executive Mayor**

1. That the Municipal Council adopts and approves the Bitou Municipality Air Quality Management Plan (Third Generation, 2025 – 2030).
2. That the Environmental air Management Officer is hereby designated as the Air Quality Officer in terms of Section 14(3) of the NEM: AQA (Act No. 39 of 2004).
3. That a Service Level Agreement be concluded with the Garden Route District Municipality to provide guidance and assistance in air quality management, particularly in areas where Bitou currently lacks capacity.
4. That it be determined whether funding is available to support the posts within the newly established division, namely Environmental and Resource Protection: Coastal Biodiversity Management.

Proposed: Councillor W J Nel**Seconded:** Councillor N P Kolwapi

For execution refer to Council resolution

Recommendation C/6/197/05/2025**PROPOSED MEMORANDUM OF UNDERSTANDING/AGREEMENT BETWEEN BITOU MUNICIPALITY AND FREE MARKET FOUNDATION****Portfolio Comm:** Strategic Services and Office of the MM**Demarcation:** All Wards**File Ref:** 9/1/6**Delegation:** Council**Recommended by the Executive Mayor**

1. That the Council approve the Memorandum of Understanding between the Municipality and Free Market Foundation at no cost to Council.
2. That the Municipal Manager signs the Memorandum of Understanding on behalf of the Municipality.
3. That the Municipal Manager be represented by the Managers Legal Services, Land Use Management and Integrated Human Settlements in executing the agreed services between the two parties.

Proposed: Councillor W J Nel**Seconded:** Councillor N P Kolwapi**For execution refer to Council resolution****Recommendation C/6/198/05/25****WESTERN CAPE HOUSING DEMAND DATABASE STATISTICS****Portfolio Comm:** Strategic Services and Office of the MM**Demarcation:** All Wards**File Ref:** 9/1/6**Delegation:** Council**Recommended by the Executive Mayor**

1. That the Council take cognizance of the report generated from the Western Cape Demand Database, better known as "Waiting List"
2. That policy directives regarding allocations be considered specifically for child-headed households.
3. That the housing database list be made accessible or published for public viewing during open days.

Proposed: Councillor N P Kolwapi**Seconded:** Councillor W J Nel**For execution refer to Council resolution**

11. IN-COMMITTEE MATTERS

11.1 Minutes of the Mayoral Committee Meeting: 23 April 2025

That the minutes of the Mayoral In- Committee meeting of 23 April 2025, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor W J Nel

Seconded: Councillor N P Kolwapi

11.2 In-Committee items

No items for consideration

12. RECORDING OF COUNCILLORS PRESENT

The Mayoral Committee members recorded their presence in the following order during the In-Committee session.

Councillor A R Olivier, Councillor W J Nel, Councillor N P Kolwapi and Councillor J N Kamkam.

13. CLOSURE

The Executive Mayor closed the Open meeting at 10h02 and convened the In-Committee session 10h11 for the approval of the minutes.

The MayCo In-Committee session closed at 10h13.

CONFIRMED AND SIGNED

SIGNATURE:


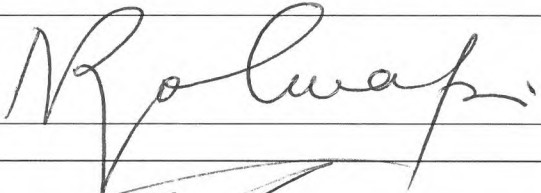

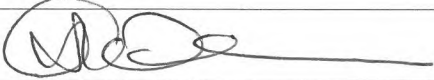
The Executive Mayor: Councillor J N Kamkam

DATE:

ATTENDANCE REGISTER: MAYORAL COMMITTEE

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 22 MAY 2025 AT 09H00

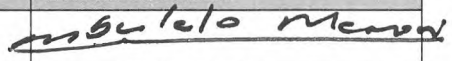
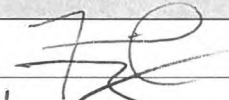

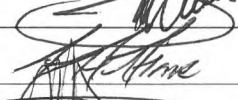

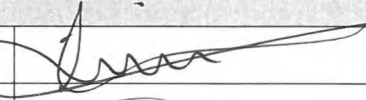
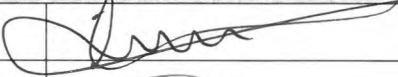

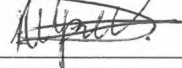


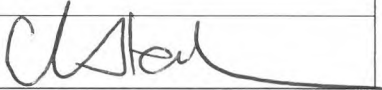
<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR J N KAMKAM (EXECUTIVE MAYOR)	
COUNCILLOR N P KOLWAPI (DEPUTY EXECUTIVE MAYOR)	
COUNCILLOR W J NEL	
COUNCILLOR A R OLIVIER	
NON – MEMBERS	SIGNATURE
COUNCILLOR M P BUSAKWE(SPEAKER)	
COUNCILLOR K DE BRUIN	
COUNCILLOR S E GCABAYI	
COUNCILLOR S A MANGXABA	
COUNCILLOR T MHLANA	
COUNCILLOR N T SETI	
COUNCILLOR D J SWART	
COUNCILLOR C N-J TERBLANCHE	
COUNCILLOR R WILLEMSE	

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY; 22 MAY 2025 AT 09H00

OFFICIALS

<u>DESIGNATION</u>	<u>NAME</u>	<u>SIGNATURE</u>
Municipal Manager	Mr M Memani	
DIRECTORS		
Director: Corporate Services	Mr L Loliwe	
Director: Engineering Services	Mr V Felton	
Acting Director: Financial Services /Senior Manager Governance & Compliance	Mr F Lötter	
Acting Director: Planning and Development	Mr M Minne	
Acting Director: Community Services	Ms T Twani	
MANAGERS		
Manager Administration	Ms T Wildeman	
Principal Committee Officer	Ms J Jansen	
Committee Clerk	Ms T Mpembe	
Acting Senior Manager Governance and Compliance	Mr A Paulse	
Manager: Speaker's Office	A Mbombo	
Manager Communication & Customer Relations	Mr A Namntu	
Manager: Executive Mayor	Mr S Liwani	
Manager: Deputy Mayor Office	Mr S Nkomo	
Chief Audit Officer	Mr C Koeberg	
Chief Risk Officer	Mrs C Van Staden	

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

MAYORAL COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 22 MAY 2025 AT 09H00

OFFICIALS

[illegible]

8.

**ITEMS FOR INFORMATION
WHICH HAVE BEEN DEALT WITH
BY THE PORTFOLIO
COMMITTEES IN TERMS OF
DELEGATED AUTHORITY**

8. **ITEMS FOR INFORMATION, WHICH HAVE BEEN DEALT WITH BY
THE PORTFOLIO COMMITTEES ON 17 MARCH 2025 & IN TERMS
OF DELEGATED AUTHORITY**

**CORPORATE & FINANCE PORTFOLIO COMMITTEE MEETING HELD 19 MAY
2025**

Section 2: Finance

Resolution PC/2/271/04/25

INSURANCE CLAIM STATUS REPORT AS AT 31 MARCH 2025

Portfolio Comm: Finance and Corporate Services

File Ref: 5/10/2

Demarcation: All Wards

Delegation: Portfolio Comm

Resolved

That the Insurance report for the period up until 31 March 2025, be noted.

Proposed: Councillor A R Olivier

Seconded: Councillor T Mhlana

FOR INFORMATION: Manager: Assets & Liabilities

Resolved PC/2/281/05/25

INSURANCE CLAIM STATUS REPORT AS AT 30 APRIL 2025

Portfolio Comm: Finance and Corporate Services

File Ref: 5/10/2

Demarcation: All Wards

Delegation: Portfolio Comm

Resolved

That the insurance report for the period up until 30 April 2025, be noted.

Proposed: Councillor A R Olivier

Seconded: Councillor T Mhlana

FOR INFORMATION: Manager Assets and Liabilities

Section 3: Corporate Services

Resolution PC/3/287/04/25

PUBLIC PARTICIPATION: REPORT FOR 01 – 31 MARCH 2025

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

That the report of the activities of the Public Participation Division for March 2025, be noted.

Proposed: Councillor A R Olivier
Seconded: Councillor T Mhlana

FOR INFORMATION: Manager: Communications, IGR and Public Participation

Resolution PC/3/289/24/25

**PROGRESS REPORT ON INDIVIDUAL PERFORMANCE MANAGEMENT SYSTEM
MARCH 2025**

Portfolio Comm: Finance and Corporate Services
File Ref: 4/8/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

That the report on the progress of the implementation of the Individual Performance Management Systems for the month of March 2025, be noted.

Proposed: Councillor A R Olivier
Seconded: Councillor T Mhlana

FOR INFORMATION: Manager: Communications, IGR and Public Participation

Resolution PC/3/290/04/25

**MONTHLY REPORT ON INTERGOVERNMENTAL RELATIONS: SPAZA SHOP
COMPLIANCE PROGRAM**

Portfolio Comm: Finance and Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

1. That the monthly report on the Intergovernmental Relations, be noted.
2. That Ward Councillors and Ward Committees complete the final approval by no later than 7 April 2025
3. That All Spaza Shops who missed the application deadline be immediately closed.
4. That a Monitoring and Evaluation report be submitted monthly by all affected departments.

Proposed: Councillor A R Olivier
Seconded: Councillor T Mhlana

FOR INFORMATION: Senior Officer IGR
Cc: Senior Manager HR & Director Corporate Services

Resolution PC/3/291/04/25

CUSTOMER CARE SECTION: REPORT FOR 1 – 31 MARCH 2025

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

That the report for Customer Care for the month of March 2025, be noted.

Proposed: Councillor A R Olivier
Seconded: Councillor T Mhlana

FOR INFORMATION: Manager Corporate Communications, Intergovernmental
Relations and Public Participation

Resolution PC/3/294/05/25

**ICT QUARTERLY ACTIVITY REPORT: 3rd QUARTER JANUARY THROUGH
MARCH 2025**

Portfolio Comm: Finance and Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

1. Increase Phishing Campaign Frequency: Schedule phishing campaigns quarterly to enhance user awareness.
2. Maintain Training Schedules: Continue current training efforts, ensuring new users are prioritized and existing users receive ongoing content.
3. Maintain Current Configurations: Continue regular monitoring to ensure sustained performance.
4. Prepare for Renewal: Review potential enhancements to training features ahead of the 30 June 2025 renewal.

Proposed: Councillor T Mhlana
Seconded: Councillor A R Olivier

FOR INFORMATION: ICT Manager

Resolution PC/3/295/05/25

**PUBLIC PARTICIPATION AND INTERGOVERNMENTAL RELATIONS: REPORT
FOR APRIL 2025**

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

That the activities of the Public Participation and Intergovernmental Relations Sections for April 2025, be noted

Proposed: Councillor T Mhlana
Seconded: Councillor A R Olivier

FOR INFORMATION: Manager Corporate Communications, Intergovernmental
Relations and Public Participation

Resolution PC/3/296/05/25

CUSTOMER CARE SECTION: REPORT FOR 1 – 30 APRIL 2025

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

That the Customer Care report for the month of April 2025, be noted

Proposed: Councillor T Mhlana
Seconded: Councillor A R Olivier

FOR INFORMATION: Manager Corporate Communications, Intergovernmental
Relations and Public Participation

Resolution PC/3/297/05/2025

COMMUNICATIONS REPORT FOR THE MONTH OF APRIL 2025

Portfolio Comm: Finance & Corporate Services
File Ref: 9/1/3/3

Demarcation: All Wards
Delegation: Portfolio Comm

Resolved

That the activities of the Communications Section during April 2025, be noted.

Proposed: Councillor T Mhlana
Seconded: Councillor A R Olivier

FOR INFORMATION: Manager Corporate Communications, Intergovernmental
Relations and Public Participation

Resolution PC/3/298/05/25

**RECRUITMENT AND SELECTION MONTHLY REPORT PERIOD: 01 APRIL 2025
UNTIL 30 APRIL 2025**

Portfolio Comm: Finance & Corporate Services

Demarcation: All Wards

File Ref: 4/10/3

Delegation: Portfolio Comm

Resolved

That the comprehensive report on the recruitment and selection process of all vacant positions for the period 01 April 2025 until 30 April 2025, be noted

Proposed: Councillor T Mhlana

Seconded: Councillor A R Olivier

FOR INFORMATION: Human Resources Management

10. CONSIDERATION OF REPORTS

PORTFOLIO INDEX CONSIDERATION OF REPORTS MAYORAL COMMITTEE MEETING 26 JUNE 2025			
SECTION 1: OFFICE OF THE MUNICIPAL MANAGER			
ITEM NO	SUBJECT	FILE REF	PAGE NO
C/1/325/06/25	COUNCIL RESOLUTION C/1/259/10/24 - RESPONSE ON THE REPORT FROM THE AUDIT AND PERFORMANCE AUDIT COMMITTEE – QUARTER 3 & 4 (2023/2024)	9/1/7	26
C/1/326/06/25	THE APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON	9/1/7	36
C/1/327/06/25	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE: IRREGULAR EXPENDITURE – FLEET/FUEL ACCOUNT	5/15/5/1	40
SECTION 2: FINANCE			
ITEM NO	SUBJECT	FILE REF	PAGE NO
M/2/285/06/25	REVENUE MANAGEMENT REPORT – MAY 2025	9/1/3/4	56
M/2/287/06/25	SECTION 71 REPORT FOR THE MONTH OF MAY 2025	9/1/3/4	70
SECTION 3: CORPORATE SERVICES			
ITEM NO	SUBJECT	FILE REF	PAGE NO
C/3/304/06/25	REPORT ON THE COMMUNITY WORKS PROGRAM	9/1/3/3	140
SECTION 4: COMMUNITY SERVICES			
ITEM NO	SUBJECT	FILE REF	PAGE NO
C/4/284/06/25	THE DESIGNATION OF A WASTE MANAGEMENT OFFICER	4/1/2/4	166
SECTION 5: ENGINEERING SERVICES			
ITEM NO	SUBJECT	FILE REF	PAGE NO
C/5/221/06/25	CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): REPORT FOR PERIOD ENDING MAY 2025	5/7/1/12	169
C/5/222/06/25	PORTION 9 OF THE FARM 432 KRANSHOEK: LE FLEUR ESTATE PROPOSAL TO OFF-SET DEVELOPMENT CHARGES IN LIEU OF ROAD UPGRADES	5/7/1/12	174
C/5/223/06/25	ROADS, TRANSPORT AND STORM WATER CAPITAL PROJECT IMPLEMENTATION PLAN REPORT FOR PERIOD ENDING MAY 2025	9/1/4/5/2	178
SECTION 6: PLANNING & DEVELOPMENT			
ITEM NO	SUBJECT	FILE REF	PAGE NO
C/6/200/06/25	PROPOSED LAND-SWOP BETWEEN THE OLD APOSTHOLIC CHURCH OF SOUTH AFRICA AND BITOU MUNICIPALITY	18/5343/PB	183
C/6/201/06/25	MINOR ROAD 7211: PROPOSED DEPROCLAMATION	9/1/3/5/2	193
C/6/205/06/25	HUMAN SETTLEMENTS PIPELINE QUARTER 3 REPORT FOR A PERIOD ENDING IN APRIL 2025	9/1/6	209

SECTION 1

**OFFICE OF THE MUNICIPAL
MANAGER**

ITEM C/1/325/06/25

**COUNCIL RESOLUTION C/1/259/10/24 - RESPONSE ON THE REPORT FROM THE
AUDIT AND PERFORMANCE AUDIT COMMITTEE – QUARTER 3 & 4 (2023/2024)**

Portfolio Comm: Strategic Services & Office of the MM **Demarcation:** All Wards
File Ref: 9/1/7 **Delegation:** Council

Attachments: Annexure “A” – APAC Report Quarter 3 and 4 (2023/2024)

Report from: Municipal Manager

Author: Chief Audit Executive

Date: 02 June 2025

PURPOSE OF THE REPORT

The purpose of this Item is for the Council to take note of the responses received regarding the report from the Chairperson of the Audit and Performance Audit Committee on the 2023/24 Quarter 3 and Quarter 4, and the Review of the 2023/24 Annual Financial Statements and Performance Report as per Council Resolution C/1/259/10/24 below:

- 1. That Council take note of the reports from the Chairperson of the Audit and Performance Audit Committee on the 2023/24 Quarter 3 and Quarter 4, and the Review of the 2023/24 Annual Financial Statements and Performance Report.*
- 2. That management takes note of the comments and recommendations of the Audit and Performance Audit Committee report and report back to Council on the corrective action/measures at the end of February 2025 and that these recommendations be added to the Key Performance Indicators (KPI's) of management.*
- 3. That the Chairperson of the Audit and Performance Audit Committee, present in person and on a quarterly basis, the identified shortcomings to Council.*
- 4. That it be noted that the Performance Management System has not been fully implemented and that it should be implemented for all staff.*
- 5. That the job descriptions of all Managers be amended to include the function of serving as Presiding Officers in disciplinary processes.*

BACKGROUND/DISCUSSION

APAC is constituted in terms of sections 166(1) and (2) and 166 (6) of the Local Government Municipal Finance Management Act, No. 56 of 2003 read with the applicable Treasury Regulations.

The Quarter 3 and Quarter 4 reports were presented by the Chairperson of the Audit and Performance Audit Committee, Ms. R Shaw at the 24 October 2024 Council Meeting.

DISCUSSION

That management takes note of the comments and recommendations of the Audit and Performance Audit Committee report and report back to Council on the corrective action/measures at the end of February 2025 and that these recommendations be added to the Key Performance Indicators (KPI's) of management:

The APAC recommended that –

- i.Regarding the recovery of **outstanding staff debt**: the monthly deductions should not be limited to the basic salaries of the employees. Outstanding staff debt should also be recovered from overtime payments as well as from the annual bonuses of the relevant staff members.

Response from Manager Revenue Services:

Annual bonuses are utilised to recover outstanding debt by staff. Staff with outstanding debt are engaged annually before the payment of bonuses to agree on the amounts to be deducted.

The finance department takes note of the recommendation, however, due to the impracticality in respect of the timing of payment of salaries that include overtime and the raising of debtor on a monthly basis, also considering that the overtime amounts fluctuate on a monthly basis, the execution of the recommendation is not practical.

Consideration should also be made to the fact that deductions can only be made with the permission of staff and it is not practical to consult all the staff upon payment of overtime and administration of debt would be overburdened by the administrative effort.

The arrangements with staff are made in accordance with the credit control and debt collection policy of the municipality and arrangements agreed to within this framework.

The recommendation made is therefore, at this stage not executable, in its entirety.

- ii. **Traffic fine revenue** should be better managed to ensure completeness. Appointing a clerk to perform monthly reconciliations will assist in this regard.

Response from Manager Revenue Services:

This traffic revenue management challenge was briefly discussed in the extended management meeting that was held on 24 April 2025. The resolution was that a separate meeting was to be organised to further discuss this issue in detail and that a solution going forward would emanate from that meeting. The meeting date is not yet determined at this time.

- iii.Improving **Cost Containment** measures amongst others by reducing reliance on consultants and ensuring skills transfer, where possible, when consultants are utilised by reducing overtime by implementing an overtime reduction strategy and by making it a KPI for directors to remain within their department's overtime budget.

Response from Municipal Manager:

Matters has been referred to each directorate to prepare and submit its overtime reduction strategy and skills transfer strategy

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- iv. The APAC recommended that those officials who have not complied with the AFS preparation plan timeframes, be subject to consequent management since this could have the undesirable outcome that the AFS provided to the AG(SA) on 31 August 2024 are not of the required standard which could impact the audit outcome negatively.

Response from Municipal Manager:

Letters prepared and given to Managers who are behind by 75% on the OPCAR and AFS preparation plan.

- v. The APAC recommended that the controls over the vehicles and related matters, such as the use of municipal fuel cards, need to be improved.
vi. The Fleet policy needs to be reviewed.
vii. That an effort should be made to convert all **street lights** to solar powered lights.

Response from Director Engineering Services:

- v. The APAC recommended that the controls over the vehicles and related matters, such as the use of municipal fuel cards, need to be improved.

Existing fuel spreadsheets populated by administrator's assist in controlling the possible misuse of vehicles. Linked to the spreadsheets are tracking records which determine, amongst other, the fuel consumption, driving behavior, travel routes and points of destination. Supervisor's in the various departments determine the teams work schedules and can monitor operational performance by accessing the on-line tracker system.

- vi. The Fleet policy needs to be reviewed.

Standard operating procedures (SOP's) are an extension of the three existing fleet management policies and will be reviewed should it be necessary. Constant monitoring and educating drivers on the policies / SOP's are performed by the fleet division, which is normally done when the vehicles are brought in for a service, so it has little impact on service delivery.

- vii. That an effort should be made to convert all **street lights** to solar powered lights.

Scale of economics, maintenance, practicality and viability are incorporated into our business model when considering the purchase and installation of infrastructure. Fortunately, new embedded generation technology is evolving at a rapid pace and installing solar powered streetlights with back up batteries and inverters should soon be a favorable option for the municipality.

That the job descriptions of all Managers be amended to include the function of serving as Presiding Officers in disciplinary processes.

Response from Municipal Manager:

Communication was issued through the Human Resources Management Division to all Managers on 07 May 2025, regarding the amendment to the Job Descriptions. Implementation will be monitored by the Human Resources section.

FINANCIAL IMPLICATION

Not applicable

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LEGISLATIVE REQUIREMENTS

- Constitution of the Republic of South Africa 1996.
- Local Government: Municipal Finance Management Act, NO 56 of 2003

Comments: Acting Director Financial Services

The recommendation by the Municipal Manager is supported.

Comments: Director Corporate Services / Manager Legal Services

The recommendation by the Municipal Manager is supported.

Comments: Acting Director Community Services

The recommendation by the Municipal Manager is supported.

Comments: Director Engineering Services

The recommendation by the Municipal Manager is supported.

Comments: Acting Director Planning and Development

The recommendation by the Municipal Manager is supported.

RECOMMENDED BY THE MUNICIPAL MANAGER

That Council take note of the responses received on the report from the Chairperson of the Audit and Performance Audit Committee on the 2023/24 Quarter 3 and Quarter 4, and the Review of the 2023/24 Annual Financial Statements and Performance Report.

Bitou Municipality

REPORT OF THE AUDIT AND PERFORMANCE AUDIT COMMITTEE

We are pleased to present the report of the Audit and Performance Audit Committee (APAC) covering quarters 3 and 4 reports (1 January 2024 to 30 June 2024) presented at the hybrid ordinary APAC meetings held on 6 May 2024 and 5 August 2024 respectively.

The APAC is constituted in terms of sections 166(1) and (2) and 166(6)(b) of the Local Government: Municipal Finance Management Act, No 56 of 2003 (MFMA) read with the applicable Treasury Regulations. The APAC is an independent advisory body which must advise Council, the municipal manager, management and staff of the municipality on matters relating to:

- Internal financial control and internal audits
- Risk management
- Accounting policies
- The adequacy, reliability and accuracy of financial reporting, records and information
- Performance management
- Effective governance
- Compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation
- Performance evaluation
- Any other matter referred to it by the institution

Sections 166(2)(b), (c), (d) and (e) of the MFMA also requires the APAC to review the Annual Financial Statements and respond to Council on matters raised by the Auditor-General of South Africa (AGSA) in the management letter and audit report, carry out such investigations into the financial affairs of the municipality and to perform such other functions as may be prescribed by Council.

The role and responsibilities of the APAC are set out in the APAC Charter which is reviewed annually and which was discussed and updated at the Q1 APAC meeting. The APAC endeavours at all times to conduct its oversight role in compliance with its Charter and the provisions of the MFMA.

The advice tendered by the APAC is recorded in the minutes of the various meetings.

The APAC comprises of 4 independent external members. Attendance at the Q3 and Q4 APAC meetings were as follows :

<u>Member</u>	<u>Appointment dates</u>	<u>Q3 and Q4 2023/24 meetings attended</u>
Ms R Shaw (Chairperson)	11 March 2019	Two
Mr K Zono	11 March 2019	One
Mr M Hennessy	1 January 2021	Two
Mr M Brewis	1 January 2022	Two

FINANCIAL CONTROLS

The S52 report for quarter 3 and the S71 Report for quarter 4 were presented to the APAC.

Through the review of the financial information presented to the APAC, the APAC wishes to raise concern over the following high risk areas which threaten the medium to long term financial sustainability of the municipality :

- The ever-increasing consumer debt balance
- Major water losses
- Electricity losses, although some improvement has been reported in this area
- Unspent capital grants, resulting in roll-over applications which could potentially be rejected
- The excessive overtime payouts

The CFO reported that the cash flow was sufficient to meet the short- and medium-term operational requirements but is not sufficient to sustain operations in the long term. It is of the utmost importance that all parties play their role to enhance the cash flow position through savings and austerity measures as well as the stringent application of the cost containment policy.

The APAC recommended that

- Regarding the recovery of **outstanding staff debt** : the monthly deductions should not be limited to the basic salaries of the employees. Outstanding staff debt should also be recovered from overtime payments as well as from the annual bonuses of the relevant staff members.
- **Traffic fine revenue** should be better managed to ensure completeness. Appointing a clerk to perform monthly reconciliations will assist in this regard.
- Improving **Cost Containment** measures amongst others
 - o by reducing reliance on consultants and ensuring skills transfer, where possible, when consultants are utilised
 - o by reducing overtime by implementing an overtime reduction strategy and by making it a KPI for directors to remain within their department's overtime budget

Preparation of the Annual Financial Statements

It was reported that, despite a well-drafted AFS preparation plan having been in place, the drafting and finalisation of the Annual Financial Statements are not progressing as planned due to some officials not having adhered to the timeframes as per the AFS preparation plan. This has resulted in the municipality not being ready with a quality set of draft annual financial statements for the appointed consultants to review, thus not being able to obtain maximum benefit from the input from the consultants.

The APAC recommended that those officials who have not complied with the AFS preparation plan timeframes, be subject to consequent management since this could have the undesirable outcome that the AFS provided to the AG(SA) on 31 August 2024 are not of the required standard which could impact the audit outcome negatively.

INTERNAL AUDIT

The systems of internal control are the legislative responsibility of the Municipal Manager and senior management as required by the MFMA, read in conjunction with National Treasury Audit and Risk Framework, MFMA Circular 65 and International Standards for the Professional Practice of Internal Auditing.

The Acting Chief Audit Executive requested the APAC's approval to amend the 2023/24 Risk Based Internal Audit Plan due to capacity constraints caused by

- a vacant position that was not filled during the financial period due to the moratorium placed on the filling of vacancies and
- the resignation of the CAE during March 2024.

The following changes to the 2023/24 internal audit plan were approved during the period under review :

- The Asset Management operational audit was removed from the 2023/24 internal audit plan, to be reconsidered for inclusion in the 2024/25 internal audit plan
- The time availed due to the removal of the Asset Management audit would be partly allocated to AdHoc audit requests from the office of the MM

The following internal audit work was completed during the period under review :

- Performance Management System Quarter 3
- Risk Management System Quarters 3 and 4
- 2023/24 Proclaimed Roads
- 2023/24 OPCAR Review
- 2023/24 DORA
- 2023/24 Cash Count
- 2023/24 Annual Stock Count

The Internal Audit Unit reported that it had completed 99% of its planned audits for 2023/24 as at 30 June 2024 which is highly commendable.

COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS

mSCOA

The on-going non-compliance regarding mSCOA remains a key concern area together with the risks associated with this non-compliance.

The APAC is concerned about the slow progress made with becoming fully mSCOA compliant as well as the continuous moving of the goal post. A concerted effort should be made to fully implement mSCOA by no later than 30 April 2025 to allow sufficient time to iron out challenges before 30 June 2025.

Fruitless and wasteful, irregular expenditure and unauthorised expenditure

The APAC again noted that there was no movement during the quarter in the investigation of fruitless and wasteful, irregular expenditure and unauthorised expenditure. MPAC's slow progress in dealing with investigations into reported fruitless and wasteful, irregular expenditure and unauthorised expenditure is an area of great concern and something that had been reported on by the AGSA.

The chairperson of the Disciplinary Board, Mr Hennessy, has indicated that there is room for improvement as far as the functioning of the Disciplinary Board is concerned. He reported as follows : *“As I mentioned and became to realise, the status of the Disciplinary Board has, after a promising start, fallen into a disappointing state of a hiatus. In some way because of the enormity of the backlog as a result of a dis-functional MPAC and a non-constituted DB at Bitou for many years. I do not want to take a negative position as to the progress that was evident in setting up a register of the MPAC/DB work to be done on many outstanding suspected and alleged fraudulent issue since 2015. However, Bitou ... needs to be reminded and encouraged to follow on the corrective and compliance work, which was started in 2022 and has lost its importance.”*

ENGINEERING SERVICES

Fleet Management is an area that needs intervention.

The APAC recommended that

- The controls over the vehicles and related matters, such as the use of municipal fuel cards, need to be improved.
- The Fleet policy needs to be reviewed.

Airport maintenance, particularly the runway surface, has been neglected. The resultant suspension of the license could have significant long-term negative implications for Bitou.

The APAC recommended that an effort should be made to convert all **street lights** to solar powered lights.

RISK MANAGEMENT

Mr M Hennessy, one of the APAC members, chairs the Risk Management Committee and provides a report on Risk Management to the APAC at the quarterly meetings to keep the APAC abreast of matters relating to Risk Management within the municipality and to afford the APAC the opportunity to provide its oversight of the risk management process of the municipality as required by section 166(2)(a)(II) of the MFMA.

The Risk Management Committee continues to contribute effectively to identifying high risk areas. From the Risk Management Committee's report, it is evident that the risk environment is constantly improving, moving towards a mature compliant approach and providing a sound base for risk management at the Municipality.

Internal Audit reported that management's mitigation action plans are either overdue, progressing at a slow pace or have not yet been implemented as at 30 June 2024. Internal Audit recommended targeted training programs to enhance the understanding and awareness amongst key role players about their responsibility in providing assurance for risk management processes. In response the Risk Officer has arranged meetings with the relevant official to address the incomplete action plans on the BarnOwl system.

CONCLUSION

It is important that a conscious effort is made to address the APAC's concerns on a systematic basis, failing which the risk environment within the municipality will continue to escalate, with the oversight of the APAC becoming irrelevant.

A handwritten signature in black ink, appearing to be 'R Shaw', with a long horizontal stroke extending to the right.

R Shaw (CA(SA))
Chairperson, Audit and Performance Audit Committee
27 August 2024

ITEM C/1/326/06/25

THE APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON

Portfolio Comm: Strategic Services & Office of the MM **Demarcation:** All
File Ref: Wards 9/1/7 **Delegation:** Council

Attachments: Annexure “A” – Council Resolution C/1/165/09/23

Report from: Office of the Municipal Manager

Author: Chief Audit Executive

Date: 11 June 2025

PURPOSE OF THE REPORT

The purpose of this Item is to request the Council to approve the appointment of Mr. M. Hennessy as new Chairperson of the Audit and Audit Performance Committee.

BACKGROUND / DISCUSSION

Ms. Ronel Shaw’s term as Audit and Performance Audit Committee (APAC) Chairperson and member has come to an end as of 28 February 2025.

Section 166(1) of the Municipal Finance Management Act (MFMA) stipulates that each municipality and each entity must have an Audit Committee and that:

“(4) An Audit Committee must consist of at least three persons with appropriate experience, of who the majority may not be in the employ of the municipality.

(5) The members of an audit committee must be appointed by the council of the municipality. One of the members, who are not in the employ of the municipality or municipal entity, must be appointed as the chairperson of the committee. No councillor may be a member of an audit committee.”

The Quarter three (3) Audit and Performance Audit Committee meeting was held on Tuesday, 20 May 2025. In the absence of a Council appointed Audit Committee Chairperson, the members deliberated and appointed Mr. M Hennessy as Interim Chairperson to conduct the quarterly meeting.

In recognition of Mr. Hennessy's proven track record during his first and current terms and considering the strategic importance of maintaining continuity in leadership, the APAC members at the Audit Committee meeting held on Tuesday, 20 May 2025, formally endorsed his appointment and recommended Mr. M Hennessy to the Council for approval as permanent Chairperson.

The current constitution / composition of the Audit and Performance Audit Committee:

MEMBER	APPOINTMENT DATE	END DATE	COUNCIL RESOLUTION
Mr. M. Hennessy			
1 st Term of 3 Years	01/01/2021	31/12/2023	C/1/184/11/20
2 nd Term of 3 Years	01/01/2024	31/12/2026	C/1/165/09/23

MEMBER	APPOINTMENT DATE	END DATE	COUNCIL RESOLUTION
Mr. M. Brewis			
1 st Term of 3 Years	01/01/2022	31/12/2024	C/1/11/11/21
2 nd Term of 3 Years	01/01/2025	31/12/2027	C/1/261/10/24
Mr. A. Treurnich			
1 st Term of 3 Years	01/05/2025	30/04/2028	C/1/317/04/25
Mr. I. Boardman			
1 st Term of 3 Years	01/05/2025	30/04/2028	C/1/317/04/25

FINANCIAL IMPLICATION

The compensation of all members is subject to the tariffs determined by the Minister of Finance through Treasury Regulation 3.1.6 and 20.2.2 plus subsistence and travelling paid according to the approved Policy.

The present remuneration for each member in attendance:

Chairperson : R 4 446 p/day plus preparation time of R 4 446

Member : R 2 698 p/day plus preparation time of R 2 698

In terms of the Municipal Finance Management Act, Circular 65:

“The members of the audit committee shall be remunerated for time spent in attendance of audit committee meetings. The municipality may utilise the rates provided by the National Treasury, from time to time. Should the accounting officer deem it necessary, he or she can, in consultation with the municipal council, determine other remuneration, provided that the charter properly define time and cost.

The reimbursement of all members for travel expenditure must be determined in accordance with the approved council policy or the rate per kilometre as published and updated by the National Department of Transport.

The accounting officer, in consultation with the chief financial officer, is required to approve the reimbursement of all travel expenditure for members of the audit committee based on the above mentioned or make alternative arrangements to pay for modes of travel to such meetings, in terms of council policy.”

LEGISLATIVE REQUIREMENTS

- Constitution of the Republic of South Africa 1996.
- Local Government: Municipal Finance Management Act, NO 56 of 2003
- Circular 65 of the Local Government: Municipal Finance Management Act (MFMA)
- Treasury Regulation 2022: Remuneration of Non-Official Members: Commissions & Committees of Inquiry, and Audit Committees

Comments: Director Financial Services

The recommendations by the Municipal Manager are supported.

Comments: Director Corporate Services / Manager Legal Services

The recommendations by the Municipal Manager are supported.

Comments: Acting Director Community Services

The recommendations by the Municipal Manager are supported.

Comments: Director Engineering Services

The recommendations by the Municipal Manager are supported.

Comments: Director Planning and Development

The recommendations by the Municipal Manager are supported.

Comments: Manager Legal Services

The recommendations by the Municipal Manager are supported.

RECOMMENDED BY THE MUNICIPAL MANAGER

1. That Council notes that the members of the Audit and Performance Audit Committee have nominated Mr Hennessy as the Chairperson of the committee.
2. That Council appoints Mr Hennessy as the Chairperson of the Audit and Performance Audit Committee.

Extract from the minutes of the Council meeting of Bitou Local Municipality held on 2023-10-31

Resolution C/1/165/09/23

THE APPOINTMENT OF APAC MEMBER FOR A SECOND TERM OF 3 YEARS

Department: Office of The Municipal Manager

File Ref: 9/1/7

Resolved

That Council approves the appointment of Mr. M. Hennessy as an ordinary member of the Audit and Performance Audit Committee for the 2nd term of 3 years as prescribed by MFMA Circular 65.

Proposed: Councillor N P Kolwapi

Seconded: Councillor A R Olivier

EXECUTION: Chief Audit Executive

cc. Municipal Manager

ITEM C/1/327/06/25

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE: IRREGULAR EXPENDITURE
FLEET/FUEL ACCOUNT**

Portfolio Comm: Strategic Services & Office of the MM **Demarcation:** All Wards
File Ref: 5/15/5/1 **Delegation:** Council

Attachments: Annexure A - Communication of findings
Annexure B - Transversal Participation Letter
Annexure C – ComF Summary

Report from: Office of the Municipal Manager

Author: Municipal Public Accounts Committee Coordinator

Date: 10 June 2025

PURPOSE OF THE REPORT

The purpose of the report is to submit to Council an Irregular Expenditure relating to procurement of fuel and lubricants through Fleet Account for approval.

BACKGROUND/DISCUSSION

According to the report from the Supply Chain Manager, during the 2023/24 MFMA Annual Audit on procurement and contract management, as conducted by the Auditor-General South Africa (AGSA), it was identified that Bitou Municipality has incurred expenditure on the procurement of fuel and lubricants through the Nedbank Fleet / Fuel Account. According to AGSA (2024), SCM Regulation 12(1) states that: “A supply chain management policy must subject to regulation 11(2), provide for the procurement of goods and serviced by way of (a) written or verbal quotations for procurements of a transaction value over R2 000 up to R10 000 (VAT included), and (c) formal written price quotations procurements of a transaction value over R10 000 up to R200 000 (VAT included).” In addition, the “amendments to regulations regarding supply chain management, published in government gazette no. 49863 issued on 14 December 2023, refers. Section 2(b) states: “Regulation 12 of the regulations is hereby amended by the substitution for paragraphs (c) and (d) of sub regulation (1) of the following paragraphs: “(c) formal written price quotations for procurement of a transaction value over (i) R2000 up to R300 000 (VAT included), in the case of a local municipality;” (AGSA, 2024:3).

In response, the municipality argued that the procurement of fuel and lubricants is part of a formal banking tender process that was followed, and subsequently an award to Standard Bank. The municipality’s Fleet / or Fuel account system was a requirement of the tender, where the provision of a Fuel Card payment system was required for the supply of fuel and lubricants, coupled with following services associated with the use of the Fuel Management System for Bitou Municipal fleet: (i) Fuel Cards to integrate with Toll Gate thoroughfare on approved and selected vehicles, (ii) Purchasing of fuel (Petrol / Diesel) and lubricants, as well as (iii) a fuel management system which controls transactions and provides reports as-or- when-requested. As a result, the payment for fuel purchases, is therefore made to Standard Bank in accordance with the tender award that was made. In addition, the tender process that was followed was also regarded to be the most practical and economical in our service delivery offering. However, the AGSA posits that from 14 December 2023

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the new regulations require written quotations for all purchases above R2 000. The latter connotes non-compliance with the amended SCM regulations. As a result, all fuel and other purchases individually above R2 000 transacted since 14 December 2023 must be declared as Irregular Expenditure.

Financial Implications

The municipality had conducted historical expenditure data extracts on Fleet Account to quantify the fuel transactions procured above the value of R2 000, per the below Table:

Procurement Period	Amount
Fuel transactions between 14 Dec 2023 and 30 Jun 2024	R5 211 646.26
Fuel transactions between 01 Jul 2024 and 30 Apr 2025	R8 158 639.07
	R13 370 285.33

The municipality notes and registers the Irregular Expenditure for non-compliance with the amended SCM regulations, where all fuel and other purchases individually above the value of R2 000 transacted since 14 December 2023 will be declared as Irregular Expenditure.

Internal Control Deficiency

From the attached audit finding on Fuel Account, the AGSA posits that management did not appropriately interpret and implement the amended SCM Regulations on procurement above R2 000, and as a result, the procurement of fuel was not changed accordingly.

Remedial Action

After AGSA had issued the finding, the municipality opted to urgently commence with the procurement processes.

- i. A tender for the “*Appointment of a Panel of Registered Fuel Stations in the Bitou Municipal Area for the Supply of Fuel and Lubricants for the period ending 30 June 2028*” was registered on the municipality’s Demand Management Plan 2024 / 2027. The tender specifications were drawn up by the Fleet Management for presentation to the Bid Specification Committee (BSC) Meeting. The final BSC Meeting was held, where the Specs were advertised.
- ii. With excess time taken to finalize the tender specifications to meet the required standard, prior to being tabled at the BSC Meeting, management opted to Participate in National Treasury Transversal Contract, for the Appointment of Contractors for the Provision of Vehicle Fleet Management Services to the State. The decision on hand was in a quest to fast-track the procurement process. The said Notice to Participate on National Treasury Transversal Contract was signed between the Municipal Manager and the Chief Director: Transversal Contracting (on behalf of National Treasury). However, it was noted that the Transversal Contract is valid till 31 March 2026.
- iii. In mitigation to the latter, the municipality anticipates awarding the tender on / before 01 September 2025, which connotes that the tender will be in place prior to the NTs Transversal Tender’s expiry date of 31 March 2026.
- iv. In a quest of ensuring compliance to the legislative requirement set in Section 217 of the Constitution of the Republic of South Africa in respect of a system of procurement that is fair equitable, transparent, competitive and cost-effective, the municipality will consider all the

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registered and qualifying fuel filling stations within the Bitou Municipal Area to partake in the upcoming tender process. Furthermore, this procurement process will also ensure compliance to Section 115 of the MFMA, where the Act mandates the Municipal Manager to “*take all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practises.*” With the intended procurement strategy, management will be addressing the earlier argument from the AGSA relating to the municipality’s non-compliance to Section 112 of the MFMA, which states that “*the supply chain management of a municipality must be fair, equitable, transparent competitive and cost-effective to comply with a prescribed regulatory framework for municipal supply chain management*” and continues to list what must be covered by this policy as a minimum. This includes, in subsection (m) “*measures for combatting fraud, corruption, favouritism and unfair and irregular practices in municipal supply chain management*”.

RELEVANT LEGISLATION

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003),
Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003): Municipal Supply Chain Management Regulations,
Bitou Municipality’s Supply Chain Management Policy,
National Treasury, Circular Number 68 dated 13 Oct 2021

FINANCIAL IMPLICATIONS

The irregular expenditure to the sum of R R13 370 285,33.

In conclusion, the Municipal Public Accounts Committee (MPAC) convened on May 28th 2025, to scrutinise the report and formulated the recommendations outlined below.

RECOMMENDED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

1. That Council notes the attached Irregular Expenditure to the value of R5 211 646.26 (between the period 14 December 2023 and 30 Jun 2024).
2. That Council notes the attached Irregular Expenditure to the value of R8 158 639.07 (between the period 01 Jul 2024 and 30 April 2025).
3. That Council notes the attached total registered Irregular Expenditure to the value of R13 370 285,33.
4. That it be noted that no financial harm was caused to the municipality, and that no one was prejudiced by the payments made to Nedbank Fleet Card Division.
5. That the disclosure notes on the financial statements be amended accordingly.
6. That no official can be held personally liable as value for money was had in the transactions.
7. That Council writes off the Irregular Expenditure to the amount of R13 370285.33.
8. That Council takes note of the enhancement of internal controls to prevent a recurrence of the matter.



AUDITOR - GENERAL
SOUTH AFRICA

The Municipal Manager
Bitou Municipality
Private Bag X1002
Plettenberg Bay
6600

7 November 2024

Reference: Communication No.25 of 2023-24

Dear Mr Memani

**COMMUNICATION OF FINDINGS IDENTIFIED DURING THE AUDIT OF COMPLIANCE WITH
LEGISLATION FOR THE YEAR ENDED 30 JUNE 2024**

Background

1. In performing the audit of compliance with legislation we identified instances of non-compliance as described in the annexure. We have recorded the internal control deficiency that gave rise to the instances of non-compliance and our recommendation for correcting the instances of non-compliance for your consideration. The effect of these instances of non-compliance could potentially be material.
2. The finding will be included in the management report including your comments and our final response.

Required

3. You are requested to indicate whether you agree with the facts stated in the annexure including whether you agree with the identified internal control deficiency. Should you disagree, please provide us with documentary evidence to the contrary within five (5) days from the date of this communication, as agreed in the engagement letter.
4. Should you agree, you are hereby requested to make the necessary corrections.
5. Should you choose not to make the necessary corrections, kindly communicate your reasons for this within five (5) days from the date of this communication, as agreed in the engagement letter. The instances of non-compliance will then be evaluated for reporting purposes based on materiality.
6. Should you choose to make the necessary corrections, kindly refer the point(s) described below and provide us with the necessary information within five (5) days from the date of this communication, as agreed in the engagement letter.

7. Please provide us with the reasons for the instances of non-compliance and the steps that will be taken to rectify the matter in future.

Yours sincerely

Melanie Joffe
Senior Manager: Western Cape

Enquiries: Faizel Jacobs
Telephone: (021) 528 4100
Fax: (021) 528 4200
Email: Fazelj@agsa.co.za

Acknowledgement of receipt by management:

Received by

Date

DETAILED AUDIT FINDING

Non-compliance in procurement processes for fuel purchases

Audit Finding 1

Section 112 of the MFMA states that *“The supply chain management of a municipality must be fair, equitable, transparent competitive and cost-effective and comply with a prescribed regulatory framework for municipal supply chain management”* and continues to list what must be covered by this policy as a minimum. This includes, in subsection (m) *“measures for combatting fraud, corruption, favouritism and unfair and irregular practices in municipal supply chain management”*.

Section 115 of the MFMA instructs the accounting officer to *“take all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practises.”*

Chapter 1 of the Municipal Supply Chain Management (SCM) Regulations states:
“Each municipality and each municipal entity must in terms of section 111 of the Act, have and implement a supply chain management policy that —

- (a) gives effect to section 217 of the Constitution;*
- (b) is fair, equitable, transparent, competitive and cost effective”*

SCM Regulation 12(1) states: *“A supply chain management policy must subject to regulation 11(2), provide for the procurement of goods and serviced by way of-*

- a)*
- b) written or verbal quotations for procurements of a transaction value over R2 000 up to R10 000 (VAT included);*
- c) formal written price quotations procurements of a transaction value over R10 000 up to R200 000 (VAT included);*

Amendments to regulations regarding supply chain management, published in government gazette no.49863 issued on 14 December 2023, refers. Section 2(b) states: *“Regulation 12 of the regulations is hereby amended by the substitution for paragraphs (c) and (d) of sub regulation (1) of the following paragraphs:*

*“(c) formal written price quotations for procurement of a transaction value over—
(i) R2000 up to R300 000 (VAT included), in the case of a local municipality; “*

From 14 December 2023 the new regulations require written quotations for all purchases above R2 000.

The municipality refuels its fleet on a need to basis across various fuel stations within its jurisdiction. Through inspection of the fuel transaction listing per vehicles there were instances identified where fuel transactions exceeded the R2 000 threshold, especially for large vehicles, and no quotations process were followed. The amount of fuel purchases above R2 000 total to R3 482 097 for the 2023/24 financial year. There may be other non-fuel purchases above R2 000 for which the amended regulations were also not implemented and the municipality is required to investigate their population for these purchases.

The above constitutes non-compliance with the amended SCM regulations. All fuel and other purchases individually above R2 000 transacted since 14 December 2023 results in irregular expenditure.

The non-compliance will be assessed for the impact on materiality, the irregular expenditure is assessed as not being material.

Internal control deficiency**Financial and performance management - Review and monitor compliance with applicable legislation**

Management did not appropriately interpret and implement the amended SCM Regulations and as a result did not change its procurement of fuel accordingly.

Recommendation

Management should investigate the affected population of fuel and other purchases, quantify and disclose the resulting irregular expenditure in the 2023-24 financial statements.

Management should review and update its SCM policy to be consistent with the amended SCM regulations.

Management response

Management comment on audit finding

Management do not agree with the finding.

The municipality did comply with the legislative requirement set in Section 217 of the Constitution of the Republic of South Africa in respect of a system of procurement that is fair equitable, transparent, competitive and cost-effective, as part of the formal banking tender process that was followed and awarded to Standard Bank.

The following was a requirement of the tender:

3.3. The provision of a Fuel Card payment system is required for the supply of fuel and lubricants, coupled with following services associated with the use of the Fuel Management System for Bitou Municipal fleet:

3.3.1. Fuel Cards to integrate with Toll Gate thoroughfare on approved and selected vehicles.

3.3.2. Purchasing of fuel (Petrol / Diesel) and lubricants.

3.3.3. A fuel management system which controls transactions and provides reports as-or- when-requested.

The payment for fuel purchases, is therefore made to Standard Bank in accordance with the tender award that was made.

The process followed was also regarded to be the most practical and economical in our service delivery offering.

Allow us to illustrate by providing the following example and argument:

The refuse removal truck is busy on a collection round in Natures Valley, it runs out of fuel and has to refuel, the municipality has gone out on a tender process for fuel and the preferred supplier is Sasol in Harkerville, 50 kilometres from Natures Valley, the truck needs to now drive 100 kilometres, thus to Harkerville and back, to refuel and resume its duties, we have now lost 25 litres of fuel for the trip as the truck can only do 4 kilometres to the litre plus the running cost per kilometre of R18.50 per kilometre plus the labour cost of the driver and 3 labourers because we are compelled to fill up at the garage(supplier) that quoted a few cents less per litre of fuel. The cost lost to refuel would be approximately R2842.00, calculated as follows: (Fuel 20 litres @R21.60 per litre = R432) + (running cost R18.50/kilometre for 100km = R1850) + (labour cost driver R200 per hour plus 3 labourers @ R120 per hour = R360) The possible price variance could be anything from 50 cents to R1.20 per litre and putting in 400 litres the savings could be between R200 and R480, the net loss therefore between R2642 and R2362 per refuel.

The aforementioned is only one of various examples that will illustrate the impracticality which will impact negatively on the operational efficiencies of the organisation and service delivery in general if one service provider of fuel is selected through a different process based on a few cents savings in the price of diesel. Another example is that of service delivery vehicles leaving the area of jurisdiction and are required to refuel in another municipal area such as the trucks that transport bulk refuse outside the area of jurisdiction.

Further to the above, the fuel commodity (petrol) price is regulated and therefore the price would be the same at all dealerships irrespective of whether preferential procurement targets are being considered. It is only the diesel price which lends itself to be competitive to some extent. Consideration must be given to the preference points allowed in terms of council policy where local fuel suppliers would all be given a maximum score for locality. There could possibly be small variances in pursuing a different competitive process other than that of the banking tender, but it will most certainly be negated by the operational efficiency as well as financial losses if it had to be applied in all refuelling transactions above R2000.

<p>To add to the issue, the fuel price could fluctuate on a monthly basis, making it quite difficult to manage over an extended period.</p> <p>The reference to possible non-fuel transactions where the amended regulations could not have been applied is pure speculation and needs to be retracted, management can certainly not agree with that statement.</p> <p>The municipality did amend not only its policy, but also its systems and processes to be in line with the amended SCM Regulations.</p>											
<p>Management comment on internal control deficiencies</p> <p>Do not agree, the SCM regulations were correctly interpreted and the municipal SCM policy amended by the municipal council.</p>											
<p>Management comment on recommendation</p> <p>Do not agree, the municipal SCM policy is already updated.</p>											
<p>Remedial action</p> <table border="1"> <thead> <tr> <th>What actions will be taken</th> <th>By whom</th> <th>By when</th> </tr> </thead> <tbody> <tr> <td>None</td> <td></td> <td></td> </tr> </tbody> </table>			What actions will be taken	By whom	By when	None					
What actions will be taken	By whom	By when									
None											
<p>If the above finding affects an amount(s) disclosed in the financial statements:</p> <table border="1"> <tr> <td>Please give an indication of whether a correcting journal entry shall be processed</td> <td></td> <td>NO</td> </tr> <tr> <td colspan="3">If yes, please indicate the accounting entry</td> </tr> <tr> <td colspan="3">If no, please provide the reason why such a conclusion has been reached</td> </tr> </table>			Please give an indication of whether a correcting journal entry shall be processed		NO	If yes, please indicate the accounting entry			If no, please provide the reason why such a conclusion has been reached		
Please give an indication of whether a correcting journal entry shall be processed		NO									
If yes, please indicate the accounting entry											
If no, please provide the reason why such a conclusion has been reached											

Name: F M Lotter
Position: ACFO
Date: 12 November 2024

Auditor's conclusion



National Treasury
Chief Director: Transversal Contracting
Private Bag X115
PRETORIA
0001

By email: TCcontracts2@treasury.gov.za / Peace.Gabeni@Treasury.gov.za

Attention: Peace Gabeni

**RT46-2020: INVITATION TO PARTICIPATE ON TRANSVERSAL CONTRACT-
APPOINTMENT OF CONTRACTORS FOR THE PROVISION OF VEHICLE FLEET
MANAGEMENT SERVICES TO THE STATE FOR A PERIOD OF FIVE**

For and on behalf of BITOU MUNICIPALITY (*Department / Institution name*)

(*Select the applicable section below and provide the information required*)

☒ YES, we herewith accept the invitation to participate in the above-mentioned Transversal Term Contract.

For categories of services that are available on contract, the department / institution would like to be part of the below selected categories:

No	Categories	Please select category participation is requested
1	Category A: Fleet Data Integrator	<i>Compulsory</i>
2	Category B: Fuel, Oil and Toll	✓
3	Category C: Managed Maintenance, Repairs and Accident Repairs	
4	Category D: Tracking and Vehicle Monitoring Systems	
5	Category E: Driver, Vehicle Condition and Fine Management Systems	

For the procurement of items/services on RT46-2020 for the period 1 April 2021 – 31 March 2026. The department / institution has an estimated budget of:

Financial year 2021/2022: R _____

Financial year 2022/2023: R _____

Financial year 2023/2024: R _____

Financial year 2024/2025: R 12 620 640

Financial year 2025/2026: R 15 037 193.00

Total : R _____


☐ NO, we herewith decline the invitation to participate in the above mentioned Transversal Term Contract.

The reason for not participating in the above mentioned contract is _____

We herewith acknowledge and confirm that the information provided above is true and correct.

Kind Regards,

For and on behalf of BITOU MUNICIPALITY (Department / Institution name)

 (Signature)

Chief Financial Officer

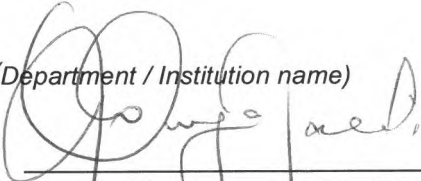
Date: 21/05/2025

Name & Surname FM. LÖTTER

Tel no: 044 501 3025

Fax: _____

Email: flotter@plet.gov.za

 (Signature)

Senior Manager: Supply Chain Unit

Date: 20.05.2025

Name & Surname: NTHO MAREDI

Tel no: 044 501 3141

Fax: _____

Email: nmaredi@plet.gov.za

Mbulelo Memani
(Signature)

Accounting Officer/Accounting Authority

Date: 21-05-2025

Name & Surname Mbulelo Memani

Tel no: 044 501 3172

Fax: /

Email: mmanani@plett.gov.za



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Private Bag X 115, 240 Madiba Street, Pretoria, 0001

Enquiries: Mothushi Moifo, Tel: 012 395 6521, Email: Transversal.contracting5@treasury.gov.za

RT46-2020: END-USE NOTICE 1: CONTRACT IMPLEMENTATION AND PAYMENT OF SERVICES

1. RT46-2020 is a Transversal Term Contract arranged by Transversal Contracting Chief-Directorate within the Office of the Chief Procurement Officer, National Treasury. The contract is for the Provision of vehicle fleet management services to the state for a period of five (5) years from 01 April 2021 to 31 March 2026.
2. The contract is awarded to provide for the following fleet managements services to the state:

NO	CATEGORY	CONTRACTOR
1	Category A: Data Integration	First National Bank Fleet
2	Category B: Fuel, Oil and Toll	First National Bank Fleet
3	Category C: Managed maintenance, Repairs and Accident reports	First National Bank Fleet
4	Category D: Vehicle Tracking, Monitoring Systems	<ul style="list-style-type: none">• EKS Vehicle Tracking (Ranked Number 1)• Fleet Forrest (Ranked Number 2)• Transit Solutions (Pty) Ltd (Ranked Number 3)• Mapley Trading (Pty) Limited (Ranked Number 4)
5	Category E: Driver, Vehicle Condition and Fine Management System	<ul style="list-style-type: none">• Fleet Africa a division of Super Group Africa (Pty) Ltd (Ranked Number 1)• Vodacom (Pty) Ltd (Ranked Number 2)

3. The National Treasury received complaints regarding participating organs of state not paying contractors on services rendered on the basis that the Service Level Agreements (SLA) are not yet finalised.
4. It must be brought to the attention of participating organs of state that the RT46-2020 contract is dully awarded and the contract is currently operational. The National Treasury together with the National Department of Transport are currently in consultation with all contractors to ensure that the SLAs are signed.

5. In the meantime, participating organs of state are urged to ensure that provisions of Treasury regulations 8.2.3 and section 65(2) (e) of Municipal Finance Management Act are adhered to and service providers are paid within a period of 30 days.
6. The contract circular may be retrieved on the National Treasury website on the following link: <http://www.treasury.gov.za/divisions/ocpo/ostb/contracts/RT46-2020.zip>



MOTHUSHI MOIFO
FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
DATE: 08 JUNE 2021

FUEL COM F SUMMARY

FUEL PURCHASE SUMMARY					
FIN YEAR	PERIOD	SOURCE DOCUMENT	TOTAL		
2023/2024	DEC - JUNE	E FUEL BILLING STD BANK			
		Transaction below R2000	2 563 448,20		
		Transaction larger than R2000	4 392 520,21		
			6 955 968,41		
	DEC - JUNE	SHELL SUNDRY PAYMENTS			
		Transaction below R2000	413 772,14		
		Transaction larger than R2000	819 126,05		5 211 646,26
			1 232 898,19		
2024/2025	JULY TO APRIL	E FUEL BILLING STD BANK			
		Transaction below R2000	212 312,87		
		Transaction larger than R2000	8 122 690,77		
			8 335 003,64		
	JULY TO APRIL	SHELL PAYMENTS			
		Transaction below R2000	310 808,70		
		Transaction larger than R2000	35 948,30		8 158 639,07
			346 757,00		
					13 370 285,33

SECTION 2

FINANCE

Section 2: Finance

ITEM M/2/285/06/25

REVENUE MANAGEMENT REPORT – MAY 2025

Portfolio Comm.: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: MayCo

Attachments: None

Report from: Chief Financial Officer

Author: Manager Revenue

Date: 05 June 2025

PURPOSE OF THE REPORT

This report is to appraise the Mayoral Committee regarding the revenue management for the period ended 31 May 2025.

BACKGROUND /DISCUSSION

The report is in accordance with section 64 of the Municipal Finance Management Act (Act 56 of 2003) (MFMA) and Chapter 9 of the Municipal Systems Act (Act 32 of 2000)(MSA) pertaining to revenue management and debt collection measures.

1. Meter Reading Statistics

The below table depicts the meter reading statistics for the month of May 2025 with comparative figures for the prior months

Description	Mar-25		Apr-25		May-25	
	ELEC	WATER	ELEC	WATER	ELEC	WATER
Total meters	3,867	11,504	3,863	11,497	3,865	11,500
Less: Number of estimated meters	1	0	64	0	56	31
Less: Number of no access/gate locked	49	182	39	228	82	909
Less: Emailed readings	7	2	3	2	8	34
Total Number of meters read by meter readers	3,779	10,621	3,714	10,412	3,719	10,526
Date of finalising readings	10/3/2025	10/3/2025	10/4/2025	10/4/2025	10/5/2025	10/5/2025
% meters read	96%	94%	95%	91%	96%	92%

Section 2: Finance

Number of meters reported to Engineering services	126	487	87	690	157	656
Total meters reported	126	487	87	690	157	656
Zero consumption for further investigation	126	89	87	648	157	656

The monthly average reading percentage achieved for May 2025 is 94%. The general variations of 7% is attributable amongst them the movement of property ownership due to sales and electricity conversions from conventional to prepaid. . The other contributing factors are the water meters that are not accessible because they are deep underground and as a result they become flooded. In certain instances some of the water meters are full of foreign objects like soil etc.

2. Debtors billing date

The below table depicts the dates when accounts were generated and distribution date to account holders.

Description	Mar-25	Apr-25	May-25
Debtors' billing date	17/03/2025	15/04/2025	16/05/2025
Date accounts distributed	20/02/2025	16/04/2025	19/05/2025
Number of accounts posted	6,953	7,009	6,956
Number of accounts emailed	13,564	13,632	13,678
Number of accounts SMSed	13,615	13,631	13,667
Total number of accounts processed	25,790	25,941	25,960

The monthly billing concluded on the 16th of May 2025 and accounts distribution by 19 May 2025. The statements delivery through the post office is inefficient and the municipality is encouraging customers with access to email to receive their accounts via email. Currently the municipality distributes bulk of accounts via email and SMS services, however, about 7 000 customer statements are still distributed via post office as there are no email addresses neither cellphone numbers for these customers. Combined from the emails and SMS's, municipality distributes about 70%

Number of accounts generated

The table below depicts the number of accounts generated per service type

Description	Mar-25	Apr-25	May-25
Property Rates	18,101	18,123	18,142
Electricity	3,854	3,829	3,837
Electricity Availability	299	298	289
Water	10,811	10,886	10,884
Water Availability	389	386	367
Waste removal	13,193	13,243	13,253
Waste removal availability	820	821	820
Waste water Management	13,022	13,083	13,094
Waste water availability	722	722	721
Sundry Services			
Rental	75	75	75

Section 2: Finance

Debtors Billings per Month

The table below depicts the amounts billed per service type

SERVICE TYPES	Mar-25	Apr-25	May-25
	Incl. VAT	Incl. VAT	Incl. VAT
Property Rates	15,735,037	16,197,288	16,074,456
Electricity	20,125,565	20,813,022	21,096,313
Basic Electricity			
Electricity Availability	186,476	185,866	181,427
Water	11,485,575	10,886,813	11,062,868
Basic Water			
Water Availability	270,378	189,032	178,598
Waste removal availability	303,688	303,688	303,245
Waste removal	6,900,285	6,903,813	6,964,042
Waste water availability	564,883	564,883	445,404
Waste water Management	10,694,286	10,289,525	10,315,116
Sundry Services: Rental	88,270	153,309	153,309
TOTAL AMOUNT BILLED	66,354,442	66,487,237	66,774,778

Section 2: Finance

Outstanding Debt per Age analysis

The below table depicts the total outstanding debt per ward

WARD	CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS	TOTAL
1	2,794,134.65	1,872,715.01	1,599,274.32	1,696,112.06	84,974,384.76	92,936,620.80
2	14,323,746.33	4,560,484.81	2,969,077.14	2,415,883.72	56,355,012.20	80,624,204.20
3	1,136,328.36	741,644.85	668,980.02	738,813.78	18,645,801.63	21,931,568.64
4	973,948.74	577,217.85	544,032.07	614,560.93	11,495,431.76	14,205,191.35
5	1,409,400.48	2,232,286.57	2,163,959.47	2,251,706.58	65,347,745.04	73,405,098.14
7	2,125,226.29	1,787,125.11	1,790,748.76	1,769,247.92	106,711,342.59	114,183,690.67
Total	22,762,784.85	11,771,474.20	9,736,071.78	9,486,324.99	343,529,717.98	397,286,373.80

The below table depicts the outstanding debt per Suburb

SUBURB	CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS	TOTAL
PLETT	12,335,710.18	3,931,579.84	2,512,346.62	1,869,005.47	52,442,752.71	73,091,394.82
NEW HORIZONS	2,471,047.15	1,629,292.46	1,564,784.40	1,778,446.04	35,562,670.15	43,006,240.20
KWANOKUTHULA	2,558,287.31	1,855,867.23	1,831,896.61	1,962,706.21	46,487,030.15	54,695,787.51
FARMS	783,335.56	675,893.49	423,596.18	401,086.13	17,280,833.44	19,564,744.80
FARMS	192,972.55	510,738.67	424,105.90	422,507.28	14,568,290.48	16,118,614.88
NATURES VALLEY	961,673.86	171,271.91	61,816.08	47,201.29	1,609,733.50	2,851,696.64
WITTEDRIFT	250,636.78	56,395.60	30,670.88	23,499.89	713,796.04	1,074,999.19
KEURBOOMS	(34,965.06)	207,213.57	129,626.70	121,548.43	2,540,241.20	2,963,664.84
KRANSHOEK	2,109,161.16	1,775,209.09	1,778,983.95	1,758,191.31	106,487,571.49	113,909,117.00
KURLAND	765,825.33	688,457.64	722,422.09	822,558.61	48,355,222.31	51,354,485.98
GREEN VALLEY	369,100.03	269,554.70	255,822.37	279,574.33	17,481,576.51	18,655,627.94
TOTALS	22,762,784.85	11,771,474.20	9,736,071.78	9,486,324.99	343,529,717.98	397,286,373.80

The municipality sends out notices to all customers with accounts outstanding beyond 60 days monthly, to remind and demand payments on their accounts. Electricity services are then subsequently cut for conventional meters and partially blocked for prepaid electricity meters as a measure to facilitate the collection of outstanding amounts from customers. Water restrictions are implemented in the Eskom electricity distribution areas.

Section 2: Finance

3. Prepaid Electricity Sales per Month

The comparative figures for prepaid electricity are displayed in the table below:

Description	Mar-25	Apr-25	May-25
Number of active meters	9,583	9,597	9,617
New meters installed	21	14	20
Total free units issued (FBS)	358,300	359,100	361,750
Cost of free units	745,336	747,000	752,512
Total Units sold	1,768,752	1,794,085	1,864,938
Amount for units sold	4,169,116	4,256,807	4,415,618
VAT	624,715	637,977	661,556
Auxiliary Amount	577,819	450,472	417,413
Total Amount for Prepaid Electricity	4,793,831.58	4,894,783.17	5,077,173.66

Total customers FBS	7,166	7,182	7,235
indigents	4,858	4,881	5,026
Non-Indigents	2,308	2,301	2,209
Total free units issued (FBS)	358,300	359,100	361,750
indigents	242,900	244,050	251,300
Non-Indigents	115,400	115,050	110,450
Cost of free units	573,280	574,560	578,800
Indigents	388,640	390,480	402,080
Non-Indigents	184,640	184,080	176,720

The increase in the number of meters is due to new connections and the conversion from conventional meters to prepaid meters. The auxiliary amounts are recovered from indigent customers for water consumption above the 6 free kiloliters via prepaid system and includes amounts recovered from customers with prepaid electricity with overdue service accounts. The auxiliary collections for May 2025 amounted to R 417,413.

The free electricity units are given to the approved indigent customers and all prepaid customers in the sub-economic areas. A total of 2 209 non-indigent customers received the 50 kWh free electricity in the month of May 2025.

Section 2: Finance

4. Indigents

The table below contains information regarding indigent management for the period reflected

Description	Mar-25	Apr-25	May-25
Number of Indigent Households at the beginning of the month	4,789	4,858	4,881
Cancelations during the month	0	0	0
Additions for the month	69	23	145
Number of Indigent Households at end of month	4,858	4,881	5,026
COST OF INDIGENT SUPPORT			
Sewerage	2,764,591	2,777,679	2,860,196
Refuse removal	1,743,633	1,751,889	1,803,932
Water	1,323,999	1,330,268	1,369,786
Electricity (50kwh free)	388,640	390,480	402,080
TOTAL COST TO MUNICIPALITY	6,220,863	6,250,316	6,435,994
Total amount written off in line with Indigent Policy	3,858,957	0	0

The total subsidized indigent households increased with 145 households in May, from 4,881 in April to 5,026 in May 2025.

The table below reflects the outstanding debt due by indigent households

Periods	Mar-25	Apr-25	May-25
Current	441,574	568,458	602,146
30 days	873,199	725,932	698,907
60 days	716,065	1,041,723	803,249
90 Days	826,771	883,736	1,128,595
90+ Days	10,677,864	13,145,688	14,338,963
Total Outstanding	13,535,472	16,365,536	17,571,860

The amount due by indigent households amounts to R 17,571,860 at the end of May 2025. This amount accumulated due to excess consumption above the 6 Kl free water offered to indigents. Water leaks on some indigent consumers contributed to these high-water usages that resulted in the indigent debtor accounts incurring high water charges which resulted to overdue accounts.

The amounts due by indigents are collected by putting these customers on auxiliaries and taking 50% of their electricity sales purchases to recoup the arrear amounts. However, this is not yielding the desired results and the indigents are not affording this. Council approved the write off of these indigents overdue amounts and write off will be effected in June 2025.

Section 2: Finance

The table below reflects the number of approved and subsidised indigent households per ward

Wards/Areas	Mar-25	Apr-25	May-25
Ward 1	339	341	377
Ward 2	12	12	11
Ward 3	707	713	754
Ward 4	605	614	660
Ward 5	734	737	752
Ward 6	1,847	1,850	1,861
Ward 7	614	614	611
TOTAL	4,858	4,881	5,026

The number of indigents increased with 145 households in the month of May 2025. The section strives in terms of process to implement all approved applications during the next month's billing run to ensure that no backlogs buildup of approved indigent applications not processed on the system on time.

Debt Collection Actions

A summary of the debt collection actions for the month are detailed below

CUT OFF SERVICES	Mar-25	Apr-25	May-25
Number of consumers on cut off list	1,663	1,481	1,453
Number of actual cut offs for the month	1663	1481	1453
- Prepaid Electricity	1,604	1,457	1,358
- Conventional Electricity	22	24	95
- Water restrictions	37	0	0
Number of reconnections:	22	24	67
- Prepaid Electricity	13	16	30
- Conventional Electricity	9	8	37
- Water reconnections	0	0	0
ARRANGEMENT	286	298	304
Number of arrangements at beginning of the month	276	286	298
New arrangements for month	32	18	6
Cancelled arrangements for the month	22	6	0
Reasons: Paid up	22	6	0
Total amount of arrangements	5,574,032	5,434,991	6,408,561
FINAL NOTICES/HANDING OVERS			
Number of final notices	3,179	2,264	2,952
Rand value of final notices	83,275,747	40,989,848	81,885,239
Rand value of hand overs	26,291,788	25,164,871	23,879,666
Collections on handed over accounts	330,394	758,043	1,262,273

Section 2: Finance

50% Discount on Settlement of Account			
Number of customers taken up settlement discount	3	8	8
Discount amount written off	90,721	149,353	97,581
Total amount recovered	91,209	268,477	199,285

The water restrictions in the Eskom electricity distribution areas were implemented, however, there are suspicions of possible tempering or obtaining water through other sources. The municipality is exploring a physical inspection of the water meters that were restricted.

Customers with overdue accounts are partially blocked up to a maximum of 50% and also its conducted in line with the credit control and debt collection policy and the By-law.

5. Councilors and Staff accounts

The table below depicts the outstanding debt for Councilors.

Account number	Arrangements	Current	30 days	60 days	90 days	120 days+	Total
12896000053	0	11,076.00	0	0	0	0	11,076.00
70440090028	0	1,374.36	0	0	0	0	1,374.36
Total Group:	0	12,450.36	0	0	0	0	12,450.36

The below table depicts the outstanding debt for Staff

Account number	Arrangements	Current	30 days	60 days	90 days	120 days+	Total
2222400015	14,871.19	-	-	-	-	-	14,871.19
2366400010	1,058.64	-	-	-	-	-	1,058.64
2582800016	1,280.23	-	-	-	-	-	1,280.23
2591400016	-	1,301.79	-	-	-	-	1,301.79
2664700012	-	1,600.23	605.09	-	-	-	2,205.32
5613200010	119.84	-	-	-	-	-	119.84
5625300014	2,936.91	-	-	-	-	-	2,936.91
5646800014	6,533.09	-	-	-	-	-	6,533.09
12096090270	10,975.74	-	-	-	-	-	10,975.74
21049000013	16,841.25	-	-	-	-	-	16,841.25
21156900019	38,875.11	-	-	-	-	-	38,875.11
21175900021	12,656.53	-	-	-	-	-	12,656.53
21210700021	4,169.18	-	-	-	-	-	4,169.18
23022600027	-	1,155.99	-	-	-	-	1,155.99
23241000020	1,608.04	-	-	-	-	-	1,608.04
23710000032	-	1,810.20	-	-	-	-	1,810.20
30067800011	7,199.53	-	-	-	-	-	7,199.53
30130000010	9,227.39	2,159.08	2,159.08	507.14	-	-	14,052.69

Section 2: Finance

Account number	Arrangements	Current	30 days	60 days	90 days	120 days+	Total
51345900027	3,547.63	-	-	-	-	-	3,547.63
54503000014	2,794.65	2,100.23	-	-	-	-	4,894.88
56124000039	-	1,600.23	1,222.51	-	-	-	2,822.74
57471000011	4,142.74	-	-	-	-	-	4,142.74
57665000014	57.18	-	-	-	-	-	57.18
57703000015	-	1,600.23	1,600.23	-	-	-	3,200.46
57714000015	15,424.73	-	-	-	-	-	15,424.73
57745000020	8,527.75	-	-	-	-	-	8,527.75
57929000015	7,205.15	-	-	-	-	-	7,205.15
57932000033	7,075.86	-	-	-	-	-	7,075.86
60009900026	11,784.94	-	-	-	-	-	11,784.94
70000187007	4,892.33	-	-	-	-	-	4,892.33
83051371031	-	1,470.06	-	-	-	-	1,470.06
Total Group:	193,805.63	14,798.04	5,586.91	507.14	-	-	214,697.72

The outstanding debt by staff amounts to R 214,697 as at 31 May 2025. The debtor age analysis is updated monthly to cover any new employees. Payment arrangements are made by staff members and deductions are effected by the salary section.

6. Rates Clearance Statistics

Rates Clearance statistics provides an indication of the property market activity in the area and depicts the economic growth on the property development and land use. It can also serve as an indicator of growth in property rates, particularly the new developments, and erven sales.

The table below depicts the number of clearances that were issued in the current month in comparison to the prior months.

Description	Mar-25	Apr-25	May-25
Applications	111	112	109
Issued	70	97	75
Amounts	R8,750.00	R12,125.00	R9,375.00

Applications are received systematically and processed accordingly. The above table depicts of rates clearances certificates issued to consumers as well as the amounts paid to the municipality.

Section 2: Finance

7. Debtors' payment rate

The table below reflects the debtor's payment rate as at 31 May 2025

DETAILS	Mar-25	Apr-25	May-25	Annual
Gross Debtors Opening Balance	382,912,463.29	380,114,542.42	389,617,767.14	335,576,739.61
Billed Revenue	66,354,442.09	66,487,237.45	66,774,777.75	737,413,721.08
Gross Debtors Closing Balance	380,114,542.42	389,617,767.14	397,286,373.80	397,286,373.80
Bad Debt Written off	3,949,383.67	-	97,581.00	22,305,790.42
Payment received	65,202,979.29	56,984,012.73	59,008,590.09	653,398,296.47
Billed Revenue	66,354,442.09	66,487,237.45	66,774,777.75	737,413,721.08
% Debtor payment achieved	98%	86%	88%	89%

The municipality has not managed to collect 100% of billed revenue to date due to collection challenges experienced especially in the Eskom electricity distribution areas and other sub-economic areas within the municipality. Up to 64% of outstanding debt is due by these suburbs with average collection rates of about 40% for New Horizon and Kwanokuthula whilst Kurland, Kranshoek and Green Valley average at about 10% collection rate.

The table below reflects the debtor's payment rate for the comparative period of the prior year

DETAILS	Mar-24	Apr-24	May-24	Annual
Gross Debtors Opening Balance	328,406,291.13	327,090,662.17	333,176,656.94	311,714,712.48
Billed Revenue	66,103,474.59	65,862,187.14	61,386,737.90	693,991,528.91
Gross Debtors Closing Balance	327,090,662.17	333,176,656.94	337,484,101.66	337,484,101.66
Bad Debt Written off	90,231.87	2,722,581.46	-	45,489,325.94
Payment received	67,328,871.68	57,053,610.91	57,079,293.18	622,732,813.79
Billed Revenue	66,103,474.59	65,862,187.14	61,386,737.90	693,991,528.91
% Debtor payment achieved	102%	87%	93%	90%

The municipality achieved a debtors payment ratio of 88% for May 2025. This resulted in an average collection rate for the year of 89% at the end of May 2025. The comparative average collection rate at the same period in the previous financial year reflected an average collection rate of 90% at end of May 2024. The current trend compared to the comparative figure seems to be quite the same and the indication is that the collection rate will improve the next months in order to achieve the targeted 90% collection for the year.

Section 2: Finance

The below table reflects the debtor's payment rate per Suburb

Suburb 01 PLETT		Period From: 202505 to 202505					
Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
RATES	RATES	11,553,003.61	(9,253,127.64)	80.09	(2,338,427.68)	(11,591,555.32)	100
ELEC	ELECTRICITY	15,917,829.78	(12,217,483.92)	76.75	(3,387,193.09)	(15,604,677.01)	98
REFUS	REFUSE	2,910,563.62	(2,276,499.83)	78.22	(392,120.65)	(2,668,620.48)	92
RENT	RENTALS SUNDRY	131,117.82	(93,267.64)	71.13	(43,231.57)	(136,499.21)	104
SEWER	SEWERAGE	4,685,321.08	(3,788,840.07)	80.87	(604,476.12)	(4,393,316.19)	94
SUNDR	SUNDRY	6,162.69	(5,575.12)	90.47	(19,731.90)	(25,307.02)	411
WATER	WATER	5,283,766.00	(4,019,461.23)	76.07	(890,490.57)	(4,909,951.80)	93
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	(779,402.50)	(779,402.50)	0
Suburb Total:		40,487,764.60	(31,654,255.45)	78.18	(8,455,074.08)	(40,109,329.53)	99

Suburb 02 NEW HORIZON							
Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
ELEC	ELECTRICITY	485,155.23	(177,219.08)	36.53	(92,436.36)	(269,655.44)	56
RATES	RATES	85,183.43	(22,606.76)	26.54	(27,751.56)	(50,358.32)	59
REFUS	REFUSE	395,789.59	(91,885.36)	23.22	(82,744.88)	(174,630.24)	44
RENT	RENTALS SUNDRY	22,191.23	(4,878.68)	21.98	(674.59)	(5,553.27)	25
SEWER	SEWERAGE	629,712.54	(140,371.00)	22.29	(123,719.73)	(264,090.73)	42
SUNDR	SUNDRY	11,557.50	(5,922.50)	51.24	(1,039.53)	(6,962.03)	60
WATER	WATER	680,787.73	(126,899.86)	18.64	(124,707.99)	(251,607.85)	37
ZZZZZ	UNALLOCATED CREDITS	-	-		10,498.42	10,498.42	0
Suburb Total:		2,310,377.25	(569,783.24)	24.66	(442,576.22)	(1,012,359.46)	44

Suburb 05 KWANOKUTHULA							
Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
ELEC	ELECTRICITY	479,201.14	(274,041.31)	57.19	(190,963.19)	(465,004.50)	97
RATES	RATES	42,321.36	(22,459.75)	53.07	(7,329.99)	(29,789.74)	70
REFUS	REFUSE	443,110.38	(74,540.76)	16.82	(127,337.24)	(201,878.00)	46
SEWER	SEWERAGE	714,938.36	(124,891.98)	17.47	(236,898.95)	(361,790.93)	51
SUNDR	SUNDRY	2,976.00	(2,820.78)	94.78	(714.60)	(3,535.38)	119
WATER	WATER	981,749.84	(126,616.15)	12.90	(210,104.89)	(336,721.04)	34
ZZZZZ	UNALLOCATED CREDITS	-	-		(12,909.00)	(12,909.00)	0
Suburb Total:		2,664,297.08	(625,370.73)	23.47	(786,257.86)	(1,411,628.59)	53

Section 2: Finance

Suburb 07 FARMS

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
ELEC	ELECTRICITY	1,497,448.96	(1,134,293.97)	75.75	(673,853.23)	(1,808,147.20)	121
RATES	RATES	1,233,258.21	(747,768.46)	60.63	(641,342.76)	(1,389,111.22)	113
REFUS	REFUSE	99,383.10	(61,507.75)	61.89	(44,312.82)	(105,820.57)	106
SEWER	SEWERAGE	85,664.39	(56,936.55)	66.46	(44,897.09)	(101,833.64)	119
SUNDR	SUNDRY	-	(10,778.85)	0.00	(774.46)	(11,553.31)	0
WATER	WATER	650,477.89	(583,903.10)	89.77	(361,718.56)	(945,621.66)	145
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	39,629.27	39,629.27	0
Suburb Total:		3,566,232.55	(2,595,188.68)	72.77	(1,727,269.65)	(4,322,458.33)	121

Suburb 08 FARMS

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
RATES	RATES	1,304,579.28	(793,473.84)	60.82	(382,909.68)	(1,176,383.52)	90
ELEC	ELECTRICITY	519,397.44	(390,462.40)	75.18	(94,220.86)	(484,683.26)	93
REFUS	REFUSE	257,850.64	(167,669.49)	65.03	(93,743.54)	(261,413.03)	101
SEWER	SEWERAGE	345,132.03	(259,773.55)	75.27	(158,026.01)	(417,799.56)	121
SUNDR	SUNDRY	-	(88,920.30)	0.00	(11,953.10)	(100,873.40)	0
WATER	WATER	191,856.77	(141,730.56)	73.87	28,270.90	(113,459.66)	59
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	(95,558.09)	(95,558.09)	0
Suburb Total:		2,618,816.16	(1,842,030.14)	70.34	(808,140.38)	(2,650,170.52)	101

Suburb 23 NATURES

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
ELEC	ELECTRICITY	479,914.85	(380,139.24)	79.21	(77,690.13)	(457,829.37)	95
RATES	RATES	795,260.26	(648,440.02)	81.54	(95,987.07)	(744,427.09)	94
REFUS	REFUSE	161,747.01	(131,234.68)	81.14	(26,815.60)	(158,050.28)	98
SEWER	SEWERAGE	97,909.47	(80,788.60)	82.51	(14,889.55)	(95,678.15)	98
WATER	WATER	245,784.76	(205,619.38)	83.66	(36,366.28)	(241,985.66)	98
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	(44,435.09)	(44,435.09)	0
Suburb Total:		1,780,616.35	(1,446,221.92)	81.22	(296,183.72)	(1,744,720.87)	98

Suburb 24 WITTEDRIFT

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
ELEC	ELECTRICITY	257,992.76	(166,019.16)	64.35	(89,672.06)	(255,691.22)	99
RATES	RATES	86,072.84	(49,424.79)	57.42	(26,154.46)	(75,579.25)	88
REFUS	REFUSE	51,290.77	(39,182.88)	76.39	(13,014.53)	(52,197.41)	102
SEWER	SEWERAGE	83,412.37	(64,931.95)	77.84	(19,183.90)	(84,115.85)	101
WATER	WATER	82,444.02	(66,481.52)	80.64	(19,919.07)	(86,400.59)	105
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	9,813.43	9,813.43	0
Suburb Total:		561,212.76	(386,040.30)	68.79	(158,130.59)	(544,170.89)	97

Section 2: Finance

Suburb 25 KEURBOOMS

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
ELEC	ELECTRICITY	1,146,254.77	(944,101.46)	82.36	(88,540.20)	(1,120,084.19)	98
RATES	RATES	955,172.97	(712,756.57)	74.62	(104,788.53)	(1,077,935.97)	113
REFUS	REFUSE	231,329.22	(200,364.77)	86.61	(15,277.81)	(233,239.64)	101
SEWER	SEWERAGE	422,069.91	(384,276.29)	91.05	(10,636.03)	(426,190.09)	101
SUNDR	SUNDRY	-	-	0.00	-	(3,139.36)	0
WATER	WATER	529,807.13	(447,799.26)	84.52	(26,532.16)	(530,672.44)	100
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	(49,602.73)	(49,602.73)	0
Suburb Total:		3,284,634.00	(2,689,298.35)	81.88	(295,377.46)	(3,440,864.42)	105

Suburb 30 KRANSKOEK

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
ELEC	ELECTRICITY	2,547.28	-	0.00	(1,937.20)	(1,937.20)	76
RATES	RATES	41,922.97	(2,619.19)	6.25	(16,670.00)	(19,289.19)	46
REFUS	REFUSE	406,203.84	(22,824.61)	5.62	(16,229.93)	(39,054.54)	10
SEWER	SEWERAGE	649,189.49	(36,262.82)	5.59	(22,939.59)	(59,202.41)	9
SUNDR	SUNDRY	-	(77.73)	0.00	(548.70)	(626.43)	0
WATER	WATER	735,794.99	(26,314.37)	3.58	(39,144.77)	(65,459.14)	9
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	2,853.25	2,853.25	0
Suburb Total:		1,835,658.57	(88,098.72)	4.80	(94,616.94)	(182,715.66)	10

Suburb 60 KURLAND

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
RATES	RATES	5,232.16	(828.96)	15.84	(108.17)	(937.13)	18
REFUS	REFUSE	167,987.15	(6,880.79)	4.10	(13,031.16)	(19,911.95)	12
SEWER	SEWERAGE	256,864.92	(8,600.54)	3.35	(10,583.68)	(19,184.22)	7
WATER	WATER	323,034.09	(8,222.13)	2.55	(26,181.11)	(34,403.24)	11
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	(3,154.61)	(3,154.61)	0
Suburb Total:		756,778.80	(24,532.42)	3.24	(53,058.73)	(77,591.15)	10

Suburb 70 GREEN VALLEY

Services		Total Amount	Total Paid	%	Total Paid	Total	Total
Type		Raised	i.r.o. Curr.	Payments	i.r.o. Other	Paid	%
RATES	RATES	81.81	-	0.00	(14.51)	(14.51)	18
REFUS	REFUSE	57,585.09	(3,008.92)	5.23	(445.35)	(3,454.27)	6
SEWER	SEWERAGE	90,741.90	(4,083.61)	4.50	(818.14)	(4,901.75)	5
WATER	WATER	132,939.57	(4,858.00)	3.65	(1,431.81)	(6,289.81)	5
ZZZZZ	UNALLOCATED CREDITS	-	-	0.00	(458.69)	(458.69)	0
Suburb Total:		281,348.37	(11,950.53)	4.25	(3,168.50)	(15,119.03)	5

FINANCIAL IMPLICATION

Financial implications as articulated in the report.

Section 2: Finance

EXECUTIVE SUMMARY

The Revenue management report reflects the monthly services billings and the debt collection activities undertaken during the month of May 2025.

The collection rate achieved for May 2025 is 88% resulting in an averaging collection rate to date of 89% for the 2024/25 financial year.

RELEVANT LEGISLATION

MFMA

MSA

RECOMMENDED BY THE MUNICIPAL MANAGER

1. That the Revenue management report for the month of May 2025 be noted.
2. That it be noted that the amount of R 97,581 has been written off as bad debt in the 50% settlement discount program and an amount of R 199,285 collected in the month of May 2025 as per the Council approved Writing off of Irrecoverable Debt Policy.
3. That it be noted that the Municipality achieved a collection rate of average 89% as at 31 May 2025.
4. That it be noted that the total number of approved indigents are 5 026 as at 31 May 2025.
5. That it be noted that the Municipality debt is R 397,286,373.80 as at 31 May 2025.

RECOMMENDATION BY THE FINANCE AND CORPORATE SERVICES PORTFOLIO COMMITTEE

1. That the Revenue management report for the month of May 2025 be noted.
2. That it be noted that the amount of R 97,581 has been written off as bad debt in the 50% settlement discount program and an amount of R 199,285 collected in the month of May 2025 as per the Council approved Writing off of Irrecoverable Debt Policy.
3. That it be noted that the Municipality achieved a collection rate of average 89% as at 31 May 2025.
4. That it be noted that the total number of approved indigents are 5 026 as at 31 May 2025.
5. That it be noted that the Municipality debt is R 397,286,373.80 as at 31 May 2025.

Section 2: Finance

ITEM M/2/287/06/25

SECTION 71 REPORT FOR THE MONTH OF MAY 2025

Portfolio Comm.: Finance & Corporate Services
File Ref: 9/1/3/4

Demarcation: All Wards
Delegation: MayCo

Attachment: Annexure “A” – Budget Report M11
Annexure “B” – C Schedule M11

Report from: Director Financial Services

Date: 12 June 2025

PURPOSE OF THE REPORT

The purpose of this report is to inform the Mayoral Committee on the implementation of the budget and the financial state of affairs of the municipality for the month ended 31 May 2025.

BACKGROUND/DISCUSSION

This report deals with the Month ended 31 May 2025, and reflects the implementation of the budget, and the state of the municipality’s financial affairs

The in-year reports was prepared in terms of the Local Government: Municipal Finance Management Act, (Act 56 of 2003): Municipal Budget and reporting regulations, Government Gazette 32141, 17 April 2009.

The monthly report to council was drafted in accordance with the budget and reporting regulations and corresponds with the monthly Section 71 reporting, Schedule “C” as submitted to Treasury as per the MFMA reporting timeline.

SUMMARY OF FINANCIAL STATE OF AFFAIRS FOR THE MONTH ENDED 31 MAY 2025

The report as attached hereto can be summarized as follows:

1. Financial Position

Assets

Current Assets for the month amount to R 653.7 million, consisting of the major contributors which are Receivables from exchange and non-exchange, as well as Cash and Cash equivalents.

The municipality reports total short-term investments at R180.3 million and a bank balance of R34 million. The difference between the bank balance and the Cash and Cash equivalents is payment and receipting not done in the bank reconciliation.

Section 2: Finance

Non-current assets, which includes Property Plant and equipment amounts to R 1,401 billion as at May 2025

In total, the assets amount to R 2,055 billion as at end May 2025.

Liabilities

Current liabilities amount to R 348.8 million consisting of the major contributors such as the current Borrowing Costs, Provisions and Trade Creditors.

Non-current liabilities amount to R188.6 million as of 31 May 2025. It consists of Long-Term Borrowing and Provisions.

Net Assets

Net assets for the month amount to R1,518 billion as of 31 May 2025.

Conclusion on financial position

The financial position as at 31 May 2025 is above the best practice benchmark at 5.13:1 meaning current assets are 5.13 times more than current liabilities. (The best practice benchmark is between 2 and 3). The calculation is based on the net effect on VAT, which this month equates to a Vat Payable.

2. Financial Performance

Revenue

Total revenue received as at May 2025 equals R876.6 million which represents 89% of the total operating revenue budget for the year.

The following is highlighted with regards to the variances in Revenue:

Property Rates: The year-to-date property rates amounts to R175.9 million against the year-to-date budget of R177.1 million with a negative variance of 1%. Included in the property rates are the monthly levies that amounts to R15.9 million.

Service Charges – Revenue from electricity year-to-date amounts to R232.5 million against an anticipated year-to-date budget of R237.5 million translating to an underperformance of 2%. Revenue for the month amounts to R22.9 million. Electricity revenue is influenced by fluctuating consumption during peak and off-peak periods and as we are entering the colder season, an increase in consumption is expected. The focus area remains the effect of SSEG on our consumption patterns as various residents are now opting for solar installations. The true effect of SSEG by means of rooftop solar installations, is still to be determined as many residents have yet to register the installations with the municipality. Bitou Municipality has recently updated its cost of supply study on electricity which will see a change in our tariff structure going into the new financial year.

Service Charges – Water Revenue: Water revenue as at end of May 2025 amounts to R85.3 million against the YTD budget amounts to R84 million, which means this revenue source is adequately performing. As we are entering the off-peak period a decrease in consumption is expected.

Section 2: Finance

Service Charges – Sanitation Revenue: A negative YTD variance of 1% for this category of revenue, an immense improvement from last month's reporting.

Service Charges – Refuse Revenue: A negative YTD variance of 3%, The shortage of refuse bins to implement the changes recommended in the Revenue enhancement programme is also a matter of concern.

Rental from Fixed Assets – A negative YTD variance of 6% is reported, which translates to a monetary value of R110 000. Revenue from this source is dependent on the community's need to make use of the municipality's various facilities and it can be difficult to predict.

Interest earned – outstanding debtors: A negative YTD variance of 11% is recorded. Although the interest on outstanding debtors is under performing, it is a positive sign as it means customers are paying there accounts.

Fines, penalties and forfeits: A positive YTD variance of 17%. The revenue for the month of May 2025 will form part of June's monthly reporting, as the reports are sent to the Municipality on the 7th working day of each month. This revenue source has been adjusted to be in line with actual performance and projected revenue still to be collected.

Sale of Goods and rendering of Services: this revenue source is adequately underperforming by 12%. The major contributor of the revenue remains items such as building plan approval fees, town planning, fire services, staff housing etc

Expenditure

The total expenditure at the end of the month equates to R687.3 million, which represents 70% of the total operating expenditure budget for the year.

With regards to the variances in respect of expenditure the following are highlighted:

Employee cost: A negative YTD budget variance of 22% is reflected. The main factor contributing to the under-spending remains the vacant positions that have not been filled to date, coupled with employee benefits provisions that will be processed at year-end.

Bulk Purchases - Electricity: Eskom payments for the month ended May 2025, amounts to R189.8 million. All payments are in respect of April invoices. May 2025 accounts will be forming part of next month's reporting. Currently this expenditure item is underperforming by 8%, however the Payments for June normally bring this item inline.

Contracted services: As at end of May 2025 amounts to R63.3 million and is under-performing by 38% when compared to the YTD budget of R101.5 million. It is expected that this category of expenditure will come more in line at the end of the financial year.

Transfers and Subsidies: Expenditure as at end of May 2025 amounts R9 million when compared to the YTD budget of R8.8 million. An overperformance is reported for the month and expenditure falling under this category includes grant-in-aid, bursaries, payment to the shark spotter programme and our contribution to the regional landfill site.

Section 2: Finance

Operational Cost: A negative YTD budget variance of 22% is recorded. This includes items such as the rental expenses for offices, accommodation, insurance, travel and subsistence and telephone accounts. Some of the major contributors to this expenditure category is postage cost, external audit fees, bank charges and commission on prepaid electricity

Conclusion on financial performance

The municipality is reporting a surplus for the month of R11.7 million, whilst a year-to-date surplus of R189.4 million is reported. The current cash flow is sufficient to meet the short and medium-term operational requirements, and the focus now is to sustain operations in the long term. The current ratio is above the best practice norms and needs to be maintained now. The liquidity position has improved from previous months; however, a concerted effort is still necessary for the municipality to achieve financial sustainability.

3. Debtors' Management

The debtors' book of the municipality reflects R 353 million on outstanding debtors older than 90 days and a total outstanding amount of R 397.3 million.

The contributors to the outstanding debt remain the household debt which represent 94.37% of total debt, followed by businesses with 3.90% and organs of state contributing 1.73%

The municipality has monthly debt collection strategies to help ensure that outstanding revenue is collected, which includes blocking prepaid electricity for users in arrears and applying water restrictions in arrears where Eskom is the electricity distributor. Customers are informed prior to these actions being implemented by way of a disconnection notice. Disconnection notices are sent monthly to all customers with outstanding accounts after the due date which is 7th of every month.

The collection rate for the month of May 2025 is 88%.

4. Creditors Management

The municipality reports R22 440 trade creditors in May 2025, all of these are older than 30 days.

FINANCIAL IMPLICATIONS

Financial implications are attached on Annexures A and Annexures B

RELEVANT LEGISLATION

The Municipal Finance Management Act – No. 56 of 2003 Section 71 monthly budget statements.
Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations (MBRR)

Section 2: Finance

RECOMMENDED BY MUNICIPAL MANAGER

That the Section 71 report for the month ended 31 May 2025, be noted.

RECOMMENDATION BY THE FINANCE AND CORPORATE SERVICES PORTFOLIO COMMITTEE

That the Section 71 report for the month ended 31 May 2025, be noted.



Budget Statement for the month ended 31 May 2025

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BITOU LOCAL MUNICIPALITY

Glossary

Adjustments budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may adjust its annual budget during the year.

Allocations – Money received from Provincial or National Government or other municipalities.

Budget – The financial plan of the Municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

Capital expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

Cash flow statement – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timing. For example, when an invoice is received by the Municipality it is shown as expenditure in the Quarter it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

Equitable share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

MFMA – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Operating expenditure – Spending on the day-to-day expenses of the Municipality such as salaries and wages.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

BITOU LOCAL MUNICIPALITY

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising monthly performance targets and monthly budget estimates.

Strategic objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Unauthorised expenditure – Generally, is spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and (b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.

BITOU LOCAL MUNICIPALITY

Legislative Framework

This report is in accordance with the following enabling legislations. The Municipal Finance Management Act (MFMA) – No. 56 of 2003 Section 71 Monthly budget statements. Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations (MBRR)

PART 1 – IN-YEAR REPORT

Section 1 – May Report

1.1 In-Year Report – Monthly Budget Statement

The report outlines the financial performance and position of the municipality for the month ended 31 May 2025. The budget of the municipality is compiled with the objective that Bitou Municipality remains a financially viable and sustainable institution. The latter could be achieved if the municipality spends its budget prudently.

Its financial viability is measured through the liquidity ratio, current ratio and quick ratio. These ratios are critical in terms of evaluating the ability of the municipality to meet its short-term obligations.

As indicated below on the C7: Cash flow statement, the cash, and cash equivalents amounts to R206.8 million as at the end of May 2025, however total short-term investments equate to R180.3 million and the municipality has a favourable bank balance of R34 million. The difference between the bank balance and the Cash and Cash equivalents are payments and receipting not recorded in the bank reconciliation statement. Averagely the municipality requires in excess of R65 million to cover the monthly operational expenditure, including the cost associated with the payment of employee cost and suppliers. This excludes payments made to suppliers for capital assets.

Section 2 – Resolutions

IN-YEAR REPORTS 2024/2025

Below is the resolution to be presented to Council when the In-Year Monitoring (IYM) Report is tabled:

RECOMMENDATION:

- That Council notes the monthly budget statement with the supporting documentation for the month ended 31 May 2025.

Section 3 – Executive Summary

3.1 Introduction

The Monthly budget statement is in accordance with the MBRR and section 71 of the MFMA.

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Consolidated performance

WC047 Bitou - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M11 May										
Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
R thousands										
Revenue									%	
Exchange Revenue		477 681	531 266	531 527	47 574	473 958	486 031	(12 073)	-2%	531 527
Service charges - Electricity		230 904	262 129	259 136	22 952	232 543	237 542	(4 999)	-2%	259 136
Service charges - Water		87 795	90 492	92 029	9 050	85 268	84 360	908	1%	92 029
Service charges - Waste Water Management		67 358	80 372	79 624	7 397	71 913	72 988	(1 075)	-1%	79 624
Service charges - Waste management		44 964	53 852	50 983	5 895	45 349	46 734	(1 386)	-3%	50 983
Sale of Goods and Rendering of Services		7 520	9 687	10 072	517	6 561	7 467	(906)	-12%	10 072
Agency services		2 498	2 840	2 840	389	2 218	2 603	(386)	-15%	2 840
Interest earned from Receivables		13 243	13 870	12 458	837	10 183	11 420	(1 236)	-11%	12 458
Interest earned from Current and Non Current Assets		13 203	12 448	12 448	481	9 013	11 411	(2 398)	-21%	12 448
Rental from Fixed Assets		1 354	2 210	1 610	162	1 394	1 476	(82)	-6%	1 610
Licence and permits		1 427	565	661	123	1 257	606	651	107%	661
Operational Revenue		7 415	2 800	9 667	(230)	8 259	9 424	(1 165)	-12%	9 667
Non-Exchange Revenue		432 046	442 000	455 985	25 160	402 678	370 511	32 167	9%	455 985
Property rates		178 261	191 257	193 250	15 955	175 888	177 146	(1 258)	-1%	193 250
Surcharges and Taxes		1 420	1 589	1 441	119	3 242	1 321	1 921	145%	1 441
Fines, penalties and forfeits		60 451	50 836	52 397	6 884	40 074	34 309	5 765	17%	52 397
Licence and permits		-	796	796	-	-	729	(729)	-100%	796
Transfer and subsidies - Operational		166 503	176 893	187 996	992	168 899	142 197	26 702	19%	187 996
Interest		2 292	1 844	2 202	79	1 848	2 019	(171)	-8%	2 202
Operational Revenue		14 750	14 835	13 953	1 131	12 727	12 790	(63)	0%	13 953
Gains on disposal of Assets		-	3 950	3 950	-	-	-	-		3 950
Other Gains		8 370	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and		909 728	973 266	987 511	72 734	876 636	856 542	20 094	2%	987 511
Expenditure By Type										
Employee related costs		312 820	370 938	378 617	23 631	271 795	346 576	(74 781)	-22%	378 617
Remuneration of councillors		7 376	7 879	7 879	604	6 911	7 222	(311)	-4%	7 879
Bulk purchases - electricity		197 628	231 959	224 959	16 867	189 805	206 213	(16 408)	-8%	224 959
Inventory consumed		16 652	18 699	20 461	1 271	14 107	18 753	(4 645)	-25%	20 461
Debt impairment		28 480	19 001	19 001	-	-	-	-		19 001
Depreciation and amortisation		48 851	40 002	41 388	3 490	37 514	37 938	(424)	-1%	41 388
Interest		20 922	14 063	13 917	3	7 306	12 757	(5 451)	-43%	13 917
Contracted services		77 655	103 758	116 001	7 382	63 315	101 519	(38 204)	-38%	116 001
Transfers and subsidies		9 208	12 283	11 161	363	9 045	8 802	243	3%	11 161
Irrecoverable debts written off		74 426	61 150	61 150	104	22 568	56 054	(33 486)	-60%	61 150
Operational costs		76 823	91 144	91 044	7 328	64 885	82 827	(17 942)	-22%	91 044
Losses on Disposal of Assets		3 217	-	-	-	-	-	-		-
Other Losses		111	-	-	-	-	-	-		-
Total Expenditure		874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	-22%	985 578
Surplus/(Deficit)		35 558	2 389	1 934	11 690	189 385	(22 119)	211 504	(0)	1 934
Transfers and subsidies - capital (monetary allocations)		50 307	130 854	88 638	3 139	67 965	68 295	(330)	(0)	88 638
Transfers and subsidies - capital (in-kind)		33	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions		85 897	133 243	90 571	14 829	257 350	46 176			90 571
Surplus/(Deficit) after income tax		85 897	133 243	90 571	14 829	257 350	46 176			90 571
Surplus/(Deficit) attributable to municipality		85 897	133 243	90 571	14 829	257 350	46 176			90 571
Surplus/ (Deficit) for the year		85 897	133 243	90 571	14 829	257 350	46 176			90 571

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Revenue by Source Summary

The total operating revenue to date amounts R876.6 Million against the year to-date budget of R856.5 Million yielding a positive balance of R20.1 Million or 2% as at year-to-date ending May 2025. The net variance is attributed to non-exchange transaction, with the most notable contributors being transfers and subsidies (R26m); fines & penalties, (5.7m) and surcharges (R1.9m). The remainder is made up off exchange transactions.

Property Rates

The year-to-date property rates amounts to R175.9 million against the year-to-date budget of R177.1 million with a negative variance of 1%. Included in the property rates are the monthly levies that amounts to R15.9 million.

Electricity

Revenue from electricity year-to-date amounts to R232.5 million against an anticipated year-to-date budget of R237.5 million translating to an underperformance of 2%. Revenue for the month amounts to R22.9 million. Electricity revenue is influenced by fluctuating consumption during peak and off-peak periods and as we are entering the colder season, an increase in consumption is expected. The focus area still remains the effect of SSEG on our consumption patterns as various residents are now opting for solar installations, the true effect of SSEG by means of rooftop solar installations, is still to be determined as many residents have yet to register the installations with the municipality. Bitou Municipality has recently updated it's cost of supply study on electricity which will see a change in our tariff structure going into the new financial year.

Water Service

The year-to-date water revenue as at end of May 2025 amounts to R85.3 million against the YTD budget amounts to R84 million, which means this revenue source is adequately performing. As we are entering the off-peak period a decrease in consumption is expected.

Sanitation Service

Sanitation revenue amounts to R71.9 million while YTD budget amounts to R72.9 million, which means this revenue source too is adequately performing, an immense improvement from last month's reporting.

Refuse Service

Refuse revenue as at the end of May 2025 amounts R45.3 million while the YTD budget amounts to R46.7 million. This is an under performance of 3%, also an immense improvement from last month's reporting. The shortage of refuse bins to implement the changes recommended in the Revenue enhancement programme is also a matter of concern, as this will greatly assist in meeting the revenue targets. A concerted effort will need to be made in the new financial year to ensure this revenue source is performing adequately

Agency Services

The revenue derived from agency services equates to R2.2 million as at May 2025, compared to a budgeted R2.6 million, a negative variance of 15%. This revenue relates to our agency fee received for vehicle registrations and fluctuates based on registered vehicles.

Interest earned on external investment and outstanding debtors

Interest earned on external investment and outstanding debtors' revenue at the end of May 2025 amounts to R9 million and R10.2 million respectively, which in turn equates to a 21% and 11% under-performance of the revenue source, considering the amount invested, the investment revenue is expected to meet the budgeted target at the end of the financial year.

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Revenue for fines, penalties and forfeits

Revenue from Fines as at end of May 2025 amounts to R40.1 million compared to the anticipated budgeted revenue of R34.3 million. This is an overperformance of 17%. The revenue for the month of May 2025 will form part of June's monthly reporting, as the reports are sent to the Municipality on the 7th working day of each month. This revenue source has been adjusted to be in line with actual performance and projected revenue still to be collected.

Transfers and Subsidies

Transfers have been recognised as at the end of May 2025 amounting to R168.9 million. It is anticipated that this result may come in-line with the budgetary predictions as part of the financial year end processes.

Sale of Goods and Rendering of Services

Revenue collected as at end of May 2025 amounts to R6.6 million an underperformance of 12%. This revenue source includes items such as building plan approval fees, town planning, fire services, staff housing etc.

Operational revenue

Revenue collected as at the end of May 2025 amounts to R12.7 million which means this revenue source is also adequately performing. The major contributor for this revenue source is development charges.

Total revenue equates to R876.6 million, compared to the R856.5 million anticipated budgeted revenue for the year. We report for the month of May 2025 revenue of R72.7 million. This, however, exclude revenue from capital contributions.

Expenditure

Employee related cost

Employee related cost at the end of May 2025 amounts to an actual YTD figure of R271.8 million. When comparing this to the YTD budget, R346.6 million, it translates to an under performance of 22%. For the month we report expenditure amounting to R23.6 million. The main factor contributing to the under-spending remains the vacant positions that have not been filled to date, coupled with employee benefits provisions that will be processed at year-end.

Remuneration of councillors

Remuneration of councillors as at end of May 2025 amounts to R6.9 million. This expenditure item is underperforming by 4% for the month, however the monetary difference amounts to R311 000.

Bulk Purchases

Eskom payments for the month ended May 2025, amounts to R189.8 million. All payments are in respect of April invoices. May 2025 accounts will be forming part of next month's reporting. Currently this expenditure item is underperforming by 8%, however the Payments for June normally bring this item inline.

Depreciation

Depreciation is adequately performing and up to date.

Inventory Consumed

Expenditure for this item, for May 2025, amounts to R14.1 million while the YTD budget amounts to R18.8 million. This expenditure item is under-performing by 25% when compared to the YTD budget. This expenditure type relates to the consumption of materials and

BITOU LOCAL MUNICIPALITY

supplies/inventory at the stores used in operational and maintenance activities and is dependent on the rate at which operational and maintenance activities proceed.

Contracted Services

Expenditure as at end of May 2025 amounts to R63.3 million and is under-performing by 38% when compared to the YTD budget of R101.5 million. It is expected that this category of expenditure will come more in line at the end of the financial year.

Transfers and subsidies

Expenditure as at end of May 2025 amounts R9 million when compared to the YTD budget of R8.8 million. An overperformance is reported for the month and expenditure falling under this category include grant-in-aid, bursaries, payment to the shark spotter programme and our contribution to the regional landfill site.

Operational Cost

Operational Cost as at end of May 2025 amounts to R64.9 million while the YTD budget amounts to R82.8 million, which translates to an under performance of 22%. This includes items such as the rental expenses for offices, accommodation, insurance, travel and subsistence and telephone accounts. Some of the major contributors to this expenditure category is postage cost, external audit fees, bank charges and commission on prepaid electricity.

Total expenditure as at end of May 2025 amounts to R687.3 million in comparison to an anticipated expenditure budget of R878.6 million.

Conclusion on Financial Position and performance

The municipality is reporting a surplus for the month of R11.7 million, whilst a year-to-date surplus of R189.4 million is reported. The current cash flow is sufficient to meet the short and medium-term operational requirements, and the focus now is to sustain operations in the long term. The current ratio is above the best practice norms and needs to be maintained now. The liquidity position has improved from previous months; however, a concerted effort is still necessary for the municipality to achieve financial sustainability.

The implementation of the financial recovery plan, especially the revenue enhancement strategy, receives dedicated attention to aid in the financial turnaround and to ensure that financial viability and long-term sustainability will be attained.

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

The tables included in section 4 to the end of this report are from the ‘C Schedule monthly Budget Statement legislated as part of the MBRR.

Below tables analyse the income and expenditure by Function and the performance of each sub function. As mentioned above the performance will be increased with the implementation of the SDBIP.

Table below relates to the budget performance by municipal vote. Most of the departments has underspent on their expenditure budget and collection on their revenue budget is starting to improve as per below. Management to note that expenditure is more than revenue since the beginning of the year.

See tables below C1 and C3 for the month ended 31 May 2025.

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WC047 Bitou - Table C1 Monthly Budget Statement Summary - M11 May

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	178 261	191 257	193 250	15 955	175 888	177 146	(1 258)	-1%	193 250
Service charges	431 020	486 846	481 772	45 294	435 073	441 624	(6 551)	-1%	481 772
Investment revenue	13 203	12 448	12 448	481	9 013	11 411	(2 398)	-21%	12 448
Transfers and subsidies - Operational	166 503	176 893	187 996	992	168 899	142 197	26 702	19%	187 996
Other own revenue	120 740	105 822	112 045	10 012	87 762	84 164	3 599	4%	112 045
Total Revenue (excluding capital transfers and	909 728	973 266	987 511	72 734	876 636	856 542	20 094	2%	987 511
Employee costs	312 820	370 938	378 617	23 631	271 795	346 576	(74 781)	-22%	378 617
Remuneration of Councillors	7 376	7 879	7 879	604	6 911	7 222	(311)	-4%	7 879
Depreciation and amortisation	48 851	40 002	41 388	3 490	37 514	37 938	(424)	-1%	41 388
Interest	20 922	14 063	13 917	3	7 306	12 757	(5 451)	-43%	13 917
Inventory consumed and bulk purchases	214 280	250 658	245 420	18 139	203 912	224 965	(21 053)	-9%	245 420
Transfers and subsidies	9 208	12 283	11 161	363	9 045	8 802	243	3%	11 161
Other expenditure	260 712	275 053	287 196	14 814	150 768	240 401	(89 632)	-37%	287 196
Total Expenditure	874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	-22%	985 578
Surplus/(Deficit)	35 558	2 389	1 934	11 690	189 385	(22 119)	211 504	-956%	1 934
Transfers and subsidies - capital (monetary allocations)	50 307	130 854	88 638	3 139	67 965	68 295	(330)	-0%	88 638
Transfers and subsidies - capital (in-kind)	33	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	85 897	133 243	90 571	14 829	257 350	46 176	211 174	457%	90 571
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	85 897	133 243	90 571	14 829	257 350	46 176	211 174	457%	90 571
Capital expenditure & funds sources									
Capital expenditure	104 311	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Capital transfers recognised	44 924	107 616	84 573	10 399	70 581	77 525	(6 944)	-9%	84 573
Borrowing	35 920	50 033	35 125	2 801	16 923	32 198	(15 275)	-47%	35 125
Internally generated funds	23 434	25 511	28 843	4 826	17 249	26 304	(9 056)	-34%	28 843
Total sources of capital funds	104 279	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Financial position									
Total current assets	560 528	466 245	606 716		653 721				606 716
Total non current assets	1 333 926	1 415 909	1 441 079		1 401 165				1 441 079
Total current liabilities	442 316	439 810	480 235		348 797				480 235
Total non current liabilities	192 078	199 510	216 846		188 568				216 846
Community wealth/Equity	1 260 061	1 242 834	1 393 387		1 517 521				1 393 387
Cash flows									
Net cash from (used) operating	(775 382)	153 694	116 658	6 554	156 108	64 190	(91 918)	-143%	829 347
Net cash from (used) investing	(114 140)	(179 210)	(149 591)	(18 026)	(104 753)	140 610	245 363	174%	157 491
Net cash from (used) financing	-	50 033	40 545	(157)	(9 944)	-	9 944		40 545
Cash/cash equivalents at the month/year end	(794 444)	84 258	173 044	-	206 844	370 233	163 389	44%	1 192 815
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	22 763	11 771	9 736	9 486	343 530	-	-	-	397 286
Creditors Age Analysis									
Total Creditors	-	0	-	-	-	22	0	-	22

BITOU LOCAL MUNICIPALITY

Financial Performance Expenditure by Municipal Vote

Revenue by vote

The performance of revenue by vote as at end May 2025 amounts to R75.9 million, this is an over-performance of 2.1%. The detailed explanation on the revenue per item can be found in executive summary.

Expenditure by vote

The expenditure by vote as at May 2025 amounts R61 million. The total expenditure budget is under-performing by 21.8%.

WC047 Bitou - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Council		-	3 004	3 004	-	26 121	2 253	23 868	1059,4%	3 004
Vote 2 - Office of the Municipal Manager		101 437	66 656	66 563	240	25 487	50 184	(24 697)	-49,2%	66 563
Vote 3 - Community Services		134 298	153 695	150 153	15 400	128 428	115 677	12 751	11,0%	150 153
Vote 4 - Corporate Services		2 368	19	1 172	97	3 634	886	2 748	310,2%	1 172
Vote 5 - Financial Services		209 749	224 929	227 275	16 897	215 923	205 966	9 957	4,8%	227 275
Vote 6 - Economic Development & Planning		29 638	111 335	82 115	2 518	51 401	61 233	(9 832)	-16,1%	82 115
Vote 7 - Engineering Services		482 449	544 481	545 866	40 722	493 605	488 638	4 967	1,0%	545 866
Total Revenue by Vote	2	959 939	1 104 120	1 076 149	75 873	944 601	924 837	19 764	2,1%	1 076 149
Expenditure by Vote	1									
Vote 1 - Council		11 819	12 945	12 841	815	10 488	11 645	(1 157)	-9,9%	12 841
Vote 2 - Office of the Municipal Manager		31 787	32 114	33 820	1 907	21 021	30 602	(9 581)	-31,3%	33 820
Vote 3 - Community Services		249 539	252 128	253 742	16 201	166 347	223 914	(57 567)	-25,7%	253 742
Vote 4 - Corporate Services		66 195	89 641	102 390	7 603	70 504	93 673	(23 170)	-24,7%	102 390
Vote 5 - Financial Services		59 748	70 683	71 544	4 327	47 194	61 510	(14 316)	-23,3%	71 544
Vote 6 - Economic Development & Planning		43 038	52 018	61 180	1 876	32 314	54 269	(21 955)	-40,5%	61 180
Vote 7 - Engineering Services		412 044	461 348	450 060	28 315	339 383	403 047	(63 664)	-15,8%	450 060
Total Expenditure by Vote	2	874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	-21,8%	985 578
Surplus/ (Deficit) for the year	2	85 769	133 243	90 571	14 829	257 350	46 176	211 174	457,3%	90 571

BITOU LOCAL MUNICIPALITY

Capital expenditure

WC047 Bitou - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 3 - Community Services		3 636	5 405	5 461	384	3 795	5 006	(1 211)	-24%	5 461
Vote 4 - Corporate Services		256	868	828	291	789	759	30	4%	828
Vote 7 - Engineering Services		41 212	143 726	115 969	15 124	84 543	106 305	(21 762)	-20%	115 969
Total Capital Multi-year expenditure	4,7	45 103	149 999	122 258	15 799	89 126	112 070	(22 943)	-20%	122 258
Single Year expenditure appropriation	2									
Vote 2 - Office of the Municipal Manager		149	-	492	29	66	451	(385)	-85%	492
Vote 3 - Community Services		1 021	3 796	2 543	42	748	2 331	(1 583)	-68%	2 543
Vote 4 - Corporate Services		1 513	1 292	1 273	170	1 164	1 032	132	13%	1 273
Vote 5 - Financial Services		33	-	69	-	-	63	(63)	-100%	69
Vote 6 - Economic Development & Planning		301	-	110	1	1	101	(99)	-99%	110
Vote 7 - Engineering Services		56 191	28 073	21 796	1 984	13 646	19 979	(6 333)	-32%	21 796
Total Capital single-year expenditure	4	59 208	33 161	26 283	2 227	15 626	23 958	(8 331)	-35%	26 283
Total Capital Expenditure	3	104 311	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Capital Expenditure - Functional Classification										
Governance and administration		17 223	9 350	10 440	783	8 267	9 435	(1 168)	-12%	10 440
Executive and council		149	-	492	29	66	451	(385)	-85%	492
Finance and administration		17 073	9 350	9 948	754	8 200	8 984	(783)	-9%	9 948
Community and public safety		4 207	6 302	7 253	281	4 073	6 649	(2 576)	-39%	7 253
Community and social services		3 909	304	1 798	-	470	1 648	(1 178)	-71%	1 798
Sport and recreation		-	4 455	4 455	281	3 522	4 084	(562)	-14%	4 455
Public safety		298	1 542	1 000	-	81	917	(836)	-91%	1 000
Economic and environmental services		12 288	47 401	43 636	4 193	30 297	40 000	(9 703)	-24%	43 636
Planning and development		301	-	110	1	1	101	(99)	-99%	110
Road transport		11 987	47 401	43 527	4 191	30 295	39 899	(9 604)	-24%	43 527
Trading services		70 593	120 108	87 211	12 769	62 116	79 943	(17 827)	-22%	87 211
Energy sources		19 492	26 065	14 658	2 870	6 784	13 437	(6 652)	-50%	14 658
Water management		33 290	45 070	32 315	4 974	24 112	29 622	(5 510)	-19%	32 315
Waste water management		17 811	46 673	39 488	4 779	30 750	36 197	(5 447)	-15%	39 488
Waste management		-	2 300	750	146	470	687	(217)	-32%	750
Total Capital Expenditure - Functional Classification	3	104 311	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Funded by:										
National Government		29 398	29 331	26 792	4 246	23 004	24 559	(1 555)	-6%	26 792
Provincial Government		15 527	78 285	57 782	6 152	47 577	52 966	(5 389)	-10%	57 782
Transfers recognised - capital		44 924	107 616	84 573	10 399	70 581	77 525	(6 944)	-9%	84 573
Borrowing	6	35 920	50 033	35 125	2 801	16 923	32 198	(15 275)	-47%	35 125
Internally generated funds		23 434	25 511	28 843	4 826	17 249	26 304	(9 056)	-34%	28 843
Total Capital Funding	7	104 279	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541

BITOU LOCAL MUNICIPALITY

Capital Expenditure Analysis

Capital Expenditure for the month equals R18 025 611.86, which results in a 71% spending when comparing the actual YTD with the YTD budget.

It should be noted that some of the approved capital projects still reflect a 0% spending even after being adjusted downward or shifted to the new financial year as part of the Mid-term adjustment budget. The remaining projects are projects that are underway and payment for work done will only reflect in subsequent months.

It is crucial to prioritise spending on grants as historic trends in slow spending has shown us that departments tend to go for rollover applications process as they did not fully spend on their projects and these applications, at times, get rejected.

Capital Grants Analysis

Grants	Original Budget	Amended Budget	Monthly Actual	Shadow Balance	YTD Expenditure
MIG	18 895 912,00	18 895 912,00	1 498 866,39	679 299,34	17 326 794,35
WATER SERVICE INFRASTRUCTURE GRANT	10 434 783,00	7 895 652,00	2 747 513,76	2 148 547,58	5 677 260,86
INFORMAL SETTLEMENT UPGRADING PARTNERSHIP GRANT	16 650 000,00	10 027 000,00	2 107 078,95	13 500,00	3 744 087,02
HUMAN SETTLEMENTS DEVELOPMENT PARTNERSHIP GRANT	60 351 000,00	46 470 270,00	4 045 420,50	148 594,04	42 853 191,68
FIRE SERVICES CAPACITY GRANT	980 000,00	980 000,00	-	-	980 000,00
LIBRARY CONDITIONAL GRANT	304 345,00	304 348,00	-	-	-
AFR	25 510 549,00	28 843 211,00	4 825 615,89	9 271 340,62	17 248 645,09
BORROWINGS	50 033 373,00	35 124 692,00	2 801 116,37	13 642 160,03	16 922 672,25
TOTAL	183 159 962,00	148 541 085,00	18 025 611,86	25 903 441,61	104 752 651,25

Chart C1 2024/25 Capital Expenditure Monthly Trend: actual v target

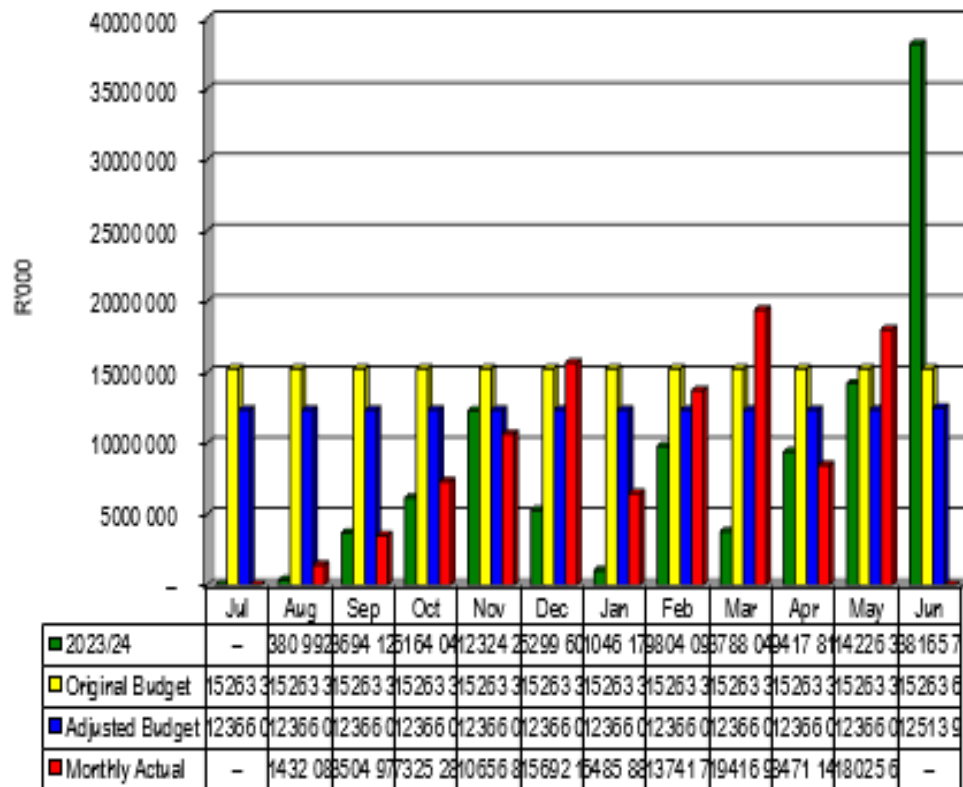
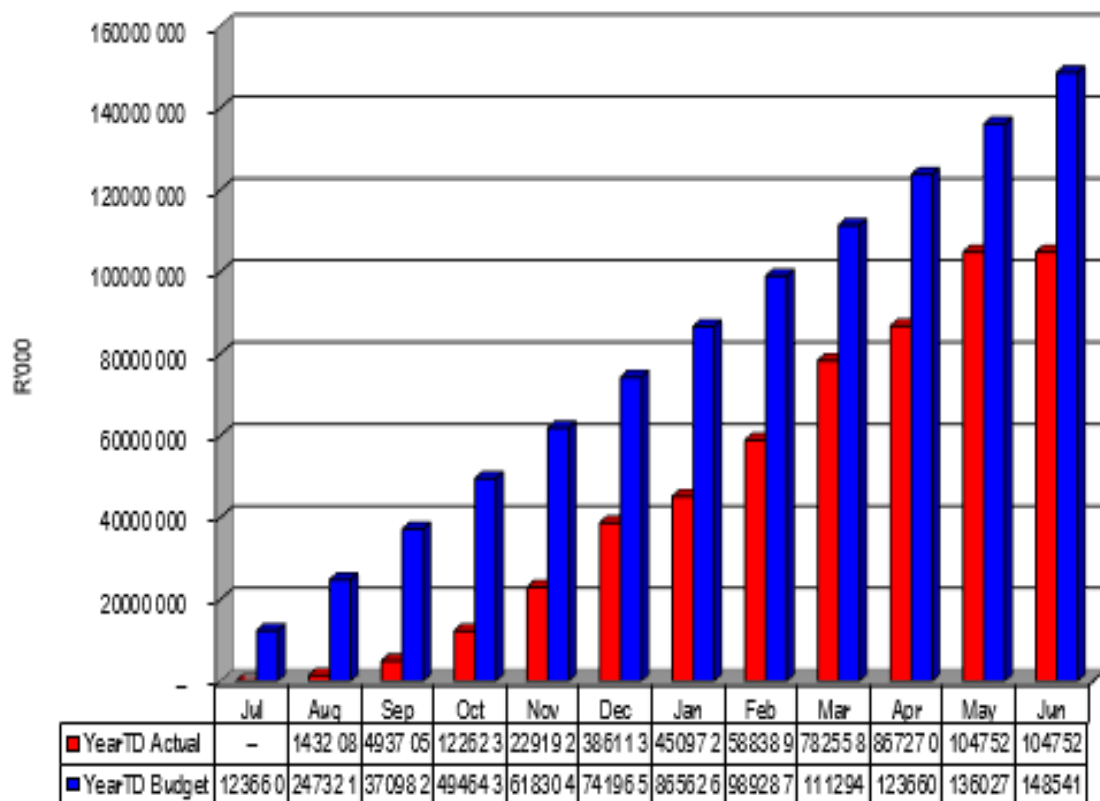


Chart C2 2024/25 Capital Expenditure: YTD actual v YTD target



BITOU LOCAL MUNICIPALITY

Statement of Financial Position

WC047 Bitou - Table C6 Monthly Budget Statement - Financial Position - M11 May

Description	Ref	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
R thousands						
ASSETS	1					
Current assets						
Cash and cash equivalents		165 432	60 220	149 202	206 844	149 202
Trade and other receivables from exchange transactions		54 528	75 841	73 047	79 141	73 047
Receivables from non-exchange transactions		40 213	97 230	81 355	73 116	81 355
Current portion of non-current receivables		9	11	9	9	9
Inventory		15 845	20 180	18 448	16 118	18 448
VAT		283 602	212 584	283 602	275 037	283 602
Other current assets		898	180	1 052	3 456	1 052
Total current assets		560 528	466 245	606 716	653 721	606 716
Non current assets						
Investment property		14 050	12 692	14 050	14 050	14 050
Property, plant and equipment		1 319 839	1 403 181	1 426 992	1 387 078	1 426 992
Heritage assets		38	35	38	38	38
Total non current assets		1 333 926	1 415 909	1 441 079	1 401 165	1 441 079
TOTAL ASSETS		1 894 455	1 882 153	2 047 795	2 054 886	2 047 795
LIABILITIES						
Current liabilities						
Financial liabilities		20 425	1 103	41 876	9 892	41 876
Consumer deposits		11 362	9 848	11 362	11 951	11 362
Trade and other payables from exchange transactions		125 575	86 278	153 519	33 510	153 519
Trade and other payables from non-exchange transactions		(31 403)	(13 526)	(43 017)	(18 956)	(43 017)
Provision		47 936	116 950	48 075	32 263	48 075
VAT		268 421	239 157	268 421	280 136	268 421
Total current liabilities		442 316	439 810	480 235	348 797	480 235
Non current liabilities						
Financial liabilities		107 718	130 734	106 408	107 718	106 408
Provision		13 801	10 320	13 801	11 564	13 801
Other non-current liabilities		70 559	58 456	96 636	69 287	96 636
Total non current liabilities		192 078	199 510	216 846	188 568	216 846
TOTAL LIABILITIES		634 394	639 320	697 080	537 365	697 080
NET ASSETS	2	1 260 061	1 242 834	1 350 715	1 517 521	1 350 715
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		1 183 380	1 167 034	1 316 706	1 440 840	1 316 706
Reserves and funds		76 681	75 800	76 681	76 681	76 681
TOTAL COMMUNITY WEALTH/EQUITY	2	1 260 061	1 242 834	1 393 387	1 517 521	1 393 387

The table above reflects the statement of financial position of the municipality. The total current assets at the end of May 2025 amounts to R 653.7 million. The municipality reports total short-term investments at R180.3 million and a bank balance of R34 million. The difference between the bank balance and the Cash and Cash equivalents is payment and receipting not done in the bank reconciliation.

The current liabilities for the month amounts R348.8 million. The current ratio for the month equals 5.52:1, this is above best practice norms. The calculation is based on the net effect on VAT, which this month equates to a Vat Payable. The higher the current ratio, the more capable the municipality will be to pay its current or short-term obligations.

BITOU LOCAL MUNICIPALITY

Cash flow analysis

WC047 Bitou - Table C7 Monthly Budget Statement - Cash Flow - M11 May										
Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES	1								%	
Receipts										
Property rates		644	175 067	174 808	16 370	169 324	160 241	9 083	6%	174 808
Service charges		-	434 972	435 238	39 441	377 899	398 968	(21 069)	-5%	435 238
Other revenue		67	26 596	23 531	1 988	103 417	19 800	83 617	422%	23 531
Transfers and Subsidies - Operational		6 262	176 723	185 015	0	171 002	140 139	30 863	22%	185 015
Transfers and Subsidies - Capital		-	130 854	88 638	5 751	78 309	68 295	10 014	15%	88 638
Interest		11 284	12 448	12 448	825	18 277	11 411	6 866	60%	12 448
Dividends		-	-	-	-	-	-	-		-
Payments										
Suppliers and employees		(793 639)	(776 920)	(776 920)	(57 455)	(745 770)	(712 689)	33 081	-5%	(64 231)
Interest		-	(14 063)	(13 917)	(3)	(7 306)	(12 757)	(5 451)	43%	(13 917)
Transfers and Subsidies		-	(11 983)	(12 183)	(363)	(9 045)	(9 217)	(172)	2%	(12 183)
NET CASH FROM/(USED) OPERATING ACTIVITIES		(775 382)	153 694	116 658	6 554	156 108	64 190	(91 918)	-143%	829 347
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	3 950	3 950	-	-	-	-		3 950
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		(114 140)	(183 160)	(153 541)	(18 026)	(104 753)	140 610	245 363	174%	153 541
NET CASH FROM/(USED) INVESTING ACTIVITIES		(114 140)	(179 210)	(149 591)	(18 026)	(104 753)	140 610	245 363	174%	157 491
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	50 033	40 545	-	-	-	-		40 545
Increase (decrease) in consumer deposits		-	-	-	(17)	589	-	589	0%	-
Payments										
Repayment of borrowing		-	-	-	(140)	(10 533)	-	10 533	0%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	50 033	40 545	(157)	(9 944)	-	9 944	0%	40 545
NET INCREASE/ (DECREASE) IN CASH HELD		(889 522)	24 518	7 612	(11 629)	41 412	204 801			1 027 383
Cash/cash equivalents at beginning:		95 078	59 740	165 432		165 432	165 432			165 432
Cash/cash equivalents at month/year end:		(794 444)	84 258	173 044		206 844	370 233			1 192 815

The municipality is reporting a surplus of R6.6 million on monthly actual net cash from operating activities. These are mostly month to month operating expenses and operating income. The major difference from last month is a partial revenue recognition that was done and equitable share received, that was not accounted for.

Monthly actual net cash **(used)** on investing activities is reported at R18 million which is mostly influenced by spending on capital projects.

The net cash **(used)** for financing activities which are mostly influenced by the repayment of loans. The amount as at May 2025 amounts to R157 000. The next payment will occur in June 2025:

The municipality reports cash and cash equivalents amounting to R206.8 million, this includes cash at bank and short-term investment, however as previously stated, the difference between the bank balance and the Cash and Cash equivalents is payment and receipting not done in the bank reconciliation.

BITOU LOCAL MUNICIPALITY

Section 5 – Debtors’ analysis

5.1 Supporting Table SC3

WC047 Bitou - Supporting Table SC3 Monthly Budget Statement - aged debtors - M11 May													
Description	NT Code	Budget Year 2024/25										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	8 977	3 132	2 892	3 247	98 867	-	-	-	117 115	102 114	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	15 042	2 170	1 181	1 139	20 179	-	-	-	39 711	21 318	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	10 247	2 127	1 444	1 185	45 304	-	-	-	60 308	46 489	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	4 166	1 665	1 533	1 492	63 418	-	-	-	72 264	64 910	-	-
Receivables from Exchange Transactions - Waste Management	1600	6 608	2 595	2 581	2 353	105 690	-	-	-	119 827	108 043	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	(22 277)	92	105	71	10 072	-	-	-	(11 938)	10 142	-	-
Total By Income Source	2000	22 763	11 771	9 736	9 486	343 530	-	-	-	397 286	353 016	-	-
2023/24 - totals only										-	-		
Debtors Age Analysis By Customer Group													
Organs of State	2200	(23)	458	432	497	5 508	-	-	-	6 872	6 006	-	-
Commercial	2300	3 401	1 699	1 080	824	8 487	-	-	-	15 491	9 311	-	-
Households	2400	19 385	9 615	8 224	8 165	329 535	-	-	-	374 923	337 699	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2600	22 763	11 771	9 736	9 486	343 530	-	-	-	397 286	353 016	-	-

Debtor’s age analysis

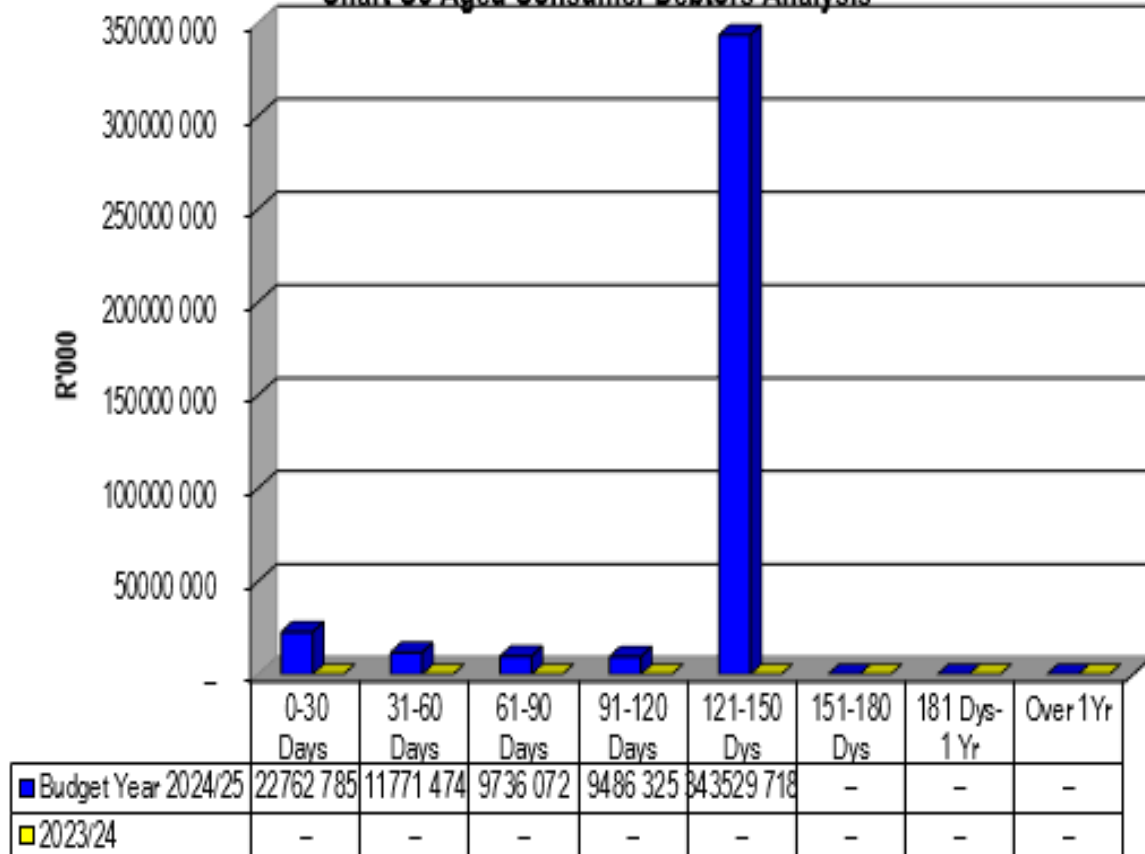
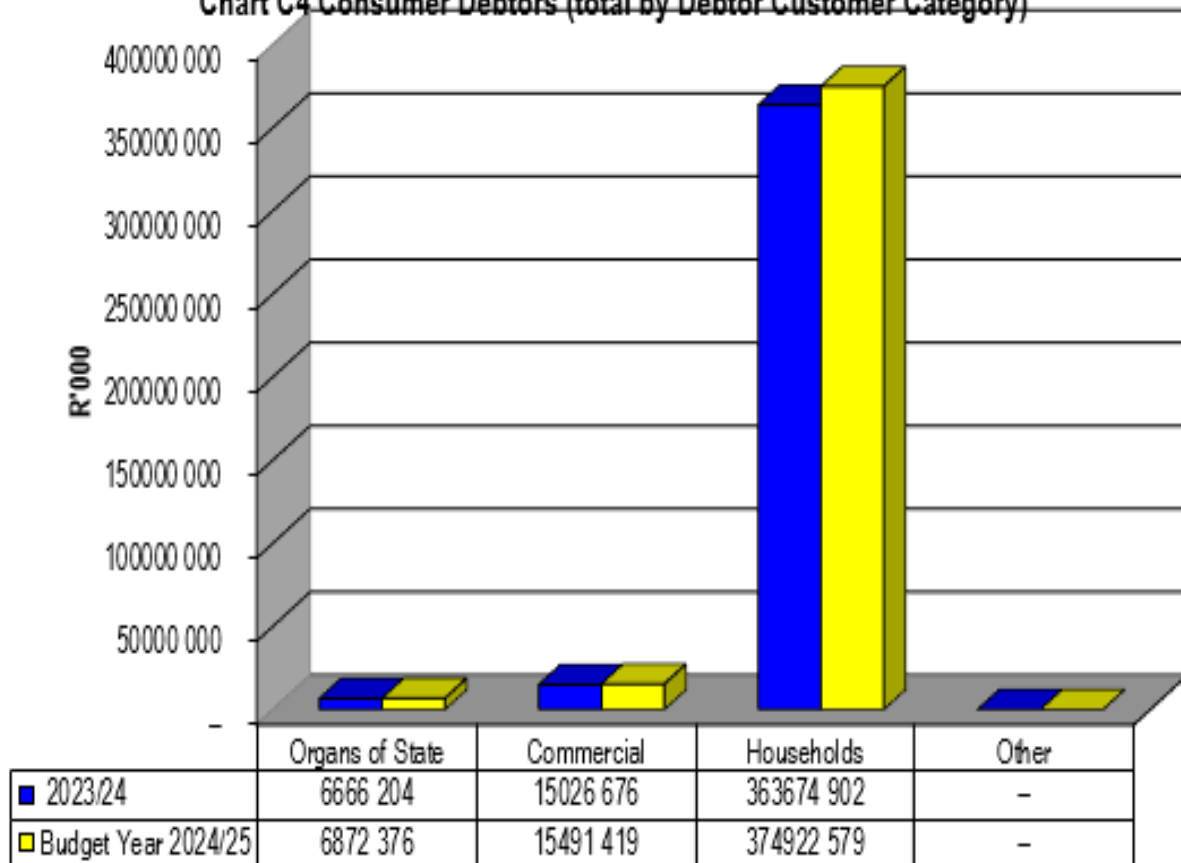
The debtors’ book of the municipality reflects R 353 million on outstanding debtors older than 90 days and a total outstanding amount of R 397.3 million.

The contributors to the outstanding debt remain the household debt which represent 94.37% of total debt, followed by businesses with 3.90% and organs of state contributing 1.73%

The municipality has monthly debt collection strategies to help ensure that outstanding revenue is collected, which includes blocking prepaid electricity for users in arrears and applying water restrictions in arrears where Eskom is the electricity distributor. Customers are informed prior to these actions being implement by way of a disconnection notice. Disconnection notices are sent monthly out to all customers with outstanding accounts after the due date which is 7th of every month. An anomaly was detected in this month’s reporting relating to January that has been corrected, the annual collection rate remains unchanged

The collection rate for the month of May 2025 is 88%. See below debtor payment percentage breakdown achieved for May 2025.

DEBTOR PAYMENT % ACHIEVED				
DETAILS	Mar-25	Apr-25	May-25	Annual
Gross Debtors Opening Balance	382 912 463,29	380 114 542,42	389 617 767,14	335 576 739,61
Billed Revenue	66 354 442,09	66 487 237,45	66 774 777,75	737 413 721,08
Gross Debtors Closing Balance	380 114 542,42	389 617 767,14	397 286 373,80	397 286 373,80
Bad Debt Written off	3 949 383,67	-	97 581,00	22 305 790,42
Payment received	65 202 979,29	56 984 012,73	59 008 590,09	653 398 296,47
Billed Revenue	66 354 442,09	66 487 237,45	66 774 777,75	737 413 721,08
% Debtor payment achieved	98%	86%	88%	89%

Chart C3 Aged Consumer Debtors Analysis**Chart C4 Consumer Debtors (total by Debtor Customer Category)**

Section 6 – Creditors' age analysis

6.1 Supporting Table SC4

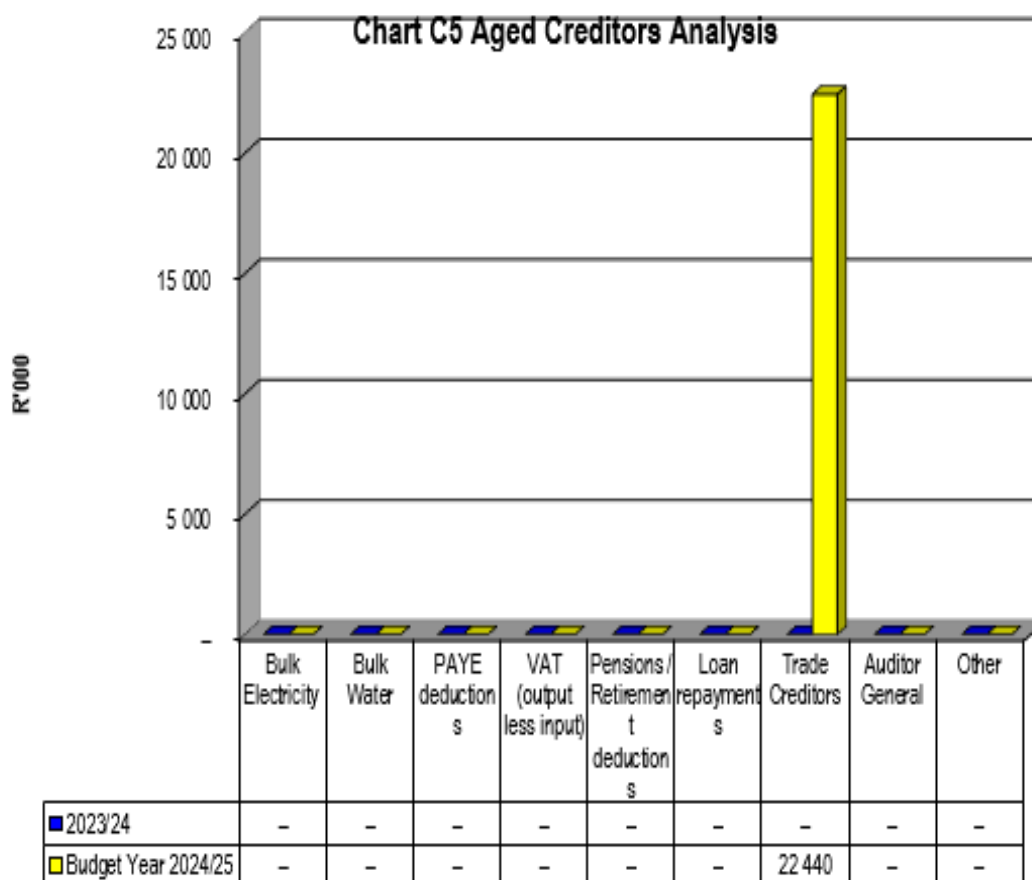
Table SC4 reflects the trade creditors

WC047 Bitou - Supporting Table SC4 Monthly Budget Statement - aged creditors - M11 May

Description	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	0	-	-	-	22	0	-	22	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	-	0	-	-	-	22	0	-	22	-

Creditors Age Analysis

The municipality reports R22 440 trade creditors in May 2025, all of these are older than 30 days.



BITOU LOCAL MUNICIPALITY

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC047 Bitou - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M11 May														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
Absa Bank:9380348553		Call deposit	Call deposit	No	Variable	8,15%	No	No	Call deposit	21 079	143		-	21 223
Standard Bank: 488607000-078		Call deposit	Call deposit	No	Variable	7,50%	No	No	Call deposit	5 701	36		-	5 738
Absa Bank:9381946782		Call deposit	Call deposit	No	Variable	8,15%	No	No	Call deposit	12 677	86		-	12 763
Nedbank: 037881052406		365days	Fixed deposit	No	Fixed	9,02%	No	No	11/09/2025	50 000	-		-	50 000
Standard bank: 488607000-087		360days	Fixed deposit	No	Fixed	8,85%	No	No	06/09/2025	47 745	-		-	47 745
Absa Bank: 9395881776		Call deposit	Call deposit	No	Variable	8,15%	No	No	Call deposit	12 173	83		-	12 256
Nedbank:037881052406000109		60days	Fixed deposit	No	Fixed	8,02%	No	No	13/05/2025	30 323	402	(30 725)	-	(0)
Standard Bank: 488607000-089		90days	Fixed deposit	No	Fixed	8,35%	No	No	11/06/2025	30 336	213		-	30 549
-		-								-	-		-	-
-		-								-	-		-	-
Municipality sub-total										210 035	964		-	180 274

Investment portfolio analysis

The municipality has investments with a total value of R180.3 million as at May 2025. Interest earned on fixed deposits be accrued at year end.

BITOU LOCAL MUNICIPALITY

Section 8 – Grant Performance

8.1 Supporting Table SC6

Grant Description	Year- To-Date Actual Balance (M11)
WATER SERVICES INFRASTRUCTURE GRANT	3 330 383,84
LOCAL GOVERNMENT, WATER AND RELATED SERVICE SETA	1 045 128,41
EXPANDED PUBLIC WORKS PROGRAMME INTEGRATED GRANT	1 474 000,00
LOCAL GOVERNMENT FINANCIAL MANAGEMENT GRANT	896 178,87
EQUITABLE SHARE	154 001 000,00
HUMAN SETTLEMENT DEVELOPMENT	43 841 573,04
COMMUNITY DEVELOPMENT WORKERS (CDW) - OPERATIONAL	-
COMMUNITY LIBRARY SERVICES - OPERATIONAL	600 200,88
LOCAL GOVERNMENT PUBLIC EMPLOYMENT SUPPORT - OPERATIONAL	-
LIBRARY SERVICES REPLACEMENT FUNDING FOR MOST VULNERABLE B3 MUNICIPALITIES - C	8 274 086,58
INTEGRATED NATIONAL ELECTRIFICATION PROGRAMME GRANT	-
MUNICIPAL INFRASTRUCTURE GRANT	18 007 240,32
PUBLIC SAFETY GRANT	-
WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT	-
TITLE DEEDS RESTORATION	-
LOCAL GOVERNMENT GRADUATE INTERNSHIP - OPERATIONAL	2 589 046,30
INFORMAL SETTLEMENT UPGRADING PARTNERSHIP: PROVINCES (BENEFICIARIES)	1 805 600,33
FINANCIAL MANAGEMENT CAPACITY BUILDING	980 000,00
FINANCIAL ASSISTANCE TO MUNICIPALITIES FOR MAINTENANCE AND CONSTRUCTION OF TRANSPORT INFRASTRUCTURE - OPERATIONAL	-

236 844 438,57

The table above reflects the income recognition done for the month of May 2025.

Grant Description	Year- To-Date Actual Balance (M11)
INTEGRATED NATIONAL ELECTRIFICATION PROGRAMME GRANT: RECEIPTS	-
MUNICIPAL INFRASTRUCTURE GRANT: RECEIPTS	22 818 000,00
WATER SERVICES INFRASTRUCTURE GRANT: RECEIPTS	9 080 000,00
LOCAL GOVERNMENT, WATER AND RELATED SETA: RECEIPTS	927 726,70
LIBRARY SERVICES REPLACEMENT FUNDING FOR MOST VULNERABLE B3 MUNICIPALITIES	9 908 000,00
SETA:RECEIPTS	-
LOCAL GOVERNMENT FINANCIAL MANAGEMENT GRANT: RECEIPTS	1 800 000,00
EXPANDED PUBLIC WORKS PROGRAMME INTEGRATED GRANT: RECEIPTS	1 531 369,31
PUBLIC SAFETY GRANT	-
COMMUNITY LIBRARY SERVICES	2 815 000,00
COMMUNITY DEVELOPMENT WORKERS	19 000,00
WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT	-
EQUITABLE SHARE	154 001 000,00
INFORMAL SETTLEMENTS UPGRADING PARTNERSHIP GRANT: PROVINCES (BENEFICIARIES) - CAPITAL	7 245 931,15
HUMAN SETTLEMENT DEVELOPMENT - CAPITAL	38 185 044,84
FINANCIAL ASSISTANCE TO MUNICIPALITIES FOR MAINTENANCE AND CONSTRUCTION OF TRANSPORT INFRASTRUCTURE	-
FIRE SERVICE CAPACITY BUILDING GRANT	980 000,00
FINANCIAL MANAGEMENT CAPACITY BUILDING	-

249 311 072,00

The table above reflects the grant receipts for May 2025.

Municipal manager's quality certification

Municipal manager's quality certification

An in-year report must be covered by a quality certificate in the format described below:


QUALITY CERTIFICATE

I, **Mbulelo Memani**, the Municipal Manager of Bitou Local Municipality, hereby certify that -
(mark as appropriate)

- ☒ The monthly budget statement
- ☐ Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ Mid-year budget and performance assessment

For the month ended 31 May 2025 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Signature



Print Name: M Memani

Municipal Manager of Bitou Local Municipality – WC047

Date

10-06-2025

Municipal In-year reports & supporting tables

mSCOA Version 6.8

[Click for Instructions!](#)

Accountability

Transparency

**Information &
service delivery**



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Contact details:

Budget submission enquiries:
Lawrence Gqesha
National Treasury

Electronic documents: lgdocuments@treasury.gov.za

Electronic submissions: LG Upload Portal

Preparation Instructions

Municipality Name: WC047 Bitou ▼

CFO Name: Christopher Lungelo Mapeyi

Tel: 044 501 3025 Fax: 0

E-Mail: cmapeyi@plett.gov.za

Reporting period: M11 May ▼

MTREF: 2024 ▼

Budget Year: 2024/25

Does this municipality have Entities? No ▼

If YES: Identify type of report: M11 May ▼

Name Votes & Sub-Votes

Printing Instructions

Showing / Hiding Columns

Hide Reference columns on all sheets

Hide Pre-audit columns on all sheets

Showing / Clearing Highlights

Clear Highlights on all sheets

Importants documents which provide essential assistance

MFMA Budget Circular

[Click to view](#)

MBRR Budget Formats Guide

[Click to view](#)

Dummy Budget Guide

[Click to view](#)

Funding Compliance Guide

[Click to view](#)

MFMA Return Forms

[Click to view](#)

Organisational Structure Votes	Complete Votes & Sub-Votes	Select Org. Structure
Vote 1 - Council	Vote 1 Council	
Vote 2 - Office of the Municipal Manager	1.1 Office of the Mayor	1.1 - Office of the Mayor
Vote 3 - Community Services	1.2 Office of the Deputy Mayor	1.2 - Office of the Deputy Mayor
Vote 4 - Corporate Services	1.3 Office of the Speaker	1.3 - Office of the Speaker
Vote 5 - Financial Services	1.4 Office of the Executive Council	1.4 - Office of the Executive Council
Vote 6 - Economic Development & Planning	1.5 Council General	1.5 - Council General
Vote 7 - Engineering Services	1.6 [Name of sub-vote]	
Vote 8 - [NAME OF VOTE 8]	1.7 [Name of sub-vote]	
Vote 9 - [NAME OF VOTE 9]	1.8 [Name of sub-vote]	
Vote 10 - [NAME OF VOTE 10]	1.9 [Name of sub-vote]	
Vote 11 - [NAME OF VOTE 11]	1.10 [Name of sub-vote]	
Vote 12 - [NAME OF VOTE 12]	Vote 2 Office of the Municipal Manager	
Vote 13 - [NAME OF VOTE 13]	2.1 Municipal Manager; Executive Support	2.1 - Municipal Manager; Executive Support
Vote 14 - [NAME OF VOTE 14]	2.2 Internal Audit	2.2 - Internal Audit
Vote 15 - [NAME OF VOTE 15]	2.3 Governance and Compliance: Risk Management & Compliance	2.3 - Governance and Compliance: Risk Management & Compliance
	2.4 Governance and Compliance: IDP	2.4 - Governance and Compliance: IDP
	2.5 Governance and Compliance: Performance Management	2.5 - Governance and Compliance: Performance Management
	2.6 Program Management Office	2.6 - Program Management Office
	2.7 Office of the Political Office Bearers	2.7 - Office of the Political Office Bearers
	Vote 3 Community Services	
	3.1 Director; Executive Support	3.1 - Director; Executive Support
	3.2 Traffic Management Services	3.2 - Traffic Management Services
	3.3 Law Enforcement Services	3.3 - Law Enforcement Services
	3.4 Fire & Rescue Services	3.4 - Fire & Rescue Services
	3.5 Disaster Management: CCTV & Security Administration	3.5 - Disaster Management: CCTV & Security Administration
	3.6 Library and Information Services	3.6 - Library and Information Services
	3.7 Integrated Waste Management	3.7 - Integrated Waste Management
	3.8 Facilities Management & Maintenance: Manager; Parks & Open Spaces	3.8 - Facilities Management & Maintenance: Manager; Parks & Open Spaces
	3.9 0	3.9 - 0
	3.10 0	3.10 - 0
	Vote 4 Corporate Services	
	4.1 Director; Executive Support	4.1 - Director; Executive Support
	4.2 Human Resources Management Services	4.2 - Human Resources Management Services
	4.3 Administration Services	4.3 - Administration Services
	4.4 Corporate Communications & Intergovernmental Relations & Public Relations	4.4 - Corporate Communications & Intergovernmental Relations
	4.5 Information & Communication Technology	4.5 - Information & Communication Technology
	4.6 Legal Services	4.6 - Legal Services
	4.7 Social Development	4.7 - Social Development
	Vote 5 Financial Services	
	5.1 Director; Executive Support	5.1 - Director; Executive Support
	5.2 Budget & Reporting	5.2 - Budget & Reporting
	5.3 Assets & Liability Management	5.3 - Assets & Liability Management
	5.4 AFS, Treasury and Accounting	5.4 - AFS, Treasury and Accounting
	5.5 Revenue Services	5.5 - Revenue Services
	5.6 Expenditure	5.6 - Expenditure
	5.7 Supply Chain Management	5.7 - Supply Chain Management
	Vote 6 Economic Development & Planning	
	6.1 Director; Executive Support	6.1 - Director; Executive Support
	6.2 Local Economic Development & Tourism	6.2 - Local Economic Development & Tourism
	6.3 Town Planning	6.3 - Town Planning
	6.4 Land Use Planning: Environmental Management	6.4 - Land Use Planning: Environmental Management
	6.5 Land Use Planning: GIS	6.5 - Land Use Planning: GIS
	6.6 Planning & Building Control	6.6 - Planning & Building Control
	6.7 Integrated Human Settlement	6.7 - Integrated Human Settlement
	Vote 7 Engineering Services	
	7.1 Director; Executive Support	7.1 - Director; Executive Support
	7.2 Water Services: Purification, Demand & Loss Control	7.2 - Water Services: Purification, Demand & Loss Control
	7.3 Water Services: Water and Waste Water Reticulation	7.3 - Water Services: Water and Waste Water Reticulation
	7.4 Transport, Roads & Storm Water	7.4 - Transport, Roads & Storm Water
	7.5 Electrical and Energy	7.5 - Electrical and Energy
	7.6 Fleet Management	7.6 - Fleet Management
	7.7 Project Management Unit (PMU)	7.7 - Project Management Unit (PMU)

WC047 Bitou - Contact Information

A. GENERAL INFORMATION

Municipality	WC047 Bitou
Grade	3
Province	WC WESTERN CAPE
Web Address	www.bitou.gov.za
E-mail Address	0

1 Grade in terms of the Remuneration of Public Office Bearers Act.

B. CONTACT INFORMATION

Postal address:	
P.O. Box	0
City / Town	0
Postal Code	0

Street address	
Building	Municipal Buildings
Street No. & Name	Sewell Street
City / Town	Pieterbergpay
Postal Code	6600

General Contacts	
Telephone number	044 501 3000
Fax number	0

C. POLITICAL LEADERSHIP

Speaker:	
ID Number	6611281131080
Title	MS
Name	Mavis Busakwe
Telephone number	044 501 3481
Cell number	060 497 6125
Fax number	0
E-mail address	mbusakwe@piet.gov.za

Secretary/PA to the Speaker:	
ID Number	6612110399080
Title	MS
Name	Ziyanda Claudine Raia
Telephone number	044 501 3481
Cell number	067 188 7994
Fax number	0
E-mail address	zraia@piet.gov.za

Mayor/Executive Mayor:	
ID Number	
Title	Mrs
Name	Jessica Kamkam
Telephone number	044 501 3327
Cell number	083 419 7533
Fax number	0
E-mail address	jkamkam@piet.gov.za

Secretary/PA to the Mayor/Executive Mayor:	
ID Number	
Title	
Name	Erica Sarah Le Fleur
Telephone number	044 501 3011
Cell number	060 488 8708
Fax number	
E-mail address	elefleur@piet.gov.za

Deputy Mayor/Executive Mayor:	
ID Number	6611281131080
Title	MS
Name	MS NOKUZOLA Koiwapi (IPM)
Telephone number	044 501 3481
Cell number	076 788 9599
Fax number	0
E-mail address	nkoiwapi@piet.gov.za

Secretary/PA to the Deputy Mayor/Executive Mayor:	
ID Number	
Title	MS
Name	Aviwe Annette Kumbaca
Telephone number	044 501 3065
Cell number	0640577437
Fax number	
E-mail address	akubaca@piet.gov.za

D. MANAGEMENT LEADERSHIP			
Municipal Manager:		Secretary/PA to the Municipal Manager:	
ID Number	7709085318086	ID Number	8301310348085
Title	Mr	Title	MS
Name	Mbulelo Memele	Name	Lietzel Smiler
Telephone number	044 501 3172	Telephone number	044 501 3172
Cell number	060 749 5845	Cell number	083 732 0960
Fax number	0	Fax number	0
E-mail address	mmemele@piett.gov.za	E-mail address	ismiler@piett.gov.za
Chief Financial Officer		Secretary/PA to the Chief Financial Officer	
ID Number	0	ID Number	8303060854085
Title	Mr	Title	MS
Name	Christopher Lungele Mapeye	Name	Zikhona Ncera
Telephone number	044 501 3025	Telephone number	044 501 3024
Cell number	0	Cell number	0
Fax number	0	Fax number	0
E-mail address	cmapeye@piett.gov.za	E-mail address	zncera@piett.gov.za
Official responsible for submitting financial information		Official responsible for submitting financial information	
ID Number	0	ID Number	0
Title	Mr	Title	MS
Name	Christopher Paye	Name	Nolubabalo Ramotsamai
Telephone number	044 501 3315	Telephone number	044 501 3402
Cell number	0	Cell number	0
Fax number	0	Fax number	0
E-mail address	cpaye@piett.gov.za	E-mail address	nramotsamai@piett.gov.za
Official responsible for submitting financial information		Official responsible for submitting financial information	
ID Number	0	ID Number	0
Title	MS	Title	MS
Name	Izak Pretorius	Name	Emraio Saayman
Telephone number	044 501 3403	Telephone number	044 501 3315
Cell number	0	Cell number	0
Fax number	0	Fax number	0
E-mail address	ipretorius@piett.gov.za	E-mail address	sstuurman@piett.gov.za
Official responsible for submitting financial information		Official responsible for submitting financial information	
ID Number	0	ID Number	0
Title	MS	Title	0
Name	Shenise Stuurman	Name	0
Telephone number	044 501 3353	Telephone number	0
Cell number	0	Cell number	0
Fax number	0	Fax number	0
E-mail address	esaayman@piett.gov.za	E-mail address	0

WC047 Bitou - Table C1 Monthly Budget Statement Summary - M11 May

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	178 261	191 257	193 250	15 955	175 888	177 146	(1 258)	-1%	193 250
Service charges	431 020	486 846	481 772	45 294	435 073	441 624	(6 551)	-1%	481 772
Investment revenue	13 203	12 448	12 448	481	9 013	11 411	(2 398)	-21%	12 448
Transfers and subsidies - Operational	166 503	176 893	187 996	992	168 899	142 197	26 702	19%	187 996
Other own revenue	120 740	105 822	112 045	10 012	87 762	84 164	3 599	4%	112 045
Total Revenue (excluding capital transfers and contributions)	909 728	973 266	987 511	72 734	876 636	856 542	20 094	2%	987 511
Employee costs	312 820	370 938	378 617	23 631	271 795	346 576	(74 781)	-22%	378 617
Remuneration of Councillors	7 376	7 879	7 879	604	6 911	7 222	(311)	-4%	7 879
Depreciation and amortisation	48 851	40 002	41 388	3 490	37 514	37 938	(424)	-1%	41 388
Interest	20 922	14 063	13 917	3	7 306	12 757	(5 451)	-43%	13 917
Inventory consumed and bulk purchases	214 280	250 658	245 420	18 139	203 912	224 965	(21 053)	-9%	245 420
Transfers and subsidies	9 208	12 283	11 161	363	9 045	8 802	243	3%	11 161
Other expenditure	260 712	275 053	287 196	14 814	150 768	240 401	(89 632)	-37%	287 196
Total Expenditure	874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	-22%	985 578
Surplus/(Deficit)	35 558	2 389	1 934	11 690	189 385	(22 119)	211 504	-956%	1 934
Transfers and subsidies - capital (monetary allocations)	50 307	130 854	88 638	3 139	67 965	68 295	(330)	-0%	88 638
Transfers and subsidies - capital (in-kind)	33	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	85 897	133 243	90 571	14 829	257 350	46 176	211 174	457%	90 571
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	85 897	133 243	90 571	14 829	257 350	46 176	211 174	457%	90 571
Capital expenditure & funds sources									
Capital expenditure	104 311	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Capital transfers recognised	44 924	107 616	84 573	10 399	70 581	77 525	(6 944)	-9%	84 573
Borrowing	35 920	50 033	35 125	2 801	16 923	32 198	(15 275)	-47%	35 125
Internally generated funds	23 434	25 511	28 843	4 826	17 249	26 304	(9 056)	-34%	28 843
Total sources of capital funds	104 279	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Financial position									
Total current assets	560 528	466 245	606 716		653 721				606 716
Total non current assets	1 333 926	1 415 909	1 441 079		1 401 165				1 441 079
Total current liabilities	442 316	439 810	480 235		348 797				480 235
Total non current liabilities	192 078	199 510	216 846		188 568				216 846
Community wealth/Equity	1 260 061	1 242 834	1 393 387		1 517 521				1 393 387
Cash flows									
Net cash from (used) operating	(775 382)	153 694	116 658	6 554	156 108	64 190	(91 918)	-143%	829 347
Net cash from (used) investing	(114 140)	(179 210)	(149 591)	(18 026)	(104 753)	140 610	245 363	174%	157 491
Net cash from (used) financing	-	50 033	40 545	(157)	(9 944)	-	9 944		40 545
Cash/cash equivalents at the month/year end	(794 444)	84 258	173 044	-	206 844	370 233	163 389	44%	1 192 815
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	22 763	11 771	9 736	9 486	343 530	-	-	-	397 286
Creditors Age Analysis									
Total Creditors	-	0	-	-	-	22	0	-	22

WC047 Bitou - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
Revenue - Functional										
Governance and administration		314 966	299 323	302 486	17 201	268 596	259 773	8 823	3%	302 486
Executive and council		101 411	69 660	69 567	240	51 609	52 437	(828)	-2%	69 567
Finance and administration		213 407	229 663	232 919	16 961	216 988	207 336	9 652	5%	232 919
Internal audit		148	—	—	—	—	—	—	—	—
Community and public safety		92 447	170 294	142 712	11 311	97 328	103 539	(6 211)	-6%	142 712
Community and social services		9 717	12 854	12 862	855	9 018	10 139	(1 121)	-11%	12 862
Sport and recreation		657	301	647	(1)	285	593	(308)	-52%	647
Public safety		62 927	55 760	57 063	8 297	44 183	38 639	5 544	14%	57 063
Housing		19 147	101 379	72 140	2 159	43 842	54 168	(10 326)	-19%	72 140
Health		—	—	—	—	—	—	—	—	—
Economic and environmental services		18 246	34 896	40 604	730	37 390	32 218	5 172	16%	40 604
Planning and development		17 798	34 716	40 464	730	37 390	32 113	5 277	16%	40 464
Road transport		447	180	140	—	—	105	(105)	-100%	140
Environmental protection		—	—	—	—	—	—	—	—	—
Trading services		533 037	598 522	590 067	46 630	541 185	529 050	12 135	2%	590 067
Energy sources		250 377	290 482	289 787	23 203	255 487	261 356	(5 869)	-2%	289 787
Water management		136 621	124 685	123 716	9 003	124 124	110 882	13 241	12%	123 716
Waste water management		87 815	104 393	101 766	8 144	86 754	91 271	(4 517)	-5%	101 766
Waste management		58 224	78 961	74 797	6 280	74 822	65 541	9 281	14%	74 797
Other	4	1 371	1 086	280	1	101	256	(155)	-61%	280
Total Revenue - Functional	2	960 067	1 104 120	1 076 149	75 873	944 601	924 837	19 764	2%	1 076 149
Expenditure - Functional										
Governance and administration		190 001	219 347	232 763	15 682	157 971	208 592	(50 621)	-24%	232 763
Executive and council		40 184	39 356	41 984	2 510	27 141	37 938	(10 797)	-28%	41 984
Finance and administration		144 934	171 974	184 370	12 861	126 288	164 757	(38 469)	-23%	184 370
Internal audit		4 882	8 018	6 409	311	4 542	5 898	(1 356)	-23%	6 409
Community and public safety		144 956	186 787	199 298	12 637	124 174	181 236	(57 061)	-31%	199 298
Community and social services		29 114	33 853	34 746	1 938	23 856	31 510	(7 653)	-24%	34 746
Sport and recreation		24 012	34 036	34 063	1 833	21 064	30 123	(9 058)	-30%	34 063
Public safety		76 977	105 313	107 552	8 483	71 508	98 520	(27 012)	-27%	107 552
Housing		14 854	13 584	22 938	383	7 745	21 083	(13 338)	-63%	22 938
Health		—	—	—	—	—	—	—	—	—
Economic and environmental services		78 021	88 465	90 988	4 419	61 984	81 596	(19 611)	-24%	90 988
Planning and development		45 089	54 048	56 642	2 699	36 097	50 112	(14 015)	-28%	56 642
Road transport		32 932	34 417	34 346	1 720	25 887	31 484	(5 596)	-18%	34 346
Environmental protection		—	—	—	—	—	—	—	—	—
Trading services		420 900	470 053	454 127	28 080	339 160	404 244	(65 084)	-16%	454 127
Energy sources		246 905	283 961	272 991	19 333	220 901	247 375	(26 475)	-11%	272 991
Water management		71 647	65 895	65 611	3 379	42 274	56 943	(14 668)	-26%	65 611
Waste water management		40 388	55 469	54 776	2 620	34 982	46 704	(11 721)	-25%	54 776
Waste management		61 960	64 728	60 748	2 747	41 003	53 222	(12 220)	-23%	60 748
Other		40 292	6 225	8 401	227	3 961	2 993	968	32%	8 401
Total Expenditure - Functional	3	874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	-22%	985 578
Surplus/ (Deficit) for the year		85 897	133 243	90 571	14 829	257 350	46 176	211 174	457%	90 571

WC047 Bitou - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M11 May

Description	Ref	2023/24	Budget Year 2024/25						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %
R thousands									
Revenue - Functional	1								
Municipal governance and administration		314 966	299 323	302 486	17 201	268 596	259 773	8 823	3%
Executive and council		101 411	69 660	69 567	240	51 609	52 437	(828)	(0)
Mayor and Council		–	3 004	3 004	70	26 192	2 253	23 939	0
Municipal Manager, Town Secretary and Chief		101 411	66 656	66 563	170	25 417	50 184	(24 767)	(0)
Finance and administration		213 407	229 663	232 919	16 961	216 988	207 336	9 652	0
Finance		209 291	224 885	227 231	16 815	215 736	205 926	9 810	0
Fleet Management		91	–	–	–	–	–	–	–
Human Resources		1 420	–	1 139	97	1 045	860	185	0
Information Technology		213	–	–	–	–	–	–	–
Legal Services		114	–	–	–	–	–	–	–
Marketing, Customer Relations, Publicity and Media Co-		402	–	1	–	–	1	(1)	(0)
Property Services		1 418	4 734	4 505	(33)	19	509	(489)	(0)
Supply Chain Management		337	44	44	82	143	40	103	0
Valuation Service		121	–	–	–	44	–	44	–
Internal audit		148	–	–	–	–	–	–	–
Governance Function		148	–	–	–	–	–	–	–
Community and public safety		92 447	170 294	142 712	11 311	97 328	103 539	(6 211)	(0)
Community and social services		9 717	12 854	12 862	855	9 018	10 139	(1 121)	(0)
Cemeteries, Funeral Parlours and Crematoriums		63	44	44	5	26	40	(14)	(0)
Community Halls and Facilities		426	81	81	8	87	74	13	0
Libraries and Archives		9 228	12 729	12 737	842	8 905	10 024	(1 119)	(0)
Sport and recreation		657	301	647	(1)	285	593	(308)	(0)
Beaches and Jetties		500	301	647	(1)	285	593	(308)	(0)
Community Parks (including Nurseries)		157	–	–	–	–	–	–	–
Public safety		62 927	55 760	57 063	8 297	44 183	38 639	5 544	0
Control of Public Nuisances		272	170	170	–	416	128	288	0
Fire Fighting and Protection		503	983	983	980	1 012	982	30	0
Licensing and Control of Animals		433	–	–	–	–	–	–	–
Police Forces, Traffic and Street Parking Control		61 719	54 607	55 910	7 317	42 755	37 529	5 226	0
Housing		19 147	101 379	72 140	2 159	43 842	54 168	(10 326)	(0)
Housing		19 147	101 379	72 140	2 159	43 842	54 168	(10 326)	(0)
Economic and environmental services		18 246	34 896	40 604	730	37 390	32 218	5 172	0
Planning and development		17 798	34 716	40 464	730	37 390	32 113	5 277	0
Corporate Wide Strategic Planning (IDPs, LEDs)		102	–	–	–	–	–	–	–
Development Facilitation		31	19	33	–	2 589	25	2 564	0
Economic Development/Planning		3 868	1 474	1 474	–	1 806	1 106	700	0
Town Planning, Building Regulations and Enforcement,		6 608	8 482	8 501	359	5 754	5 959	(205)	(0)
Project Management Unit		7 189	24 741	30 456	371	27 241	25 024	2 218	0
Road transport		447	180	140	–	–	105	(105)	(0)
Roads		447	180	140	–	–	105	(105)	(0)
Trading services		533 037	598 522	590 067	46 630	541 185	529 050	12 135	0
Energy sources		250 377	290 482	289 787	23 203	255 487	261 356	(5 869)	(0)
Electricity		250 377	290 482	289 787	23 203	255 487	261 356	(5 869)	(0)

Description	Ref	2023/24	Budget Year 2024/25						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	Full Year Forecast
R thousands									
Water management		136 621	124 685	123 716	9 003	124 124	110 882	13 241	123 716
<i>Water Treatment</i>		273	—	—	(587)	—	—	—	—
<i>Water Distribution</i>		136 347	124 685	123 716	9 590	124 124	110 882	13 241	123 716
Waste water management		87 815	104 393	101 766	8 144	86 754	91 271	(4 517)	101 766
<i>Sewerage</i>		87 815	104 393	101 766	8 144	86 754	91 271	(4 517)	101 766
Waste management		58 224	78 961	74 797	6 280	74 822	65 541	9 281	74 797
<i>Solid Waste Removal</i>		58 224	78 961	74 797	6 280	74 822	65 541	9 281	74 797
<i>Other</i>		1 371	1 086	280	1	101	256	(155)	280
Air Transport		1 371	1 086	280	1	101	256	(155)	280
Total Revenue - Functional	2	960 067	1 104 120	1 076 149	75 873	944 601	924 837	19 764	1 076 149

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
R thousands										
<u>Expenditure - Functional</u>										
Municipal governance and administration		190 001	219 347	232 763	15 682	157 971	208 592	(50 621)	(0)	232 763
Executive and council		40 184	39 356	41 984	2 510	27 141	37 938	(10 797)	(0)	41 984
Mayor and Council		11 500	12 795	12 678	812	10 297	11 496	(1 198)	(0)	12 678
Municipal Manager, Town Secretary and Chief		28 684	26 561	29 306	1 698	16 844	26 442	(9 598)	(0)	29 306
Finance and administration		144 934	171 974	184 370	12 861	126 288	164 757	(38 469)	(0)	184 370
Administrative and Corporate Support		1 481	3 304	3 218	288	2 445	2 949	(504)	(0)	3 218
Asset Management		1 121	1 336	1 106	–	399	1 014	(615)	(0)	1 106
Finance		47 312	56 974	58 073	3 629	38 525	49 433	(10 908)	(0)	58 073
Fleet Management		8 318	11 896	11 820	526	8 035	10 835	(2 800)	(0)	11 820
Human Resources		24 006	25 860	30 440	881	18 066	27 720	(9 654)	(0)	30 440
Information Technology		19 827	25 524	25 166	4 169	18 675	23 069	(4 394)	(0)	25 166
Legal Services		6 282	7 261	14 757	190	8 772	13 528	(4 755)	(0)	14 757
Marketing, Customer Relations, Publicity and Media Co-		5 935	15 505	15 508	1 272	14 726	14 215	511	0	15 508
Property Services		17 185	9 972	9 933	973	5 995	9 105	(3 110)	(0)	9 933
Risk Management		2 152	1 969	1 969	234	2 369	1 812	557	0	1 969
Supply Chain Management		7 628	9 621	9 628	555	5 915	8 813	(2 898)	(0)	9 628
Valuation Service		3 686	2 753	2 753	143	2 366	2 264	102	0	2 753
Internal audit		4 882	8 018	6 409	311	4 542	5 898	(1 356)	(0)	6 409
Governance Function		4 882	8 018	6 409	311	4 542	5 898	(1 356)	(0)	6 409
Community and public safety		144 956	186 787	199 298	12 637	124 174	181 236	(57 061)	(0)	199 298
Community and social services		29 114	33 853	34 746	1 938	23 856	31 510	(7 653)	(0)	34 746
Cemeteries, Funeral Parlours and Crematoriums		2 265	2 766	3 009	145	1 417	2 758	(1 341)	(0)	3 009
Community Halls and Facilities		13 129	11 895	13 119	807	10 508	11 698	(1 190)	(0)	13 119
Disaster Management		379	3 159	2 504	14	1 343	2 284	(940)	(0)	2 504
Libraries and Archives		13 341	16 034	16 113	972	10 589	14 771	(4 182)	(0)	16 113
Sport and recreation		24 012	34 036	34 063	1 833	21 064	30 123	(9 058)	(0)	34 063
Beaches and Jetties		14 133	19 211	18 890	1 054	11 507	16 327	(4 820)	(0)	18 890
Community Parks (including Nurseries)		7 889	12 424	13 100	649	8 041	11 896	(3 855)	(0)	13 100
Recreational Facilities		70	5	5	–	–	5	(5)	(0)	5
Sports Grounds and Stadiums		1 920	2 396	2 067	129	1 516	1 895	(379)	(0)	2 067
Public safety		76 977	105 313	107 552	8 483	71 508	98 520	(27 012)	(0)	107 552
Civil Defence		6	–	–	5	50	–	50	–	–
Control of Public Nuisances		28 787	32 085	30 975	2 250	27 291	28 361	(1 070)	(0)	30 975
Fire Fighting and Protection		23 110	26 352	25 782	1 680	19 494	23 588	(4 094)	(0)	25 782
Licensing and Control of Animals		24 918	26 501	30 595	4 487	24 430	28 055	(3 625)	(0)	30 595
Police Forces, Traffic and Street Parking Control		156	20 375	20 200	62	244	18 517	(18 273)	(0)	20 200
Housing		14 854	13 584	22 938	383	7 745	21 083	(13 338)	(0)	22 938
Housing		14 854	13 584	22 938	383	7 745	21 083	(13 338)	(0)	22 938
Economic and environmental services		78 021	88 465	90 988	4 419	61 984	81 596	(19 611)	(0)	90 988
Planning and development		45 089	54 048	56 642	2 699	36 097	50 112	(14 015)	(0)	56 642
Corporate Wide Strategic Planning (IDPs, LEDs)		6 138	11 639	12 180	578	6 604	11 158	(4 554)	(0)	12 180
Development Facilitation		2 251	871	867	59	653	795	(142)	(0)	867
Economic Development/Planning		9 079	10 070	9 907	325	6 836	9 105	(2 269)	(0)	9 907

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
R thousands										
Town Planning, Building Regulations and Enforcement,		17 484	22 629	24 039	1 059	15 354	20 142	(4 788)	(0)	24 039
Project Management Unit		10 136	8 839	9 648	679	6 650	8 912	(2 262)	(0)	9 648
Road transport		32 932	34 417	34 346	1 720	25 887	31 484	(5 596)	(0)	34 346
Roads		32 932	34 417	34 346	1 720	25 887	31 484	(5 596)	(0)	34 346
Trading services		420 900	470 053	454 127	28 080	339 160	404 244	(65 084)	(0)	454 127
Energy sources		246 905	283 961	272 991	19 333	220 901	247 375	(26 475)	(0)	272 991
Electricity		246 905	283 961	272 991	19 333	220 901	247 375	(26 475)	(0)	272 991
Water management		71 647	65 895	65 611	3 379	42 274	56 943	(14 668)	(0)	65 611
Water Treatment		11 341	20 348	20 203	1 360	13 988	18 451	(4 463)	(0)	20 203
Water Distribution		60 304	45 547	45 408	2 019	28 282	38 492	(10 209)	(0)	45 408
Water Storage		1	–	–	0	4	–	4		–
Waste water management		40 388	55 469	54 776	2 620	34 982	46 704	(11 721)	(0)	54 776
Sewerage		32 735	54 987	54 294	2 170	30 122	46 261	(16 140)	(0)	54 294
Waste Water Treatment		7 653	482	482	450	4 861	442	4 419	0	482
Waste management		61 960	64 728	60 748	2 747	41 003	53 222	(12 220)	(0)	60 748
Solid Waste Disposal (Landfill Sites)		–	–	–	15	164	–	164		–
Solid Waste Removal		61 960	64 728	60 748	2 732	40 838	53 222	(12 384)	(0)	60 748
Other		40 292	6 225	8 401	227	3 961	2 993	968	0	8 401
Air Transport		1 339	3 218	5 394	226	3 959	2 993	966	0	5 394
Licensing and Regulation		38 953	3 007	3 007	–	–	–	–		3 007
Tourism		–	–	–	0	2	–	2		–
Total Expenditure - Functional	3	874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	(0)	985 578
Surplus/ (Deficit) for the year		85 897	133 243	90 571	14 829	257 350	46 176	211 174	0	90 571

WC047 Bitou - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Council		–	3 004	3 004	–	26 121	2 253	23 868	1059.4%	3 004
Vote 2 - Office of the Municipal Manager		101 437	66 656	66 563	240	25 487	50 184	(24 697)	-49.2%	66 563
Vote 3 - Community Services		134 298	153 695	150 153	15 400	128 428	115 677	12 751	11.0%	150 153
Vote 4 - Corporate Services		2 368	19	1 172	97	3 634	886	2 748	310.2%	1 172
Vote 5 - Financial Services		209 749	224 929	227 275	16 897	215 923	205 966	9 957	4.8%	227 275
Vote 6 - Economic Development & Planning		29 638	111 335	82 115	2 518	51 401	61 233	(9 832)	-16.1%	82 115
Vote 7 - Engineering Services		482 449	544 481	545 866	40 722	493 605	488 638	4 967	1.0%	545 866
Total Revenue by Vote	2	959 939	1 104 120	1 076 149	75 873	944 601	924 837	19 764	2.1%	1 076 149
Expenditure by Vote	1									
Vote 1 - Council		11 819	12 945	12 841	815	10 488	11 645	(1 157)	-9.9%	12 841
Vote 2 - Office of the Municipal Manager		31 787	32 114	33 820	1 907	21 021	30 602	(9 581)	-31.3%	33 820
Vote 3 - Community Services		249 539	252 128	253 742	16 201	166 347	223 914	(57 567)	-25.7%	253 742
Vote 4 - Corporate Services		66 195	89 641	102 390	7 603	70 504	93 673	(23 170)	-24.7%	102 390
Vote 5 - Financial Services		59 748	70 683	71 544	4 327	47 194	61 510	(14 316)	-23.3%	71 544
Vote 6 - Economic Development & Planning		43 038	52 018	61 180	1 876	32 314	54 269	(21 955)	-40.5%	61 180
Vote 7 - Engineering Services		412 044	461 348	450 060	28 315	339 383	403 047	(63 664)	-15.8%	450 060
Total Expenditure by Vote	2	874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	-21.8%	985 578
Surplus/ (Deficit) for the year	2	85 769	133 243	90 571	14 829	257 350	46 176	211 174	457.3%	90 571

WC047 Bitou - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	
R thousand										
Revenue by Vote	1									
Vote 1 - Council		–	3 004	3 004	–	26 121	2 253	23 868	1059%	3 004
1.1 - Office of the Mayor		–	451	451	–	5 207	338	4 869	1441%	451
1.2 - Office of the Deputy Mayor		–	451	451	–	5 251	338	4 913	1454%	451
1.3 - Office of the Speaker		–	751	751	–	5 551	563	4 988	886%	751
1.4 - Office of the Executive Council		–	451	451	–	4 851	338	4 513	1335%	451
1.5 - Council General		–	901	901	–	5 263	676	4 587	679%	901
Vote 2 - Office of the Municipal Manager		101 437	66 656	66 563	240	25 487	50 184	(24 697)	-49%	66 563
2.1 - Municipal Manager; Executive Support		101 062	66 655	66 562	170	25 415	50 183	(24 767)	-49%	66 562
2.2 - Internal Audit		148	–	–	–	–	–	–	–	–
2.4 - Governance and Compliance: IDP		66	–	–	–	–	–	–	–	–
2.5 - Governance and Compliance: Performance Management		21	–	–	–	–	–	–	–	–
2.7 - Office of the Political Office Bearers		140	1	1	70	72	1	71	6420%	1
Vote 3 - Community Services		134 298	153 695	150 153	15 400	128 428	115 677	12 751	11%	150 153
3.2 - Traffic Management Services		62 152	54 607	55 910	7 317	42 755	37 529	5 226	14%	55 910
3.3 - Law Enforcement Services		272	170	170	–	416	128	288	226%	170
3.4 - Fire & Rescue Services		503	983	983	980	1 012	982	30	3%	983
3.6 - Library and Information Services		9 228	12 729	12 737	842	8 905	10 024	(1 119)	-11%	12 737
3.7 - Integrated Waste Management		58 224	78 961	74 797	6 280	74 822	65 541	9 281	14%	74 797
3.8 - Facilities Management & Maintenance: Manager; Parks & Open Spaces		3 919	6 246	5 556	(20)	519	1 473	(954)	-65%	5 556
Vote 4 - Corporate Services		2 368	19	1 172	97	3 634	886	2 748	310%	1 172
4.2 - Human Resources Management Services		1 420	–	1 139	97	1 045	860	185	21%	1 139
4.3 - Administration Services		209	–	–	–	–	–	–	–	–
4.4 - Corporate Communications & Intergovernmental Relations & Liaison		402	–	1	–	–	1	(1)	-100%	1
4.5 - Information & Communication Technology		213	–	–	–	–	–	–	–	–
4.6 - Legal Services		114	–	–	–	–	–	–	–	–
4.7 - Social Development		10	19	33	–	2 589	25	2 564	10432%	33
Vote 5 - Financial Services		209 749	224 929	227 275	16 897	215 923	205 966	9 957	5%	227 275
5.1 - Director; Executive Support		14 218	12 448	12 448	481	9 013	11 411	(2 398)	-21%	12 448
5.2 - Budget & Reporting		2 666	1 800	1 800	53	896	1 800	(904)	-50%	1 800
5.5 - Revenue Services		192 376	210 637	212 983	16 280	205 871	192 715	13 156	7%	212 983
5.6 - Expenditure		151	–	–	–	–	–	–	–	–
5.7 - Supply Chain Management		337	44	44	82	143	40	103	257%	44
Vote 6 - Economic Development & Planning		29 638	111 335	82 115	2 518	51 401	61 233	(9 832)	-16%	82 115
6.1 - Director; Executive Support		15	–	–	–	–	–	–	–	–
6.2 - Local Economic Development & Tourism		3 868	1 474	1 474	–	1 806	1 106	700	63%	1 474
6.3 - Town Planning		1 102	687	706	100	720	647	73	11%	706
6.6 - Planning & Building Control		5 506	7 795	7 795	258	5 034	5 312	(278)	-5%	7 795
6.7 - Integrated Human Settlement		19 147	101 379	72 140	2 159	43 842	54 168	(10 326)	-19%	72 140
Vote 7 - Engineering Services		482 449	544 481	545 866	40 722	493 605	488 638	4 967	1%	545 866
7.2 - Water Services: Purification, Demand & Loss Control		224 121	229 079	225 407	17 147	210 877	202 084	8 793	4%	225 407
7.3 - Water Services: Water and Waste Water Reticulation		315	–	75	–	–	69	(69)	-100%	75
7.4 - Transport, Roads & Storm Water		447	180	140	–	–	105	(105)	-100%	140
7.5 - Electrical and Energy		250 377	290 482	289 787	23 203	255 487	261 356	(5 869)	-2%	289 787
7.7 - Project Management Unit (PMU)		7 189	24 741	30 456	371	27 241	25 024	2 218	9%	30 456
Total Revenue by Vote	2	959 939	1 104 120	1 076 149	75 873	944 601	924 837	19 764	2%	1 076 149

Vote Description R thousand	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Expenditure by Vote	1							-		
Vote 1 - Council		11 819	12 945	12 841	815	10 488	11 645	(1 157)	-10%	12 841
1.1 - Office of the Mayor		3 686	3 727	3 828	119	3 084	3 509	(425)	-12%	3 828
1.2 - Office of the Deputy Mayor		1 182	1 698	1 667	198	1 162	1 403	(241)	-17%	1 667
1.3 - Office of the Speaker		1 378	1 656	1 657	107	1 303	1 519	(215)	-14%	1 657
1.4 - Office of the Executive Council		2 769	2 942	2 942	188	2 228	2 696	(468)	-17%	2 942
1.5 - Council General		2 803	2 922	2 746	203	2 711	2 517	194	8%	2 746
Vote 2 - Office of the Municipal Manager		31 787	32 114	33 820	1 907	21 021	30 602	(9 581)	-31%	33 820
2.1 - Municipal Manager; Executive Support		8 000	4 466	6 163	200	309	5 394	(5 085)	-94%	6 163
2.2 - Internal Audit		4 904	8 018	6 409	311	4 542	5 898	(1 356)	-23%	6 409
2.3 - Governance and Compliance: Risk Management & Compliance		2 152	1 969	1 969	234	2 369	1 812	557	31%	1 969
2.4 - Governance and Compliance: IDP		2 613	3 103	3 101	179	1 986	2 842	(856)	-30%	3 101
2.5 - Governance and Compliance: Performance Management		1 978	4 801	6 484	289	3 279	5 936	(2 657)	-45%	6 484
2.7 - Office of the Political Office Bearers		12 139	9 757	9 694	693	8 535	8 720	(185)	-2%	9 694
Vote 3 - Community Services		249 539	252 128	253 742	16 201	166 347	223 914	(57 567)	-26%	253 742
3.1 - Director; Executive Support		5 081	3 832	3 869	282	3 522	3 345	177	5%	3 869
3.2 - Traffic Management Services		64 017	49 883	53 802	4 549	24 674	46 571	(21 898)	-47%	53 802
3.3 - Law Enforcement Services		28 992	32 107	30 697	2 256	27 352	28 106	(754)	-3%	30 697
3.4 - Fire & Rescue Services		23 300	27 489	26 565	1 692	19 783	24 293	(4 510)	-19%	26 565
3.6 - Library and Information Services		13 341	16 034	16 113	972	10 589	14 771	(4 182)	-28%	16 113
3.7 - Integrated Waste Management		61 960	64 728	61 048	2 747	41 003	53 497	(12 495)	-23%	61 048
3.8 - Facilities Management & Maintenance: Manager; Parks & Open Spaces		52 848	58 055	61 649	3 702	39 425	53 330	(13 906)	-26%	61 649
Vote 4 - Corporate Services		66 195	89 641	102 390	7 603	70 504	93 673	(23 170)	-25%	102 390
4.1 - Director; Executive Support		167	3 079	2 909	193	2 171	2 666	(495)	-19%	2 909
4.2 - Human Resources Management Services		25 234	25 960	30 684	973	18 287	27 944	(9 656)	-35%	30 684
4.3 - Administration Services		8 255	12 313	13 366	803	7 847	12 252	(4 405)	-36%	13 366
4.4 - Corporate Communications & Intergovernmental Relations & Engagement		5 970	15 505	15 508	1 274	14 751	14 215	536	4%	15 508
4.5 - Information & Communication Technology		19 827	25 524	25 166	4 169	18 675	23 069	(4 394)	-19%	25 166
4.6 - Legal Services		6 282	7 261	14 757	190	8 772	13 528	(4 755)	-35%	14 757
4.7 - Social Development		460	-	-	-	-	-	-	-	-
Vote 5 - Financial Services		59 748	70 683	71 544	4 327	47 194	61 510	(14 316)	-23%	71 544
5.1 - Director; Executive Support		10 203	9 048	9 563	1 310	7 514	8 486	(972)	-11%	9 563
5.2 - Budget & Reporting		15 444	17 003	16 967	598	13 026	15 434	(2 408)	-16%	16 967
5.5 - Revenue Services		21 257	29 419	29 294	1 565	17 031	23 393	(6 362)	-27%	29 294
5.6 - Expenditure		4 767	5 342	5 842	300	3 485	5 196	(1 711)	-33%	5 842
5.7 - Supply Chain Management		8 077	9 871	9 878	555	6 138	9 000	(2 863)	-32%	9 878
Vote 6 - Economic Development & Planning		43 038	52 018	61 180	1 876	32 314	54 269	(21 955)	-40%	61 180
6.1 - Director; Executive Support		1 533	3 717	2 586	109	1 326	2 370	(1 044)	-44%	2 586
6.2 - Local Economic Development & Tourism		9 079	10 070	9 907	325	6 836	9 105	(2 269)	-25%	9 907
6.3 - Town Planning		9 042	10 112	11 523	538	8 367	10 502	(2 135)	-20%	11 523
6.4 - Land Use Planning; Environmental Management		14	17	10	0	9	9	0	3%	10
6.6 - Planning & Building Control		8 442	12 516	12 516	521	6 987	9 640	(2 653)	-28%	12 516
6.7 - Integrated Human Settlement		14 927	15 584	24 638	383	8 788	22 642	(13 853)	-61%	24 638
Vote 7 - Engineering Services		412 044	461 348	450 060	28 315	339 383	403 047	(63 664)	-16%	450 060
7.1 - Director; Executive Support		4 373	3 809	3 796	257	2 779	3 480	(701)	-20%	3 796
7.2 - Water Services: Purification, Demand & Loss Control		100 044	105 688	104 537	4 857	61 665	89 117	(27 452)	-31%	104 537
7.3 - Water Services: Water and Waste Water Reticulation		11 991	15 676	15 850	1 143	15 592	14 529	1 062	7%	15 850
7.4 - Transport, Roads & Storm Water		32 932	34 417	34 346	1 623	24 847	31 484	(6 637)	-21%	34 346
7.5 - Electrical and Energy		244 295	281 084	270 124	19 135	218 793	244 747	(25 953)	-11%	270 124
7.6 - Fleet Management		8 318	11 896	11 820	622	9 076	10 835	(1 759)	-16%	11 820
7.7 - Project Management Unit (PMU)		10 091	8 778	9 587	678	6 632	8 856	(2 224)	-25%	9 587
Total Expenditure by Vote	2	874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	(0)	985 578
Surplus/ (Deficit) for the year	2	85 769	133 243	90 571	14 829	257 350	46 176	211 174	0	90 571

WC047 Bitou - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M11 May

Description		Ref	2023/24	Budget Year 2024/25							
R thousands	Audited Outcome		Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast	
Revenue											
Exchange Revenue			477 681	531 266	531 527	47 574	473 958	486 031	(12 073)	-2%	531 527
Service charges - Electricity			230 904	262 129	259 136	22 952	232 543	237 542	(4 999)	-2%	259 136
Service charges - Water			87 795	90 492	92 029	9 050	85 268	84 360	908	1%	92 029
Service charges - Waste Water Management			67 358	80 372	79 624	7 397	71 913	72 988	(1 075)	-1%	79 624
Service charges - Waste management			44 964	53 852	50 983	5 895	45 349	46 734	(1 386)	-3%	50 983
Sale of Goods and Rendering of Services			7 520	9 687	10 072	517	6 561	7 467	(906)	-12%	10 072
Agency services			2 498	2 840	2 840	389	2 218	2 603	(386)	-15%	2 840
Interest earned from Receivables			13 243	13 870	12 458	837	10 183	11 420	(1 236)	-11%	12 458
Interest earned from Current and Non Current Assets			13 203	12 448	12 448	481	9 013	11 411	(2 398)	-21%	12 448
Rental from Fixed Assets			1 354	2 210	1 610	162	1 394	1 476	(82)	-6%	1 610
Licence and permits			1 427	565	661	123	1 257	606	651	107%	661
Operational Revenue			7 415	2 800	9 667	(230)	8 259	9 424	(1 165)	-12%	9 667
Non-Exchange Revenue			432 046	442 000	455 985	25 160	402 678	370 511	32 167	9%	455 985
Property rates			178 261	191 257	193 250	15 955	175 888	177 146	(1 258)	-1%	193 250
Surcharges and Taxes			1 420	1 589	1 441	119	3 242	1 321	1 921	145%	1 441
Fines, penalties and forfeits			60 451	50 836	52 397	6 884	40 074	34 309	5 765	17%	52 397
Licence and permits			-	796	796	-	-	729	(729)	-100%	796
Transfer and subsidies - Operational			166 503	176 893	187 996	992	168 899	142 197	26 702	19%	187 996
Interest			2 292	1 844	2 202	79	1 848	2 019	(171)	-8%	2 202
Operational Revenue			14 750	14 835	13 953	1 131	12 727	12 790	(63)	0%	13 953
Gains on disposal of Assets			-	3 950	3 950	-	-	-	-	-	3 950
Other Gains			8 370	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)			909 728	973 266	987 511	72 734	876 636	856 542	20 094	2%	987 511
Expenditure By Type											
Employee related costs			312 820	370 938	378 617	23 631	271 795	346 576	(74 781)	-22%	378 617
Remuneration of councillors			7 376	7 879	7 879	604	6 911	7 222	(311)	-4%	7 879
Bulk purchases - electricity			197 628	231 959	224 959	16 867	189 805	206 213	(16 408)	-8%	224 959
Inventory consumed			16 652	18 699	20 461	1 271	14 107	18 753	(4 645)	-25%	20 461
Debt impairment			28 480	19 001	19 001	-	-	-	-	-	19 001
Depreciation and amortisation			48 851	40 002	41 388	3 490	37 514	37 938	(424)	-1%	41 388
Interest			20 922	14 063	13 917	3	7 306	12 757	(5 451)	-43%	13 917
Contracted services			77 655	103 758	116 001	7 382	63 315	101 519	(38 204)	-38%	116 001
Transfers and subsidies			9 208	12 283	11 161	363	9 045	8 802	243	3%	11 161
Irrecoverable debts written off			74 426	61 150	61 150	104	22 568	56 054	(33 486)	-60%	61 150
Operational costs			76 823	91 144	91 044	7 328	64 885	82 827	(17 942)	-22%	91 044
Losses on Disposal of Assets			3 217	-	-	-	-	-	-	-	-
Other Losses			111	-	-	-	-	-	-	-	-
Total Expenditure			874 170	970 877	985 578	61 044	687 251	878 660	(191 410)	-22%	985 578
Surplus/(Deficit)			35 558	2 389	1 934	11 690	189 385	(22 119)	211 504	(0)	1 934
Transfers and subsidies - capital (monetary allocations)			50 307	130 854	88 638	3 139	67 965	68 295	(330)	(0)	88 638
Transfers and subsidies - capital (in-kind)			33	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions			85 897	133 243	90 571	14 829	257 350	46 176			90 571
Surplus/(Deficit) after income tax			85 897	133 243	90 571	14 829	257 350	46 176			90 571
Surplus/(Deficit) attributable to municipality			85 897	133 243	90 571	14 829	257 350	46 176			90 571
Surplus/ (Deficit) for the year			85 897	133 243	90 571	14 829	257 350	46 176			90 571

WC047 Bitou - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 3 - Community Services		3 636	5 405	5 461	384	3 795	5 006	(1 211)	-24%	5 461
Vote 4 - Corporate Services		256	868	828	291	789	759	30	4%	828
Vote 7 - Engineering Services		41 212	143 726	115 969	15 124	84 543	106 305	(21 762)	-20%	115 969
Total Capital Multi-year expenditure	4,7	45 103	149 999	122 258	15 799	89 126	112 070	(22 943)	-20%	122 258
Single Year expenditure appropriation	2									
Vote 2 - Office of the Municipal Manager		149	–	492	29	66	451	(385)	-85%	492
Vote 3 - Community Services		1 021	3 796	2 543	42	748	2 331	(1 583)	-68%	2 543
Vote 4 - Corporate Services		1 513	1 292	1 273	170	1 164	1 032	132	13%	1 273
Vote 5 - Financial Services		33	–	69	–	–	63	(63)	-100%	69
Vote 6 - Economic Development & Planning		301	–	110	1	1	101	(99)	-99%	110
Vote 7 - Engineering Services		56 191	28 073	21 796	1 984	13 646	19 979	(6 333)	-32%	21 796
Total Capital single-year expenditure	4	59 208	33 161	26 283	2 227	15 626	23 958	(8 331)	-35%	26 283
Total Capital Expenditure	3	104 311	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Capital Expenditure - Functional Classification										
Governance and administration		17 223	9 350	10 440	783	8 267	9 435	(1 168)	-12%	10 440
Executive and council		149	–	492	29	66	451	(385)	-85%	492
Finance and administration		17 073	9 350	9 948	754	8 200	8 984	(783)	-9%	9 948
Community and public safety		4 207	6 302	7 253	281	4 073	6 649	(2 576)	-39%	7 253
Community and social services		3 909	304	1 798	–	470	1 648	(1 178)	-71%	1 798
Sport and recreation		–	4 455	4 455	281	3 522	4 084	(562)	-14%	4 455
Public safety		298	1 542	1 000	–	81	917	(836)	-91%	1 000
Economic and environmental services		12 288	47 401	43 636	4 193	30 297	40 000	(9 703)	-24%	43 636
Planning and development		301	–	110	1	1	101	(99)	-99%	110
Road transport		11 987	47 401	43 527	4 191	30 295	39 899	(9 604)	-24%	43 527
Trading services		70 593	120 108	87 211	12 769	62 116	79 943	(17 827)	-22%	87 211
Energy sources		19 492	26 065	14 658	2 870	6 784	13 437	(6 652)	-50%	14 658
Water management		33 290	45 070	32 315	4 974	24 112	29 622	(5 510)	-19%	32 315
Waste water management		17 811	46 673	39 488	4 779	30 750	36 197	(5 447)	-15%	39 488
Waste management		–	2 300	750	146	470	687	(217)	-32%	750
Total Capital Expenditure - Functional Classification	3	104 311	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541
Funded by:										
National Government		29 398	29 331	26 792	4 246	23 004	24 559	(1 555)	-6%	26 792
Provincial Government		15 527	78 285	57 782	6 152	47 577	52 966	(5 389)	-10%	57 782
Transfers recognised - capital		44 924	107 616	84 573	10 399	70 581	77 525	(6 944)	-9%	84 573
Borrowing	6	35 920	50 033	35 125	2 801	16 923	32 198	(15 275)	-47%	35 125
Internally generated funds		23 434	25 511	28 843	4 826	17 249	26 304	(9 056)	-34%	28 843
Total Capital Funding	7	104 279	183 160	148 541	18 026	104 753	136 027	(31 274)	-23%	148 541

WC047 Bitou - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M11 May

Vote Description		Ref	2023/24	Budget Year 2024/25								
R thousand			Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast	
Capital expenditure - Municipal Vote												
Expenditure of multi-year capital appropriation			1									
Vote 3 - Community Services			3 636	5 405	5 461	384	3 795	5 006	(1 211)	-24%	5 461	
3.4 - Fire & Rescue Services			—	450	450	—	—	412	(412)	-100%	450	
3.7 - Integrated Waste Management			—	500	500	104	273	458	(185)	-40%	500	
3.8 - Facilities Management & Maintenance: Manager; Parks & Recreation			3 636	4 455	4 511	281	3 522	4 135	(613)	-15%	4 511	
Vote 4 - Corporate Services			256	868	828	291	789	759	30	4%	828	
4.5 - Information & Communication Technology			256	868	828	291	789	759	30	4%	828	
Vote 7 - Engineering Services			41 212	143 726	115 969	15 124	84 543	106 305	(21 762)	-20%	115 969	
7.2 - Water Services: Purification, Demand & Loss Control			15 639	77 893	64 655	8 560	49 460	59 267	(9 807)	-17%	64 655	
7.4 - Transport, Roads & Storm Water			1 188	39 758	36 790	3 693	27 383	33 724	(6 342)	-19%	36 790	
7.5 - Electrical and Energy			19 373	25 025	13 336	2 870	6 531	12 225	(5 694)	-47%	13 336	
7.6 - Fleet Management			5 012	1 050	1 188	—	1 170	1 089	81	7%	1 188	
Total multi-year capital expenditure			45 103	149 999	122 258	15 799	89 126	112 070	(22 943)	-20%	122 258	
									—			
Capital expenditure - Municipal Vote												
Expenditure of single-year capital appropriation			1									
Vote 2 - Office of the Municipal Manager			149	—	492	29	66	451	(385)	-85%	492	
2.1 - Municipal Manager; Executive Support			149	—	492	29	66	451	(385)	-85%	492	
Vote 3 - Community Services			1 021	3 796	2 543	42	748	2 331	(1 583)	-68%	2 543	
3.2 - Traffic Management Services			—	250	250	—	81	229	(148)	-65%	250	
3.3 - Law Enforcement Services			298	—	—	—	—	—	—	—	—	
3.4 - Fire & Rescue Services			—	842	842	—	215	772	(556)	-72%	842	
3.6 - Library and Information Services			273	304	304	—	—	279	(279)	-100%	304	
3.7 - Integrated Waste Management			—	1 800	250	42	197	229	(32)	-14%	250	
3.8 - Facilities Management & Maintenance: Manager; Parks & Recreation			449	600	896	—	255	822	(567)	-69%	896	
Vote 4 - Corporate Services			1 513	1 292	1 273	170	1 164	1 032	132	13%	1 273	
4.1 - Director; Executive Support			—	—	59	—	—	54	(54)	-100%	59	
4.5 - Information & Communication Technology			1 513	1 292	1 214	170	1 164	978	186	19%	1 214	
Vote 5 - Financial Services			33	—	69	—	—	63	(63)	-100%	69	
5.1 - Director; Executive Support			—	—	69	—	—	63	(63)	-100%	69	
5.2 - Budget & Reporting			33	—	—	—	—	—	—	—	—	
Vote 6 - Economic Development & Planning			301	—	110	1	1	101	(99)	-99%	110	
6.1 - Director; Executive Support			—	—	110	1	1	101	(99)	-99%	110	
6.2 - Local Economic Development & Tourism			301	—	—	—	—	—	—	—	—	
Vote 7 - Engineering Services			56 191	28 073	21 796	1 984	13 646	19 979	(6 333)	-32%	21 796	
7.2 - Water Services: Purification, Demand & Loss Control			35 462	13 850	7 148	1 193	5 402	6 553	(1 151)	-18%	7 148	
7.4 - Transport, Roads & Storm Water			10 799	7 643	6 736	498	2 913	6 175	(3 262)	-53%	6 736	
7.5 - Electrical and Energy			119	1 040	1 322	—	254	1 212	(958)	-79%	1 322	
7.6 - Fleet Management			9 810	5 540	6 589	293	5 078	6 040	(962)	-16%	6 589	
Total single-year capital expenditure			59 208	33 161	26 283	2 227	15 626	23 958	(8 331)	(0)	26 283	
									—			
Total Capital Expenditure				104 311	183 160	148 541	18 026	104 753	136 027	(31 274)	(0)	148 541

WC047 Bitou - Table C6 Monthly Budget Statement - Financial Position - M11 May

Description	Ref	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
R thousands						
ASSETS	1					
Current assets						
Cash and cash equivalents		165 432	60 220	149 202	206 844	149 202
Trade and other receivables from exchange transactions		54 528	75 841	73 047	79 141	73 047
Receivables from non-exchange transactions		40 213	97 230	81 355	73 116	81 355
Current portion of non-current receivables		9	11	9	9	9
Inventory		15 845	20 180	18 448	16 118	18 448
VAT		283 602	212 584	283 602	275 037	283 602
Other current assets		898	180	1 052	3 456	1 052
Total current assets		560 528	466 245	606 716	653 721	606 716
Non current assets						
Investment property		14 050	12 692	14 050	14 050	14 050
Property, plant and equipment		1 319 839	1 403 181	1 426 992	1 387 078	1 426 992
Heritage assets		38	35	38	38	38
Total non current assets		1 333 926	1 415 909	1 441 079	1 401 165	1 441 079
TOTAL ASSETS		1 894 455	1 882 153	2 047 795	2 054 886	2 047 795
LIABILITIES						
Current liabilities						
Financial liabilities		20 425	1 103	41 876	9 892	41 876
Consumer deposits		11 362	9 848	11 362	11 951	11 362
Trade and other payables from exchange transactions		125 575	86 278	153 519	33 510	153 519
Trade and other payables from non-exchange transactions		(31 403)	(13 526)	(43 017)	(18 956)	(43 017)
Provision		47 936	116 950	48 075	32 263	48 075
VAT		268 421	239 157	268 421	280 136	268 421
Total current liabilities		442 316	439 810	480 235	348 797	480 235
Non current liabilities						
Financial liabilities		107 718	130 734	106 408	107 718	106 408
Provision		13 801	10 320	13 801	11 564	13 801
Other non-current liabilities		70 559	58 456	96 636	69 287	96 636
Total non current liabilities		192 078	199 510	216 846	188 568	216 846
TOTAL LIABILITIES		634 394	639 320	697 080	537 365	697 080
NET ASSETS	2	1 260 061	1 242 834	1 350 715	1 517 521	1 350 715
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		1 183 380	1 167 034	1 316 706	1 440 840	1 316 706
Reserves and funds		76 681	75 800	76 681	76 681	76 681
TOTAL COMMUNITY WEALTH/EQUITY	2	1 260 061	1 242 834	1 393 387	1 517 521	1 393 387

WC047 Bitou - Table C7 Monthly Budget Statement - Cash Flow - M11 May

Description	Ref	Budget Year 2024/25								
		2023/24	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands		Audited Outcome								
CASH FLOW FROM OPERATING ACTIVITIES	1									
Receipts										
Property rates		644	175 067	174 808	16 370	169 324	160 241	9 083	6%	174 808
Service charges		-	434 972	435 238	39 441	377 899	398 968	(21 069)	-5%	435 238
Other revenue		67	26 596	23 531	1 988	103 417	19 800	83 617	422%	23 531
Transfers and Subsidies - Operational		6 262	176 723	185 015	0	171 002	140 139	30 863	22%	185 015
Transfers and Subsidies - Capital		-	130 854	88 638	5 751	78 309	68 295	10 014	15%	88 638
Interest		11 284	12 448	12 448	825	18 277	11 411	6 866	60%	12 448
Dividends		-	-	-	-	-	-	-		-
Payments										
Suppliers and employees		(793 639)	(776 920)	(776 920)	(57 455)	(745 770)	(712 689)	33 081	-5%	(64 231)
Interest		-	(14 063)	(13 917)	(3)	(7 306)	(12 757)	(5 451)	43%	(13 917)
Transfers and Subsidies		-	(11 983)	(12 183)	(363)	(9 045)	(9 217)	(172)	2%	(12 183)
NET CASH FROM/(USED) OPERATING ACTIVITIES		(775 382)	153 694	116 658	6 554	156 108	64 190	(91 918)	-143%	829 347
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	3 950	3 950	-	-	-	-		3 950
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		(114 140)	(183 160)	(153 541)	(18 026)	(104 753)	140 610	245 363	174%	153 541
NET CASH FROM/(USED) INVESTING ACTIVITIES		(114 140)	(179 210)	(149 591)	(18 026)	(104 753)	140 610	245 363	174%	157 491
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	50 033	40 545	-	-	-	-		40 545
Increase (decrease) in consumer deposits		-	-	-	(17)	589	-	589	0%	-
Payments										
Repayment of borrowing		-	-	-	(140)	(10 533)	-	10 533	0%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	50 033	40 545	(157)	(9 944)	-	9 944	0%	40 545
NET INCREASE/ (DECREASE) IN CASH HELD		(889 522)	24 518	7 612	(11 629)	41 412	204 801			1 027 383
Cash/cash equivalents at beginning:		95 078	59 740	165 432		165 432	165 432			165 432
Cash/cash equivalents at month/year end:		(794 444)	84 258	173 044		206 844	370 233			1 192 815

WC047 Bitou - Supporting Table SC1 Material variance explanations - M11 May

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
1	R thousands			
	Revenue			
2	Expenditure By Type			
3	Capital Expenditure			
4	Financial Position			
5	Cash Flow			
6	Measureable performance			
7	Municipal Entities			

WC047 Bitou - Supporting Table SC2 Monthly Budget Statement - performance indicators - M11 May

Description of financial indicator	Basis of calculation	Ref	2023/24	Budget Year 2024/25			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
<u>Borrowing Management</u>							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		2.4%	5.6%	5.6%	6.5%	5.6%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		34.4%	27.3%	23.6%	16.2%	23.6%
<u>Safety of Capital</u>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		17.2%	11.7%	21.0%	7.4%	21.0%
Gearing	Long Term Borrowing/ Funds & Reserves		140.5%	172.5%	138.8%	140.5%	138.8%
<u>Liquidity</u>							
Current Ratio	Current assets/current liabilities	1	126.7%	106.0%	126.3%	187.4%	126.3%
Liquidity Ratio	Monetary Assets/Current Liabilities		37.4%	13.7%	31.1%	59.3%	31.1%
<u>Revenue Management</u>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		10.5%	17.8%	15.7%	17.8%	15.7%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0.0%	0.0%	0.0%	0.0%	0.0%
<u>Creditors Management</u>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))						
<u>Funding of Provisions</u>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
<u>Other Indicators</u>							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2					
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2					
Employee costs	Employee costs/Total Revenue - capital revenue		34.4%	38.1%	38.3%	31.0%	38.3%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		4.3%	4.9%	4.2%	3.2%	4.2%
Interest & Depreciation	I&D/Total Revenue - capital revenue		7.7%	5.6%	5.6%	5.1%	5.6%
<u>IDP regulation financial viability indicators</u>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)						
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services						
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure						

WC047 Bitou - Supporting Table SC3 Monthly Budget Statement - aged debtors - M11 May

Description	NT Code	Budget Year 2024/25										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	8 977	3 132	2 892	3 247	98 867	-	-	-	117 115	102 114	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	15 042	2 170	1 181	1 139	20 179	-	-	-	39 711	21 318	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	10 247	2 127	1 444	1 185	45 304	-	-	-	60 308	46 489	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	4 166	1 655	1 533	1 492	63 418	-	-	-	72 264	64 910	-	-
Receivables from Exchange Transactions - Waste Management	1600	6 608	2 595	2 581	2 353	105 690	-	-	-	119 827	108 043	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	(22 277)	92	105	71	10 072	-	-	-	(11 938)	10 142	-	-
Total By Income Source	2000	22 763	11 771	9 736	9 486	343 530	-	-	-	397 286	353 016	-	-
2023/24 - totals only										-	-		
Debtors Age Analysis By Customer Group													
Organs of State	2200	(23)	458	432	497	5 508	-	-	-	6 872	6 006	-	-
Commercial	2300	3 401	1 699	1 080	824	8 487	-	-	-	15 491	9 311	-	-
Households	2400	19 385	9 615	8 224	8 165	329 535	-	-	-	374 923	337 699	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2600	22 763	11 771	9 736	9 486	343 530	-	-	-	397 286	353 016	-	-

WC047 Bitou - Supporting Table SC4 Monthly Budget Statement - aged creditors - M11 May

Description	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	0	-	-	-	22	0	-	22	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	-	0	-	-	-	22	0	-	22	-

WC047 Bitou - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M11 May

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Yrs/Months												
R thousands														
Municipality														
Absa Bank:9380348553		Call deposit	Call deposit	No	Variable	8.15%	No	No	Call deposit	21 079	143		-	21 223
Standard Bank: 488607000-078		Call deposit	Call deposit	No	Variable	7.50%	No	No	Call deposit	5 701	36		-	5 738
Absa Bank:9381946782		Call deposit	Call deposit	No	Variable	8.15%	No	No	Call deposit	12 677	86		-	12 763
Nedbank: 037881052406		365days	Fixed deposit	No	Fixed	9.02%	No	No	11/09/2025	50 000	-		-	50 000
Standard bank: 488607000-087		360days	Fixed deposit	No	Fixed	8.85%	No	No	06/09/2025	47 745	-		-	47 745
Absa Bank: 9395881776		Call deposit	Call deposit	No	Variable	8.15%	No	No	Call deposit	12 173	83		-	12 256
Nedbank:037881052406000109		60days	Fixed deposit	No	Fixed	8.02%	No	No	13/05/2025	30 323	402	(30 725)	-	(0)
Standard Bank: 488607000-089		90days	Fixed deposit	No	Fixed	8.35%	No	No	11/06/2025	30 336	213		-	30 549
-		-								-	-		-	-
-		-								-	-		-	-
Municipality sub-total										210 035	964		-	180 274

WC047 Bitou - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		3 650	159 289	165 328	–	157 332	11 057	146 275	1322.9%	11 180
Operational Revenue:General Revenue:Equitable Share		–	154 148	154 148	–	154 001	–	154 001		–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		1 879	1 474	1 474	–	1 531	1 351	180	13.3%	1 474
Local Government Financial Management Grant [Schedule 5B]		1 771	1 800	1 800	–	1 800	1 800	–		1 800
Municipal Disaster Grant [Schedule 5B]		–	1 867	6 818	–	–	6 818	(6 818)	-100.0%	6 818
Municipal Infrastructure Grant [Schedule 5B]		–	–	1 088	–	–	1 088	(1 088)	-100.0%	1 088
Provincial Government:		11 307	26 043	25 408	–	12 742	19 423	(6 681)	-34.4%	25 408
FINANCIAL ASSISTANCE TO MUNICIPALITIES FOR MAINTENANCE AND CONSTRUCTION OF TRANSPORT INFRASTRUCTURE		7 353	–	9 908	–	9 908	9 082	826	9.1%	9 908
LIBRARY SERVICES: REPLACEMENT FUNDING FOR MOST VULNERABLE B3 MUNICIPALITIES		700	–	200	–	–	–	–		200
COMMUNITY DEVELOPMENT WORKERS - OPERATIONAL		19	19	19	–	19	–	19		19
MUNICIPAL LIBRARY SUPPORT - OPERATIONAL		1 792	2 465	2 465	–	2 815	2 260	555	24.6%	2 465
INFORMAL SETTLEMENTS UPGRADING PARTNERSHIP GRANT: PROVINCES (BENEFICIARIES)		–	5 553	5 553	–	–	4 165	(4 165)	-100.0%	5 553
THUSONG SERVICE CENTRES GRANT (SUSTAINABILITY: OPERATIONAL SUPPORT GRANT)		–	–	6 623	–	–	3 312	(3 312)	-100.0%	6 623
PROVINCIAL EMERGENCY FUNDING		120	–	–	–	–	–	–		–
WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT		140	180	140	–	–	105	(105)	-100.0%	140
MUNICIPAL SERVICE DELIVERY AND CAPACITY BUILDING GRANT		–	–	500	–	–	500	(500)	-100.0%	500
HUMAN SETTLEMENT DEVELOPMENT GRANT (BENEFICIARIES)		–	1 176	–	–	–	–	–		–
Specify (Add grant description)		1 182	16 650	–	–	–	–	–		–
District Municipality:		390	170	170	–	–	170	(170)	-100.0%	170
SAFETY PLANS		390	–	–	–	–	–	–		–
Specify (Add grant description)		–	170	170	–	–	170	(170)	-100.0%	170
Other grant providers:		832	–	928	–	928	696	232	33.3%	928
Departmental Agencies and Accounts		832	–	928	–	928	696	232	33.3%	928
Total Operating Transfers and Grants	5	16 179	185 502	191 834	–	171 002	31 346	139 656	445.5%	37 686
Capital Transfers and Grants										
National Government:		25 557	34 874	30 810	–	31 898	24 621	7 277	29.6%	30 810
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		3 774	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]		21 783	22 874	21 730	–	22 818	16 298	6 520	40.0%	21 730
Water Services Infrastructure Grant [Schedule 5B]		–	12 000	9 080	–	9 080	8 323	757	9.1%	9 080
Provincial Government:		16 023	79 330	57 827	5 751	46 411	43 674	2 737	6.3%	57 827
Specify (Add grant description)		–	350	350	–	–	321	(321)	-100.0%	350
Specify (Add grant description)		15 673	–	–	1 100	38 185	–	38 185		–
Specify (Add grant description)		350	–	–	–	–	–	–		–
Specify (Add grant description)		–	980	980	–	980	980	–		980
Specify (Add grant description)		–	78 000	46 470	–	–	34 853	(34 853)	-100.0%	46 470
HUMAN SETTLEMENT DEVELOPMENT - CAPITAL		–	–	10 027	4 652	7 246	7 520	(274)	-3.6%	10 027
District Municipality:		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	5	41 580	114 204	88 638	5 751	78 309	68 295	10 014	14.7%	88 638
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	57 758	299 706	280 471	5 751	249 311	99 641	149 670	150.2%	126 323

WC047 Bitou - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		5 470	1 474	4 362	53	2 370	3 993	(1 623)	-40.6%	(4 362)
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		1 879	1 474	1 474	–	1 474	1 106	369	33.3%	(1 474)
Local Government Financial Management Grant [Schedule 5B]		2 449	–	1 800	53	896	1 800	(904)	-50.2%	(1 800)
Municipal Infrastructure Grant [Schedule 5B]		1 142	–	1 088	–	–	1 088	(1 088)	-100.0%	(1 088)
Provincial Government:		15 130	29 340	28 389	841	11 483	21 615	(10 133)	-46.9%	(28 389)
FINANCIAL ASSISTANCE TO MUNICIPALITIES FOR MAINTENANCE AND CONSTRUCTION		7 353	19 816	9 908	823	8 274	7 431	843	11.3%	(9 908)
LIBRARY SERVICES: REPLACEMENT FUNDING FOR MOST VULNERABLE B3 MUNICIPAL		1 009	–	200	–	–	–	–	–	(200)
COMMUNITY DEVELOPMENT WORKERS - OPERATIONAL		10	19	33	–	19	25	(5)	-21.5%	(33)
MUNICIPAL LIBRARY SUPPORT - OPERATIONAL		1 171	2 465	2 465	19	600	2 260	(1 659)	-73.4%	(2 465)
INFORMAL SETTLEMENTS UPGRADING PARTNERSHIP GRANT: PROVINCES (BENEFICIA		1 638	5 553	8 143	–	2 589	6 107	(3 518)	-57.6%	(8 143)
THUSONG SERVICE CENTRES GRANT (SUSTAINABILITY: OPERATIONAL SUPPORT GRA		–	–	6 623	–	–	4 967	(4 967)	-100.0%	(6 623)
TITLE DEEDS RESTORATION		–	–	377	–	–	346	(346)	-100.0%	(377)
PROVINCIAL EMERGENCY FUNDING		115	131	–	–	–	–	–	–	–
WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT		140	180	140	–	–	105	(105)	-100.0%	(140)
MUNICIPAL SERVICE DELIVERY AND CAPACITY BUILDING GRANT		13	–	500	–	–	375	(375)	-100.0%	(500)
HUMAN SETTLEMENT DEVELOPMENT GRANT (BENEFICIARIES)		–	1 176	–	–	–	–	–	–	–
Specify (Add grant description)		3 680	–	–	–	–	–	–	–	–
District Municipality:		390	340	170	–	–	128	(128)	-100.0%	(170)
SAFETY PLANS		390	–	–	–	–	–	–	–	–
Specify (Add grant description)		–	340	170	–	–	128	(128)	-100.0%	(170)
Other grant providers:		801	–	928	97	1 045	850	195	22.9%	(928)
Departmental Agencies and Accounts		801	–	928	97	1 045	850	195	22.9%	(928)
Total operating expenditure of Transfers and Grants:		21 790	31 154	33 848	992	14 898	26 586	(11 688)	-44.0%	(33 848)
National Government:		33 760	34 874	30 810	–	21 338	24 621	(3 283)	-13.3%	(30 810)
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		3 774	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant [Schedule 5B]		29 986	22 874	21 730	–	18 007	16 298	1 710	10.5%	(21 730)
Water Services Infrastructure Grant [Schedule 5B]		–	12 000	9 080	–	3 330	8 323	(4 993)	-60.0%	(9 080)
Provincial Government:		16 547	95 980	57 827	3 139	46 627	43 674	2 953	6.8%	(57 827)
Specify (Add grant description)		314	–	–	–	–	–	–	–	–
Specify (Add grant description)		13 734	–	–	2 159	43 842	–	43 842	–	–
Specify (Add grant description)		345	–	–	–	–	–	–	–	–
Specify (Add grant description)		–	980	980	980	980	980	–	–	(980)
COMMUNITY LIBRARY SERVICES - CAPITAL		–	350	350	–	–	321	(321)	-100.0%	(350)
Specify (Add grant description)		–	78 000	46 470	–	–	34 853	(34 853)	-100.0%	(46 470)
HUMAN SETTLEMENT DEVELOPMENT - CAPITAL		2 153	16 650	10 027	–	1 806	7 520	(5 715)	-76.0%	(10 027)
Total capital expenditure of Transfers and Grants		50 307	130 854	88 638	3 139	67 965	68 295	(330)	-0.5%	(88 638)
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS										
		72 097	162 008	122 486	4 131	82 863	94 881	(12 018)	-12.7%	(122 486)

WC047 Bitou - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - M11 May

Description	Ref	Budget Year 2024/25				
		Approved Rollover 2023/24	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
R thousands						
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		-	-	-	-	
Operational Revenue:General Revenue:Equitable Share			-	-	-	
2014 African Nations Championship Host City Operating Grant [Schedule 5B]			-	-	-	
Agriculture Research and Technology			-	-	-	
Agriculture, Conservation and Environmental			-	-	-	
Arts and Culture Sustainable Resource Management			-	-	-	
Community Library			-	-	-	
Department of Environmental Affairs			-	-	-	
Department of Tourism			-	-	-	
Department of Water Affairs and Sanitation Masibambane			-	-	-	
Emergency Medical Service			-	-	-	
Energy Efficiency and Demand-side [Schedule 5B]			-	-	-	
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]			-	-	-	
HIV and Aids			-	-	-	
Housing Accreditation			-	-	-	
Housing Top structure			-	-	-	
Infrastructure Skills Development Grant [Schedule 5B]			-	-	-	
Integrated City Development Grant			-	-	-	
Khayelitsha Urban Renewal			-	-	-	
Local Government Financial Management Grant [Schedule 5B]			-	-	-	
Mitchell's Plain Urban Renewal			-	-	-	
Municipal Demarcation and Transition Grant [Schedule 5B]			-	-	-	
Municipal Disaster Grant [Schedule 5B]			-	-	-	
Municipal Human Settlement Capacity Grant [Schedule 5B]			-	-	-	
Municipal Systems Improvement Grant			-	-	-	
Natural Resource Management Project			-	-	-	
Neighbourhood Development Partnership Grant			-	-	-	
Operation Clean Audit			-	-	-	
Municipal Disaster Recovery Grant			-	-	-	
Public Service Improvement Facility			-	-	-	
Public Transport Network Operations Grant [Schedule 5B]			-	-	-	
Restructuring - Seed Funding			-	-	-	
Revenue Enhancement Grant Debtors Book			-	-	-	
Rural Road Asset Management Systems Grant			-	-	-	
Sport and Recreation			-	-	-	
Terrestrial Invasive Alien Plants			-	-	-	
Water Services Operating Subsidy Grant [Schedule 5B]			-	-	-	
Health Hygiene in Informal Settlements			-	-	-	
Municipal Infrastructure Grant [Schedule 5B]			-	-	-	
Water Services Infrastructure Grant			-	-	-	
Public Transport Network Grant [Schedule 5B]			-	-	-	
Smart Connect Grant			-	-	-	
Urban Settlement Development Grant			-	-	-	
WiFi Grant [Department of Telecommunications and Postal Services			-	-	-	
Street Lighting			-	-	-	
Traditional Leaders - Imbizon			-	-	-	
Department of Water and Sanitation Smart Living Handbook			-	-	-	
Integrated National Electrification Programme Grant			-	-	-	
Regional Bulk Infrastructure Grant			-	-	-	
Municipal Emergency Housing Grant			-	-	-	
Metro Informal Settlements Partnership Grant			-	-	-	
Municipal Rehabilitation Grant			-	-	-	
Integrated Urban Development Grant			-	-	-	
Programme and Project Preparation Support Grant			-	-	-	
Provincial Government:		-	-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	

Description	Ref	Budget Year 2024/25				
		Approved Rollover 2023/24	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
R thousands						
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
District Municipality:		-	-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Other grant providers:		-	-	-	-	
Departmental Agencies and Accounts			-	-	-	
Foreign Government and International Organisations			-	-	-	
Households			-	-	-	
Non-profit Institutions			-	-	-	
Private Enterprises			-	-	-	
Public Corporations			-	-	-	
Higher Educational Institutions			-	-	-	
Parent Municipality / Entity			-	-	-	
Total operating expenditure of Approved Roll-overs		-	-	-	-	
Capital expenditure of Approved Roll-overs						
National Government:		-	-	-	-	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]			-	-	-	
Municipal Infrastructure Grant [Schedule 5B]			-	-	-	
Municipal Water Infrastructure Grant [Schedule 5B]			-	-	-	
Neighbourhood Development Partnership Grant [Schedule 5B]			-	-	-	
Public Transport Infrastructure Grant [Schedule 5B]			-	-	-	
Rural Household Infrastructure Grant [Schedule 5B]			-	-	-	
Rural Road Asset Management Systems Grant [Schedule 5B]			-	-	-	
Urban Settlement Development Grant [Schedule 4B]			-	-	-	
Municipal Human Settlement			-	-	-	
Community Library			-	-	-	
Integrated City Development Grant [Schedule 4B]			-	-	-	
Municipal Disaster Recovery Grant [Schedule 4B]			-	-	-	
Khayelitsha Urban Renewal			-	-	-	
Local Government Financial Management Grant [Schedule 5B]			-	-	-	
Municipal Systems Improvement Grant [Schedule 5B]			-	-	-	
Public Transport Network Grant [Schedule 5B]			-	-	-	
Public Transport Network Operations Grant [Schedule 5B]			-	-	-	
Regional Bulk Infrastructure Grant (Schedule 5B)			-	-	-	
Water Services Infrastructure Grant [Schedule 5B]			-	-	-	
WIFI Connectivity			-	-	-	
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]			-	-	-	
Aquaponic Project			-	-	-	

Description	Ref	Budget Year 2024/25				
		Approved Rollover 2023/24	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
R thousands						
Restitution Settlement			-	-	-	
Infrastructure Skills Development Grant [Schedule 5B]			-	-	-	
Municipal Disaster Relief Grant			-	-	-	
Municipal Emergency Housing Grant			-	-	-	
Metro Informal Settlements Partnership Grant			-	-	-	
Integrated Urban Development Grant			-	-	-	
Provincial Government:		-	-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
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Specify (Add grant description)			-	-	-	
District Municipality:		-	-	-	-	
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Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Specify (Add grant description)			-	-	-	
Other grant providers:		-	-	-	-	
Departmental Agencies and Accounts			-	-	-	
Foreign Government and International Organisations			-	-	-	
Households			-	-	-	
Non-Profit Institutions			-	-	-	
Private Enterprises			-	-	-	
Public Corporations			-	-	-	
Higher Educational Institutions			-	-	-	
Parent Municipality / Entity			-	-	-	
Transfer from Operational Revenue			-	-	-	

Description	Ref	Budget Year 2024/25				
		Approved Rollover 2023/24	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
R thousands						
Total capital expenditure of Approved Roll-overs		-	-	-	-	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		-	-	-	-	

WC047 Bitou - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M11 May

Summary of Employee and Councillor remuneration	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5 780	5 882	5 882	474	5 457	5 392	66	1%	5 882
Pension and UIF Contributions		515	882	882	30	386	809	(423)	-52%	882
Medical Aid Contributions		121	127	127	9	92	117	(24)	-21%	127
Motor Vehicle Allowance		375	346	346	41	420	317	103	32%	346
Cellphone Allowance		584	642	642	51	556	588	(32)	-5%	642
Sub Total - Councillors		7 376	7 879	7 879	604	6 911	7 222	(311)	-4%	7 879
% increase	4		6.8%	6.8%						6.8%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		14 866	10 851	9 165	676	4 599	8 401	(3 802)	-45%	9 165
Pension and UIF Contributions		821	1 465	1 555	75	731	1 426	(695)	-49%	1 555
Medical Aid Contributions		74	193	188	6	54	172	(119)	-69%	188
Performance Bonus		526	905	925	-	-	133	(133)	-100%	925
Motor Vehicle Allowance		724	1 131	965	56	539	885	(346)	-39%	965
Cellphone Allowance		246	384	335	20	188	307	(120)	-39%	335
Housing Allowances		5	-	-	-	-	-	-	-	-
Other benefits and allowances		82	2 208	2 207	9	391	2 023	(1 632)	-81%	2 207
Payments in lieu of leave		60	348	325	-	-	298	(298)	-100%	325
Sub Total - Senior Managers of Municipality		17 404	17 483	15 666	842	6 501	13 646	(7 145)	-52%	15 666
% increase	4		0.5%	-10.0%						-10.0%
Other Municipal Staff										
Basic Salaries and Wages		175 887	203 854	210 909	15 155	178 710	193 302	(14 592)	-8%	210 909
Pension and UIF Contributions		28 981	34 679	34 864	2 573	27 490	31 958	(4 468)	-14%	34 864
Medical Aid Contributions		18 623	24 393	24 688	1 559	17 097	22 630	(5 533)	-24%	24 688
Overtime		27 589	19 547	20 197	1 780	23 269	18 513	4 756	26%	20 197
Performance Bonus		62	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		10 803	12 536	12 890	916	9 860	11 816	(1 956)	-17%	12 890
Cellphone Allowance		1 695	1 709	1 827	160	1 638	1 675	(37)	-2%	1 827
Housing Allowances		911	1 045	1 058	82	1 065	970	95	10%	1 058
Other benefits and allowances		21 504	22 882	23 227	565	6 165	21 577	(15 412)	-71%	23 227
Payments in lieu of leave		2 473	6 026	6 136	-	-	5 598	(5 598)	-100%	6 136
Long service awards		1 703	1 077	1 077	-	-	988	(988)	-100%	1 077
Post-retirement benefit obligations		5 184	25 708	26 077	-	0	23 904	(23 904)	-100%	26 077
Sub Total - Other Municipal Staff		295 416	353 455	362 951	22 789	265 294	332 930	(67 636)	-20%	362 951
% increase	4		19.6%	22.9%						22.9%
Total Parent Municipality		320 196	378 817	386 496	24 235	278 706	353 797	(75 091)	-21%	386 496
Unpaid salary, allowances & benefits in arrears:										
Board Members of Entities										
Sub Total - Executive members Board	2	-	-	-	-	-	-	-	-	-
% increase	4									
Senior Managers of Entities										
Sub Total - Senior Managers of Entities	4	-	-	-	-	-	-	-	-	-
% increase										
Other Staff of Entities										
Sub Total - Other Staff of Entities	4	-	-	-	-	-	-	-	-	-
% increase										
Total Municipal Entities		-	-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS		320 196	378 817	386 496	24 235	278 706	353 797	(75 091)	-21%	386 496
% increase	4		18.3%	20.7%						20.7%
TOTAL MANAGERS AND STAFF		312 820	370 938	378 617	23 631	271 795	346 576	(74 781)	-22%	378 617

WC047 Bitou - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M11 May

Description	Ref	Budget Year 2024/25												2024/25 Medium Term Revenue & Expenditure Framework		
		July Outcome	August Budget	September Budget	October Budget	November Budget	December Budget	January Budget	February Budget	March Budget	April Budget	May Budget	June Budget	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
R thousands	1															
Cash Receipts By Source																
Property rates		15 982	15 417	14 575	16 650	17 029	9 485	18 595	14 143	15 366	15 712	16 370	–	174 808	189 142	199 917
Service charges - electricity revenue		19 297	21 374	13 057	17 691	19 663	23 919	19 438	37 284	14 958	16 443	15 637	–	242 678	274 437	306 924
Service charges - water revenue		7 048	4 976	3 646	7 191	6 869	3 271	11 710	6 279	7 936	6 696	5 877	–	80 318	90 909	98 792
Service charges - Waste Water Management		6 602	4 302	323	7 873	5 567	2 792	10 642	4 293	6 472	8 197	5 584	–	69 370	77 826	84 179
Service charges - Waste Mangement		4 516	2 678	106	5 118	3 081	1 593	6 082	2 397	4 042	3 428	4 367	–	42 872	46 248	49 333
Rental of facilities and equipment		133	127	103	125	161	41	152	98	(48)	292	153	–	2 137	3 173	3 107
Interest earned - external investments		378	1 536	1 325	429	1 063	364	817	1 044	679	529	178	–	12 448	12 573	12 698
Interest earned - outstanding debtors		(3)	833	1 422	1 285	1 231	319	1 640	1 104	539	917	647	–	(0)	–	–
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		540	2 281	1 474	1 401	1 433	1 361	1 888	1 375	1 324	1 112	589	–	10 029	10 310	10 773
Licences and permits		79	95	236	179	98	42	116	110	82	96	123	–	1 364	1 437	1 516
Agency services		–	243	239	222	209	–	405	266	245	–	389	–	–	2 971	3 104
Transfers and Subsidies - Operational		–	68 703	2 121	3 322	822	577	51 531	500	115	43 313	0	–	185 015	208 662	260 111
Other revenue		(6 353)	4 839	10 727	12 236	7 052	(23 390)	48 809	3 779	6 810	(1 808)	8 711	–	10 002	8 143	8 356
Cash Receipts by Source		48 219	127 404	49 354	73 723	64 276	20 375	171 824	72 673	58 521	94 926	58 624	–	831 040	925 830	1 038 813
Other Cash Flows by Source																
Transfers and subsidies - capital (monetary allocations) (National /		–	–	10 284	5 518	10 329	–	15 596	5 061	11 035	14 735	5 751	–	88 638	92 769	47 549
Transfers and subsidies - capital (monetary allocations) (Nat / Prov		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on Disposal of Fixed and Intangible Assets		–	–	–	–	–	–	–	–	–	–	–	–	3 950	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–	20 141	29 408	13 351
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		57	93	76	77	137	(9)	42	61	(59)	131	(17)	–	–	–	–
VAT Control (receipts)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		48 277	127 497	59 714	79 318	74 742	20 366	187 462	77 795	69 497	109 792	64 358	–	943 769	1 048 006	1 099 712
Cash Payments by Type																
Employee related costs		421	26 013	55 150	270	66 024	27 893	26 394	23 202	23 903	25 155	24 713	–	428 728	445 251	457 392
Remuneration of councillors		571	608	594	583	863	604	673	604	604	604	604	–	–	–	–
Interest		17	15	14	12	11	–	7 219	7	5	4	3	–	13 917	17 827	21 484
Bulk purchases - Electricity		–	33 328	25 658	14 425	15 692	15 589	17 900	18 761	15 279	16 306	16 867	–	231 959	266 753	306 766
Acquisitions - water & other inventory		140	1 367	926	1 907	958	1 677	1 103	2 484	758	1 280	1 780	–	17 830	18 608	19 713
Contracted services		4 068	3 542	3 794	4 644	3 529	7 811	7 480	9 574	4 529	6 964	7 382	–	98 403	119 610	160 224
Transfers and subsidies - other municipalities		–	–	–	–	–	–	–	–	113	181	113	–	–	–	–
Transfers and subsidies - other		–	2 064	–	–	–	2 593	110	3 107	244	270	250	–	–	–	–
Other expenditure		89 567	(23 965)	32 577	5 796	11 425	20 725	(4 661)	53 235	(72 143)	53 555	6 109	–	–	–	–
Cash Payments by Type		94 784	42 973	118 712	27 636	98 500	76 892	56 218	110 973	(26 708)	104 318	57 821	–	790 837	868 049	965 579
Other Cash Flows/Payments by Type																
Capital assets		–	1 432	3 505	7 325	10 657	15 692	6 486	13 742	19 417	8 471	18 026	–	–	–	–
Repayment of borrowing		126	128	129	131	132	–	9 336	136	138	138	140	–	(20 404)	–	–
Other Cash Flows/Payments		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Payments by Type		94 910	44 533	122 346	35 092	109 289	92 584	72 040	124 851	(7 153)	112 927	75 987	–	770 433	868 049	965 579
NET INCREASE/(DECREASE) IN CASH HELD		(46 633)	82 964	(62 632)	44 226	(34 547)	(72 218)	115 422	(47 056)	76 650	(3 135)	(11 629)	–	173 336	179 958	134 134
Cash/cash equivalents at the month/year beginning:		165 432	118 799	201 763	139 131	183 357	148 810	76 591	192 013	144 957	221 608	218 472	206 844	165 432	338 768	518 726
Cash/cash equivalents at the month/year end:		118 799	201 763	139 131	183 357	148 810	76 591	192 013	144 957	221 608	218 472	206 844	206 844	338 768	518 726	652 860

WC047 Bitou - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Revenue										
Exchange Revenue										
Service charges - Electricity		-	-	-	-	-	-	-		-
Service charges - Water		-	-	-	-	-	-	-		-
Service charges - Waste Water Management		-	-	-	-	-	-	-		-
Service charges - Waste management		-	-	-	-	-	-	-		-
Sale of Goods and Rendering of Services		-	-	-	-	-	-	-		-
Agency services		-	-	-	-	-	-	-		-
Interest		-	-	-	-	-	-	-		-
Interest earned from Receivables		-	-	-	-	-	-	-		-
Interest earned from Current and Non Current Assets		-	-	-	-	-	-	-		-
Dividends		-	-	-	-	-	-	-		-
Rent on Land		-	-	-	-	-	-	-		-
Rental from Fixed Assets		-	-	-	-	-	-	-		-
Licence and permits		-	-	-	-	-	-	-		-
Operational Revenue		-	-	-	-	-	-	-		-
Non-Exchange Revenue										
Property rates		-	-	-	-	-	-	-		-
Surcharges and Taxes		-	-	-	-	-	-	-		-
Fines, penalties and forfeits		-	-	-	-	-	-	-		-
Licence and permits		-	-	-	-	-	-	-		-
Transfer and subsidies - Operational		-	-	-	-	-	-	-		-
Interest		-	-	-	-	-	-	-		-
Fuel Levy		-	-	-	-	-	-	-		-
Operational Revenue		-	-	-	-	-	-	-		-
Gains on disposal of Assets		-	-	-	-	-	-	-		-
Other Gains		-	-	-	-	-	-	-		-
Discontinued Operations		-	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		-	-	-	-	-	-	-		-
Expenditure By Type										
Employee related costs		-	-	-	-	-	-	-		-
Remuneration of councillors		-	-	-	-	-	-	-		-
Bulk purchases - electricity		-	-	-	-	-	-	-		-
Inventory consumed		-	-	-	-	-	-	-		-
Debt impairment		-	-	-	-	-	-	-		-
Depreciation and amortisation		-	-	-	-	-	-	-		-
Interest		-	-	-	-	-	-	-		-
Contracted services		-	-	-	-	-	-	-		-
Transfers and subsidies		-	-	-	-	-	-	-		-
Irrecoverable debts written off		-	-	-	-	-	-	-		-
Operational costs		-	-	-	-	-	-	-		-
Losses on Disposal of Assets		-	-	-	-	-	-	-		-
Other Losses		-	-	-	-	-	-	-		-
Total Expenditure		-	-	-	-	-	-	-		-
Surplus/(Deficit)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions		-	-	-	-	-	-	-		-
Income Tax		-	-	-	-	-	-	-		-
Surplus/(Deficit) after income tax		-	-	-	-	-	-	-		-

WC047 Bitou - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
Revenue By Municipal Entity										
Insert name of municipal entity		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Total Operating Revenue	1	-	-	-	-	-	-	-		-
Expenditure By Municipal Entity										
Insert name of municipal entity		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Total Operating Expenditure	2	-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the yr/period		-	-	-	-	-	-	-		-
Capital Expenditure By Municipal Entity										
Insert name of municipal entity		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Total Capital Expenditure	3	-	-	-	-	-	-	-		-

WC047 Bitou - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M11 May

Month	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	–	15 263	12 366	–	–	12 366	–	0.0%	0%
August	381	15 263	12 366	1 432	1 432	24 732	23 300	94.2%	1%
September	3 694	15 263	12 366	3 505	4 937	37 098	32 161	86.7%	3%
October	6 164	15 263	12 366	7 325	12 262	49 464	37 202	75.2%	7%
November	12 324	15 263	12 366	10 657	22 919	61 830	38 911	62.9%	13%
December	5 300	15 263	12 366	15 692	38 611	74 197	35 585	48.0%	21%
January	1 046	15 263	12 366	6 486	45 097	86 563	41 465	47.9%	25%
February	9 804	15 263	12 366	13 742	58 839	98 929	40 090	40.5%	32%
March	3 788	15 263	12 366	19 417	78 256	111 295	33 039	29.7%	43%
April	9 418	15 263	12 366	8 471	86 727	123 661	36 934	29.9%	47%
May	14 226	15 263	12 366	18 026	104 753	136 027	31 274	23.0%	57%
June	38 166	15 264	12 514	–	104 753	148 541	43 788	29.5%	57%
Total Capital expenditure	104 311	183 160	148 541	104 753					

WC047 Bitou - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		39 021	99 385	70 783	9 092	55 091	64 884	(9 794)	-15.1%	70 783
Roads Infrastructure		7 138	44 573	33 079	3 734	27 825	30 323	(2 498)	-8.2%	33 079
Roads		7 138	44 573	33 079	3 734	27 825	30 323	(2 498)	-8.2%	33 079
Storm water Infrastructure		—	—	—	—	—	—	—		—
Electrical Infrastructure		4 169	15 241	7 165	1 369	4 075	6 568	(2 492)	-37.9%	7 165
Power Plants		—	—	282	—	254	258	(5)	-1.8%	282
MV Substations		79	7 861	1 574	95	623	1 443	(820)	-56.8%	1 574
MV Networks		4 090	7 380	5 309	1 274	3 199	4 867	(1 668)	-34.3%	5 309
Water Supply Infrastructure		23 214	18 043	13 915	1 210	12 179	12 755	(576)	-4.5%	13 915
Pump Stations		19 184	4 443	4 443	650	2 984	4 072	(1 089)	-26.7%	4 443
Distribution		3 854	13 400	9 294	560	9 018	8 520	499	5.9%	9 294
Capital Spares		176	200	178	—	177	163	14	8.7%	178
Sanitation Infrastructure		4 500	21 028	16 124	2 676	10 738	14 780	(4 042)	-27.3%	16 124
Reticulation		787	13 528	8 624	531	7 116	7 905	(790)	-10.0%	8 624
Waste Water Treatment Works		3 713	3 500	3 500	789	1 069	3 208	(2 140)	-66.7%	3 500
Capital Spares		—	4 000	4 000	1 356	2 554	3 667	(1 113)	-30.4%	4 000
Solid Waste Infrastructure		—	500	500	104	273	458	(185)	-40.4%	500
Waste Transfer Stations		—	500	500	104	273	458	(185)	-40.4%	500
Rail Infrastructure		—	—	—	—	—	—	—		—
Coastal Infrastructure		—	—	—	—	—	—	—		—
Information and Communication Infrastructure		—	—	—	—	—	—	—		—
Community Assets		301	3 300	1 700	323	923	1 558	(636)	-40.8%	1 700
Community Facilities		301	3 300	1 700	323	923	1 558	(636)	-40.8%	1 700
Cemeteries/Crematoria		—	1 500	1 500	281	726	1 375	(649)	-47.2%	1 500
Parks		301	—	—	—	—	—	—		—
Public Ablution Facilities		—	1 800	200	42	197	183	14	7.5%	200
Sport and Recreation Facilities		—	—	—	—	—	—	—		—
Heritage assets		—	—	—	—	—	—	—		—
Investment properties		—	—	—	—	—	—	—		—
Revenue Generating		—	—	—	—	—	—	—		—
Non-revenue Generating		—	—	—	—	—	—	—		—
Other assets		7 986	2 995	5 640	1 799	4 729	5 170	(441)	-8.5%	5 640
Operational Buildings		7 986	2 995	5 640	1 799	4 729	5 170	(441)	-8.5%	5 640
Yards		5 664	1 795	2 506	543	2 218	2 297	(79)	-3.4%	2 506
Capital Spares		2 322	1 200	3 134	1 256	2 511	2 873	(362)	-12.6%	3 134
Housing		—	—	—	—	—	—	—		—
Biological or Cultivated Assets		—	—	—	—	—	—	—		—
Intangible Assets		—	—	—	—	—	—	—		—
Licences and Rights		—	—	—	—	—	—	—		—
Computer Equipment		1 286	3 040	2 283	458	1 818	2 093	(275)	-13.1%	2 283
Computer Equipment		1 286	3 040	2 283	458	1 818	2 093	(275)	-13.1%	2 283
Furniture and Office Equipment		302	320	1 031	30	323	945	(622)	-65.9%	1 031
Furniture and Office Equipment		302	320	1 031	30	323	945	(622)	-65.9%	1 031
Machinery and Equipment		7 345	3 174	2 999	392	1 549	2 749	(1 200)	-43.7%	2 999
Machinery and Equipment		7 345	3 174	2 999	392	1 549	2 749	(1 200)	-43.7%	2 999
Transport Assets		13 530	4 830	5 017	293	4 466	4 599	(133)	-2.9%	5 017
Transport Assets		13 530	4 830	5 017	293	4 466	4 599	(133)	-2.9%	5 017
Land		—	—	—	—	—	—	—		—
Zoo's, Marine and Non-biological Animals		—	—	—	—	—	—	—		—
Living resources		—	—	—	—	—	—	—		—
Mature		—	—	—	—	—	—	—		—
Immature		—	—	—	—	—	—	—		—
Total Capital Expenditure on new assets	1	69 771	117 043	89 454	12 388	68 898	81 999	13 101	16.0%	89 454

WC047 Bitou - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M11 May										
Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
Infrastructure		1 602	1 040	1 040	-	-	953	(953)	-100.0%	1 040
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		1 602	1 040	1 040	-	-	953	(953)	-100.0%	1 040
MV Networks		1 602	1 040	1 040	-	-	953	(953)	-100.0%	1 040
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Community Assets		-	-	200	-	-	183	(183)	-100.0%	200
Community Facilities		-	-	200	-	-	183	(183)	-100.0%	200
Halls		-	-	200	-	-	183	(183)	-100.0%	200
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
Other assets		2 425	2 850	2 644	77	1 778	2 423	(645)	-26.6%	2 644
Operational Buildings		2 425	2 850	2 644	77	1 778	2 423	(645)	-26.6%	2 644
Yards		1 987	2 000	1 794	77	1 778	1 644	134	8.2%	1 794
Capital Spares		438	850	850	-	-	779	(779)	-100.0%	850
Housing		-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
Computer Equipment		114	250	246	-	225	91	134	148.3%	246
Computer Equipment		114	250	246	-	225	91	134	148.3%	246
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-
Transport Assets		-	1 760	2 060	-	980	1 888	(908)	-48.1%	2 060
Transport Assets		-	1 760	2 060	-	980	1 888	(908)	-48.1%	2 060
Land		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
Living resources		-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-
Total Capital Expenditure on renewal of existing	1	4 142	5 900	6 190	77	2 983	5 539	2 555	46.1%	6 190

WC047 Bitou - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Repairs and maintenance expenditure by Asset Class/Sub-class										
Infrastructure		20 885	21 744	17 072	1 717	13 438	15 649	(2 211)	-14.1%	17 072
Roads Infrastructure		9 448	7 731	7 159	-	6 322	6 562	(241)	-3.7%	7 159
Roads		9 448	7 731	7 159	-	6 322	6 562	(241)	-3.7%	7 159
Storm water Infrastructure		-	800	800	-	-	733	(733)	-100.0%	800
Storm water Conveyance		-	800	800	-	-	733	(733)	-100.0%	800
Electrical Infrastructure		2 126	7 680	3 580	278	2 215	3 281	(1 066)	-32.5%	3 580
Power Plants		-	300	-	-	34	-	34		-
HV Switching Station		1 727	1 971	2 271	139	2 026	2 081	(55)	-2.7%	2 271
MV Substations		399	5 409	1 309	139	155	1 200	(1 045)	-87.1%	1 309
Water Supply Infrastructure		6 635	2 854	2 854	594	2 303	2 616	(314)	-12.0%	2 854
Dams and Weirs		4 768	63	63	11	41	57	(16)	-28.5%	63
Boreholes		1 090	1 234	1 234	419	1 130	1 131	(1)	-0.1%	1 234
Water Treatment Works		765	1 537	1 537	165	1 111	1 409	(298)	-21.2%	1 537
Distribution		13	21	21	-	21	19	2	8.8%	21
Sanitation Infrastructure		2 676	2 679	2 679	845	2 599	2 456	143	5.8%	2 679
Pump Station		2 597	2 509	2 509	845	2 429	2 300	129	5.6%	2 509
Reticulation		79	170	170	-	170	156	14	9.1%	170
Solid Waste Infrastructure		-	-	-	-	-	-	-		-
Rail Infrastructure		-	-	-	-	-	-	-		-
Coastal Infrastructure		-	-	-	-	-	-	-		-
Information and Communication Infrastructure		-	-	-	-	-	-	-		-
Community Assets		1 065	3 334	2 471	28	457	2 025	(1 568)	-77.4%	2 471
Community Facilities		1 052	2 784	1 871	28	453	1 567	(1 114)	-71.1%	1 871
Halls		263	440	540	-	86	460	(374)	-81.2%	540
Centres		115	981	450	-	55	338	(282)	-83.7%	450
Fire/Ambulance Stations		468	603	600	28	263	550	(287)	-52.2%	600
Cemeteries/Crematoria		-	261	51	-	5	46	(42)	-89.8%	51
Public Ablution Facilities		206	500	231	-	44	173	(129)	-74.5%	231
Sport and Recreation Facilities		13	550	600	-	4	458	(454)	-99.1%	600
Indoor Facilities		-	-	500	-	-	458	(458)	-100.0%	500
Outdoor Facilities		13	550	100	-	4	-	4		100
Heritage assets		-	-	-	-	-	-	-		-
Investment properties		-	-	-	-	-	-	-		-
Revenue Generating		-	-	-	-	-	-	-		-
Non-revenue Generating		-	-	-	-	-	-	-		-
Other assets		4 133	6 660	4 873	260	1 108	4 479	(3 371)	-75.3%	4 873
Operational Buildings		4 133	6 660	4 873	260	1 108	4 479	(3 371)	-75.3%	4 873
Municipal Offices		4 133	6 660	4 873	260	1 108	4 479	(3 371)	-75.3%	4 873
Housing		-	-	-	-	-	-	-		-
Biological or Cultivated Assets		-	-	-	-	-	-	-		-
Intangible Assets		7 203	8 315	9 271	3 010	7 482	8 499	(1 016)	-12.0%	9 271
Licences and Rights		7 203	8 315	9 271	3 010	7 482	8 499	(1 016)	-12.0%	9 271
Computer Software and Applications		7 203	8 315	9 271	3 010	7 482	8 499	(1 016)	-12.0%	9 271
Computer Equipment		176	-	-	-	-	-	-		-
Computer Equipment		176	-	-	-	-	-	-		-
Furniture and Office Equipment		20	214	321	-	168	294	(126)	-42.9%	321
Furniture and Office Equipment		20	214	321	-	168	294	(126)	-42.9%	321
Machinery and Equipment		859	1 952	1 852	2	1 187	1 547	(361)	-23.3%	1 852
Machinery and Equipment		859	1 952	1 852	2	1 187	1 547	(361)	-23.3%	1 852
Transport Assets		4 796	5 529	5 329	304	3 931	4 885	(953)	-19.5%	5 329
Transport Assets		4 796	5 529	5 329	304	3 931	4 885	(953)	-19.5%	5 329
Land		-	-	-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-		-
Living resources		-	-	-	-	-	-	-		-
Mature		-	-	-	-	-	-	-		-
Immature		-	-	-	-	-	-	-		-
Total Repairs and Maintenance Expenditure	1	39 137	47 749	41 188	5 321	27 771	37 378	9 607	25.7%	41 188

WC047 Bitou - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Depreciation by Asset Class/Sub-class										
Infrastructure		29 670	28 762	30 148	2 542	27 473	27 635	(162)	-0.6%	30 148
Roads Infrastructure		7 120	7 252	7 529	607	6 563	6 902	(338)	-4.9%	7 529
Roads		6 402	6 536	6 813	547	5 915	6 246	(330)	-5.3%	6 813
Road Structures		719	716	716	60	648	656	(8)	-1.2%	716
Storm water Infrastructure		2 150	1 188	1 188	184	1 991	1 089	902	82.9%	1 188
Drainage Collection		326	336	336	28	300	308	(7)	-2.4%	336
Storm water Conveyance		1 824	852	852	156	1 691	781	910	116.5%	852
Electrical Infrastructure		4 763	4 123	4 400	420	4 536	4 033	503	12.5%	4 400
MV Substations		902	828	828	80	865	759	106	14.0%	828
MV Networks		1 952	1 896	2 173	175	1 894	1 992	(98)	-4.9%	2 173
LV Networks		1 898	1 399	1 399	162	1 753	1 283	471	36.7%	1 399
Capital Spares		11	-	-	2	24	-	24		-
Water Supply Infrastructure		8 014	8 506	8 783	680	7 353	8 051	(698)	-8.7%	8 783
Boreholes		433	447	447	37	395	410	(15)	-3.7%	447
Reservoirs		1 601	1 636	1 636	134	1 451	1 499	(48)	-3.2%	1 636
Pump Stations		1 999	2 057	2 057	164	1 768	1 886	(118)	-6.2%	2 057
Water Treatment Works		2 528	2 849	3 126	223	2 407	2 865	(459)	-16.0%	3 126
Bulk Mains		809	851	851	69	744	780	(37)	-4.7%	851
Distribution		643	665	665	54	589	610	(21)	-3.5%	665
Sanitation Infrastructure		5 879	5 898	6 452	511	5 524	5 914	(390)	-6.6%	6 452
Pump Station		3 798	3 838	3 838	314	3 388	3 518	(130)	-3.7%	3 838
Reticulation		879	917	1 194	74	805	1 095	(290)	-26.5%	1 194
Waste Water Treatment Works		884	796	1 074	96	1 040	984	56	5.7%	1 074
Outfall Sewers		318	346	346	27	291	317	(26)	-8.2%	346
Solid Waste Infrastructure		1 237	1 277	1 277	94	1 017	1 170	(153)	-13.1%	1 277
Landfill Sites		263	272	272	22	241	249	(8)	-3.3%	272
Waste Transfer Stations		973	1 005	1 005	72	776	921	(145)	-15.7%	1 005
Rail Infrastructure		-	-	-	-	-	-	-		-
Coastal Infrastructure		-	-	-	-	-	-	-		-
Information and Communication Infrastructure		507	519	519	45	489	476	12	2.6%	519
Data Centres		273	282	282	23	250	258	(8)	-3.3%	282
Core Layers		25	26	26	2	23	24	(1)	-3.2%	26
Distribution Layers		208	212	212	20	216	194	22	11.2%	212
Community Assets		2 997	3 085	3 085	252	2 722	2 828	(106)	-3.7%	3 085
Community Facilities		1 699	1 752	1 752	144	1 557	1 606	(49)	-3.0%	1 752
Halls		81	81	81	7	74	74	(0)	-0.2%	81
Centres		268	301	301	24	256	276	(19)	-7.1%	301
Clinics/Care Centres		3	3	3	0	3	3	(0)	-3.1%	3
Testing Stations		64	66	66	5	58	60	(2)	-3.3%	66
Libraries		664	683	683	57	620	627	(7)	-1.1%	683
Cemeteries/Crematoria		45	51	51	2	17	47	(29)	-63.1%	51
Public Open Space		165	148	148	14	154	136	18	13.6%	148
Public Ablution Facilities		81	80	80	7	74	74	1	1.1%	80
Airports		327	337	337	28	299	309	(10)	-3.2%	337
Sport and Recreation Facilities		1 299	1 333	1 333	108	1 165	1 222	(57)	-4.7%	1 333
Outdoor Facilities		1 299	1 333	1 333	108	1 165	1 222	(57)	-4.7%	1 333
Heritage assets		-	-	-	-	-	-	-		-
Investment properties		(1 359)	1	1	0	0	1	(0)	-2.4%	1
Revenue Generating		(1 359)	1	1	0	0	1	(0)	-2.4%	1
Improved Property		(1 359)	1	1	0	0	1	(0)	-2.4%	1
Other assets		841	856	856	74	800	785	15	1.9%	856
Operational Buildings		841	856	856	74	800	785	15	1.9%	856
Municipal Offices		827	856	856	74	800	785	15	1.9%	856
Capital Spares		14	-	-	-	-	-	-		-
Housing		-	-	-	-	-	-	-		-
Biological or Cultivated Assets		-	-	-	-	-	-	-		-
Intangible Assets		-	-	-	-	-	-	-		-
Licences and Rights		-	-	-	-	-	-	-		-
Computer Equipment		1 007	1 264	1 264	88	950	1 158	(209)	-18.0%	1 264
Computer Equipment		1 007	1 264	1 264	88	950	1 158	(209)	-18.0%	1 264
Furniture and Office Equipment		404	836	836	57	413	766	(352)	-46.0%	836
Furniture and Office Equipment		404	836	836	57	413	766	(352)	-46.0%	836
Machinery and Equipment		1 114	1 241	1 241	106	1 143	1 137	5	0.5%	1 241
Machinery and Equipment		1 114	1 241	1 241	106	1 143	1 137	5	0.5%	1 241
Transport Assets		3 973	3 958	3 958	371	4 013	3 628	385	10.6%	3 958
Transport Assets		3 973	3 958	3 958	371	4 013	3 628	385	10.6%	3 958
Land		10 203	-	-	-	-	-	-		-
Land		10 203	-	-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-		-
Living resources		-	-	-	-	-	-	-		-
Mature		-	-	-	-	-	-	-		-
Immature		-	-	-	-	-	-	-		-
Total Depreciation	1	48 851	40 002	41 388	3 490	37 514	37 938	424	1.1%	41 388

WC047 Bitou - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class										
Infrastructure		26 101	56 010	48 593	5 558	29 831	44 543	(14 712)	-33.0%	48 593
Roads Infrastructure		3 636	5 000	8 300	28	1 870	7 608	(5 739)	-75.4%	8 300
Roads		3 636	5 000	8 300	28	1 870	7 608	(5 739)	-75.4%	8 300
Storm water Infrastructure		1 213	7 620	9 558	1 040	5 603	8 761	(3 159)	-36.1%	9 558
Storm water Conveyance		1 213	7 620	9 558	1 040	5 603	8 761	(3 159)	-36.1%	9 558
Electrical Infrastructure		11 703	6 682	3 067	245	918	2 812	(1 894)	-67.4%	3 067
MV Networks		10 685	4 682	935	-	226	857	(631)	-73.6%	935
LV Networks		1 017	2 000	2 133	245	692	1 955	(1 263)	-64.6%	2 133
Water Supply Infrastructure		3 900	22 485	14 276	3 296	8 474	13 086	(4 612)	-35.2%	14 276
Reservoirs		-	4 250	374	-	374	343	31	9.1%	374
Water Treatment Works		-	1 500	1 491	-	41	1 367	(1 326)	-97.0%	1 491
Distribution		3 900	16 235	11 910	3 296	7 906	10 918	(3 012)	-27.6%	11 910
Capital Spares		-	500	500	-	153	458	(306)	-66.7%	500
Sanitation Infrastructure		5 649	14 223	13 392	949	12 967	12 276	691	5.6%	13 392
Pump Station		4 199	-	-	-	-	-	-	-	-
Reticulation		1 450	2 000	1 169	100	854	1 071	(217)	-20.3%	1 169
Waste Water Treatment Works		-	12 223	12 223	849	12 113	11 204	908	8.1%	12 223
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Community Assets		4 298	3 460	3 611	-	2 797	3 310	(514)	-15.5%	3 611
Community Facilities		662	504	656	-	-	601	(601)	-100.0%	656
Halls		449	-	152	-	-	139	(139)	-100.0%	152
Fire/Ambulance Stations		-	200	200	-	-	183	(183)	-100.0%	200

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
<u>Libraries</u>		213	304	304	–	–	279	(279)	-100.0%	304
Sport and Recreation Facilities		3 636	2 955	2 955	–	2 797	2 709	88	3.2%	2 955
Outdoor Facilities		3 636	2 955	2 955	–	2 797	2 709	88	3.2%	2 955
<u>Heritage assets</u>		–	–	–	–	–	–	–	–	–
<u>Investment properties</u>		–	435	435	–	–	399	(399)	-100.0%	435
Revenue Generating		–	435	435	–	–	399	(399)	-100.0%	435
Improved Property		–	435	435	–	–	399	(399)	-100.0%	435
Non-revenue Generating		–	–	–	–	–	–	–	–	–
<u>Other assets</u>		–	–	–	–	–	–	–	–	–
Operational Buildings		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
<u>Biological or Cultivated Assets</u>		–	–	–	–	–	–	–	–	–
<u>Intangible Assets</u>		–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–
<u>Computer Equipment</u>		–	62	44	3	31	41	(10)	-24.9%	44
Computer Equipment		–	62	44	3	31	41	(10)	-24.9%	44
<u>Furniture and Office Equipment</u>		–	–	–	–	–	–	–	–	–
<u>Machinery and Equipment</u>		–	250	214	–	213	196	17	8.6%	214
Machinery and Equipment		–	250	214	–	213	196	17	8.6%	214
<u>Transport Assets</u>		–	–	–	–	–	–	–	–	–
<u>Land</u>		–	–	–	–	–	–	–	–	–
<u>Zoo's, Marine and Non-biological Animals</u>		–	–	–	–	–	–	–	–	–
<u>Living resources</u>		–	–	–	–	–	–	–	–	–
Mature		–	–	–	–	–	–	–	–	–
Immature		–	–	–	–	–	–	–	–	–
Total Capital Expenditure on upgrading of existing assets	1	30 398	60 217	52 898	5 561	32 871	48 489	15 618	32.2%	52 898

SECTION 3
CORPORATE SERVICES

Section 3: Corporate Services

ITEM C/3/304/06/25

REPORT ON THE COMMUNITY WORKS PROGRAM

Portfolio Comm: Finance & Corporate Services

File Ref: 9/1/3/3

Demarcation: All Wards

Delegation: Council

Attachments: Annexure A CWP Presentation

Report from: Director Corporate Services

Author: Manager Corporate Communications, Intergovernmental Relations and Public Participation

Date: 03 June 2025

PURPOSE OF THE REPORT

This report provides an update on the implementation of the Community Work Programme (CWP) in Bitou Municipality, with a focus on verifying useful work opportunities, the structure and role of the Local Reference Committee (LRC), and current beneficiary participation. It further outlines the introduction of a revised operational model and key stakeholder engagements.

BACKGROUND /DISCUSSION

The Community Work Programme (CWP), established under the Department of Cooperative Governance, serves as an employment safety net, offering up to eight workdays per month to unemployed and underemployed individuals. The programme aims to supplement livelihoods while addressing community development needs through useful work projects.

Key Developments in Bitou Municipality:

1. **Council Resolution** - A Council Meeting held on 27 July 2016, as per Resolution number C/6/331/07/16, resolved that the Community Works Program be implemented in the Bitou area and that it be coordinated under the Strategic Services Directorate.
2. **New Operational Model** - A revised CWP model was introduced, with a briefing held on 09 April 2025 involving the Department of Local Government (Western Cape) and the Municipal Speaker, Cllr Busakwe. This engagement emphasised the verification of useful work opportunities to ensure alignment with community needs. This was followed up by a comprehensive presentation to the Council meeting that was held on 30 May 2025. The presentation emphasized the following key areas;
 - The structure of the CWP does not open up for the possible takeover of the program by any municipality. However, the municipality plays a key role in supporting the program through the Local Reference committee that has not yet been properly setup in the Bitou Municipality.

Section 3: Corporate Services

- Bitou Municipality does not have a Champion for the CWP because there is no formal letter signed by the Accounting Officer to confirm that Mrs. Sylvia Mtshamba, who is currently playing that role, is indeed the officially designated person.
- According to the New Model that is proposed, the targeted age groups are 18 to 40 years and current beneficiaries above this age group will be phased out of the program.
- The initial intake is now for two and a half years, and it is desirable for beneficiaries to exit the program before this period, if possible.

The detailed presentation that was done in the Council Meeting is available as an annexure

3. **Verification Process** - Ward councillors were invited for a briefing on a verification exercise across all wards, confirming the existence and impact of CWP projects. However, none of the councillors attended. The verification exercise done reflects the following outcomes:

WARD	No. of Participants	COMMENTS/REMARKS
Ward 1	41	<ul style="list-style-type: none"> • Participants refused to interact with the group due to the involvement of the municipality. • Participants claimed that the municipality was not involved or part of CWP since the commencement of the programme. • Not all participants could be verified on the second day. • Participants raised concerns about the lack of equipment and PPE.
Ward 3	204	<ul style="list-style-type: none"> • Some of the participants are on other useful work but listed under Bossiegif. • According to the system, only 22 participants are supposed to be working instead of 25, which was verified. • 2 participants moved to their work site, which was the community hall to the Bus stop. • There was great difficulty in confirming the actual number of participants
Ward 4	18	<ul style="list-style-type: none"> • Only 1 participant was found for verification • – One participant received training in office administration; she found permanent work
Ward 5 & 6	153	<ul style="list-style-type: none"> • Participants questioned the involvement of the municipality. • Participants questioned the involvement of the municipality. Participants requested a meeting with Mr Lamani, national, provincial, and municipal officials • Participant requested payslips and has not received uniforms for the past 7 years • participants at Murray High School since last year. The school needs participants • 1 participant at Educare Centre

Section 3: Corporate Services

WARD	No. of Participants	COMMENTS/REMARKS
Ward 7	26	<ul style="list-style-type: none"> Only 1 participant was found in the garden
Elders	33	<ul style="list-style-type: none"> Not verified
Supervisors	10	<ul style="list-style-type: none"> All verified

4. Local Reference Committee (LRC)

- The LRC currently does not have a chairperson, rendering the committee non-functional and the Speaker plays an oversight role (as political champion), LRC includes Ward Committees and Ms Sylvia Mtshamba (municipal liaison), NGO's, Provincial and National departments operating within the Bitou area as well as the Implementing Agent (Service Provider).
- The LRC oversees implementation, monitors progress and ensures alignment with the Integrated Development Plan (IDP).

Current Beneficiary Participation (May 2025)

Date	Ward	Participants	Verification Venue	Verification Team
12/05/2025	Ward 1	41	Kurland	LRC Member (TBC)
13/05/2025	Ward 3	204	Q/B/P	LRC Member (Makhaya Mabheka)
14/05/2025	Ward 4	18	New Horizon	LRC Member (Unity Barnado)
15/05/2025	Ward 5	76	Kwanokuthula	LRC Member (TBC)
16/05/2025	Ward 6	77	Kwanokuthula	LRC Member (Thobela Danster)
17/05/2025	Ward 7	11	Kranshoek/Harkerville	LRC Member (TBC)
18/05/2025	Elders	33	All Wards	TBC
19/05/2025	Supervisors	16	All Wards	TBC
20/05/2025	Storekeepers	5	-	TBC
Total		485		

Section 3: Corporate Services

FINANCIAL IMPLICATION

There are no financial implications arising from this report. The CWP operates within its pre-approved national budget with a service provider appointed through a tender process nationally, with wages, tools, and materials allocated as per the site budget model.

RELEVANT LEGISLATION

- Municipal Support and Monitoring Bill (currently before the Provincial Parliament).
- Constitution of South Africa, Chapter 3: Principles of cooperative governance.
- Intergovernmental Relations Framework Act (13 of 2005): Guides intergovernmental coordination.
- Municipal Systems Act (32 of 2000): Mandates community participation in governance.
- The Promotion of Access to Information Act 2 of 2000
- The Protection of Personal Information Act 4 of 2013

RECOMMENDED BY THE MUNICIPAL MANAGER

1. That the activities for May 2025, be noted.
2. That the Council appoints Ms. Sylvia Mtshamba as the champion for the Community Works Program on behalf of Bitou Municipality.
3. That the process of setting up the Local Reference Committee be prioritised for it to be properly constituted within three months.

RECOMMENDATION BY THE FINANCE AND CORPORATE SERVICES PORTFOLIO COMMITTEE

1. That the activities for May 2025, be noted.
2. That the Council appoints Ms. Sylvia Mtshamba as the champion for the Community Works Program on behalf of Bitou Municipality.
3. That the process of setting up the Local Reference Committee be prioritised for it to be properly constituted within three months.



cooperative
governance

Department:
Cooperative Governance
REPUBLIC OF SOUTH AFRICA

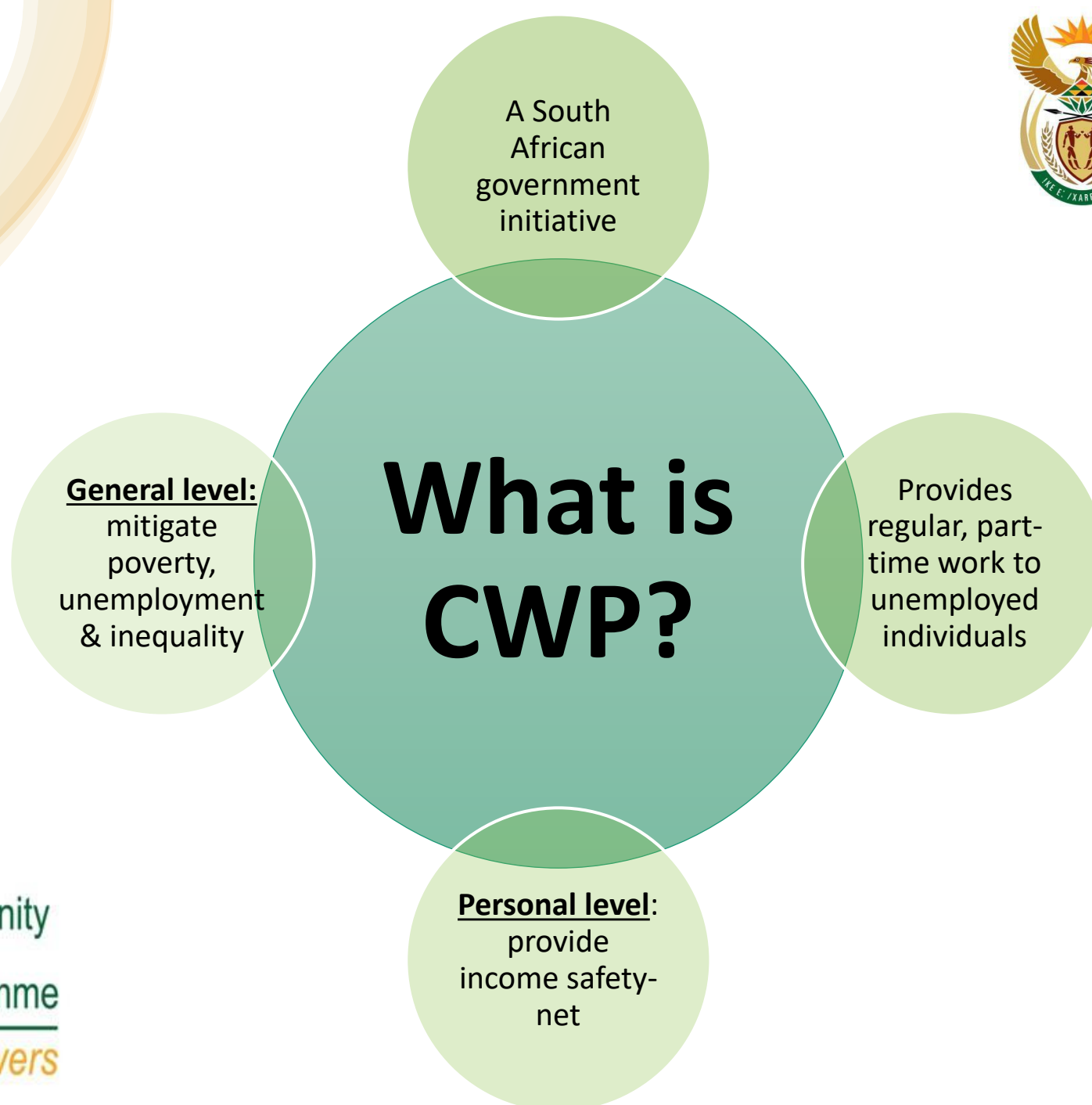
Annexure A

COMMUNITY WORK PROGRAMME

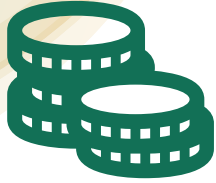
STAKEHOLDER CONSULTATION

CWP | community
work
programme
Useful work that empowers





ROADMAP OF CWP



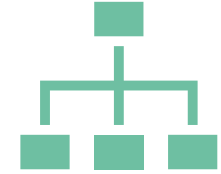
PRESIDENCY

Conceived of by the
Second Economy
Strategy Project



EPWP

Piloted in 2007
In 2009 - established as a full
governmental programme under the
second phase of **EPWP**




COGTA

Transferred to the Department of
Co-operative Governance and
Traditional Affairs (COGTA) in 2010

CWP PERFORMANCE SINCE 2009

**The data is based
on existing
sources:**



About 1.5 million participants in CWP since 2009

About 255 000 participants currently in CWP

About 800 000 participants have received training

About 30 000 CWP participants have successfully transitioned to mainstream employment

CWP has benefitted about 2 500 communities across South Africa since 2009

Government has invested over R12 billion (+ - 50% used for participants' salaries) during this period

Management Decision in 2022: **Revise CWP**



District	Original Allocation	Adjusted Allocation	Difference
City Of Cape Town	3000	2353	647
Cape Winelands	3000	2353	647
West Coast	2700	2118	582
Overberg	2500	1961	539
Central Karoo	2000	1569	431
Garden Route	4300	3372	928
Total	17500	13 726	3774



March 2025

Target	Actual	%
13 726	13 773	100,3%





March 2025

Target	Actual	%
392	478	121,9%

INDIVIDUALS

Better targeting unemployed individuals from vulnerable groups and marginalised communities and providing them with relevant experience, skills, knowledge and resources as well as properly aiding their transition into the mainstream economy



COMMUNITIES

Empowering marginalised communities so that they can facilitate the delivery, maintenance and repair of public assets, services and infrastructure in their respective areas.

PARTNERSHIPS

Ensuring the programme's sustainability and improved impact through partnerships with and additional resourcing from entities inside and outside the government

Purpose of the New Policy
To enhance CWP's efficiency & effectiveness

- Roadshows to prepare stakeholders
- Finalisation of Policy and Implementation Manual
- Detailed Implementation Plan (Draft)

PHASE 1

Current: ending 31 Dec 2024

- Detailed Implementation Plan (Final)
- Identification of new cohort of 500 000 participants
- Training of stakeholders e.g. IAs & LRCs
- Pilot projects where feasible
- Complete an Impact Study (period 2009-2024)

PHASE 2

Transition: 01 Jan – 31 Dec 2025

- Properly capacitated and functioning Inspectorate and Monitoring & Evaluation systems

PHASE 3

Full implementation:
01 Jan 2026 – 31 Dec 2030

WHEN & HOW WE MOVE FROM THE OLD TO THE NEW



WHAT IS COMMUNITY WORK



Legal, area-based offers of labour made available to unemployed individuals



For a prescribed period

The initial prescribed period is 2.5 years



The Minister may, from time to time, change the number of years comprising the prescribed period

Useful Work

Infrastructure Operations and Maintenance

- 📌 Cleaning cemeteries
- 📌 Cleaning, renovating, and painting public buildings, bridges, etc.
- 📌 Cleaning illegal dump-sites

Agrarian Revolution and Food Security

- 🌱 Planting and maintaining food gardens

Health and Safety

- 🏠 Home-based care
- 👶 Assisting crèches and Early Childhood Development Centres
- 🚔 Scholar patrols

Environmental Protection & Green Projects

- 🛣️ Maintaining and repairing access roads, streets, and pavements
- 🌳 Maintaining public parks
- ♻️ Collecting bottles, plastics, cardboard, etc.

Education & Development

- 📖 Early Childhood Development
- 📖 Adult Basic Education and Training

Tourism & Retail

- 🏠 Tourism-related activities
- 🛍️ Retail sector initiatives





Essential criteria

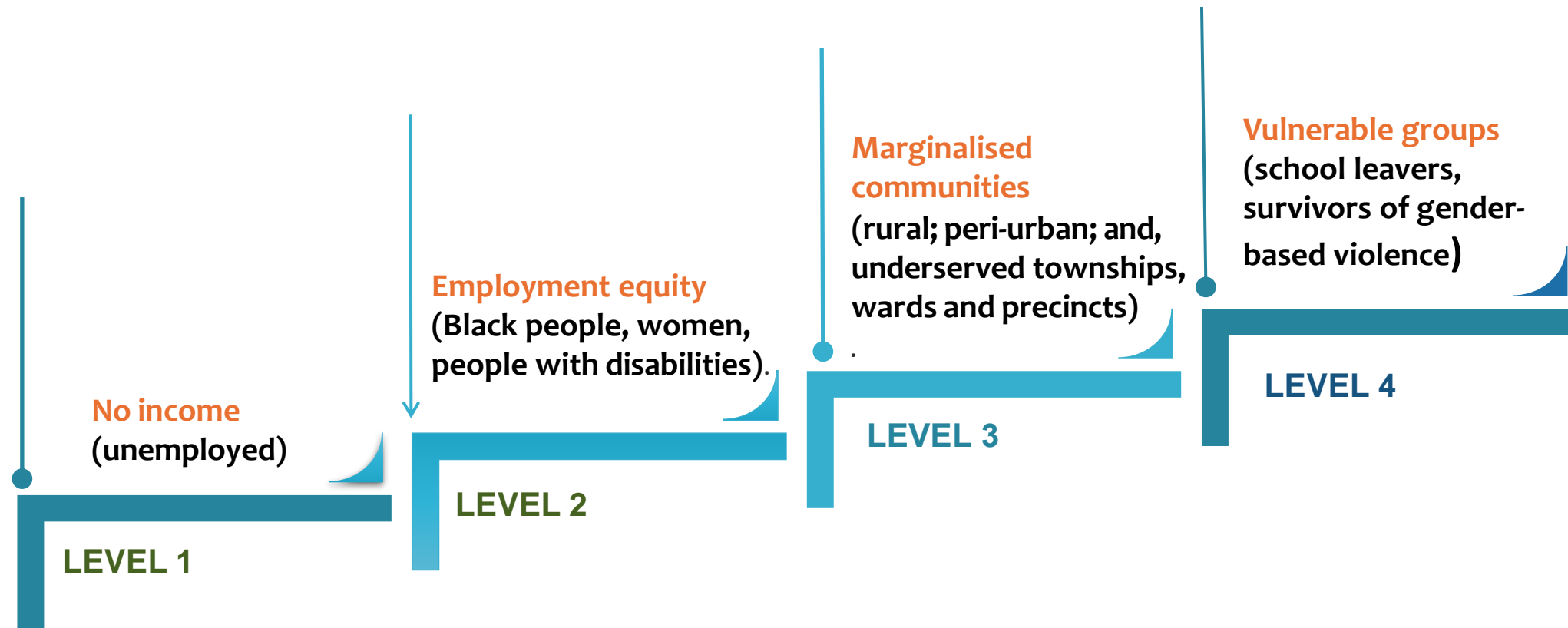
1. Aged between 18 & 40
2. Provable SA citizenship
3. Unemployed



Targeted categories

Based on national needs and priorities.

The Minister may from time to time prescribe categories of participants which the Programme must target



ENROLMENT: WHOLE OF SOCIETY - FILTERED



**Initial intake
will be for 2.5
years**



**Participants
encouraged to
leave CWP
before 2.5
years is
completed**



**CWP MUST provide
participants with relevant
experience, skills,
knowledge, resources
and opportunities to enter
the mainstream
economy.**



**If remaining
in CWP,
participants
must exit
after 2.5
years**

Current Participants
(in terms of the policy)
must exit within one
month based on
whichever of the following
comes first:



*On reaching
the age of 60
years*

*After
participating
for 2.5 years*

Once a participant exits the program, whether voluntarily or compulsorily, they are not eligible to rejoin.

EXITING CURRENT PARTICIPANTS

Anyone who is under 60 years of age and will remain under 60 by 31 December 2025 must exit the program by that date, provided they have been in the program for at least 30 months by then.

Participants who are already 60 years old, as well as those who will turn 60 by 31 March 2025, must exit the program by that date.

Anyone who is currently under 60 years old and will remain under 60 by 31 December 2025 but has not yet completed 30 months in the program by that date must exit upon reaching their 30th month of participation.

Participants who turn 60 years old between 1 April 2025 and 31 December 2025 must exit the program at the end of the month in which they reach that age.



EXITING 60-YEAR-OLD PARTICIPANTS

LOCAL REFERENCE COMMITTEES (LRC)



CWP MUNICIPAL UNIT

All LRCs must include representation from the CWP Municipal Unit and the relevant community members as well as IAs



ADDITIONAL MEMBERS

LRCs may additionally comprise other resourceful stakeholders



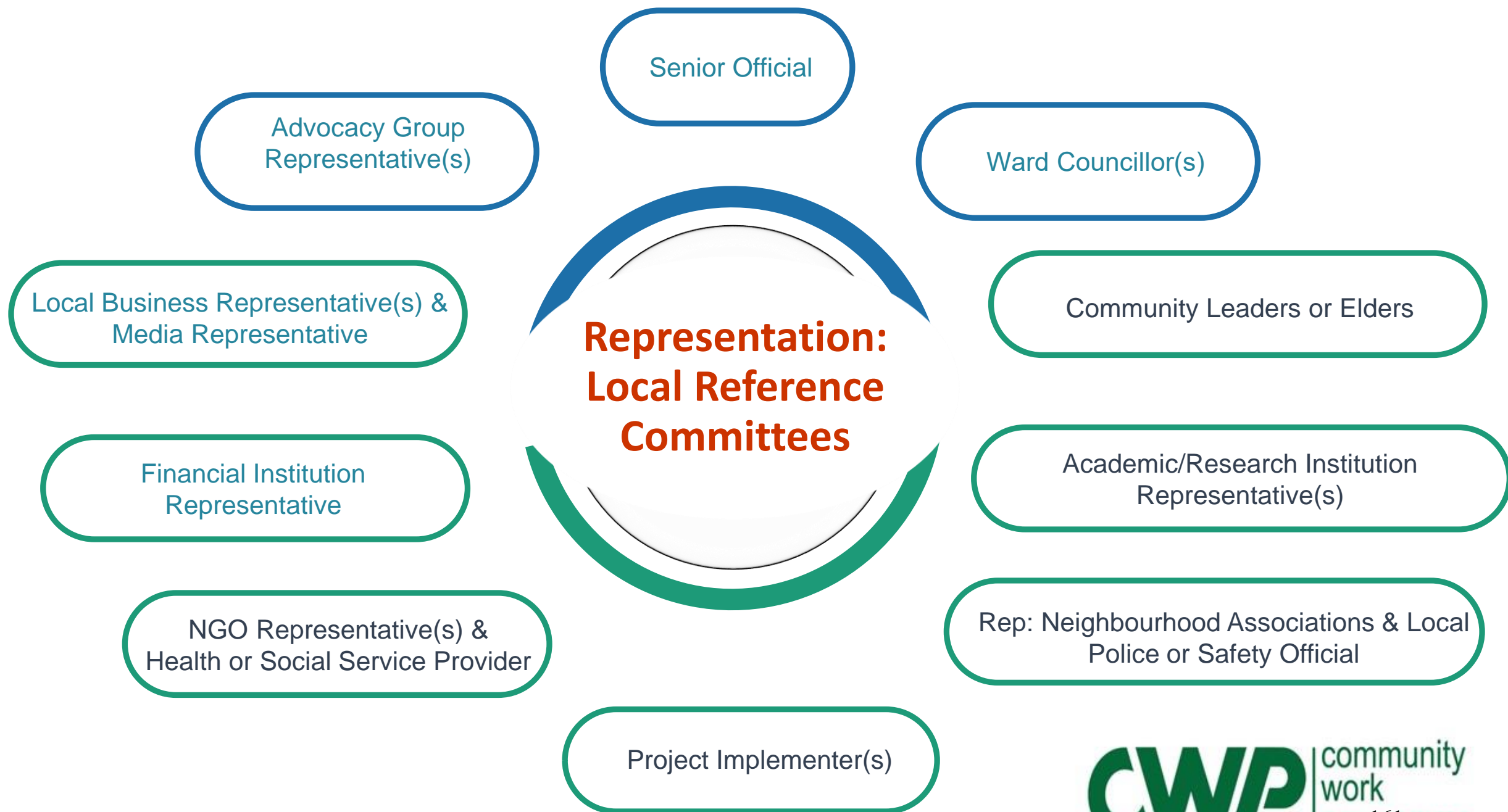
CHAIRPERSON

The CWP municipal champion or Portfolio Head or a nominated community member must preferably Chair the LRC in their area



REPORTING

LRCs will report to the respective CWP Municipal Units





1. The current employment contracts for CWP participants, site management staff and financial administrators are due for expiry on 31 March 2025. Therefore, the purpose of this circular is to communicate the extension of the said contracts as follows:
 - 1.1 **Site, District , Provincial Staff and Financial Administrators Contracts**
These contracts are extended by two (2) months, i.e, 01 April – 31 May 2025. The extension of contracts is subject to the same terms and conditions as stipulated in the initial agreement signed between yourselves and the department. This includes remuneration per category. It should be noted that all these positions will be advertised and filled during the duration of the extended period, there will be no further extensions and all staff are encouraged to apply.
 - 1.2 **Participants contracts**
Participants contracts are also extended by two (2) months (01 April 2025 – 31 May 2025). The extension of contracts is subject to the same terms and conditions as stipulated in the initial agreement signed between yourselves and the department. Participants will be re-contracted for a full financial year after conducting full verification of participants in all provinces.
 - 1.3 The contracts for participants that are 60 years and above are extended by a period of four (4) months (01 April – 31 July 2025) and will not be renewed further. The last payment will therefore be 25 August 2025. All participants reaching an age of 60 years will be automatically exited from the programme as from 01 August 2025 going forward in compliance with CWP Implementation Policy.
 - 1.4 All participants are requested to visit their banks and request (3) three months bank statements in preparation for oncoming participants verification. The deadline to obtain the bank statements is 30 April 2025.



SECTION 4

COMMUNITY SERVICES

ITEM C/4/284/06/25

THE DESIGNATION OF A WASTE MANAGEMENT OFFICER

Portfolio Comm: Engineering & Community Services

File Ref: 4/1/2/4

Demarcation: All Wards

Delegation: Council

Report from: Director Community Services

Author: Manager Integrated Waste Management

Date: 04 June 2025

PURPOSE OF THE REPORT

This report serves to inform the Municipal Council of the designation of a Waste Management Officer (WMO) as provided for in section 10(3) of the National Environmental Management: Waste Act, 2008 (Act 59 of 2008).

Each municipality must designate a Waste Management Officer from its administration in writing to coordinate waste management matters in that municipality.

BACKGROUND/DISCUSSION

The Waste Management Officer will be responsible for co-ordination of all functions or powers assigned by the Act to Bitou Municipality. The Waste Management Officer will address the legislative requirements as provided for in section 10 (3) of the National Environmental Management Waste Act, 2008 (Act 59 of 2008)

Responsibilities of the designated Waste Management Officer as follows:

- To ensure the implementation and coordination of the National Waste Management Strategy established in terms of s.6 of NEM:WA within the municipality:
- To assist with reviewing the effectiveness of providing waste management services in accordance with s.78 of the Municipal Systems Act, together with the powers and duties as stipulated in terms of s.10 of NEM:WA and
- To represent the Municipality at various workshops and forums including the District Waste Management Officers Forum, quarterly Western Cape Waste Management Officers Forum and the annual National Waste Management Officers Forum (Waste Khoro)

FINANCIAL IMPLICATIONS

The designation of a Waste Management Officer will be the formalisation of an existing situation and carries no financial implication.

Section 4: Community Services

RELEVANT LEGISLATION

National Environmental Management: Waste Act (Act 59 of 2008)

RECOMMENDED BY THE MUNICIPAL MANAGER

1. That Mr Randal Bower, employee number 40000300 be appointed as Waste Management Officer, with immediate effect in order for the Municipality to comply with the National Environmental Management Waste Act, 2008 (Act 59 of 2008).
2. That the Department of Environmental Affairs and Development Planning (DEA&DP) be notified of the appointment.

SECTION 5

ENGINEERING SERVICES

ITEM C/5/221/06/25

**CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): REPORT FOR PERIOD
ENDING MAY 2025**

Portfolio Comm: Engineering & Community Services

Demarcation: All Wards

File Ref: 5/7/1/12

Delegation: Council

Attachments None

Report from: Director Engineering Services

Author: Manager Project Management Unit (PMU)

Date: 5 June 2025

PURPOSE OF THE REPORT

For the Council to note the progress with the planning and implementation of all Capital Projects managed by Engineering Services' Project Management Unit (PMU) for the Financial Year 2024/25 period ending May 2025.

BACKGROUND /DISCUSSION

The PMU of the Engineering Services Department is implementing several Capital Projects for the Medium-Term Revenue and Expenditure Framework (MTREF) period that includes grants, own and loan funded projects.

The PMU has drafted a detailed Capital Project Implementation Plan (CPIP) to plan and monitor the progress of projects from inception to completion, to ensure the successful delivery of the desired outcomes.

A summary of the progress for the various projects is given below.

The Capital Project Implementation Plan (CPIP) is attached to this report indicating the status of each project.

Section 5: Engineering Services

UKEY	PROJECT	FUNDING	STATUS	PROGRAMME DETAILS		2024/25 FINANCIAL PROGRESS: MAY 2025		COMMENTS
				Appointment Date	Planned Completion Date	YTD Exp.	Commitment	
PURIFICATION, DEMAND & LOSS CONTROL: WATER								
20240627068685	PUMP STATION EQUIPMENT	AFR	Construction	July 2024	June 2027	86%	98%	Construction is underway. Equipment has been order and is due for delivery and installation in May – June 2025.
20240627067836	NATURES VALLEY RESERVOIR	BORR	Construction	April 2024	June 2025	100%	100%	Construction contract cancelled. Budget rolled-over to 2025/26 FY. Tenders have been advertised in May 2025. Construction scheduled for 2025/26 FY.
20240627068454	PLETT WTW: NEW PUMP STATION	MIG	Construction	April 2024	June 2025	86%	100%	Construction is underway. Slow progress by Contractor.
20240627073135	UPGRADE SAND FILTER PLETT WTW	AFR	Construction	April 2024	June 2025	3%	100%	Construction is underway. Slow progress by Contractor. Costs are 1 st allocated to MIG first and then to AFR.
20230703045694	REPLACEMENT OF AC PIPES	AFR	Construction	July 2023	June 2025	99%	99%	Construction successfully completed.
20240627073114	KURLAND: UPGRADE WTW	WSIG	Construction	April 2024	June 2026	76%	100%	This is a multiyear project. Construction is underway.
20230912012483	KURLAND: UPGRADE WTW	BORR	Construction	April 2024	June 2026	0%	100%	This is a multiyear project. Construction is underway. Additional funding made available in May 2025. Costs will 1 st be allocated against WSIG.

Section 5: Engineering Services

UKEY	PROJECT	FUNDING	STATUS	PROGRAMME DETAILS		2024/25 FINANCIAL PROGRESS: MAY 2025		COMMENTS
				Appointment Date	Planned Completion Date	YTD Exp.	Commitment	
20240627073111	KURLAND: UPGRADE WTW	AFR	Construction	April 2024	June 2026	40%	100%	This is a multiyear project. Construction is underway. Additional funding made available in May 2025. Costs will 1 st be allocated against WSIG.
20240627073117	NATURES VALLEY WTW	BORR	Preliminary Design	July 2024	June 2025	71%	100%	This is a multiyear project. Preliminary Design is underway.
PURIFICATION, DEMAND & LOSS CONTROL: SEWER								
20240627069307	PUMP STATION EQUIPMENT	AFR	Construction	July 2024	June 2027	76%	100%	Construction is underway. Equipment has been order and is due for delivery and installation in May – June 2025.
20240627073099	SLUDGE HANDLING GANSEVALLEI WWTW	AFR	Preliminary Design	April 2024	June 2025	100%	100%	This is a multiyear project. Preliminary Design and environmental scoping study underway.
20240627073108	KURLAND WASTEWATER TREATMENT WORKS	MIG	Construction	April 2024	June 2026	100%	100%	This is a multiyear project. Construction is underway.
20240627073102	UPGRADE SEWER RETICULATION	BORR	Construction	July 2023	June 2025	99%	100%	This is a multiyear project. Preliminary Design is underway.
20240627073105	SECURITY FENCING - WASTE WATER PLANTS	BORR	Construction	July 2024	June 2025	99%	99%	Construction successfully completed.

Section 5: Engineering Services

UKEY	PROJECT	FUNDING	STATUS	PROGRAMME DETAILS		2024/25 FINANCIAL PROGRESS: MAY 2025		COMMENTS
				Appointment Date	Planned Completion Date	YTD Exp.	Commitment	
PARKS AND RECREATION: PARKS MAINTENANCE AND HORTICULTURE								
20230703045595	UPGRADING OF KRANSHOEK SPORTFIELD FLOODLIGHTING	AFR	Construction	March 2024	Dec 2025	100%	100%	Construction successfully completed.
20240627072561	UPGRADING OF KRANSHOEK SPORTFIELD FLOODLIGHTING	MIG	Construction	March 2024	Dec 2025	100%	100%	Construction successfully completed.
20240627072591	UPGRADING OF GREENVALLEY SPORTFIELD FLOODLIGHTING	AFR	Preliminary Design	April 2025	June 2027	84%	100%	This is a multiyear project. PSP has been appointed. Preliminary Design has commenced.
20240627072588	CONSTRUCTION OF REGIONAL CEMETERY	AFR	Preliminary Design	Dec 2024	Jun 2025	76%	100%	This is a multiyear project. Preliminary Design is underway.
INTEGRATED WASTE MANAGEMENT								
20240627068970	KURLAND VILLAGE-WASTE DROP-OFF FACILITY	BORR	Design	July 2024	June 2026	100%	100%	This is a multiyear project. Design has been completed. Tenders to be advertised in June 2025. Construction scheduled for 2025/26 FY.
20240627073168	WASTE TRANSFER STATION - CONSTRUCTION OF NEW BULKY WASTE FACILITY	BORR	Preliminary Design	July 2024	June 2025	75%	100%	Preliminary Design is underway.

Section 5: Engineering Services

FINANCIAL IMPLICATION

The capital budget managed by the PMU is reflected below (excluding VAT):

Funding	Budget	YTD Expenditure*		Commitments**		Available	
		(R)	(%)	(R)	(%)	(R)	(%)
MIG	18,895,912.00	18,277,630.74	97%	18,895,912.00	100%	-	0%
WSIG	7,895,652.17	5,973,952.36	76%	7,895,652.17	100%	-	0%
BORROWINGS	6,727,061.00	5,422,717.69	81%	6,702,250.16	100%	24,810.84	0.4%
AFR	11,766,919.20	8,026,975.20	68%	11,578,855.80	98.4%	188,063.40	1.6%
SUMMARY	45,285,544.37	37,402,168.13	83%	45,072,670.13	99.5%	212,874.24	0.5%

* Not all financial transactions were finalized at the time report was generated but have been included for completeness.

** Include YTD expenditure, orders generated and orders requested as well as awards / appointments made to service provider (engineer or contractor).

Notes

- This report includes only the Capital Projects managed by Engineering Services' Project Management Unit (PMU) and does not include all Capital Projects.
- MIG & WSIG expenditure is anticipated to be 100%. BORROWINGS expenditure anticipated to be 99%.

Challenges

- Longer than anticipated lead times on mechanical equipment ordered for Pumpstation Equipment projects.
- Slow progress by Contractor delaying expenditure on Plettenberg Bay Water Treatment Works project.

RELEVANT LEGISLATION

- Municipal Finance Management Act
- Preferential Procurement Policy Framework Act
- Supply Chain Management Regulations
- Construction Industry Development Board Act and Regulations
- National Environmental Management Act and Regulations
- Occupational Health & Safety Act 1993 and Construction Regulations

RECOMMENDED BY THE MUNICIPAL MANAGER

That cognisance be taken of the Capital Projects Implementation Plan (CPIP) for the period ending May 2025.

Section 5: Engineering Services

ITEM C/5/222/06/25

PORTION 9 OF THE FARM 432 KRANSHOEK: LE FLEUR ESTATE PROPOSAL TO OFF-SET DEVELOPMENT CHARGES IN LIEU OF ROAD UPGRADES

Portfolio Comm: Engineering & Community Services

Demarcation: Ward 7

File Ref: 5/7/1/12

Delegation: Council

Attachments Annexure A - Letter from Krans Development dated 11 April 2025

Report from: Director Engineering Services

Author: Manager Project Management Unit (PMU)

Date: 5 June 2025

PURPOSE OF THE REPORT

For Council to consider the proposal by Krans Development (Pty) Ltd to off-set Development Charges (DC's) in lieu of upgrading various gravel roads in Kranshoek:

BACKGROUND / DISCUSSION

The proposed development of Portion 9 of the Farm 432 Kranshoek, also known as Le Fleur Estates, is a private development that consists of approximately 780 residential units that will be developed over five separate phases.

In terms of the approved Service Level Agreement (SLA), the Municipality will install the required bulk services and bulk services upgrades required by the development after the Developer has paid the Development Charges (DC's).

The bulk services required are limited to water and sewer and the DC's has been calculated accordingly. No upgrades to the major roads and stormwater system were required and therefore there is no provision for roads and stormwater DC's in the SLA.

In the correspondence received from the developer dated 11 April 2025, the Developer proposes to off-set some / all of the DC's to upgrade various roads in Kranshoek. The proposed roads are listed below:

- Protea Avenue
- Ossewa Avenue
- Blombos Street
- Stockenstroom Street (partially)

Section 5: Engineering Services

FINANCIAL IMPLICATION

The Development Charges (DC's) for the proposed development for water and sewer services are due as and when each phase of the development has been completed and is not payable upfront in bulk and is subject to the conditions of the Service Level Agreement.

Should any portion of the DC's not be used for the intended purpose, i.e. upgrading of bulk water and sewer services, there will be a budget shortfall that will have to be funded by the Municipality.

If the Municipality is not able to fund this shortfall and the required services are not installed, the development will not be able to proceed, and the Municipality will be in breach of the conditions of the Service Level Agreement.

It is noted that there is a separate funding application planned (MIG) for the upgrading of gravel roads in Kraanshoek.

RELEVANT LEGISLATION

- Municipal Finance Management Act
- Preferential Procurement Policy Framework Act
- Supply Chain Management Regulations
- Construction Industry Development Board Act and Regulations
- National Environmental Management Act and Regulations
- Occupational Health & Safety Act 1993 and Construction Regulations

Comments: Director Engineering Services

Should the parties (Municipality and developer) not honor the contractually binding Service Level Agreement, as it stands, then the development would become an extension of Kraanshoek's current essential service related challenges.

RECOMMENDED BY THE MUNICIPAL MANAGER

That Council **does not approve** the off-set of the water and sewer Development Charges for any other purpose than installing and upgrading the required bulk water and sewer services as set out in the Service Level Agreement.



Krans Development (Pty) Ltd
 Registration Number: 2022/001864/07
 VAT Number: 4650308069
 PO Box 95861, Waterkloof, 0145
info@canprop.co.za
 012 993 2989

11 April 2025

Dear Executive Council members

Subject: Request for upgrading of Protea Avenue, Ossewa Avenue and Blombos Street and a section of Stockenstrom street.

We, the undersigned, hereby submit our Proposal in accordance.

1. Justification for Upgrading:

Kranshoek is adjacent to the Kranshoek Development (Le fleur Estate) and accessibility, safer roads and better infrastructure contributes to development of the community and broader town. The current gravel roads have a negative impact on vehicle maintenance, safety, dust pollution, and heavy rainy weather conditions.

The upgrade will benefit the local community by improving transportation, access to services, and property values.

Improved infrastructure has the potential to increase potential economic benefits, such as increased tourism and business activity especially with the rich indigenous cultural history of Kranshoek.

The process also **reduced public funding burden but it also faster the project implementation:**

The contribution can potentially accelerate the project timeline, service delivery challenges and uphold the basic human rights, but it also creates an opportunity for the Kranshoek Community to directly benefit from the (bulk contribution costs) by upgrading the infrastructure simultaneously with the Kranshoek development it contributes to a sustainable and efficient upgrade process.

2. Bulk Contribution Cost:

We would therefore propose that a portion of the Development Contribution contribute financially towards the roads or any other infrastructure upgrade.

We sincerely request the municipality to consider the proposal and discuss the potential for collaboration.

As Krans Development we are fully committed in working with the municipality to make this upgrade a reality. The current deteriorated infrastructure and roads in Kranshoek significantly impact residents' quality of life, posing challenges for transportation, health, hygiene, safety, and dust pollution. We propose upgrading these infrastructure challenges, which would improve

safety, reduce maintenance costs, and enhance accessibility. We believe that a contribution-based funding model) can financially support the project, would enable faster and more sustainable implementation. This approach would not only reduce the burden on public funds but also foster a sense of urgency and commitment to this vital infrastructure improvement.

We agree to abide by this Proposal. We undertake, if our Proposal is accepted, to initiate the services as soon as agreed with the Bitou Municipal Executive Council. We fully understand and recognize that Bitou Municipal Executive Council is not bound to accept this proposal, that we shall bear all costs associated with its preparation and submission, and that Bitou Municipal Executive Council will in no case be responsible or liable for those costs.

Thank you for your time and consideration.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Andre', is written over a horizontal line.

Andre Vlok – 082 787 2520
Krans Development (Pty) Ltd

Section 5: Engineering Services

ITEM C/5/223/06/25

ROADS, TRANSPORT AND STORM WATER CAPITAL PROJECT IMPLEMENTATION PLAN REPORT FOR PERIOD ENDING MAY 2025

Portfolio Comm: Engineering & Community Services

File Ref: 9/1/4/5/2

Demarcation: All Wards

Delegation: Council

Attachments: None

Report from: Director Engineering Services

Author: Manager Roads, Transport and Storm water

Date: 05 June 2025

PURPOSE OF THE REPORT

The purpose of the report is for Council to take note of Transport, Roads and Stormwater Capital projects Implementation plan report for period ending May 2025.

Transport and roads projects

The transport and roads projects form part of the Integrated Transport Plan which is a part of the Integrated Development Plan which covers the following projects:

- Non-motorised transport in the form of new and maintenance of existing infrastructure in the form of cycle and sidewalks,
- Public transport, in the form of upgrades to existing facilities, particularly informal ranks as well as embayments along the routes,
- Transport services and non-motorised transport facilities to support tourism activities particularly at tourist attractions,
- Road master planning, as well as planned road upgrades and new roads particularly in new housing developments and to support catalytic projects.
- Traffic calming measures.

Roads and stormwater projects

The aim of upgrading the stormwater is to mitigate flooding and increase the lifespan of the road infrastructure.

The work carried out by the departmental relates to the following activities:

- Evaluate the effectiveness of infrastructure currently in place.
- Identify the tributary drainage areas and discharge routes.
- Process factors impacting catchment characteristics (land use, infiltration, future developments).
- Prepare a Hydrologic Model incorporating the conceptual design of infrastructure upgrades.
- Prioritise upgrades aimed at mitigating all short comings of the existing system.

Section 5: Engineering Services

FINANCIAL IMPLICATION

Table 1.1 below shows the budget, expenditure to date and comments on each project.

Table 1.1: Financial report for Capital projects

Item	Projects	Stage	Budget (R)	Expenditure		Status
				Amount	%	
1	Upgrading of stormwater in Bitou Municipal area ending June 2027					
1.1	Package: Wittedrift Phase 1	Construction	5 106 231,00	2 886 454,97	57	In progress
1.2	Package: New Horizon Phase 1	Construction	4 451 650,00	2 716 113.48	61	In progress
1.3	Package: KwaNokuthula Phase 1	Construction	5 000 000.00	2 637 199,01	53	In progress
1.4	Package: Kranshoek Phase 1	Planning	300 000.00	-	-	In progress
2	Bossiesgif and New Horizons Cul-de-sac	Procurement	1 000 000.00	26 250.00	3	In progress
3	Speed humps	Procurement	200 000.00	-	-	In progress
4	Tools and Equipment	Completed	30 000.00	-	-	In progress
5	Upgrading of High St	Design	600 000.00	-	-	In progress
6	Upgrading of Sewell St	Design	600 000.00	-	-	In progress
7	Upgrading of Longships Dr	Design	800 000.00	-	-	In progress
5	Total		18 187 881.00	8 266 017.46	46	
Note: While expenditure reflects amounts as per our system, there is expenditure for May not yet indicated						
in the system, works done to date but not invoiced yet and retention amount not yet declared. Work done						
is about R15 million to date.						

EXECUTIVE SUMMARY

Stormwater upgrades in Wittedrift, New Horizon, KwaNokuthula and Kranshoek

Introduction

The project envisages the upgrading of Stormwater infrastructure for Wittedrift, New Horizon and KwaNokuthula within the Bitou Municipality. The first phases were identified as being in a very critical condition requiring new implementation of stormwater infrastructure. The works to be constructed under this contract included but not limited to the following:

- Construction of stormwater pipe

Section 5: Engineering Services

- Construction of kerb inlet and grid inlet
- Provision of erosion protection facilities
- Construction of kerb and channels
- Widening of roads works with asphalt surface.
- Construction of pipe crossings with associated headwall

Project team includes the following key role institutions:

- Employer and funder: Bitou Municipality
- Consultant Engineers: Urban Engineering
- Contractor: Naso/Loyiso Ranuga Projects JV

The upgrading of Kranshoek stormwater for phase 1 was recently added during budget adjustments for planning purposes only in this financial year.

Progress

The project is at Construction Stage for the following packages: Wittedrift, KwaNokuthula and New Horizon. All packages are in progress, and they would be completed before 30 June 2025.

A consultant was recently appointed for upgrading of Kranshoek stormwater, and they are proceeding with planning and designs.

Roads projects - Speed humps

Introduction

The speed humps have been identified from matters raised by the community in IDP meetings. The areas identified in this financial year are Ward 5, 6 and 7. However, after the budget adjustment all wards will receive at least one speed hump

Project team includes the following key role institutions:

- Employer and funder: Bitou Municipality
- Contractor: Road-Mac Construction

Roads projects – Upgrading of High St, Sewell St and Longships Drive

Introduction

The planning and design of the following projects were brought forward during the budget adjustments:

- Upgrading of High St
- Upgrading of Sewell St
- Upgrading of Longships Drive

Progress

All the above projects have the consultant appointed and are currently in the planning and design stage. Project team includes the following key role institutions:

- Employer and funder: Bitou Municipality
- Consultant: Urban Engineering
- Contractor: Not yet identified

Section 5: Engineering Services

RELEVANT LEGISLATION

Section 156(1) of the Constitution and Section 84(1)
Municipal Structures Act
Roads Ordinance Act 19 of 1976

Comments: Director Financial Services

The Municipal Manager recommendation is supported

Comments: Director Corporate Services

The Municipal Manager recommendation is supported

Comments: Acting Director Community Services

The Municipal Manager recommendation is supported

Comments: Acting Director Strategic Services

The Municipal Manager recommendation is supported

RECOMMENDED BY THE MUNICIPAL MANAGER

That the Council to take note of Roads, Transport, and Stormwater Capital projects Implementation Plan report for period ending May 2025.

SECTION 6

PLANNING AND DEVELOPMENT

Section 6: Planning and Development

ITEM C/6/200/06/25

PROPOSED LAND-SWOP BETWEEN THE OLD APOSTHOLIC CHURCH OF SOUTH AFRICA AND BITOU MUNICIPALITY

Portfolio Comm: Strategic Services and Office of the MM
File Ref: 18/5343/PB
Demarcation: Ward 6
Delegation: Council

Attachments: Annexure “A” – Locality Plan
Annexure “B” – Site / Subdivision Plan
Annexure “C” – Council resolution
Annexure “D” – Rezoning and subdivision approval

Report from: Director Planning & Development

Author: Manager: Planning & Building Control

Date: 11 June 2025

PURPOSE OF THE REPORT

To inform the Council of the background to and current status of a proposed land-swap between the Municipality and the Apostolic Church, and to make an appropriate recommendation to allow the matter to be finalized.

EXECUTIVE SUMMARY

The Council agreed in-principle during 2017 that a portion of Erf 5343 (which is in ownership of the Municipality) be ‘swapped’ for Erven 7228, 7234 and 7235 (which are in ownership of the Apostolic Church). It was a requirement that, prior to any rezoning or subdivision, a public participation process be undertaken, whereafter the matter had to be referred back to the Council for a final decision.

Due to an oversight the public participation process did not occur at the time, and the rezoning and subdivision process (which included public participation) was proceeded with. No objections were received against the proposed rezoning and subdivision.

A notice pertaining to the proposed land swap has been placed in the ‘What’s New in Plett’ and no objections were received. As the required formalities have now been completed it is proposed that the Council formally agree that the land swap can be proceeded with.

BACKGROUND /DISCUSSION

Erven 7228, 7234 and 7235 are in ownership of the Apostolic Church, while Erf 5343 is in ownership of the Municipality (see the Locality Plan attached as Annexure ‘A’).

Due to their location Erven 7228, 7234 and 7235 were deemed to be better suited for future ‘commercial’ purposes rather than for ‘worship’ purposes. For this reason, a possible land swap was discussed with the Apostolic Church during 2016, whereby a portion of Erf 5343 (as shown on the attached Annexure ‘B’)

Section 6: Planning and Development

would be subdivided and transferred to the Apostolic Church, and whereby Erven 7228, 7234 and 7235 would be transferred to the Municipality.

These discussions resulted in an ‘in-principle’ decision by Council on 28 February 2017 that the land swap can be proceeded with (see paragraph 1 of the resolution attached as Annexure ‘C’).

The Council decision required that a public participation process be undertaken (see paragraph 2 of the resolution attached as Annexure ‘C’) and the matter be referred back to the Council after the public participation process has been completed (see paragraph 2 of the resolution attached as Annexure ‘C’). Once the Council finally agreed to the proposal the required rezoning and subdivision procedures could have been implemented.

Due to an apparent oversight the required public participation process did not take place at the time and the matter was never referred back to the Council.

However, a rezoning and subdivision process was undertaken, which included a public participation process. No objections to the proposed rezoning and subdivision of a portion of Erf 5343 were received, and the application was approved by the Planning Tribunal on 5 September 2019 (see the attached Annexure ‘D’).

A public participation process pertaining to the principle of the land swap (as envisaged in the Council resolution of 2017) has now been undertaken. It took the form of a notice calling for comments that was published in both the ‘What’s New in Plett’ and on the website. No objections have been received.

It is accordingly recommended that that the Council formally agrees with the proposed land swap.

FINANCIAL IMPLICATION

None at this stage. These implications were considered at the time when the resolution of 28 February 2017 was adopted.

RELEVANT LEGISLATION

MFMA

Municipal Asset Transfer Regulations

Comments: Director Financial Services

The recommendations by the Municipal Manager are supported.

Comments: Director Engineering Services

That all costs, such as, connection, augmentation, development, service charges and fees / tariffs that may be associated with the development of portion Erf 5343 be borne by the Apostolic Church.

Section 6: Planning and Development

Comments: Acting Director Community Services

The recommendations by the Municipal Manager are supported.

Comments: Director Corporate Services

The recommendations by the Municipal Manager are supported.

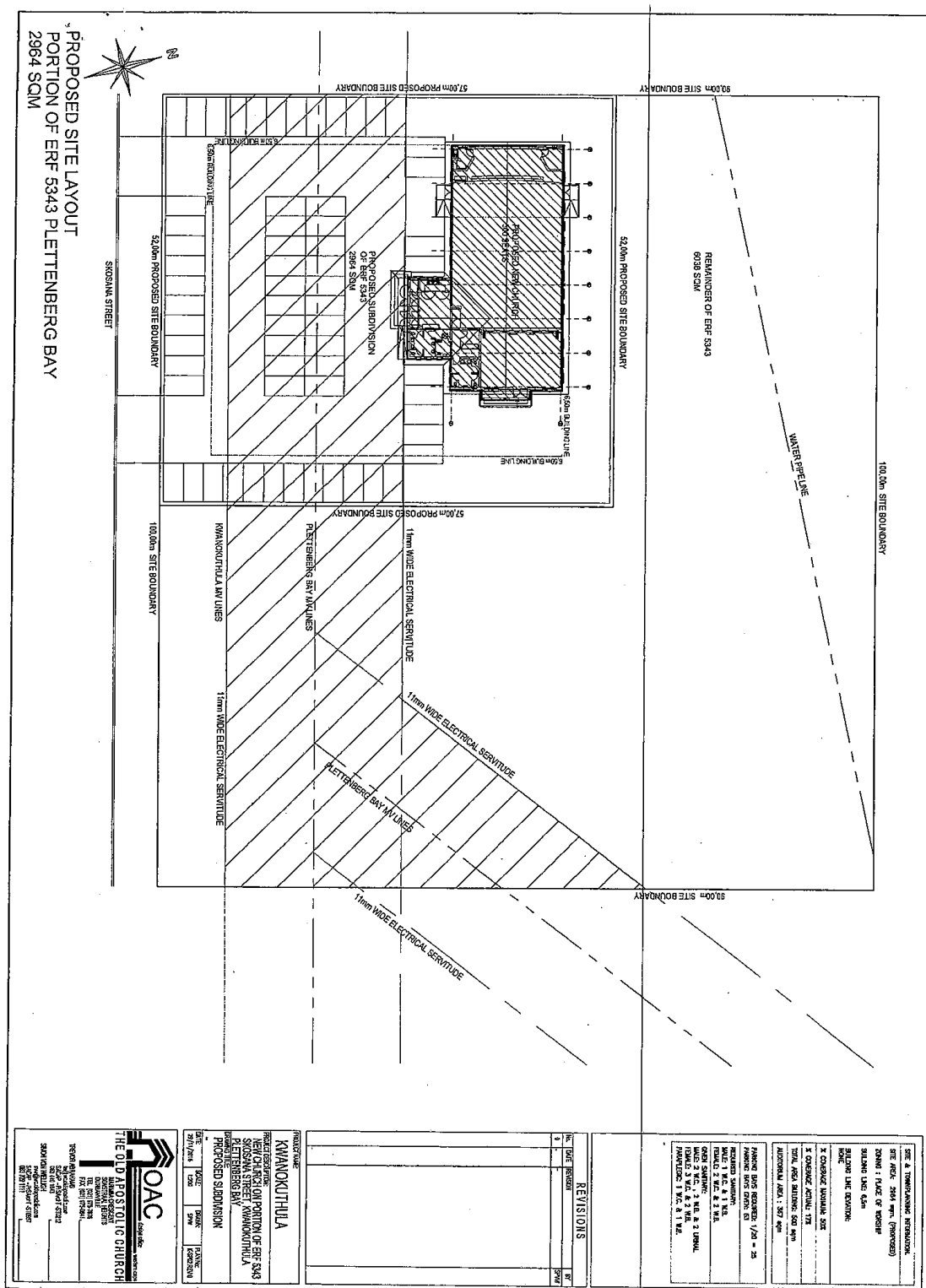
Comments: Manager Legal Services

The recommendations by the Municipal Manager are supported.

RECOMMENDED BY THE MUNICIPAL MANAGER

1. That it be noted that a public participation process in relation to the proposed 'swap' of a portion of Erf 5343 (which is in ownership of the Municipality) with Erven 7228, 7234 and 7235 (which are in ownership of the Apostolic Church) was undertaken, and that no objections were received.
2. That as no objections have been received during the public participation process it be confirmed for the purposes of paragraph 3 of the Council resolution of 28 February 2017 (Item C/6/14/02/17) that the land swap may be proceeded with.





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379715 PROPOSED LAND-SWOP BETWEEN THE OLD APOSTOLIC CHURCH OF SOUTH AFRICA AND BITOU LOCAL MUNICIPALITY (Resolutions)

Item Number	C/6/14/02/17
File Number	17/15/1/4
Action	For Implementation
Meeting Type	Council
Date of Meeting	2017-02-28
Description	<u>Resolved</u>

1. That the Municipal Council confirms that in terms of Section 14 of the Municipal Finance Management Act (MFMA), that the land is not required for service delivery and therefore agrees “in-principle” that a portion of erf 5343 Kwanokuthula to the extent of 3082m² be swapped for the erven 7228, 7234 and 7235.

2. That the proposed disposal (via land-swop) of land be subject to Public Participation in terms of Section 21A of the Municipal Systems Act (32 of 2000) and Chapter 4 of the Municipal Asset Transfer Regulations (MATR) of 2008.

3. That once the Municipal Council decides on the land-swop of the subject properties following the public participation, the land should then be sub divided and rezoned in accordance with the application.to the costs of the applicant.

4. That the services cost, installation of new water-, electrical and sewer points be to the account of the municipality.

5. That, once the processes of the Municipal Finance Management Act, Municipal Assets Transfers Regulations and Supply Chain processes, etc. have been finalised, the Municipal Manager be delegated to enter into the appropriate Agreement/s relating to the land-swop i.e. Deed Of Alienation, Deed of Acquisition and accordingly Services Agreement/s where necessary.

6. That building construction may only start once the provisions of clauses 1-5 above have been complied with and the land have been subdivided and rezoned per clause (3) above (including but not limited to the submission of the Site Development Plan and SG Diagram, registered with the



That the services such as installation of new water, electricity and sewer points be to the account of the municipality

5. That, once the processes of the Municipal Finance Management Act, Municipal Assets Transfers Regulations and the processes, etc. have been finalised, the Municipal Manager be delegated to enter into the appropriate Agreement/s relating to the Deed Of Alienation, Deed of Acquisition and accordingly Services Agreement/s where necessary

6. That building construction may only start once the provisions of clauses 1-5 above have been complied with and the land has been subdivided and rezoned per clause (3) above (including but not limited to the submission of the Site Development Diagram, registered with the Surveyor General's Office and building plans for the church submitted and approved)

Proposed: Councillor L M Seyisi

Seconded: Councillor X Matyila

To be Actioned by: Head Strategic Services

Department

Strategic Services

Access Level

Public



361942

PROPOSED LAND SWOP BETWEEN THE OLD APOSTOLIC CHURCH OF SOUTH AFRICA AND BITOU LOCAL MUNICIPALITY (Resolutions)

Item Number

C/6/08/11/16

File Number

17/15/1/4

Action

To be noted

Meeting Type

Council

Date of Meeting

2016-11-25

Description

Resolved

That it be noted that this item was referred back for an on-site inspection to be conducted and full comment be obtained by the Department to establish whether the proposed land to be swopped, a portion of erf 5343 Kwanokuthula to the extent of 3082 suitable for the proposed use, in view of the report by the Head Engineering Services regarding Eskom overhead powerlines on the

For Actioning refer to the Mayoral Committee minutes

Department

Strategic Services

Access Level

Public

to be the best together

Private Bag X1002 Plettenberg Bay 6600
Tel +27 (0)44 501 3000 Fax +27(0)44 533 3485

Enquiries	Contact details	Fax Number	E-mail
Axel Stander	044 501 3321	0864573270	astander@plett.gov.za

File ref: 18/5343/PB

15 July 2019

Jeremias Goulee Thomson
P.O. Box 840
HOWARD PLACE
7450

Dear Sir

PROPOSED SUBDIVISION AND REZONING, ERF 5343, KWANOKUTHULA, PLETTENBERG BAY, BITOU MUNICIPALITY

The following was approved by the Bitou Land Use Planning Tribunal on 05/09/2018:

- 1.1 The subdivision of Erf 5343 into a Portion (2964m²) and a Remainder (6036m²).
- 1.2 Rezoning of the subdivided Portion from "Parking" to "Institutional Zone II" for Worship purposes.
2. That the above approval is subject to the following conditions of approval in terms of Section 66 of the Bitou Land Use Planning Bylaw (2015):
 - 2.1 That the approval applies only to the application under consideration and shall not be construed as authority to depart from any other legal prescriptions or requirements from council;
 - 2.2 That the conditions of approval as imposed by ESKOM per letter dated 3 July 2018 be adhered to.
 - 2.3 That the Applicant provides a sewer connection at his own cost to a point of connection approximately 100m away. That such connection be designed to Municipal Standard by a Professional Engineer/ Professional Technologist, registered with the Engineering Council of South Africa.
 - 2.4 That the Applicant pays the connection fee as per the applicable tariff at the time the connection is required. That the connection to be provided is a standard Municipal Connection.
 - 2.5 That the Augmentation fees be payable in terms of the tariff policy and that such payment be effected once Building Plans has been submitted for approval.
 - 2.6 That a minimum of 2 x 5 Kilo-litre tanks be installed to do Rainwater Harvesting.
 - 2.7 That Energy efficient lightning be used, preferably LED.
 - 2.8 That the Municipality reserves the right to instruct the Church to provide bus parking on the property should this be deemed desirable.

Reasons for Approval:

1. The proposed rezoning is consistent with both SPLUMA and LUPA.
2. The proposal is consistent with the principles of the Provincial and Bitou Municipal SDF.
3. No other property rights will be adversely affected.
4. The rezoning and development of the site will improve integration of an undeveloped and underutilized site into the urban area.

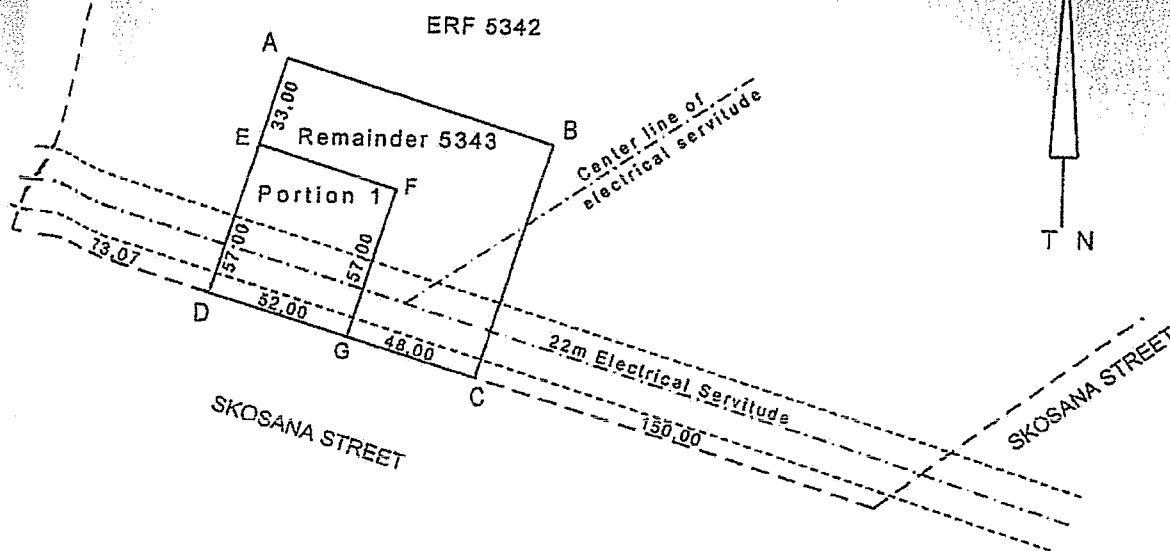
Yours faithfully



David Friedman

Director: Economic Development and Planning

PARCEL	ZONING
Portion 1	Institutional II
Remainder	Parking



Note:

1. The figure ABCD represents Erf 5343 Plettenberg Bay.
2. The figure EFGD represents Portion 1 (2964 square metres).
3. Remainder Erf 5343 = 6036 square metres.
4. Areas and dimensions are approximate.

MUNISIPALITEIT BITOU MUNICIPALITY	
Subdivision and/or consolidation approved in terms of .	
Sections 60 of the Bitou Municipality : Land Use Planning By-Law	
DATE 15/7/2017	MUNICIPAL MANAGER MUNISIPALE BESTUURDER

**PROPOSED SUBDIVISION & REZONING
OF
ERF 5343 PLETTENBERG BAY**

Bitou Municipality
Administrative
District: Knysna
Province: Western Cape

Scale 1: 2500
N/S:
Date: August 2017
File: B6429

JENNINGS GOULLEE THOMSON

Professional Land Surveyors
Sectional Title Consultants
Township Planners

PO Box 840
Howard Place 7450
email: info@capesurvey.co.za

TEL. 021 531-2222
FAX. 021 532-2644

DRAWING NO: 6429-S1

Section 6: Planning and Development

ITEM C/6/201/06/25

MINOR ROAD 7211: PROPOSED DEPROCLAMATION

Portfolio Comm: Strategic Services and Office of the MM **Demarcation:** Ward 2
File Ref: 9/1/3/5/2 **Delegation:** Council

Attachments: Annexure “A” – National / Provincial Roads
Annexure “B” – Locality Plan
Annexure “C” – Layout Plan
Annexure “D” – Provincial letter
Annexure “E” – Report (Cost estimates)

Report from: Director: Planning & Development

Author: Manager: Building Control

Date: 10 June 2025

PURPOSE OF THE REPORT

To recommend that application be made for the de-proclamation of Minor Road 7211 to allow this Provincial Road to become a Municipal Street under the jurisdiction of the Municipality.

EXECUTIVE SUMMARY

Minor Road 7211 is a Provincial Road. The Provincial Department of Transport and Public Works is solely responsible for the maintenance of this road. Erf 9459 gains access from MR7211. As a result of a proposed development of this property the Provincial Department of Transport and Public Works requires that the Municipality makes application for the de-proclamation thereof before the development can be proceeded with.

Once de-proclamation occurs the Municipality will become the Roads Authority and be responsible for the maintenance (and re-construction, if required) thereof. This will have negative future financial implications (estimated at around R480 000 over a 10-year period). On the other hand, de-proclamation will facilitate much needed future development, which in turn will have positive financial implications (estimated at around R3M per year).

In addition, the road will be re-constructed at the cost of the developer (at around R11M) to the specifications of the Municipality.

As the ‘positives’ outweigh the ‘negatives’ it is recommended that the proposed de-proclamation of MR7211 be supported.

Section 6: Planning and Development

BACKGROUND /DISCUSSION

It can be said in broad terms that the status of a road (and the concomitant maintenance and related responsibilities) should be determined by the surrounding land uses. If these uses are urban in nature it should in principle be a municipal road, and if they are rural in nature, it should be a Provincial Road.

In instances where the surrounding uses change from ‘rural’ to ‘urban’ the road should be de-proclaimed as a Provincial Road (under the jurisdiction of the Provincial Department of Transport and Public Works) to become a municipal street (under the jurisdiction of the Municipality). The plan attached as Annexure ‘A’ shows the various National / Provincial Roads within the Bitou Municipal Area.

Minor Road 7211 (MR7211), which is situated adjacent to the Plettenberg Bay Country Club (as shown by the blue line on the attached Annexure ‘B’) is a proclaimed Provincial Minor Road.

This has two important implications:

First, the Provincial Department of Transport and Public Works is solely responsible for the maintenance of MR7211.

Second, any development along or impacting on MR7211 has to obtain the prior approval from the Provincial Department of Transport and Public Works.

Erf 9459 gains access via MR7211. A development application has been submitted for Erf 9459. The preliminary layout plan of the envisaged development is attached as Annexure ‘C’.

As a direct result of this proposed development of Erf 9459 certain upgrading of MR7211 needs to be undertaken. In particular, the road has to be upgraded from the current ‘dirt road’ to a surfaced (paved) road.

In a letter dated 18/04/2023 (attached as Annexure ‘D’) the Provincial Department of Transport and Public Works indicated that they will not object to the proposed development, on condition that the road be de-proclaimed as a Provincial Road (and therefore becomes a municipal street). The further indicated that *“the developer will have to cover all the design and construction costs”* in relation to the upgrading of the road.

The required upgrading includes the following:

- The upgrading of the portion of the road necessitated by the development (90% of the length of the road);
- The upgrading of the remaining portion of the road is not required by the development but which will also have to be deproclaimed (10% of the length of the road);
- The construction of a circle at the intersection of the MR7211 and the Piesang Valley Road.

Although the developer has committed himself to the upgrading of the road it was explained to him that the Municipality will also have to consider the long-term financial implications of road maintenance should it become a municipal street.

In response to this the developer has submitted a report dated 21/05/2025 (attached as Annexure ‘E’).

Section 6: Planning and Development

FINANCIAL IMPLICATION

Once MR7211 becomes a Municipal Road all future maintenance (and reconstruction, if applicable) costs would become the responsibility of the Municipality.

The cost to the developer to construct the road (with interlocking brick pavers) will be in the order of R11M. He will also construct a traffic circle at the intersection of MR7211 and the Piesang Valley Road. This road will become an asset of the Municipality once the road is de-proclaimed. As it is a 'block-paved' road (as opposed to a tarred road) the actual maintenance costs will be low (R480 000 over a 10-year period).

At the same time the estimated income to the Municipality as a result of the proposed development would be in the order of R3M per year.

RELEVANT LEGISLATION

MFMA
Roads Ordinance, 1976

Comments: Director Financial Services

The recommendations by the Municipal Manager are supported.

Comments: Director Engineering Services

The Engineering Services Department supports the de-proclamation of MR7211 Provincial Road to be municipal road on condition that is upgraded to roads municipal standards for portion necessitated by the developer, the remainder of the road and upgrading of intersection of MR7211 and Piesang Valley road intersection to a traffic circle. The Municipality shall contribute zero rand during upgrading of road and make a provision of R90,000.00 annual for maintenance of surface road respectively.

Comments: Acting Director Community Services

The recommendations by the Municipal Manager are supported.

Comments: Director Corporate Services

The recommendations by the Municipal Manager are supported.

Comments: Manager Legal Services

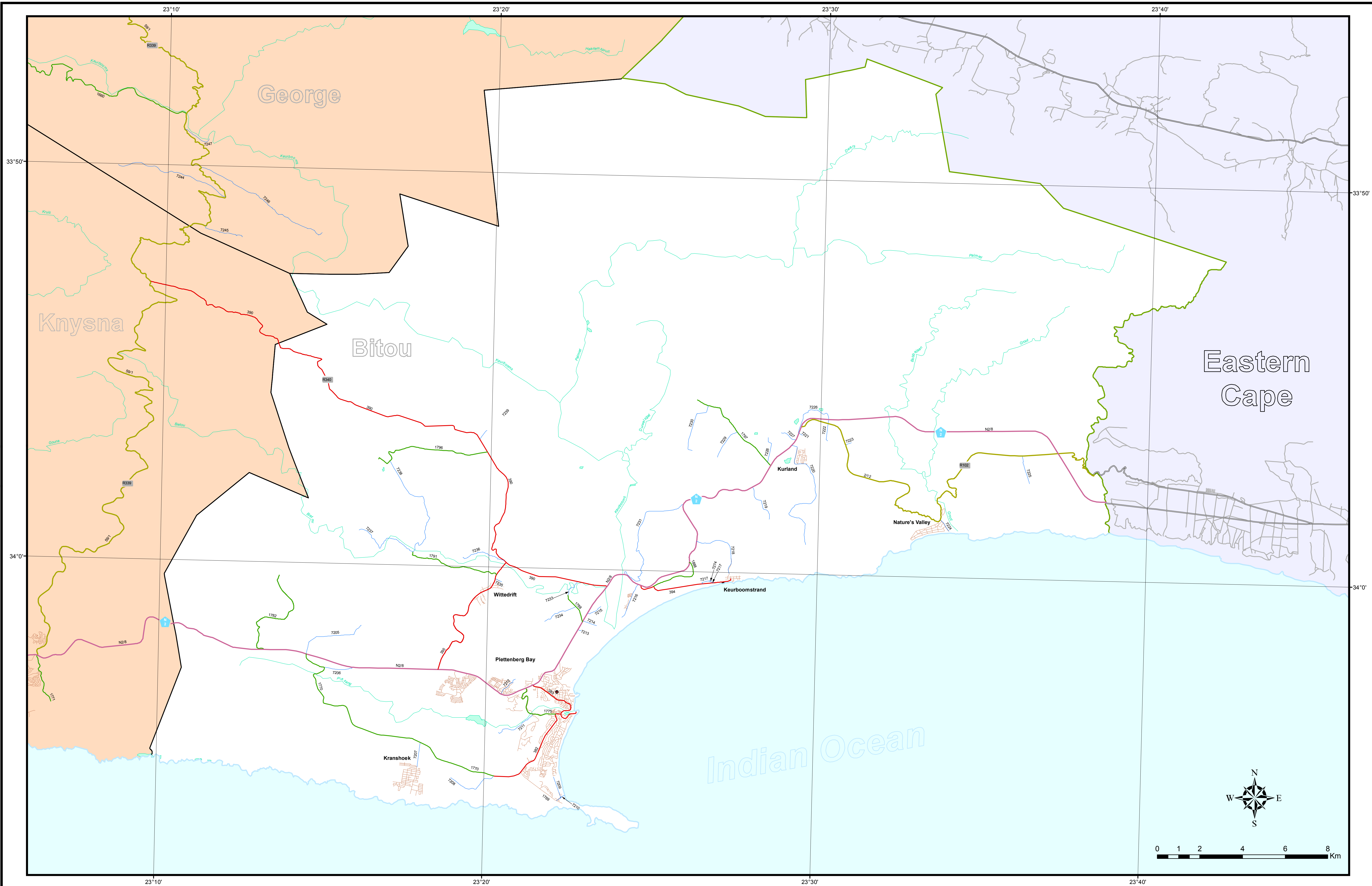
The content of the item and attachments were reviewed. It is legally sound and therefore the recommendation of the Municipal Manager is supported.

Section 6: Planning and Development

RECOMMENDED BY THE MUNICIPAL MANAGER

That the Municipal Manager be authorised to make application in terms of the provisions of the Roads Ordinance, 1976 (Ord. 19 of 1976) for the Municipality to become the Roads Authority for Minor Road 7211, subject to the following conditions:

- (a) That it be recorded that it is the responsibility of the developer of Erf 9459 to undertake the required upgrading of the full length of Minor Road 7211 as well as the construction of a traffic circle at the intersection of Minor Road 7211 and the Piesang Valley Road to the satisfaction of the Municipality.
- (b) That the application for de-proclamation be not made until such time that all the required authorizations to allow the development of Erf 9459 have been obtained.
- (c) That the Provincial Department of Infrastructure (Roads) remains responsible for the maintenance of Minor Road 7211 until such time that the de-proclamation has been finalized.



Contact Details: Western Cape Department of Transport and Public Works

Address: 6 Dorp Street, Cape Town, 8000

Telephone: (021) 483 2030

Fax: (021) 483 3366

E-mail: Nicolas.Cilliers@westerncape.gov.za

Spheroid: WGS84, Datum: Hartbeesthoek 1994, Projection: Transverse Mercator

Central Meridian: 21 Degrees

Compilation Date: 2013/06/10

Print Date: 2020-10-05

Version: 2013-4

Compiled by: R.F.Nabal

Plan No.:

WCO 47S

**Provincial Road Network
Bitou Local Municipality
(Garden Route DM)**



**Western Cape
Government**

Transport and Public Works

Roads Branch

Provincial Boundary

District Municipalities

Cape Winelands

Central Karoo

City of Cape Town

Garden Route

Overberg

West Coast

Local Municipal Boundaries

Town Boundary

Waterbodies

Rivers

Road Network

National

Trunk

Main

Divisional

Minor

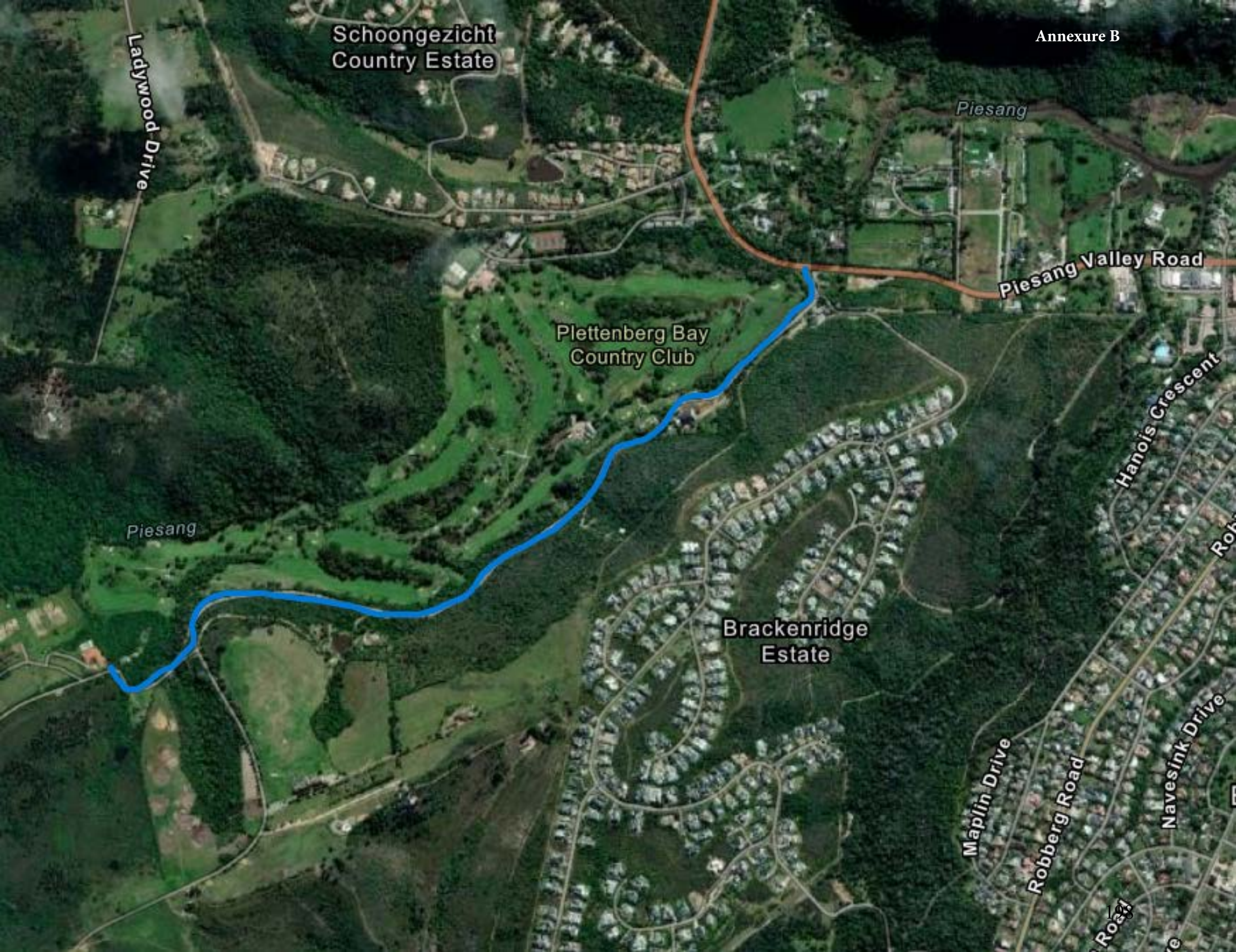
Not Built Roads

Railwayline

Railway Stations

Route Markers





Schoongezicht
Country Estate

Piesang

Piesang Valley Road

Plettenberg Bay
Country Club

Piesang

Brackenridge
Estate

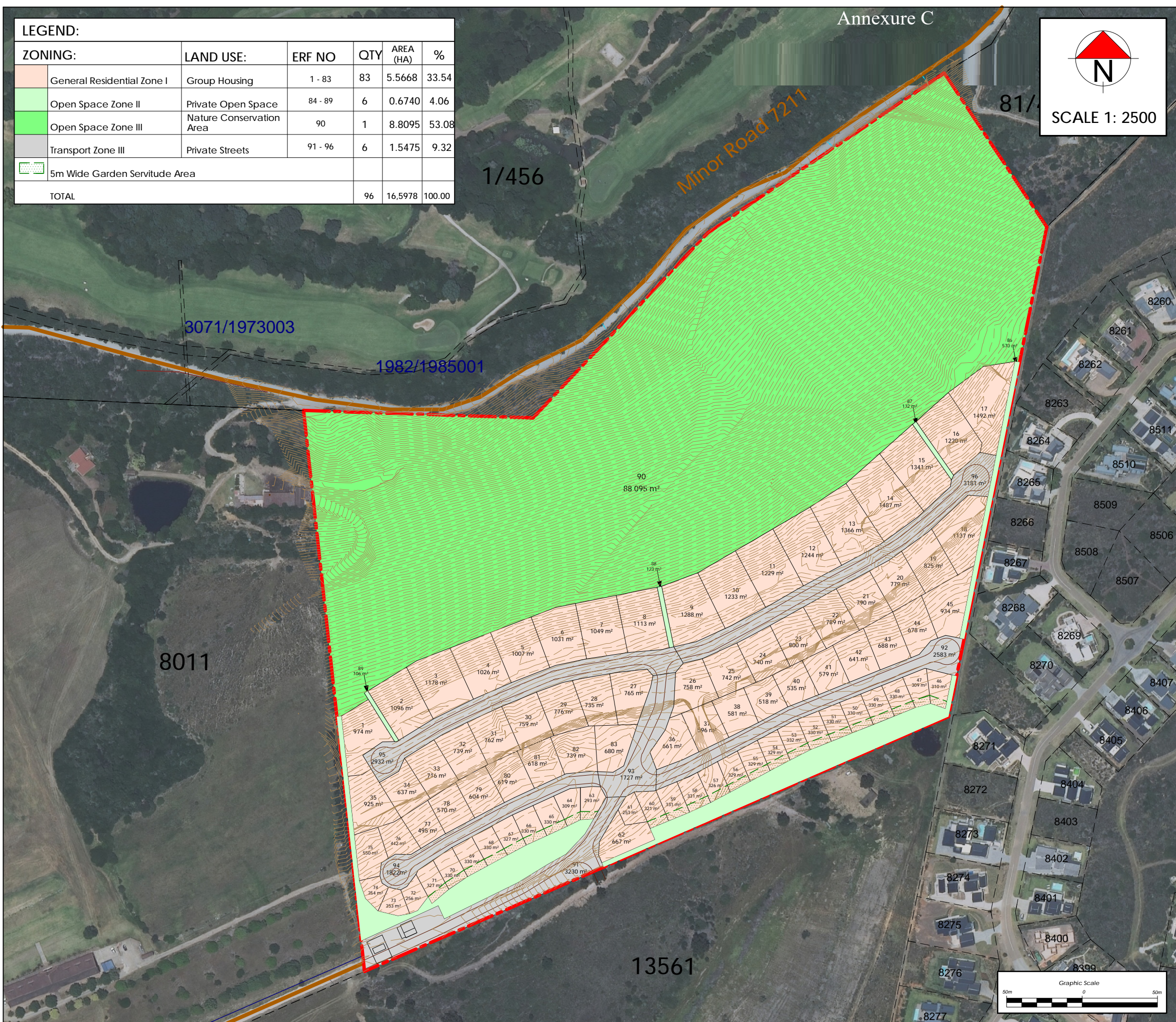
Hanois Crescent

Maplin Drive

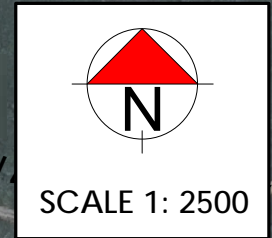
Robberg Road

Navesink Drive

Road



LEGEND:					
ZONING:	LAND USE:	ERF NO	QTY	AREA (HA)	%
General Residential Zone I	Group Housing	1 - 83	83	5.5668	33.54
Open Space Zone II	Private Open Space	84 - 89	6	0.6740	4.06
Open Space Zone III	Nature Conservation Area	90	1	8.8095	53.08
Transport Zone III	Private Streets	91 - 96	6	1.5475	9.32
5m Wide Garden Servitude Area					
TOTAL			96	16,5978	100.00



PLAN 6

PLETTENBERG BAY ERF 9459

PREFERRED LAYOUT PLAN


NOTES			
1. For erf data, refer SG1770/2019			
2. Maximum Density 35 units per hectare - Proposed			
Nett density = 11,9 Units/Hectare			
3. Gross Density = 7,8 units / ha			
4. 5m wide garden servitudes along the southern boundary of Erven 46 - 60 and Erven 63 - 71.			
5. 1m aerial photo contours			
DRAWN:	MV	CHECKED:	MV
PLAN NO:	Pr2108/PB9459L05		
PLAN DATE:	10 December 2024		
STORED:	z:\drawings\App\Pr2108\PB9459L05.dwg		

MUNICIPAL MANAGER
DATE:

COPY RIGHT:
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PRETORIA
The Point, 1133 Sianze Bopape Street, Brooklyn Pretoria 0181
Tel: (012) 429 7300
PO Box 12516, Hatfield, 0028
mail@boogertmanpta.co.za



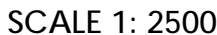
STATUS & OVERSIGHT PLANNERS
URBAN & ENVIRONMENTAL PLANNERS

21 Trotter Street, PO Box 2180
KNYSNA 6570

(044) 382 0420
086 459 2987
e-mail: marika@vreken.co.za
www.vreken.co.za

LEGEND:						
ZONING:		LAND USE:	ERF NO	QTY	AREA (HA)	%
	General Residential Zone I	Group Housing	1 - 83	83	5.5668	33.54
	Open Space Zone II	Private Open Space	84 - 89	6	0.6740	4.06
	Open Space Zone III	Nature Conservation Area	90	1	8.8095	53.08
	Transport Zone III	Private Streets	91 - 96	6	1.5475	9.32
	5m Wide Garden Servitude Area					
TOTAL				96	16,5978	100.00

The figure is an aerial photograph of a residential development site. A large area is outlined in red, representing the project boundary. This area is divided into numerous numbered plots, each with its area in square meters (m²) labeled. The plots are color-coded according to the legend: orange for General Residential Zone I (Group Housing), light green for Open Space Zone II (Private Open Space), and bright green for Open Space Zone III (Nature Conservation Area). The site is bordered by a golf course to the west and a residential area to the east. A road labeled 'Minor Road 7211' runs along the top right. The map includes a legend in the top left corner, a north arrow and scale bar (1:2500) in the top right corner, and a graphic scale bar in the bottom right corner. The map also shows surrounding land parcels with their respective numbers and areas.



PLETTENBERG BAY
ERF 9459

PREFERRED LAYOUT PLAN

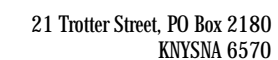
1. For erf data, refer SG1770/2019
2. Maximum Density 35 units per hectare - Proposed
Nett density = 11,9 Units/Hectare
3. Gross Density = 7,8 units / ha
4. 5m wide garden servitudes along the southern boundary
of Erven 46 - 60 and Erven 63 - 71.
5. 1m aerial photo contours

DRAWN:	MV	CHECKED:	MV
PLAN NO:	Pr2108/PB9459L05		
PLAN DATE:	10 December 2024		
STORED:	z:\drawings\App\Pr2108\PB9459L05.dwg		

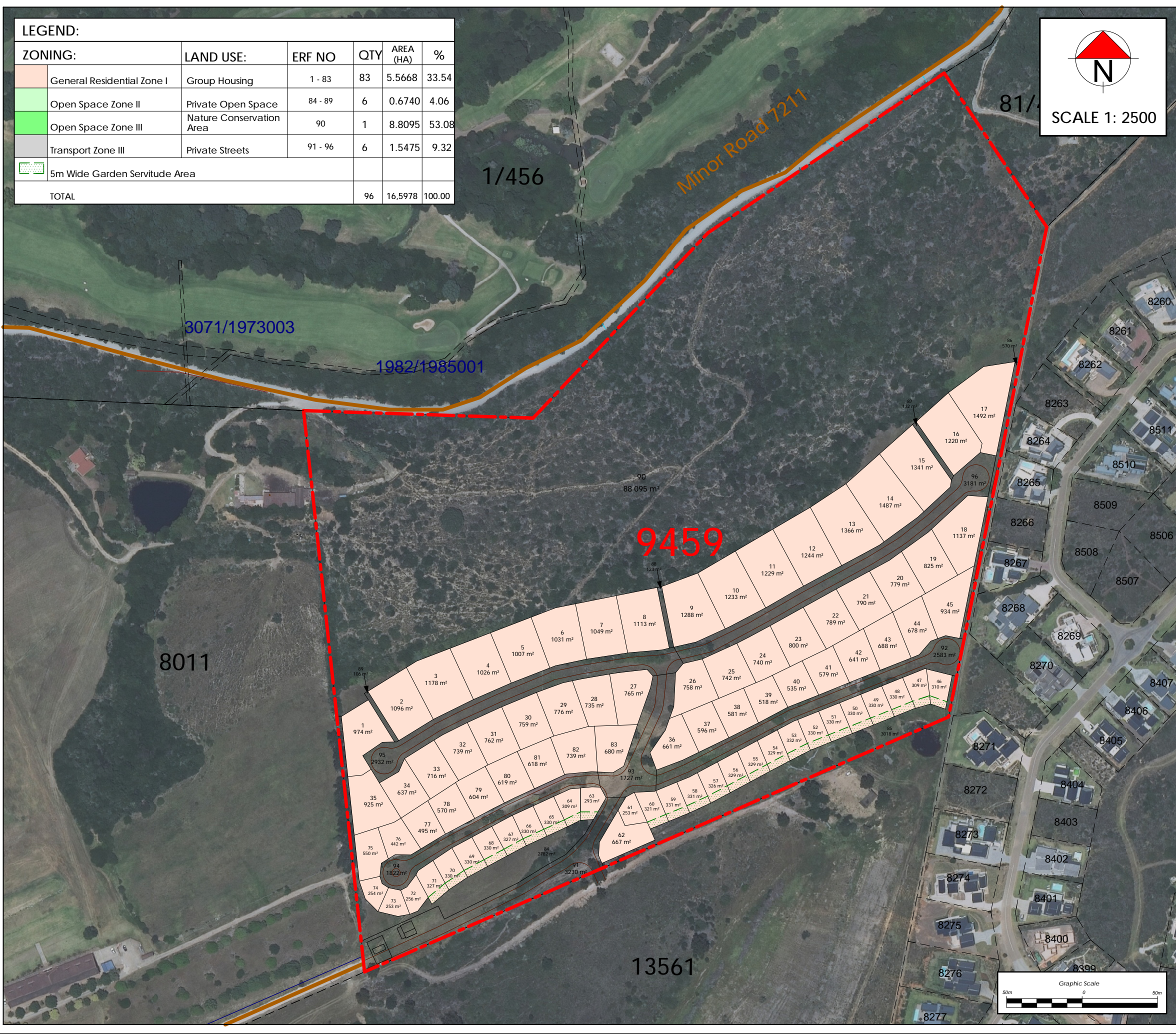
DATE:

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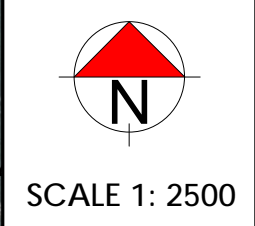
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www.vreken.co.za



LEGEND:					
ZONING:	LAND USE:	ERF NO	QTY	AREA (HA)	%
General Residential Zone I	Group Housing	1 - 83	83	5.5668	33.54
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5m Wide Garden Servitude Area					
TOTAL			96	16,5978	100.00



PLAN 6

PLETTENBERG BAY
ERF 9459

PREFERRED
LAYOUT PLAN

- NOTES
- For erf data, refer SG1770/2019
 - Maximum Density 35 units per hectare - Proposed
Nett density = 11,9 Units/Hectare
 - Gross Density = 7,8 units / ha
 - 5m wide garden servitudes along the southern boundary of Erven 46 - 60 and Erven 63 - 71.
 - 1m aerial photo contours

DRAWN:	MV	CHECKED:	MV
PLAN NO:	Pr2108/PB9459L05		
PLAN DATE:	10 December 2024		
STORED:	z:\drawings\App\Pr2108\PB9459L05.dwg		

MUNICIPAL MANAGER
DATE: _____

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Boogertman Partners

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www.vreken.co.za



**Western Cape
Government**

Department of Infrastructure

Vanessa Stoffels

Chief Directorate: Road Planning

Vanessa.Stoffels@westerncape.gov.za | Tel: 021 483 4669

Ref: TPW/CFS/RP/LUD/REZ/SUB – 22/128 (Job 29331)

The Manager: Land Use Management
Bitou Municipality
Private Bag X1002
PLETTENBERG BAY
6600

Attention: Mr C Schliemann

Dear Sir

PROPOSED REZONING & SUBDIVISION: ERF 9459, PLETTENBERG BAY

1. The following refer:
 - 1.1. Ms M Vreken's e-mail on behalf of Marike Vreken Urban & Environmental Planners to various recipients at this Branch, Garden Route District Municipality and Bitou Municipality.
 - 1.2. This Branch's letter TPW/CFS/RP/LUD/REZ/SUB-22/128 (Job 29331) dated 5 December 2022 to HillLand Environmental.
 - 1.3. UDS Africa's updated traffic impact assessment dated 14 December 2022.
 - 1.4. A meeting that was attended by the District Roads Engineer and officials at Bitou Municipality during the week of 31 January 2023.
 - 1.5. HillLand Environmental's letter PLE23/1101/22 dated 6 February 2023 to various recipients.
 - 1.6. Marike Vreken Urban & Environmental Planners' letter Pr2108/b14 dated 10 February 2023 to this Branch.
2. Minor Road 7211 (OP07211) and Divisional Road 1775 (DR01775; where it ceased to exist as a Divisional Road) are affected by this application.

3. This Branch offers no objection to this development from either an environmental or land use point of view, provided that the following are adhered to:
 - 3.1 Bitou Municipality immediately applies to this Branch to accept the status of Road Authority of both OP07211 and DR01775.
 - 3.2 Bitou Municipality immediately commences with the application process to close (deproclaim) OP07211 as a provincial road to be able to accept ownership and to oversee that road as a municipal street – and its reserve with infrastructure in it, under the sole jurisdiction of Bitou Municipality. Until the closure of OP07211 is completed in full, this Branch will remain to be the Approving Authority in terms of Roads Ordinance 19 of 1976 and Bitou Municipality remains to be required to motivate all accesses, structures, road improvements, walls, fences, services and so forth within both the road reserve and/or the adjacent 5m Building Lines (Roads Ordinance 19 of 1976) to this Branch for approvals in terms of the said Ordinance. Once the road closure process commenced, this Branch will be willing to accept to approve (reduced) standards that are motivated to be acceptable to Bitou Municipality, but before that road closure process commences this Branch will only accept to approve infrastructure in accordance with this Branch's accepted minimum standards.
 - 3.3 The developer must accept that this Branch will not contribute to this proposed development in any way and that the developer will have to cover all the design and construction costs towards the establishment of this proposed development.
4. This Branch, the Controlling Authority in terms of Act 21 of 1940, approves the proposed subdivision.

Yours Sincerely



SW CARSTENS

For DEPUTY DIRECTOR-GENERAL: ROADS

DATE: 18 April 2023

ENDORSEMENTS

1. Bitou Municipality
e-mail: townplanning@plett.gov.za
2. Marike Vreken Town Planners

Attention: Ms M Vreken (e-mail: info@vreken.co.za)
3. HillLand Environmental

Attention: Ms I Delpot (e-mail: admin@hilland.co.za)
4. Garden Route District Municipality

Attention: Mr JG Daniels (e-mail)
5. District Roads Engineer, Oudtshoorn
6. Mr SW Carstens (e-mail)
7. Mr E Burger (e-mail)
8. Mr J van der Merwe (e-mail)

THE PLETT HILLTOP ESTATE (PTY) LTD
REGISTRATION NUMBER 2020/672413/07

DATE: 21.05.2025

FROM: RJ BLUETT (Owner, Director)

TO: BITOU MUNICIPALITY, MR. LUDOLPH GERICKE AND COLLEAGUES

SUBJECT: DEVELOPMENT OF ERF 9459 & MINOR ROAD 7211 PLETTENBERG BAY

Dear Mr Gericke,

Subject, several discussions, emails and calls to you and colleagues refer:

EXECUTIVE SUMMARY:

A feasibility and cost assessment of deproclamation of Minor Road 7211 has been requested by you and your colleagues. Accordingly, please find comments and calculations undertaken by our appointed engineering team, BSM Coastal (Mr Brian McIntock and Mr Peter Becker).

The summary of this assessment is that the cost of the upgrade to MR 7211 of R11m, 100% borne by The Plett Hilltop Estate (Pty) Ltd, will net revenue to Bitou Municipality of approximately R3m per annum, and much greater so by virtue of the positive externalities to other land located inside SDA 12, with comparatively low maintenance obligations.

It is my view that this road investment by our development benefits not only our development, but the Bitou Municipality, and Plettenberg Bay community and at large.

Faithfully

A handwritten signature in black ink, appearing to read 'R Bluett', followed by a period.

Ryan Bluett

Below Mr Becker's address is my summary of revenue of costs related to the subject road improvement and SDA 12:

Per BSM Coastal, P. Becker:

Dear Sir

Deproclamation of Road MR7211: Maintenance Financial Implications

Agreement has been reached between the Developer of Erf 9459 and the Bitou Engineering Services Department that to enable surfaced access to the Development, MR7211 will be deproclaimed and the upgrade will be undertaken and funded by the Developer.

The initial development of Erf 9459 will comprise 83 residential erven. The construction of the road will also unlock the development of a further 157 stands within the area SDA12.

Design Standards

The road will be constructed to specifications required to meet Traffic Class ES1 in accordance with TRH4 design criteria. Traffic Class ES1 is considerably superior to the actual projected design traffic loading. An 80mm interlocking block surface is proposed which has long term maintenance benefits.

The proposed road design has been approved by the Bitou Manager, Roads Transport and Stormwater. Final design and specifications will be subject to Bitou approval. See attached letter Ref. 9/1/3 of 15 November 2024.

Maintenance Implications

Provided that the pavement structure is appropriately designed and the specifications are adhered to in the construction process, interlocking block paved roads have very low maintenance requirements. Unlike blacktop surfaced roads which require periodic overlays, interlocking block pavers have an unlimited service duration and no overall block replacement ever applies.

The Road MR7211 upgrade is of length 1,66 kilometers, total area 9130m² and estimated present day cost approximately R10.5m.

THE PLETT HILLTOP ESTATE (PTY) LTD
REGISTRATION NUMBER 2020/672413/07

Experience with block paved roads indicated that although some initial maintenance requirements are generated through the construction period, after main construction activities are completed, very little maintenance is required.

With consideration to the above, and with cognisance of maintenance requirements experienced on a number of similar roads, our recommendation for provision of maintenance budgets over a 10 year period are as follows:

Description	Allowance	10 Yr Budget
<i>General Replacement of cracked or broken blocks</i>	<i>2,5% of road area</i>	<i>R135 000</i>
<i>Localised settlement areas:</i>		
<i>Remove blocks, rehabilitate the subbase and relay blocks including replacement of bedding and jointing</i>	<i>5% of road area</i>	<i>R125 000</i>
<i>Supplementation of jointing sand</i>	<i>2 applications</i>	<i>R 50 000</i>
<i>Repainting of Road Markings</i>	<i>3 applications</i>	<i>R 45 000</i>
<i>Subtotal</i>		<i>R480 000</i>

All figures are excluding VAT

Peter Becker

083 310 4429

THE PLETT HILLTOP ESTATE (PTY) LTD
REGISTRATION NUMBER 2020/672413/07

FINANCIAL SUMMARY:

ESTIMATED RATES REVENUE ERF 9459 PLETTENBERG BAY	
ADJUSTED PERMISSIBLE DWELLING UNITS, ERF 9459 PLETTENBERG BAY	83
AVERAGE MUNICIPAL HOUSE PRICE VALUE	5 000 000
ESTIMATED RATES REVENUE PER UNIT	3 000
RATES REVENUE PHASE 1: 50% BY 2027	124 500
RATES REVENUE PHASE 2: 50% BY 2029	124 500
TOTAL MONTHLY RATES REVENUE	249 000
ANNUAL RATES REVENUE ERF 9459	2 988 000
10 YEAR PROJECTION	29 880 000
ADDITIONAL POTENTIAL UNITS IN SDA 12 "The Hilltop" BITOU MUNICIPALITY SDF 2023 (Inside Urban Edge)	
ERF 13561 (14 HECTARES)	
ERF 8193 (15.6 HECTARES)	
PORTION 108/440 (17 HECTARES)	
ERF 8011 (16 HECTARES)	
ERF 8009 (12 HECTARES)	
Potential Monthly Rates Revenue * Using Assumptions Above	600 000
Annual Potential Rates Revenue in SDA 12 from balance of SDA	7 200 000
10 Year Projection	86 400 000
SDA 12 "Hilltop" via Erf 9459 upgrade to MR 7211 --- 10 Year Rates Revenue Projection	116 280 000
10 Year Estimated Maintenance Cost Per BSM Coastal	500 000
Net Rates Revenue Potential	115 780 000

Section 6: Economic Development and Planning

ITEM C/6/205/06/25

HUMAN SETTLEMENTS PIPELINE QUARTER 3 REPORT FOR A PERIOD ENDING IN APRIL 2025

Portfolio Comm: Strategic Services and Office of the MM
File Ref: 9/1/6
Demarcation: All Wards
Delegation: Council

Attachments Annexure A: IHS Bitou Municipal Housing Pipeline Projects
Annexure B: Monthly Expenditure Tracking - May 2025

Report from: Acting Director Planning and Development

Author: Manager Integrated Human Settlements

Date: 12 June 2025

PURPOSE OF THE REPORT

For the Council to take cognisance of the progress report on Integrated Human Settlements Pipeline Projects for the quarter ending in April 2025.

BACKGROUND /DISCUSSION

The Pipeline Projects are reviewed on a quarterly basis, whilst the work is done on a regular basis. Most of the work that is done on Pipeline projects is planning that includes statutory studies such as Terrestrial Biodiversity Assessment, Terrestrial Faunal and Avifaunal Species Compliance, Heritage studies, etc. and development of site development plans, geotechnical reports and at later stages the establishment of the township. The engineering and top structures projects are only considered after all the planning has been concluded.

The Integrated Human Settlements Section is implementing three capital projects in Ebenezer, construction of engineering services Phase 3 Portion 2 and Phase 3 Portion 3 as well as in Qolweni/Bossiesgif, construction of engineering services at Payle's Land. The projects in Ebenezer commenced in August and September 2024 respectively for a period of about 40 weeks each and the Payle's Land project commenced in February 2025 for a period of eight weeks.

The Section is also engaged in three (3) Environmental Impact Assessments in Kurland for bulk water related project, Kurland engineering services (reticulation) related project and Green Valley engineering services (reticulation) related project. The other important programs that the Section is engaged in relate to Title Deeds, new and old transfers and ratifications. It is also important to note that there are areas within older townships with cadastrals and General Plans that are not registered, which the Section is resolving for the benefit of the communities.

The Section also provides informal settlements that are without services such as sanitation with chemical toilets. Areas that are provided with chemical toilets include Qolweni, Bossiesgif, back of Nkqubela, Forest View, Harkerville, Covie and Green Valley.

Section 6: Economic Development and Planning

Lastly but not least, the Section is also assisting with emergency housing material. The said material is afforded for those that are unemployed, elderly and mostly those who stay in informal settlements. A full kit of the emergency material provides a beneficiary with a 3m x 3m shack. The material is provided to qualifying beneficiaries to those that are affected by shack fires, other natural disasters and to a certain extent those that are evicted.

FINANCIAL IMPLICATION

Operational Budget

Project Name	Budget	Expenditure %
Kurland Planning Fees (1500)	R6,677,678.70 (ISUPG)	100%
Hire Charges (Chemical Toilets – Sanitech)	R850,000.00	60.77%
Emergency Material – Built It	R1,700,000.00	61.36%

- The Kurland 1500 was previously budgeted under the Capital budget and during adjustment budget process the budget was moved from Capital Budget to Operational Budget.

Capital Budget

Project Name	Service Provider			Budgeted Amount	Expenditure %
	Consultant	Contractor	OHS		
Qolweni/Bossiesgif Phase 4B	Neil Lyners	Benver	Sheqomspec	R10,000,000.00	16.37%
Construction of Engineering Services Ebenezer Phase 2 Portion 3	Neil Lyners	Norland	Sheqomspec	R26,000,000.00	61.76%
Construction of Engineering Services Ebenezer Phase 3 Portion 3	Neil Lyners	Star Time	Sheqomspec	R30,000,000.00	75.8%

- ISUPG is slow in progress due to the first service provider that declined an appointment, second service provider was terminated, and the third service provider is on site but was delayed by confined site, which had relocations that needed to be considered
- HSDG is progressing well and both contractors are expected to complete within the planned due completion dates

EXECUTIVE SUMMARY

HOUSING PIPELINE PROJECTS

Planning and Implementation	Progress
1. Kurland Erf 940 (Ward 1)	<ul style="list-style-type: none"> • Site Development Plan for 1500 erven in place, including amenities and institutional zoning erven • Revised Town Planning Layout in place • Registration of the General Plan outstanding • WULA application submitted for EIA processes

Section 6: Economic Development and Planning

Planning and Implementation	Progress
	<ul style="list-style-type: none"> • Preliminary Designs for internal engineering services completed • Project for both bulk water and sewer commenced, implemented through PMU • Project Implementation Readiness Report will be submitted by no later than end June 2025
2. Green Valley (Ward 1)	<ul style="list-style-type: none"> • Site Development Plan for 730 erven completed including amenities and institutional zoning erven • Town Planning layout concept completed and presented to the Community • Environmental Impact Assessment processes commenced in January 2023, Scoping Report approved and the EIA process to conclude by November 2023 • Engineering Services Report completed and submitted as supporting document of the EIA process • Preliminary Engineering Services Designs completed • Bulk infrastructure outstanding, including ESKOM electrical capacity challenges that can take up to six (6) years to upgrade • Botanical studies found protected species that require environmental Off-Sets to be considered
3. Kwa-Nokuthula Phase 5	<ul style="list-style-type: none"> • Revisions to the previously submitted Town Planning Layout and Site Development Plan complete • Registration of the General Plan outstanding (Street names outstanding) • Environmental Authorisation expired in September 2024, a new EIA application will commence • The revised Town Planning Layout yields 1 182 erven compared to the previous 914 erven to be developed • The above was necessitated by the Bitou Tribunal and SANRAL conditional approvals • Bush and tree clearing of the area that delayed pegging is cleared and ready for pegging • Bulk Sewer infrastructure upgrades outstanding • Project Implementation Readiness Report (PIRR) will be submitted before end June 2025
4. Ebenezer Portions 3, 42 and 44	<ul style="list-style-type: none"> • General Plan registration complete • Engineering Services designs for internal services completed • Bulk Sewer that connects Portion 3 and a portion of Portion 42 outstanding, PMU completed the designs and submitted funding application • Project Readiness Report to develop 1 433 erven submitted to the then Provincial Department of Human Settlements • 151 sites have been serviced in 2023/24 financial year • Construction of engineering services in progress, Phase 2 (117 sites to be serviced) and Phase 3 (172 sites to be serviced)
5. Ebenezer Portion 20	<ul style="list-style-type: none"> • Project is comprised of 154 BNGs, 25 First Home Finance and 25 Vacant Sites • Construction of top structures completed

Section 6: Economic Development and Planning

Planning and Implementation	Progress
	<ul style="list-style-type: none"> • 150 BNGs and 4 BNGs disabled units handed over to qualifying Beneficiaries • 25 First Home Finance top structures are being marketed • 25 Serviced Sites was re-advertised and is currently at evaluation stage
6. Qolweni Phase 4B	<ul style="list-style-type: none"> • Updated General Plan has been submitted to Town Planning for approval • Decanting strategy has been considered by Council, Council Resolution C/4/92/05/23 • Construction of engineering services at Payle's Land project commence in last week of February 2025, relocations and construction of water and sewer reticulation for 30 erven are positively progressing
7. Kranshoek	<ul style="list-style-type: none"> • Two (2) vacant properties, erven 1160 and 1217 have been identified for development • Statutory Studies done and an application for Project Feasibility Report (PFR) will be submitted to Province by no later than end June 2025 • The identified sites will yield about 150 sites
8. Shell Ultra-City	<ul style="list-style-type: none"> • Council Resolution C/4/89/05/23 rescinded Council Resolution C/4/48/01/23 for Council to: • Tender inviting prospective developers was awarded to Carnivore Capital

RELEVANT LEGISLATION

- The Housing Act 107 of 1997
- Municipal Finance Management Act 56 of 2003
- National Housing Code
- Western Cape Land Use Planning Act 3 of 2014
- National Environmental Management Act and Regulations 2014
- Social Housing Act 16 of 2008
- Preferential Procurement Policy Framework Act

Projects Photos



Section 6: Economic Development and Planning



Comments: Director Financial Services

The recommendation of the Municipal Manager is supported.

Section 6: Economic Development and Planning

Comments: Acting Director Community Services

The recommendation of the Municipal Manager is supported.

Comments: Director Corporate Services

The recommendation of the Municipal Manager is supported.

Comments: Director Engineering Services

The recommendation of the Municipal Manager is supported.

Comments Manager: Legal Services

The recommendation of the Municipal Manager is supported.

RECOMMENDED BY THE MUNICIPAL MANAGER

That the Council take cognisance of the progress report on Integrated Human Settlements Pipeline Projects for the quarter ending in April 2025.

Expenditure Monthly Tracking on Ebenezer Projects

Month	PC: Norland	Retention: Norland	Neil Lyners	Sheqomspec	PC: Startime	Retention: Startime	Neil Lyners	Sheqomspec	i-X Engineers	Total	Available Budget	Budget Spent (%)
Apr-24											R60 351 000,00	
May-24											R46 497 000,00	
Jun-24												
Jul-24										R0,00		
Aug-24	R1 228 728,34	R136 525,37								R1 228 728,34		
Sep-24	R744 784,43	R62 185,06	R73 165,99		R354 600,00	R39 400,00				R1 172 550,42		
Oct-24	R1 158 676,39	R81 962,25		R11 950,00	R707 792,40	R78 643,60	R72 741,28			R1 951 160,07		
Nov-24	R1 672 461,91	R163 202,04			R1 052 837,46	R116 981,94		R20 950,00		R2 746 249,37		
Dec-24	R1 594 836,05	R184 554,34		R9 000,00	R9 408 897,35	R55 379,25		R9 000,00		R11 021 733,40		
Jan-25	R1 814 064,55	R214 506,95	R57 594,76		R509 928,53	R85 971,79	R65 995,60			R2 447 583,44		
Feb-25	R3 070 786,73	R338 073,27	R51 626,49	R13 500,00	R1 394 401,84	R220 188,41	R51 039,30	R13 500,00		R4 594 854,36		
Mar-25	R4 352 165,84	R528 776,85	R67 579,06	R9 000,00	R3 029 875,67	R507 842,88	R73 781,70	R9 000,00		R7 541 402,27		
Apr-25	R2 881 010,33	R302 623,17	R83 387,19		R966 656,11	R181 854,84	R114 048,26			R4 045 101,89		
May-25	R4 515 913,69	-R815 725,94	R115 744,05	R10 350,00	R2 972 086,10	-R452 566,01	R109 839,72	R10 350,00		R7 734 283,56		
Jun-25										R0,00		
Totals	R23 033 428,26	R1 196 683,36	R449 097,54	R53 800,00	R20 397 075,46	R833 696,70	R487 445,86	R62 800,00	R0,00	R44 483 647,12	R15 867 352,88	73,71%
												95,67%



Housing Pipeline Projects

#	PROJECT DESCRIPTION	PROJECT PROGRESS				PROJECT FUNDING PROJECTION
		PROJECT INITIATION REPORT	PROJECT FEASIBILITY REPORT	PROJECT READINESS REPORT	PROJECT IMPLEMENTATION	
1	Shell Ultra City	Registered and approved by Province	Registered and approved by Province	<p>Not registered: Council took various decisions with regards to Shell Ultra City development.</p> <ol style="list-style-type: none"> 1. Council Item C/6/88/06/19: FLISP related project 2. Council Item C/6/130/02/21: FLISP and/or Social Housing project 3. Council Item C/4/48/01/23: Social Housing related project 4. Council Item C/4/89/05/23: Middle Income housing related project 5. Council Item C/1/180/11/23: Middle Income housing related project (Council conditions) <ul style="list-style-type: none"> • This stage confirms the project planning stages to be complete, that the construction phase may commence • Shell Ultra City Project Readiness Report may not be submitted since the considered project falls outside the scope of Department of Human Settlements 	<ul style="list-style-type: none"> • Bid requesting proposals has been advertised (SCM/2024/11/EDP) • Bid is at evaluation stage 	±R120,000,000.00
2	Qolweni/Bossiesgif Phase 4B (ISUPG)	Registered and approved by Province	Registered and approved by Province	<p>Registered and approved by Province:</p> <ul style="list-style-type: none"> • Town Planning plans not approved • Street names outstanding • Site Development Plan in place • General Plan not registered due to planning approvals • Development of Minaar Land will be a challenge due to a number of relocations that would be required 	<ul style="list-style-type: none"> • Qolweni/Bossiesgif Phase 4B comprise of 325 sites to be developed • Project SCM/2024/44/COMM funding will develop 30 sites and relocate about 15 informal structures • Tender is currently at evaluation stage, it closed on 19 January 2024 • The project is estimated to complete in about 26 weeks from the contract commencement date • SCM/2023/99/COMM was awarded to SC Housing but the service provider declined the offer 	<p>±R89,154,208.00 (±R23,434,775.00 Services and ±R58,880,900.00 Top Structures)</p>
3	Qolweni Phase 4B – FLISP Housing (Ferdinand Street)	Registered and approved by Province	Registered and approved by Province	Registered and approved by Province	<ul style="list-style-type: none"> • Departure application was submitted to our Town Planning Section for approval in September 2023 (Not concluded) • Site Development Plan and General Plan outstanding due to delayed Town Planning layouts approval • Site has been identified as one of the possible decanting sites 	±R2,018,996.00 (engineering services only)

					The site is projected to yield 28 sites for FLISP related project	
4	Qolweni Phase 5 – Infill	Registered and approved by Province	Registered and approved by Province	Registered and approved by Province: <ul style="list-style-type: none"> Town Planning layouts submitted in March 2023 (not approved yet) General Plan outstanding due to outstanding Town Planning layouts approval The project is estimated to yield 100 sites 	<ul style="list-style-type: none"> Environmental Authorisation in place until February 2032 	±R25,327,900.00 (±R7,201,700.00 – Services and ±R18,117,200.00 Top Structures)
5	Kwa-Nokuthula Phase 5 (Green Fields)	Registered and approved by Province: <ul style="list-style-type: none"> Revised PID yielding 1182 sites from 914 was submitted 	Registered and approved by Province: <ul style="list-style-type: none"> Revised PFR yielding 1182 sites from 914 was submitted Claim based on the revised submission was also submitted R2m has been into the account of the Municipality 	Not registered: <ul style="list-style-type: none"> Pegging of erven commenced but could not be concluded due to forest that needs to be cleared Site Development Plan concluded, General Plan not finalized due to incomplete pegging and outstanding Street Names 	<ul style="list-style-type: none"> Pegging will be concluded once the forest area has been cleared by our Parks and Recreation Section 	±R299,375,778.00 (±R85,230,474.00 Services and ±R214,145,304 Top Structures)
6	Ebenezer Portions 3, 42 & 44	Registered and approved by Province	Registered and approved by Province	Registered and approved by Province	<ul style="list-style-type: none"> Costed rephasing plan based on new quantum rates to be submitted to Province General Plan application outstanding Ebenezer Phase 3, Portion 1 (SCM/2023/120/COMM) engineering services project in construction – 109 sites to be developed Ebenezer Phase 3, Portion 2 (SCM/2024/45/COMM) tender is at evaluation stage Ebenezer Phase 3, Portion 3 (SCM/2024/46/COMM) tender is at evaluation stage 	±R362,948,807.00 (±R103,329,331.00 Services and ±R259,619,476.00 Top Structures)
7	Ebenezer Portion 20	Registered and approved by Province	Registered and approved by Province	Registered and approved by Province	<ul style="list-style-type: none"> General Plan outstanding due to existing servitudes Top Structures project implemented by Province in progress Thirty-one (31) houses already allocated including four (4) disabled units Project yield is 154 Breaking New Ground (BNG), 25 FLISP Top Structures and 25 Serviced Sites Twenty-five (25) FLISP Top Structures will be advertised and sold by Province Twenty-five (25) Serviced Sites will be advertised and disposed by Bitou Municipality. Council Workshop with regards to strategy for marketing and selling is still to be planned Market values for the twenty-five (25) serviced sites are available 	±R36,959,088.00 – Top Structures

8	Green Valley Phase 2	Registered and approved by Province	Registered and approved by Province	Not registered yet	<ul style="list-style-type: none"> EIA processes commenced in January 2023 and Scoping Report was approved Phase 2 statutory reports outstanding such as WULA application, Animal Species, Heritage, etc. Protected species were identified and as such Off-Set (Conversation Management) area will be determined. Conditions and costs for Conversation Management is outstanding Site Development Plans completed for 730 	±R184,893,670.00 (±R52,638,110.00 Services and ±R132,255,560.00 Top Structures)
9	Kurland Erf 940 (562)	Registered and approved by Province	Submitted to Province, not finalized yet: Tranche 2 and the Planning Application entails, Pre-planning (Traffic Impact Study and EIA), Project Management, Geotechnical Evaluation, Town Planning, Civil Engineer and Social Facilitation. The Tranche 2 application covers: <ol style="list-style-type: none"> 1. Environmental Authorisation 2. LUPA approval 3. Social Compact, Project viability – cost estimates 4. Sustainability including typologies 	Not registered yet	<ul style="list-style-type: none"> Preliminary engineering designs are in place for reticulation EIA for both reticulation and bulks and WULA processes are in progress Bulk water project is in implementation stage Bulk sewer project is committed and approved through MIG 1500 sites to be developed at phased approached ESKOM has confirmed not to have adequate capacity for Kurland and as such upgrades project would take about six (6) years from November 2023 	±R379,918,500.00 (±R108,160,500.00 Services and ±R271,758,000.00 Top Structures)
10	Kranshoek erven 1160 and 1217	Registered and approved by Province. Tranche 1 which comprise of Pre-planning studies (EIA and Urban design), Project Management, Geotechnical Evaluation, Contour Survey and Civil Engineering report. The Pre-planning application will cover the following: <ol style="list-style-type: none"> 1. Provisional layout with estimated yields 2. Confirmation of landownership 3. Confirmation of Bulks and link services 4. If no bulks can be confirmed, letter on Municipal letterhead must be written confirming future planning 5. Indicate if TRA would be required 6. Phase 1 Geotech 7. Environmental risks 	Not registered yet	Not registered yet	<ul style="list-style-type: none"> Botanical assessment is underway to determine to determine the The two erven identified will yield about 150 sites 	±R37,991,850.00 (±R10,816,050.00 – Services and ±R27,175,800.00 Top Structures)


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